

**TEWKESBURY TOWN COUNCIL  
SEVERN HAM COMMITTEE  
24<sup>TH</sup> SEPTEMBER 2025**

To: Councillors P Brookes (Chair), C Danter, J Raywood, C Cody, E Ash, R Bartlett, Mr J Bagg, Mr T Renals, Mr T Perry, Ms C Corsie.

You are hereby summoned to a meeting of the Severn Ham Committee to be held in the Town Hall, High Street, Tewkesbury on **Wednesday 24<sup>th</sup> September at 10:00 am.**

Members of the public and press are welcome to attend.



Debbie Mason  
Town Clerk  
17<sup>th</sup> September 2025

**AGENDA**

1. Apologies
2. Declarations of interests
3. Dispensations
4. To approve the minutes of the Severn Ham committee meeting held on 21<sup>st</sup> May 2025
5. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
6. Correspondence
7. Matters arising from the previous minutes – for information only
8. To receive an update from Severn Trent and agree any actions
9. To receive an update from Caroline Corsie, Environmental Adviser
10. To receive an update from the Environment Agency
11. To receive an update from Tewkesbury Commoners and agree any actions
12. To receive an update from the Deputy Town Clerk and agree any actions including:
  - i. Eelscape project
  - ii. Improving fish migration along the Severn
  - iii. The Feed Ducks initiative
13. To retrospectively agree tree works on the Ham at a cost of £2200
14. To note the tree survey on the Ham at a cost of £975
15. To receive the committee budget report and earmarked reserve report

**TEWKESBURY TOWN COUNCIL  
SEVERN HAM COMMITTEE  
24<sup>TH</sup> SEPTEMBER 2025**

- 16.** To agree the virement of £5,000 from Ancillary Management (500/4880) to Staffing Professional (110/4100)
- 17.** To consider and agree the committee budget for 2026/27



MINUTES  
*of the*  
Severn Ham Committee meeting  
Held at Town Hall, Tewkesbury on 21<sup>st</sup> May 2025 at 10.00am

**Present:** Cllrs P Brookes (Chair), E Ash, R Bartlett, C Danter, J Raywood, Ms C Corsie, Mr Perry, Mr Baggs (Clerk to the Commoners), Mr Renals (Environment Agency)

**In attendance:** J King (Deputy Town Clerk), Mr R Safe

**SH 25/001 To receive apologies for absence**  
Apologies were received from Cllrs Cody & Gurney.

**SH 25/002 To record declarations of interest**  
Mr Baggs – Clerk to the Commoners  
Mr Perry – Farming interest

**SH 25/003 To consider requests for dispensations**  
None received.

**SH 25/004 To approve the Minutes of the meeting held on 12<sup>th</sup> March 2025**  
It was RESOLVED to approve the minutes of the meeting held on 12<sup>th</sup> March 2025.  
Proposed by Cllr J Raywood, seconded by Cllr Danter.

**SH 25/005 Public Participation**  
A member of the public commented that pollution levels on rivers are above the safe levels and have been for over 20 years are affecting the ecology in both rivers and streams.  
If scrapes are introduced would pollution from rivers harm the flora and fauna in the area?  
What are Severn Trent (ST) doing about the discharge on Lincoln Green Lane?  
Response: Already referred on to ST and Tewkesbury Borough Council, as well as Cameron Thomas MP. ST say it is coming from washing machine soapy water, this is being followed up.

**SH 25/006 Correspondence**  
No correspondence.

**SH 25/007 Matters arising from the previous minutes – for information only**  
SH20/024 ELMS Model for the Severn Ham – closed as now covered by Eelscape project  
SH22/058 Eel Pass monitoring details – ongoing  
SH22/070 Legacy proposal – Updated draft proposal sent to Severn Trent for consideration – ongoing

SH23/039 Pennywort – later in agenda

SH23/058 Apply to Natural England to harrow an area – on hold

SH24/011 Swan support options – permission from EA required to install a floating nesting platform, swans have currently had a successful year with 9 cygnets- ongoing

SH24/048 Update on eel licences – ongoing

**SH 25/008**

**To receive an update from Severn Trent and to agree any actions**

Work on the 2024 burst site by the green bridge starts again on 27<sup>th</sup> May. This will be the additional resin work and will take approximately 3 weeks. Boulders and root balls will be taken down to the site ready for the bank reinstatement once the hole has been backfilled. Work cannot start on the bank reinstatement until permission has been received from Environment Agency. This is a problem as timeline has gone from 12 weeks to 18 weeks for permission to come through. If it is 18 weeks the earliest works could start would be the end of August 2025 and there is a significant risk of the works not being completed before flood season. Therefore reinstatement of the track is unlikely to start until 2026.

Update on burst 2025-A on the old water main – repair works are complete, requires green hay as regrowth poor due to dry conditions.

Update on burst 2025-B – is hoped that work will start w/c 27<sup>th</sup> May. Another significant pipeline burst in the County has delayed start of this work. Green hay will also be applied to this site at the same time as 2025-A. It is hoped that both 2025A & B works will be completed; other than the ongoing restoration monitoring, by the end of the summer.

**SH 25/009**

**To receive an update from Tewkesbury Popular Angling Association**

Mr Safe provided the following update:

Mr Safe removed the four small areas of floating pennywort from the Abbey Mill and to date there are not the rafts that there were last year. Other parts of the river are already suffering with extensive floating pennywort, so the EA and collaborative working party are concentrating on some of the areas upstream – around Eckington, Bredon and Strensham Lock.

Mr Taleks advised that the Environment Agency is carrying out extensive monitoring of the Lower Avon, as well as tackling water primrose. **Action:** EA to share with Caroline the protocol on moving floating pennywort.

Individuals are encouraged to use the INNSmapp app to record any invasive species seen, it includes the ability to take pictures and geolocate the findings.

**SH 25/010**

**To receive an update from Caroline Corsie, Environmental Advisor and to agree any actions**

Ms Corsie provided the following update:

Eelscapes update, currently working towards all reports being sent to Defra by June 4<sup>th</sup>. The project will then go into assurance and if it gets approved, the legal land agreements will then be created. It is the most prominent funding scheme available at the moment, as the alternative (SFI) was pulled by the Government due to uncapped funding.

Great burnet plug plants have been planted in plot 5. They will hopefully eventually become prolific on the site and can tolerate the high phosphate levels.

**SH 25/011 To receive an update from Talek Renals, Environment Agency**

Update on beaver introduction – Environment Agency have undertaken the first stage of permitting process, next step is a 60 day consultation before licences may be issued. Outcome should be known by the next meeting.

**SH 25/012 To receive an update from Tewkesbury Commoners regarding Eelscapes and agree any actions**

Mr Bagg gave the following update:

Annual meeting has been held and the Trustees of Tewkesbury Commons voted to support/join the Eelscape scheme. Details of financial arrangements are yet to be finalised.

**SH 25/013 To receive an update from the Deputy Town Clerk and agree any actions**

(i) Improving fish mitigation along the Severn

Updates have been delayed due to staff illness with EDF. Next call end of May / beginning of June.

(ii) Litter picking on the Ham

Thanks to Severn Trent, GEDA and Dalcour Maclaren who carried out a site wide litter pick before Easter. Thanks also to those who litter pick every day and keep the site looking so good, the unsung heroes of the Ham.

(iii) Hay sale

The particulars have been agreed and are being distributed with a closing date of 6<sup>th</sup> June. As previously discussed, the Ham is being sold as one plot this year.

**SH 25/014 To receive the committee budget report and earmarked reserve report**

The reports were received.

The meeting closed at 10.45am

Next meeting dates:

September 24<sup>th</sup> 2025, December 3<sup>rd</sup> 2025, March 25<sup>th</sup> 2026 at 10am.

Signature of Chairman upon approval of the minutes .....

## Detailed Income &amp; Expenditure by Budget Heading 10/09/2025

Month No: 6

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<b>500 Severn Ham</b>						
1620 Hay Sale	8,775	0	(8,775)			
1630 Basic Payment Scheme	3,528	3,528	(0)			
1640 Wayleaves	0	390	390			
1700 Fishing Rights	1,800	1,800	0			
1710 HLS Payment	0	22,248	22,248			
<b>Severn Ham :- Income</b>	<b>14,103</b>	<b>27,966</b>	<b>13,863</b>			<b>0</b>
4450 Maintenance	79	1,000	921		921	
4550 Water	16	265	249		249	
4850 Commoners Grazing Compensation	0	3,500	3,500		3,500	
4855 Hay Sowing Project	846	4,000	3,154		3,154	
4860 Volunteers (Rec & Prom)	206	500	294		294	
4870 Weeding	0	2,575	2,575		2,575	
4875 Tree Conservation	0	3,000	3,000		3,000	
4880 Ancillary Management	0	4,000	4,000		4,000	
4885 Nesting Project	137	500	363		363	
4890 Land Agent	500	1,750	1,250		1,250	
4895 Cross Compliance Consultant	0	550	550		550	
4900 Conservation Advisor	2,850	5,967	3,117		3,117	
4905 Footpath Repairs	0	1,000	1,000		1,000	
<b>Severn Ham :- Indirect Expenditure</b>	<b>4,634</b>	<b>28,607</b>	<b>23,973</b>	<b>0</b>	<b>23,973</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>9,469</b>	<b>(641)</b>	<b>(10,110)</b>			
<b>Grand Totals:- Income</b>	<b>14,103</b>	<b>27,966</b>	<b>13,863</b>			
<b>Expenditure</b>	<b>4,634</b>	<b>28,607</b>	<b>23,973</b>	<b>0</b>	<b>23,973</b>	
<b>Net Income over Expenditure</b>	<b>9,469</b>	<b>(641)</b>	<b>(10,110)</b>			
<b>Movement to/(from) Gen Reserve</b>	<b>9,469</b>	<b>(641)</b>	<b>(10,110)</b>			

## Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR BUILD 64 BS Maintenance	87,693.00		87,693.00
321 EMR BUILD Town Hall Gardens	250.00		250.00
324 EMR E&A Noticeboards & Swapbox	1,387.00		1,387.00
325 EMR E&A Playground Projects	29,941.00		29,941.00
326 EMR E&A Youth	4,105.00		4,105.00
328 EMR BUILD War Memorial	8,875.73		8,875.73
329 EMR SH Severn Ham	41,163.00		41,163.00
330 EMR E&A CCTV	4,125.00		4,125.00
331 EMR E&A Tree Maintenance	5,650.00		5,650.00
332 EMR E&A Street Furniture	6,521.00		6,521.00
333 EMR E&A Toilet Block Project	25,626.00		25,626.00
335 EMR E&A Bus Shelters	6,951.25		6,951.25
336 EMR FIN Regalia	209.00		209.00
337 EMR FIN Website	2,787.00		2,787.00
338 EMR FIN Professional Fees	5,237.00		5,237.00
339 EMR FIN Legal	16,362.00		16,362.00
340 EMR FIN Elections	6,000.00		6,000.00
341 EMR FIN Tourism & Marketing	2,117.00		2,117.00
342 EMR FIN Newsletter	2,148.00		2,148.00
343 EMR SH Weeding	24,163.00		24,163.00
344 EMR SH Severn Ham Tree Maint	4,250.00		4,250.00
345 EMR SH Hay Sowing Project	8,675.00		8,675.00
346 EMR SH Footpath Repairs	5,253.00		5,253.00
349 EMR MOOR Projects	44,340.23		44,340.23
350 EMR BUILD Watson Hall Lease *	19,250.00		19,250.00
351 EMR BUILD 64 BS Grant Income	9,461.00	-9,461.00	0.00
354 EMR BUILD TH Maintenance	22,360.00		22,360.00
355 EMR BUILD WH Projects	18,876.00	-3,033.00	15,843.00
356 EMR BUILD WH Bar Equipment	2,163.00		2,163.00
357 EMR BUILD 64 BS Projects	7,662.00		7,662.00
359 EMR PLA Community Devel Planni	6,856.00		6,856.00
360 EMR BUILD TH Projects	53,362.00		53,362.00
362 EMR FIN Tewkes Live Music Fest	21,775.00	-21,775.00	0.00
365 EMR FIN Events and Services	4,433.00		4,433.00
366 EMR BUILD TH Equipment	870.00		870.00
369 EMR STA Training	736.00		736.00
370 EMR PLA CIL	2,252.00		2,252.00
371 EMR PLA Planning Consultancy	6,415.00		6,415.00
372 EMR STA Professional Fees	5,501.00		5,501.00
375 EMR BUILD WH Go Fund Me	76.00		76.00
376 BUILD 64 BS Health & Safety	825.00		825.00
377 EMR BUILD TH Accessibility	12,485.00		12,485.00
378 EMR FIN IT	2,481.00		2,481.00
379 EMR WH Equipment	1,473.00		1,473.00
	543,141.21	-34,269.00	508,872.21

		Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
500	Severn Ham						
1630	Basic Payment Scheme	3,528	300	0	0	0	0
1640	Wayleaves	390	390	0	0	0	0
1700	Fishing Rights	1,800	1,800	0	0	0	0
1710	HLS Payment	22,248	31,000	0	0	0	0
	Total Income	27,966	33,490	0	0	0	0
4450	Maintenance	1,000	750	0	0	0	0
4550	Water	265	265	0	0	0	0
4850	Commoners Grazing	3,500	3,500	0	0	0	0
4855	Hay Sowing Project	4,000	4,000	0	0	0	0
4860	Volunteers (Rec & Prom)	500	500	0	0	0	0
4870	Weeding	2,575	2,575	0	0	0	0
4875	Tree Conservation	3,000	3,000	0	0	0	0
4880	Ancillary Management	4,000	8,000	0	0	0	0
4885	Nesting Project	500	250	0	0	0	0
4890	Land Agent	1,750	1,750	0	0	0	0
4895	Cross Compliance Consultant	550	550	0	0	0	0
4900	Conservation Advisor	5,967	5,967	0	0	0	0
4905	Footpath Repairs	1,000	1,000	0	0	0	0
	Total Overhead Expenditure	28,607	32,107	0	0	0	0
	Net Income over Expenditure	(641)	1,383	0	0	0	0
	Total Budget Income	27,966	33,490	0	0	0	0
	Expenditure	28,607	32,107	0	0	0	0
	Movement to/(from) Gen Reserve	(641)	1,383	0	0	0	0