



TEWKESBURY TOWN COUNCIL AGENDA

To: Town Councillors

You are summoned to attend a meeting of the Town Council which will be held at the Town Hall, High Street, Tewkesbury on **Monday 8th September 2025 commencing at 6:00 pm.**

Members of the public and press are welcome to attend.

Debbie Mason
Town Clerk
3rd September 2025

1. To receive apologies for absence
2. To receive declarations of interest
3. To consider requests for dispensation
4. To receive written questions from members of the public
5. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
6. To note the Mayor's announcements
7. To approve the minutes of the meeting held on 16th June 2025
8. To note the following Committee Minutes: Planning – 14th & 28th May, 11th & 25th June, 9th & 23rd July 2025, Severn Ham – 21st May 2025, Buildings – 27th May & 15th July 2025, Finance – 9th June & 26th June 2025, Staffing – 18th June 2025, Moorings – 24th June 2025, Environment & Amenities – 22nd July 2025
9. Matters arising from the minutes – for information only
10. To receive the summary finance report to 30th July 2025 and earmarked reserves report
11. To receive the payments report for May, June & July 2025
12. To note the Q1 bank reconciliations 2025/26
13. To receive an update on bad debtors

14. To note the findings of the internal audit report
15. To agree the signage to accompany the Coddington portrait in the Council Chamber
16. To review Standing Orders
17. To review and agree the updated Grant Policy
18. To review and agree the updated Complaints Policy
19. To consider and agree the process for the spending of CIL funding as proposed by the Planning Committee
20. To review and agree the updated Moorings terms of reference
21. To agree the 20s plenty priority areas in Tewkesbury Town for recommendation to GCC
22. To agree a letter of support for Junction 9a to be sent to Cameron Thomas MP
23. To agree a motion from Cllr Smith that 'Tewkesbury Town Council writes to both Tewkesbury Borough Council and Gloucestershire County Council to ask that they work together to initiate a rolling programme of grass cutting and weed control, until the formation of the Unitary Authority to keep the Town looking its best'
24. To agree that Tewkesbury Town Council is open to adopting amenities and activities (for example grass cutting, managing car parks and running Tourist Information) from Tewkesbury Borough Council as part of the Unitary reorganisation, where it is financially viable, or in the interests of the town, for them to do so. The Town Council are open to discussions with both GCC and TBC about what this looks like and would welcome a channel through which to gather the detailed financial information that will be required to make an informed decision. The Town Council would also welcome detailed discussions with GCC about their vision for Tewkesbury and the services and amenities that they believe would be better located with the Town Council as part of the Unitary reorganisation
25. To note the proposed merger of the Grove Almshouse and the Tewkesbury Almshouse Trust
26. To consider and agree grant applications from outside bodies
27. To note the reports from Tewkesbury Borough Council & Gloucestershire County Council
28. Correspondence

The next Full Council meeting will be:
10th November 2025

Final date for agenda items and accompanying papers for the Meeting is **7 clear days before the meeting.**

As part of managing the Council's Risk Assessment, Councillors are reminded to ensure they keep their register of interests up to date.

If you have any questions, please contact the Town Clerk.

The Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

MINUTES
of a meeting of the Full Council
held at Tewkesbury Town Hall on 16th June 2025 at 6.00pm

Present: Cllrs A Hayes (Chair), E Ash, R Bartlett, H Bowman, P Brookes, C Danter, J Jones, K Moran, J Raywood, S Raywood, C Robertson, V Smith.

In attendance: D Hill (Town Clerk), J King (Deputy Town Clerk) and two members of the public.

25/26 - 33 To receive apologies for absence
Apologies were received from Cllr Cody (personal), Cllr Sztymiak (work), Cllr P Jones (personal) & Cllr Gurney (health).

25/26 - 34 To receive declarations of interest
Cllr Bowman – Tewkesbury Borough Councillor
Cllr Smith – Gloucestershire County Councillor

25/26 - 35 To consider requests for dispensation
None received.

25/26 - 36 To receive written questions from members of the public
There were no written questions.

25/26 - 37 Public Participation
A member of the public raised questions about the new VAS signs for Tewkesbury, particularly regarding installation delays, VAS sign on Lincoln Green Lane, the location and adjustability of VAS signs and the funding, maintenance and repair of VAS signs. **Action:** Cllr Smith will raise with GCC.

The second question was what are swap boxes and where are they and why are they not yet in Stonehills as minuted. The Stonehills swap box is being constructed, but Cllr Cody is agreeing final location. They are used to recycle small objects no longer wanted and are currently in Prior's Park, Mitton and at the Town Hall. The next one will be going in in Newtown.

25/26 - 38 To note the Mayor's Announcements
River blessing is taking place on Sunday 22nd June, all Cllrs are welcome to attend. Advanced warning of the Mayor's Charity event on 18th October at the Watson Hall. Tewkesbury Live (25th – 27th July) and the Medieval Festival (12th & 13th July) would welcome volunteers. Please contact the office for more details if interested. The Mayor's blog is on the Town Council website and Facebook page.

25/26 - 39 To approve the minutes of the meetings held on 12th May 2025
It was RESOLVED to approve the minutes of the meeting held on 12th May 2025. Proposed by Cllr Brookes, seconded by Cllr J Raywood.

25/26 - 40 To note the following Committee Minutes – Planning – 2nd, 16th & 30th April 2025, Finance – 28th April 2025, Buildings – 22nd April 2025
The above minutes were noted.

25/26 - 41

Matters arising from the minutes

21/22-147 Cycle storage – installed - complete

24/25-81 Payments reports – Smart meter installation is currently not possible at the Town Hall – complete.

24/25-106 School Contact - Principal at Tewkesbury School is keen to get involved with the Town Council. Now with members of staff who run the Pupil Parliament. Ongoing.

24/25-126 Devolution – Town Clerk attended the meeting of larger Town Councils in May. It became clear that around the County each principal authority is approaching this differently, and as a larger council's group there is a desire for a more uniformed approach. Concerns are being raised about GAPTC being the representative for all Parish & Town Councils and their ability to represent the larger parishes in these discussions. Next meeting is being held this week. Some larger Councils are forming Advisory Groups (made up of Councillors), and the Town Clerk feels this would be a good way forward – proposed terms of reference to follow.

25/26-16 Terms of Reference

There is a typographical error on Moorings committee – complete.

To consider moving Staffing committee time - ongoing.

Future Full Council agenda item – to consider the day to day running of the Riverside Walk and which committee should look after this – ongoing.

Moorings committee to draft improved terms of reference and return this to Full Council for approval - ongoing.

Planning committee to draft improved terms of reference, particularly regarding big planning applications where it is not possible to refer them to Full Council for opinions, due to the timings of meetings. Draft to return to Full Council for approval - ongoing.

CIL spending proposals – ongoing.

25/26 - 42

To receive the summary finance report to 30th April 2025 and earmarked reserves

The finance reports were received. This is the month one report. Income is off to a good start and the first half precept has been received.

25/26 - 43

To receive the payments reports for April 2025

The reports were received.

25/26 - 44

To receive the financial reports and bank reconciliations of the Town Council for the year ending 31st March 2025

The reports were received. General reserves are up by approximately £11,000. Earmarked reserves show net movements but could include several transactions. Earmarked reserves are down by £20,000 compared to 31st March 2024, but in practice are up as a large proportion of earmarked reserves at 31st March 2024 related to 64 Barton Street. Mayor's Charity Account has been closed and the balance is now held within main account under separate cost code.

25/26 - 45

To approve the Balance Sheet and receive the Income & Expenditure Account for the year ending 31st March 2025

It was RESOLVED to approve the balance sheet for the year ending 31st March 2025. Proposed by Cllr Danter, seconded by Cllr J Raywood.

25/26 - 46

To consider and approve the Annual Governance Statement 2024-25

Recommendations for assertions from the RFO for each section of AGAR 2024-25.

1. Yes
2. Yes
3. Yes – the Council has General Power of Competence
4. Yes
5. Yes
6. Yes
7. Yes – the Mayor's Charity account now closed
8. Yes
9. No – there is an ongoing issue with the Watson Hall and RFO will give an update to external auditor

It was RESOLVED to approve the Annual Governance Statement 2024-25.

Proposed by Cllr Bowman, seconded by Cllr Robertson.

25/26 - 47

To consider and approve the Accounting Statements 2024-25

The issue continues with part of the Watson Hall being in trust. Therefore, the answer to 11b will be No.

It was RESOLVED to approve the Accounting Statements 2024-25.

Proposed by Cllr J Raywood, seconded by Cllr Bartlett.

25/26 - 48

To review and agree the retained contractors list

Only changes are the removal of GK Engineering Ltd & Security One from the retained contractors list.

It was RESOLVED to approve the updated retained contractors list.

Proposed by Cllr Brookes, seconded by Cllr Moran.

25/26 - 49

To consider a motion from Cllr Sztymiak that Tewkesbury Town Council supports Tewkesbury Civic Society's petition to Tewkesbury Borough Council regarding bin blight

It was RESOLVED to support Tewkesbury Civic Society's petition to Tewkesbury Borough Council regarding bin blight.

Proposed by Cllr Ash, seconded by Cllr Smith.

Action Letter to be sent to Tewkesbury Borough Council stating the Council's support for the petition and requesting that action is taken on the points raised. Letter to also be copied to Gloucestershire County Council. Concern is that this issue will get lost in the reorganisation to Unitary Authority.

Cllr Bowman abstained regarding this item.

25/26 - 50

To consider and agree to support the 20's plenty campaign

Cllrs discussed the data, the issue with only one year of data being available and the ONS recommendation that trends should only be taken over three years of data.

Concerns also raised regarding areas in Wales where the speed limit is now being returned to 30mph, incurring costs of £15,000 each time for a new TRO.

It was acknowledged that 20mph is better for cyclists, but in areas where it has been introduced, road rage incidents increase. Needs to be combined with speed calming measures, signs on their own are insufficient.

It was RESOLVED to invite 20s plenty group to meet with Cllr Smith and Highways department to discuss further. **Action:** Cllr Smith to facilitate.

Proposed by Cllr Smith, seconded by Cllr Danter.

25/26 - 51 To consider and agree grant applications from outside bodies

Budget for 25/26 is £9000, to date £4630 has been allocated (including to Tewkesbury Big Weekend and Medieval Festival). £4670 remaining for this year. Tewkesbury in Bloom requested £2,500. Accounts imply that the grant money given last year was not spent, however it may be that due to the committee change, spending did not happen as usual. The council requested more clarity regarding the financial position, however they also noted that there was a time pressure as the next Full Council meeting is in September.

It was RESOLVED to immediately award £500 to Tewkesbury in Bloom, with a view to providing the additional £2000 once additional financial information is provided. Authority is delegated to the Finance Committee to approve up to this amount. Proposed by Cllr S Raywood, seconded by Cllr Brookes.

25/26 - 52 To note the reports from Tewkesbury Borough Council and Gloucestershire County Council

The reports were noted.

Cllr Smith left the meeting.

The Tewkesbury Borough Council report covered the questions asked by Cllr Sztymiak regarding Healings Mill at the TBC meeting in March. Concerns are that the Mill has now been closed for 20 years and there is little progress. Cllr J Raywood and Tewkesbury Civic Society met with TBC officers and the architects last week, report is available in the Planning Committee minutes of 11th June 2025. The Planning Committee has introduced a standing item regarding Healings Mill and the TBC officers have agreed to provide these regular updates.

Cllrs discussed the Planning Committee meeting at TBC on 17th June regarding the windows at the Maltings. The TBC portal was not working when the Town Council objected, so it was not logged correctly on their system. Officers have been advised, and Cllr J Raywood has also written to every member of the committee to advise them of the Town Council's objection.

25/26 - 53 Correspondence

There was no correspondence.

There being no further business, the meeting closed at 7.21pm.

Signature of Chairman upon approval of the minutes 8th September 2025



PLANNING COMMITTEE

Wednesday 14th May 2025

Present: Cllrs. J Raywood, S Raywood, P Jones, R Gurney, E Ash

In attendance: Kate Chambers (Admin) and one member of the public

MINUTES

P.25/26.001 Welcome.

The chairman welcomed everyone when the meeting started at 7.33pm

P.25/26.002 To receive apologies for absence

Cllr Alan Hayes, Mr Richard Carey

P.25/26.003 To receive declarations of interest

None

P.25/26.004 To receive and consider requests for dispensations

None

P.25/26.005 To approve the minutes of the Planning Committee meeting held on 30th April 2025

Proposed by Cllr Gurney and seconded by Cllr Jones

It was resolved to approve the minutes

P.25/26.006 To receive updates on matters arising from the minutes – for information only

P.23/24.375 – Accessibility project – ongoing

P.24/25.171 – Meetings with Corbally re Healings Mill – The architect is looking into it.

P.24/25.325 – meeting of chairman with TBC planning officers - ongoing

P.25/26.007 Public participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing*

Orders this will not exceed 12 minutes in total and 3 minutes per person)

None

P.25/26.008 To note correspondence

The Civic Society has copied us into an email enquiring about progress on the improvement of the ventilation flue at 98 Church Street.

We have also been copied into correspondence re. Sugars Burgers and are aware that that the Conservation Officer recommends refusal. However, the planning officer is

awaiting a response from the Environmental Health team, without which any refusal may not be deemed robust.

The Civic Society has also copied us into their response to a proposed development on Quay Street at the 'Kingfisher' which we will address on 28th May.

With regard to the Civic Society's 'Bin Blight' campaign. The society's petition to TBC has well-exceeded the 100 signatures they need to have the matter discussed in council.

Councillors have received an email from an environmental student of Bristol University who is researching for her Master's dissertation on public perceptions of flood risk in Tewkesbury. She hopes to attend the next planning meeting on the 28th May and has asked for us to put her in touch with anyone who would like to talk to her.

P.25/26.009 To receive the Borough Councillor's report (if applicable)

None

P.25/26.010 Construction of new staircase to provide safe access to the second floor. Minor internal alterations to improve the domestic accommodation. Construction of new dormer to facilitate the new staircase and re-tiling the whole roof with new handmade plain tiles. Replace old guttering with new cast iron.

Planning Application

9 Church Street Tewkesbury Gloucestershire GL20 5PA

Ref. No: 25/00297/LBC

Observations:

No objection

P.25/26.011 Felling of tree T1 (ash) due to ash dieback and subsequent planting of a replacement tree (Scots pine)

Planning Application

The Bell Hotel Church Street Tewkesbury Gloucestershire GL20 5SA

Ref. No: 25/00148/TCA

Observations:

No objection

P.25/26.012 W/25/00596/OUT

An outline application for phased residential development capable of being severed for up to 500 new homes, a neighbourhood centre (Use Classes C3, E, F2, and Sui Generis ((Hot Food takeaways, and pubs/bars))), means of access (from Hardwick Bank Road, and from the proposed Mitton A development to the south) drainage, landscaping, open space, and associated infrastructure with all matters reserved except for access

Land At (Os 9140 3472), Tewkesbury Road, Bredons Hardwick

The discussion covered a wide range of issues pertaining to the application, including transport impact, the northern site access, lack of active travel options to the site, especially from the north, health, provision for teens, surface water management, archaeology and sewerage. It was noted that there had been a public consultation in

which neighbouring parish councils had been consulted. This neighbouring parish council had not been consulted, however.

It was proposed by Cllr Jones and seconded by Cllr Gurney that the outcomes of our discussions would be typed up into a fair copy for agreement via email during the next few days and ratification at the next meeting.

P.25/26.013 To note any additional applications on the Planning Portal which will expire before Wednesday 28th May 2025 and agree further actions

None

P.25/26.014 To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions

None

P.25/26.015 To note the decisions made in April 2025, in respect of planning applications to Tewkesbury Borough Council

Noted

There being no further business, the meeting closed at 8.22pm

Chairman's signature

28th May 2025



PLANNING COMMITTEE

Wednesday 28th May 2025

Present: Cllrs. J Raywood, S Raywood, P Jones, R Gurney, H Bowman

In attendance: Nicole Finnegan (Finance), two members of the public (including Katy Scott)

MINUTES

P.25/26.016 Welcome.

The chairman welcomed all present and ensured that introductions were made when the meeting opened at 7.30pm

P.25/26.017 To receive apologies for absence

Cllr Hayes, R Carey

P.25/26.018 To receive declarations of interest

None

P.25/26.019 To receive and consider requests for dispensations

None

P.25/26.020 To approve the minutes of the Planning Committee meeting held on 14th May 2025

Proposed by Cllr Gurney and seconded by Cllr Jones

It was resolved to approve the minutes.

P.25/26.021 To receive updates on matters arising from the minutes – for information only

P.23/24.375 – Accessibility project – ongoing. A recent EoI for government funding for this and also repairs to the Town Hall was unsuccessful.

P.24/25.171 – Meetings with Corbally re Healings Mill – ongoing

P.24/25.325 – meeting of chairman with TBC planning officers - ongoing

P.25/26.022 Public participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing*

Orders this will not exceed 12 minutes in total and 3 minutes per person)

None

P.25/26.023 To note correspondence
None

P.25/26.024 To receive the Borough Councillor's report (if applicable)

Cllr Bowman reported she has been asking Borough Officers about the masterplan, which is currently running behind schedule and is not yet complete. Borough Councillors are awaiting a briefing on the Strategic Local Plan, on which, due to lack of available time, there will not be a full consultation, but there will be a series of small consultations on specific parts of the document.

Cllr S Raywood asked Cllr Bowman to pass on his thanks to the Borough, for submitting information about the article 4 direction into the national planning data map planning.data.gov.uk

P.25/26.025 Subdivision of 1no. Flat to 3no. Flats including extensions to rear and roof
Planning Application
Kingfisher 1 Quay Street Tewkesbury Gloucestershire GL20 5BE
Ref. No: 25/00291/FUL

Observations:

Objection on the grounds of the impracticality of the current waste and cycle solutions. The council observes that occupiers of the flats do not have direct access to the bin or cycle storage areas. There is concern that it will be difficult to get the bins out of the storage area out of Cares Alley which we understand is not a public right of way. In addition we are concerned that the space standards are not met in flat 3 especially regarding head height. We like the proposed front elevation.

P.25/26.026 Construction of new dormer window with cat-slide roof to facilitate new internal staircase to second floor.
Planning Application 79 Church Street Tewkesbury Gloucestershire GL20 5PA
Ref. No: 25/00296/FUL

Observations:

No objection

P.25/26.027 Erection of summer house, replacement/extension of existing patio, replacement of doors and windows to front, side and rear elevations and replacement of rear patio door, and replacement of rear access gate.
Planning Application
18 Bredon Road Tewkesbury Gloucestershire GL20 5BZ
Ref. No: 25/00107/FUL

Observations:

The Town Council notes that the materials of the proposed windows are not specified. We therefore would defer to the conservation officer's opinion, considering the properties location within the article 4 direction and the conservation area.

P.25/26.028 Change of use of a residential care home (C2) to use as a single dwelling house (C3)
Planning Application

Mythe End House Mythe Road Tewkesbury Gloucestershire GL20 6EB
Ref. No: 25/00334/FUL

Observations:

No objection

P.25/26.029 Development to create three one bed apartments at first floor of existing building
Planning Application
99 Church Street Tewkesbury Gloucestershire GL20 5RS
Ref. No: 25/00372/FUL

Observations:

In principle the Town Council is not opposed to a return to residential use for this property. However there are concerns that the use of the bathroom at the front of the property will require some changes to the window which may be evident from the outside. We also have questions about bin storage.

P.25/26.030 Development to create three one bed apartments at first floor of existing building
Planning Application
99 Church Street Tewkesbury Gloucestershire GL20 5RS
Ref. No: 25/00373/LBC

Observations:

In principle the Town Council is not opposed to a return to residential use for this property. However there are concerns that the use of the bathroom at the front of the property will require some changes to the window which may be evident from the outside. We also have questions about bin storage.

P.25/26.031 W/25/00596/OUT
An outline application for phased residential development capable of being severed for up to 500 new homes, a neighbourhood centre (Use Classes C3, E, F2, and Sui Generis ((Hot Food takeaways, and pubs/bars))), means of access (from Hardwick Bank Road, and from the proposed Mitton A development to the south) drainage, landscaping, open space, and associated infrastructure with all matters reserved except for access
Land At (Os 9140 3472), Tewkesbury Road, Bredons Hardwick

Observations:

Objection

Transport

The indicative masterplan shows a single through road going roughly north-south through the site. At the north end there would be an exit onto Hardwick Bank Road. Currently, there is not even an exit from the field onto this road, and probably for good reason, as the horizontal and vertical sightlines are not good and an exit here could be dangerous. Vehicles exiting the site would be hidden from view by trees and bushes, and also by the topography of the site in that area, as the junction would be at the top

of a downward slope into the estate. The National Speed Limit prevails over this stretch of Hardwick Bank Road, which means that there must be a clear and unobstructed view of the road, to and from the proposed new site exit, for at least 215 metres. We don't believe this can be achieved as the proposal currently stands. It is also noted that there appears to be no modelling of the impact of additional traffic on the junction of Hardwick Bank Road with Tewkesbury Road. Neither does there appear to be any modelling of the junctions in Tewkesbury itself, which will most certainly be impacted by additional traffic generated by this development.

At the southern end of the Mitton B site the road emerges into the Mitton A site for which the developers have not yet developed a satisfactory transport solution. Indeed, the application for Mitton A was refused, then appealed, and the appeal dismissed on transport grounds. It therefore follows that Mitton B (which will just exacerbate the issue that Mitton A already has) will be similarly unviable for the same reasons. Since many vital local services, eg medical, commercial, educational etc are located in Tewkesbury's town centre, it can be assumed that the larger part of the traffic from Mitton B will head south and into the town.

With regard to the northern exit, even if a safe exit onto Hardwick Bank Road could be achieved, that road is already under tremendous pressure, due to the demands that will be made upon it by the northern part of the proposed Ashchurch Garden Community. It also passes over a weight-limited bridge and through a residential area and therefore is not suitable as a main through-way for yet another new housing development.

Access to the site for large vehicles, construction plant, etc, will be problematic. The bridge on Hardwick Bank Road makes that an unsuitable access route from the east and there are weight limits on traffic coming through Tewkesbury town centre and also from the west, over the Mythe Bridge. We do not think that Bredon's main street is a suitable route either, for an increased influx of heavy vehicles.

We note that Worcestershire County Highways advocates a deferral (insufficient information)

We believe that these transport issues in themselves are sufficient for this council to object most strongly to proposed development on this site. However, we have additional concerns that must be addressed.

Pedestrian access

It is noted that there is no footpath along the adjacent stretch of Hardwick Bank Road, so pedestrian access to and from the site is not safe here unless a footpath is provided.

Teenagers

It is noted that the teen activity area is located at the far northern end of the site in an area surrounded by trees and remote from housing. There may therefore be very little passive surveillance of the site and that may render it unsafe.

Surface water management

The location of proposed water attenuation ponds is noted. As with Mitton A, the developers need to be aware that Tewkesbury parish lies downstream and the parish council will strongly request betterment of the current situation, through larger-sized ponds. The Town Council is aware that new, up-to-date flood data is emerging, which takes into account more recent flood levels than hitherto and also the cumulative effect of pluvial and fluvial flooding. Any flood risk assessment for this site must be based on the most up to date information and take into account the likely effect of climate change.

We note that the L L F A has lodged a holding objection. (insufficient information)

Health impact

The health impact assessment sounds very positive but does not address the impact this development would have on the residents of the town of Tewkesbury. The impact of a perceived increase in flood risk is likely to have a negative effect on mental health within the town. The people of Tewkesbury need to be sure that the proposed development will result in a betterment of the current situation for them. Increased demands on the local medical services will also give rise to increased anxiety. There is no spare capacity for NHS dentistry, and patients already experience long waits to see a doctor.

Provision for waste-water management is already a concern with the proposed Mitton A development and thus far there don't seem to be any answers from the local service provider. Recent data received by the Town Council indicates that raw sewerage was dumped in the River Avon catchment area on the equivalent of 354 continuous days last year. The current system is not able to cope with what it has to deal with now, let alone more. The river Carrant already contains unacceptable levels of nitrates and phosphates. This is not good for the health of the people of Tewkesbury and an additional demand on an already overstretched system will exacerbate that. The Town Council was already concerned by the projections of increased idling times for vehicles around the Black Bear roundabout and in the centre of town, due to heavier traffic flows to and from the Mitton A development. This will increase air pollution and noise in the short to medium term (possibly the remaining life span of more than half of the current population), until vehicles that run on fossil fuels no longer exist.

Archaeological report

It is noted that it is unlikely that the site will contain objects of archaeology that will need to be preserved in situ but what will happen to the items that need to be preserved off-site? There is little capacity for further archaeological storage in Tewkesbury, yet items found on this site are likely to be of relevance to our history. Consideration needs to be given to the future storage and care of artefacts that emerge during works on this site.

Public Consultation

It is noted that a public consultation took place regarding this site. We are a neighbouring parish council which is likely to be heavily impacted by these proposals. We were not aware of any consultation having taken place.

On the basis of these observations Tewkesbury Town Council most strongly objects to the proposals for this site.

P.25/26.032 To note any additional applications on the Planning Portal which will expire before Wednesday 11th June 2025 and agree further actions
None

P.25/26.033 To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions
None

P.25/26.034 To have a discussion with Katy Scott about local flood risk perceptions in Tewkesbury town centre, for her Masters dissertation.
All present were invited to complete a questionnaire and flood map for Katy. It was agreed that the Town Council would make available to the public (via the noticeboard and social media) a link to Katy's digital map so that they may add their views and

experiences.

There being no further business, the meeting closed at 9.00pm

Chairman's signature

11th June 2025



PLANNING COMMITTEE

Wednesday 25th June 2025

Present: Cllrs. J Raywood, S Raywood, A Hayes, E Ash and Mr Carey

In attendance: Nicole Finnegan (Finance)

MINUTES

P.25/26.054 Welcome.

The chairman welcomed everyone to the meeting when it opened at 7.30pm and ensured that any introductions were made.

P.25/26.055 To receive apologies for absence

Cllr. Gurney
Cllr. Bowman
Cllr. Jones

P.25/26.056 To receive declarations of interest

None

P.25/26.057 To receive and consider requests for dispensations

None

P.25/26.058 To approve the minutes of the Planning Committee meeting held on 11th June 2025

Proposed by Cllr Hayes and seconded by Cllr S Raywood
It was resolved to approve the minutes.

P.25/26.059 To receive updates on matters arising from the minutes – for information only

P.23/24.375 – Accessibility project – a revised drawing has been received from the architect. The Accessibility Working Group will meet again in the near future to discuss this.

P.24/25.325 – meeting of chairman with TBC officers – Nick Bryant, Director of Growth at TBC has indicated a willingness to meet and discuss the issues with the planning process that the committee has been raising over the last few years.

P.25/26.042 – At their meeting on 17th June, The Borough Planning committee voted to refuse 24/00032/NMA (The Maltings). However, one week later, the Planning Portal still shows the application status as ‘awaiting decision’.

P.25/26.060 Public participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)*
None

P.25/26.061 To note correspondence

The second retail and leisure meeting will take place at the Royal Hop Pole Hotel (Georgian Room), Church Street on **Friday 18th July 2025 starting at 8.30am**. The purpose of the meeting is to discuss the proposals for marketing the historic town centre of Tewkesbury between August and December 2025, following the opening of the Cotswolds Designer Outlet (opens Weds. 16th July).

North Ashchurch Garden Community - North Ashchurch Consortium (NAC) has now submitted an application to Tewkesbury Borough Council (TBC) for consideration. The application has been prepared by the NAC (Mansfield Partners LLP, Bellway Homes, Bromford Developments Ltd and Homes England) and its extensive technical team. The outline application is to establish the principle of development for: *Up to 2,800 homes, two Local Centres including community, employment, commercial, retail, leisure and/or public house, health facilities and public open space, education provision including two primary schools with early years facilities and a secondary school, green infrastructure and public open space including amenity parks, formal recreation (sports pitches), community gardens / orchards and strategic landscape planting, a new pedestrian (over rail) bridge crossing. All matters are reserved, save for details of access in respect of the vehicular/pedestrian/cycle accesses from Hardwick Bank Road, B4079, and A46; and the construction of a spine road (Central Street) connecting the A46 to the east with Hardwick Bank Road to the west, including a new bridge over the railway line.*

The application is in outline, which does not determine the location, design or layout of each individual building or space, it seeks a decision on the general principles of how a site can be developed. The application is available to view on the planning portal but consultations have not yet been invited while Northway Parish is in a pre-election period.

An update from the Safe Avon project has made sobering reading. There are some interesting readings, especially from the Severn Trent treatment outflow at Ilmington. Phosphate has been increasing each season, it's now averaging 8.29 ppm compared with 4.5 ppm the previous season and almost triple the value from this time last year.

An update was received on EDF's plans for the fish pass at the Upper Lode.

P.25/26.062 To receive the Borough Councillor's report (if applicable)
None

P.25/26.063 To receive an update on Healings Mill

No further progress to report at the moment. The next scheduled meeting between TBC and the developers will be on the 8th July.

P.25/26.064 Listed Building Consent to change the timber parapet to a normal cast iron gutter.
Planning Application
Thomson And Banks 27 Church Street Tewkesbury Gloucestershire GL20 5PD
Ref. No: 25/00305/LBC

Observations:

No objection

P.25/26.065 Replacement of front door for a UPVC composite door.
Planning Application
26 East Street Tewkesbury Gloucestershire GL20 5NR
Ref. No: 25/00341/LBC

Observations:

No objection, subject to the conservation officer's opinion.

P.25/26.066 **To note any additional applications on the Planning Portal which will expire within the next 14 days and agree further actions.**

None

P.25/26.067 **To note any additional information on the Planning Portal regarding applications to which this committee has already responded and agree further actions.**

None

P.25/26.068 **To consider and agree a process to determine how CIL contributions to Tewkesbury Town Council may be spent within the parish.**

Following a discussion the following proposal was made:

Process for the spending of CIL funding

Anyone may approach the council with a proposal for the spending of CIL money.

CIL monies can be used to support the development of the local area to fund:

(a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

(b) anything else that is concerned with addressing the demands that development places on an area

"Infrastructure" includes physical, social and green infrastructure e.g. Highways; cycleways; education facilities; sports and community halls; parks and play areas.

The Planning Committee should consult the public about their priorities for the spending of CIL. This should be done in a cost effective and inclusive manner.*

The process:

1. Proposals for the spending of CIL moneys will be considered by the Planning Committee and developed further in greater detail, with costings.

2. The Planning Committee will propose developed proposals to
 - a. The Finance Committee for projects costing less than £10,000
 - b. Full Council for projects costing £10,000 or more
3. Approved projects will be managed with the overview of the Planning Committee, in conjunction with another relevant Town Council committee (eg. Environment and Amenities, Buildings, Moorings, Severn Ham).

**Probably the most comprehensive and cost-effective way of doing this for small amounts of funding would be to ask the Deputy Town Clerk for a half page of the autumn newsletter in which to explain CIL funding and how it can be spent, to give examples of what the money we have could buy and to ask them to submit their ideas and views. The other half of the page could explain the accessibility working group's proposals for the Anglo-American Garden. Other methods of communication, such as social media, notices in notice boards and on the TTC website may also be used.*

Proposed by Cllr J Raywood and seconded by Cllr Hayes.

It was agreed to forward this proposal to the Deputy Town Clerk

There being no further business, the meeting closed at 8.20pm

Chairman's signature

9th July 2025



PLANNING COMMITTEE

Wednesday 11th June 2025

Present: Cllrs. J Raywood, S Raywood, A Hayes, R Gurney, H Bowman and Mr R Carey

In attendance: Kate Chambers (Admin)

MINUTES

P.25/26.035 Welcome.

The chairman welcomed everyone to the meeting when it opened at 7.32pm and ensured that any introductions were made.

P.25/26.036 To receive apologies for absence

Cllr. Jones

P.25/26.037 To receive declarations of interest

Cllr J Raywood – Item 13 (Trustee of the Tewkesbury Almshouse Trust and named contact for the application)

Cllr S Raywood – item 18 (employed by the Planning Inspectorate)

P.25/26.038 To receive and consider requests for dispensations

None

P.25/26.039 To approve the minutes of the Planning Committee meeting held on 28th May 2025

Proposed by Cllr Hayes and seconded by Cllr Gurney

It was resolved to approve the minutes.

P.25/26.040 To receive updates on matters arising from the minutes – for information only

P.23/24.375 – Accessibility project – a revised drawing has been received from the architect. The Accessibility Working Group will meet again in the near future to discuss this.

P.24/25.325 – meeting of chairman with TBC officers – Nick Bryant, Director of Growth at TBC has indicated a willingness to meet and discuss the issues with the planning process that the committee has been raising over the last few years.

P.25/26.041 Public participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing*

Orders this will not exceed 12 minutes in total and 3 minutes per person)

None

P.25/26.042 To note correspondence

24/00032/NMA (The Maltings) will be discussed at Tewkesbury Borough Council's Planning Committee meeting on 17th June 2025. The planning officer's recommendation is to grant the amendment. His report unfortunately does not reflect the fact that the Town Council objected strongly to this. Contact has been made with Cllr Workman (TBC Tewkesbury North and Twynning), who asked for this application to be considered by the committee. He has been sent a copy of everything we have said about these windows, going back to 2021. Contact will now be made with all members of the Borough Planning Committee to ensure that they all have the same information as Cllr Workman. Cllr Sztymiak will also be contacted and asked to speak to the committee as a ward councillor.

P.25/26.043 To receive the Borough Councillor's report (if applicable)

On the agenda of Tewkesbury Borough's next meeting of the overview and scrutiny committee there will be report of the Borough's progress, covering a number of areas of operation, including Planning. The figures show that the Borough is now meeting its Planning performance targets for processing large development applications, following a great deal of hard work from Nick Bryant and his team.

Cllr S Raywood will give Cllr Bowman access to a list of long overdue small applications, so that she can ask how these may be resolved.

P.25/26.044 To receive an update on Healings Mill

The chairman, along with the chairman of the Tewkesbury Civic Society met with the architect last week, in order to understand the issues that he is experiencing with the Mill project. They then met with officers from Tewkesbury Borough Council (Georgia Smith, Peter Tonge and Catherine Ashby) on 9th June, to receive an update on progress towards development of the site.

The site is acknowledged to be challenging, with multiple, complex issues, a key issue being a flood zone 3 location. The architect has worked closely with the Environment Agency to make the proposed development flood resilient.

Another key issue is the heritage listed status of the buildings on the island site. The 1865 building and the Quay Bridge will be retained but Historic England and Tewkesbury Borough Council have accepted that it may not be viable to retain the buildings to the south of the bridge. However, Historic England would require a public benefit to be derived from their demolition and replacement. In the Borough's view, current proposals for the site would not provide as much public benefit as is desirable for the benefit of the whole community although they understand the commercial constraints involved, and they would like to see more investigation of the possibilities by a Design Review Panel. The Borough has experience of the employment of such panels at various stages of the planning process from pre-app stage onwards although, in the architect's experience, they are usually used when there is a fully developed scheme.

This being a sensitive site, the Borough has requested a full planning application, whereas the developer would prefer to submit a hybrid one (full for the 1865 building and outline for the remainder of the site). The Borough feels that leaves too much uncertainty over the future of the southern part of the site and a full application is usual when plans involve the demolition of a listed building.

We understand that Borough officers meet the architect and agent at six-weekly intervals but attempts by officers to communicate directly with the site owner have

been largely unsuccessful. However, it is possible that a meeting with the site owner could be useful in moving the project forward.

It is agreed that it is time for the public to have a greater understanding of the potential future of the Healings Mill site. Cllr. Raywood offered the support of the Town Council in providing information to the public via meetings, displays, consultations, etc. It was also explained that, going forward, Town Council Planning Committee agendas will have a standing item to update on Healings Mill, in order to assure the public that action is still ongoing. Tewkesbury Borough Council has agreed to provide information for those updates.

- P.25/26.045** [Replacement balcony](#)
Planning Application
8 King Johns Court Tewkesbury Gloucestershire GL20 6EG
Ref. No: 25/00370/FUL

Observations:
No objection

- P.25/26.046** [Replacement of damaged metal bridge with like for like replacement bridge.](#)
Planning Application
Tewkesbury Marina Bredon Road Tewkesbury Gloucestershire GL20 5BY
Ref. No: 25/00261/FUL

Observations:
No objection in principle. We do feel that a construction management plan should be in place before commencement of building works. The plan should take into account the potential impacts on residential boats and local residences, the local highway network and use of navigation.

Cllr J Raywood left the room at 8.21pm and the Mayor chaired the next item.

- P.25/26.047** [Replace existing steel windows on rear \(east elevation\)](#)
Planning Application
Russell Almshouses Abbey Precinct Tewkesbury Gloucestershire GL20 5RZ
Ref. No: 25/00410/LBC

Observations:
No objection - the Town Council concurs with the conservation officer's comments. We commend the sensitive inclusion of double glazed windows in a historic building.

Cllr J Raywood returned to the room at 8.32pm

- P.25/26.048** **To note any additional applications on the Planning Portal which will expire before Wednesday 25th June 2025 and agree further actions**
None

- P.25/26.049** **To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions**

None

P.25/26.050 To note the decisions made in May 2025, in respect of planning applications to Tewkesbury Borough Council
Noted

P.25/26.051 To consider the committee's current terms of reference and to amend them, in view of recent changes to the frequency of Full Council meetings.

As greater responsibility for decisions has been given to committees this has reduced the number of full council meetings that we need to hold. A consequence of this is that Planning is no longer able to meet its responsibility to 'refer major plans to the Town Council', because of the time constraints. However, committee members consider that all councillors should have the opportunity to contribute responses to applications for major developments and therefore they make the following proposals:

In terms of **membership**, we wish to add the following, which will enable all councillors to feel able to contribute their views during discussions of major applications.

All councillors may join the committee for the duration of a meeting, in order to participate in the consideration of major developments when they arise.

In terms of **Powers and responsibilities**, we wish to replace the responsibility to refer major plans to the Town Council, with the following:

To alert all councillors to applications for major developments, so that they may contribute to the committee response.

Currently, all councillors are issued with an agenda containing all necessary links. The agenda is usually issued with a summary paragraph or sentence saying how many applications there are for consideration in each ward, and also outside the parish. Henceforth, attention will be drawn to large development applications in the same way.

Proposed by Cllr Hayes and seconded by Cllr Gurney.

It was resolved that these proposed changes should be recommended to Full Council.

Cllr S Raywood left the room at 8.51pm

P.25/26.052 To receive an update on M5 Junction 10
Received. The NSIP process was found to be clear and straightforward.

Cllr S Raywood returned to the room at 8.55pm

P.25/26.053 25/00763/LIQPRM - Application for a new premises licence at Units 63 and 64 Basepoint, Oakfield Close, Tewkesbury Business Park, Tewkesbury GL20 8SD.

Observations: No objection

There being no further business, the meeting closed at 9.08pm

Chairman's signature

25th June 2025



PLANNING COMMITTEE

Wednesday 9th July 2025

Present: Cllrs. J Raywood, S Raywood, P Jones, R Gurney, H Bowman and Mr R Carey

In attendance: Kate Chambers (Admin)

MINUTES

P.25/26.068 Welcome.

The chairman welcomed everyone to the meeting when it opened at 7.34 pm.

P.25/26.069 To receive apologies for absence

Cllr Hayes

Cllr S Raywood – delayed on journey from work

P.25/26.070 To receive declarations of interest

None

P.25/26.071 To receive and consider requests for dispensations

None

P.25/26.072 To approve the minutes of the Planning Committee meeting held on 25th June 2025

Proposed by Mr Carey and seconded by Cllr Jones

It was resolved to approve the minutes.

P.25/26.073 To receive updates on matters arising from the minutes – for information only

P.23/24.375 – Accessibility project – ongoing

P.24/25.325 – meeting of chairman with TBC officers – ongoing

P.25/26.042 – TBC's planning portal has now been updated, following the decision re. 24/00032/NMA – closed

Cllr S Raywood arrived in the meeting at 7.40 pm.

P.25/26.074 Public participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing*

Orders this will not exceed 12 minutes in total and 3 minutes per person)

None

P.25/26.075 To note correspondence

None that is not covered elsewhere on the agenda.

P.25/26.076 To receive the Borough Councillor's report (if applicable)

Tewkesbury Borough Council has agreed to follow a recommendation not to repair the footbridge from Mitton over the Carrant Brook, but to completely replace it. The cost of replacement is not significantly greater than the cost of repair but will result in a more lasting solution. The replacement works will take six weeks to complete and they will be carried out during the school summer holidays in 2026. The bridge will remain safe to use in the meantime, following some repairs to the footpath surface that were carried out in 2023.

Cllr Bowman is going to liaise with Cllr Dimond-Brown (TBC) to ensure that, even if she cannot attend our meeting, we will still receive important updates.

P.25/26.077 To receive an update on Healings Mill

It is understood that a meeting was scheduled for yesterday 8th June, of the Borough Council and the developer. It is probably a little too soon to expect to know the outcomes of that.

P.25/26.078 Conversion of 15 grass pitches to 15 all-weather pitches, installation of hardstanding in the existing Network Support Compound and the repositioning of 2 x electrical hook up points.

Planning Application

Tewkesbury Abbey Caravan Club Site Gander Lane Tewkesbury Gloucestershire GL20 5PG

Ref. No: 25/00407/FUL

Observations:

No objection

P.25/26.079 G1 Cupressus x 3 - Reduce to 2m in height to retain screening G1 Sycamore x 2 Cherry x 1 - fell (less than 75mm dia at 1.5m so consent not required) T2 Lawson cypress - fell - to improve space for silver birch

Planning Application

Tudor House Hotel High Street Tewkesbury Gloucestershire GL20 5BH

Ref. No: 25/00503/TCA

Observations:

No objection

P.25/26.080 Proposed Item A Timber Fascia, Item B Acrylic Letters, Item C Projecting sign.

Planning Application

WH Smith 4 High Street Tewkesbury Gloucestershire GL20 5NU

Ref. No: 25/00427/ADV

Observations:

No objection

P.25/26.081 **T1 Magnolia - Heavy reduction of up to 2.5m to clear phone lines, and reshape T2 Dead Amelanchier - Remove to ground level.**
Planning Application
4 Orchard Court Tewkesbury Gloucestershire GL20 5PT
Ref. No: 25/00533/TCA

Observations:
No objection

P.25/26.082 **Silver birch - reduce back from sign as per submitted photograph and to crown raise maximum 2.5 metres from ground level for security issues.**
Planning Application
Mythe Water Treatment Works Mythe Road Tewkesbury Gloucestershire GL20 6AA
Ref. No: 25/00484/TCA

Observations:
No objection

P.25/26.083 **Willow trees - just to be cut back as they are very overgrown and starting to infringe on the waterway.**
Planning Application
Priors Court Riverside Embankment Back Of Avon Tewkesbury Gloucestershire GL20 5US
Ref. No: 25/00404/TCA

Observations:
As the Town Council is the applicant we will decline to comment.

P.25/26.084 **Removal/variation of condition 4, planning permission 24/00804/FUL, to allow amendments to trading hours**
Planning Application
Morrisons Petrol Station Ashchurch Road Tewkesbury Gloucestershire GL20 8AB
Ref. No: 25/00366/FUL

Observations:
No objection

P.25/26.085 **Outline planning permission for demolition of existing buildings; up to 2,800 residential dwellings (use class C3); two Local Centres including residential (use class C2 and C3), community, employment, commercial, retail, leisure and/or public house, health facilities and public open space (use classes E(a, b, c, d, e, f, g (i)), F2 and Sui Generis up to 11,000 sqm); education provision including two primary schools including early years facilities (up to 4FE and 3.5FE respectively) and secondary school (up to 6FE) (use class F1); green infrastructure and public open space, including informal public open space, amenity parks, formal recreation (sports pitches), community gardens / orchards and strategic landscape planting; footpath diversions; a new pedestrian (over rail) bridge crossing; and all associated**

infrastructure, including surface water drainage features and energy infrastructure.
All matters reserved, save for details of access in respect of the
vehicular/pedestrian/cycle accesses from Hardwick Bank Road, B4079, and A46; and
the construction of a spine road (Central Street) connecting the A46 to the east with
Hardwick Bank Road to the west, including a new bridge over the railway line.

Planning Application

Land North Of Ashchurch Tewkesbury

Ref. No: 25/00490/OUT

This being a large development proposal, there are more than 300 documents to process, even at outline stage. There are undoubtedly some very good features in the proposals, but we also have concerns, in respect of potential impacts on the wider transport network and on flooding, especially given the polluted nature of the Carrant Brook. Cllr Bowman asked whether this committee had looked at the Newlands site proposals in Northway and suggested that it might be relevant in our deliberations. Clearly, we need more time to consider our response. It was therefore agreed that we would enter a holding response at this stage.

Observations:

In view of the volume of material to consider that Town Council will make a response to this application at our next meeting on 23rd July 2025 and therefore requests an extension of time to allow for this.

P.25/26.086 To note any additional applications on the Planning Portal which will expire within the next 14 days and agree further actions
None

P.25/26.087 To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions
None

P.25/26.088 To note the consultation documentation relating to the proposal for a new food store serving Tewkesbury and Ashchurch and agree further actions.

Further information can be viewed at <https://tewkesbury.newsite.lidl.co.uk/>

It is noted that the planning application documents for this proposed food store are now in our in tray on the Planning Portal, so the committee will consider the application on the 23rd July 2025.

There being no further business, the meeting closed at 8.43pm.

Chairman's signature

23rd July 2025



PLANNING COMMITTEE

Wednesday 23rd July 2025

Present: Cllrs. J Raywood, S Raywood, A Hayes, R Gurney, E Ash, H Bowman and Mr R Carey

In attendance: N Finnegan (Finance & Events Officer), one member of the public

MINUTES

- P.25/26.089 Welcome.**
The chairman welcomed everyone and ensured introductions were made when the meeting opened at 7.40pm.
- P.25/26.090 To receive apologies for absence**
Cllr Jones,
Cllr S Raywood (delayed leaving work)
- P.25/26.091 To receive declarations of interest**
None
- P.25/26.092 To receive and consider requests for dispensations**
None
- P.25/26.093 To approve the minutes of the Planning Committee meeting held on 9th July 2025**
Proposed by Cllr Hayes and seconded by Mr Carey . It was resolved to approve the minutes.
- P.25/26.094 To receive updates on matters arising from the minutes – for information only**
P.23/24.375 – Accessibility project – ongoing
P.24/25.325 – a meeting of chairman with TBC officer and chair of Overview and Scrutiny – will take place on 8th August
- P.25/26.095 Public participation** *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)*
A member of the public was concerned about the future of the green space to the south of St Nicholas Church, Ashchurch and wondered how it would be impacted by application ref. no. 25/00490/OUT

P.25/26.096 To note correspondence
None

P.25/26.097 To receive the Borough Councillor's report (if applicable)
Nothing new to report.

P.25/26.098 To receive an update on Healings Mill

Meeting between TBC and Healing's Mill developers held on 8 July 2025

1. Quay Street properties update:

- Developers are expecting to be able to submit the pre-commencement notice to TBC in the next month, but there are various pieces of work to complete ahead of that. This will include a demolition management plan and various surveys.
- Developers hope to start demolition on relevant Quay Street/Back of Avon properties by start of September. TBC feels this may be optimistic because of needs for consultation

2. Island site update:

- Developers are working up a councillor and then public consultation programme for their ideas for the island site, to start in the autumn at the same time as on-site activity begins at Quay Street.
- Expecting to send a "precursor" letter to TBC in the next few days which will explain their proposed way forward for dealing with the planning application for the island site and referencing the surveys they plan to submit with a hybrid application for the island site – detail for the Borough Mills and concept for the rest of the island site. Purpose of this is for the planners at TBC to confirm what other information will be needed and whether they and Historic England are able to accept an outline application on a listed building.
- The developers are in active discussion with potential occupiers of the residential element. The ground floor is planned as commercial because of the flood risk.
- Access to and from the site will be key to its future and the developers plan to engage with GCC on Highways issues.
- New Severn Trent compound on-site means that Severn Trent will provide overnight in-person security in addition to the active workforce during the day and CCTV coverage.

3. Next meeting with developers 7/8/2025

P.25/26.099 Outline planning permission for demolition of existing buildings; up to 2,800 residential dwellings (use class C3); two Local Centres including residential (use class C2 and C3), community, employment, commercial, retail, leisure and/or public

house, health facilities and public open space (use classes E(a, b, c, d, e, f, g (i)), F2 and Sui Generis up to 11,000 sqm); education provision including two primary schools including early years facilities (up to 4FE and 3.5FE respectively) and secondary school (up to 6FE) (use class F1); green infrastructure and public open space, including informal public open space, amenity parks, formal recreation (sports pitches), community gardens / orchards and strategic landscape planting; footpath diversions; a new pedestrian (over rail) bridge crossing; and all associated infrastructure, including surface water drainage features and energy infrastructure. All matters reserved, save for details of access in respect of the vehicular/pedestrian/cycle accesses from Hardwick Bank Road, B4079, and A46; and the construction of a spine road (Central Street) connecting the A46 to the east with Hardwick Bank Road to the west, including a new bridge over the railway line.

Planning Application

Land North Of Ashchurch Tewkesbury

Ref. No: 25/00490/OUT

Observations:

There was a long discussion of issues regarding traffic impacts, surface water management strategies, the deposition and storage of archaeology from the site, Management of water outflows into the Carrant Brook and future management of SUDs and green spaces. The content and outcomes of the discussion will be written up into a proposed response, which will be agreed by email during the next few days and then ratified at the next meeting.

- P.25/26.100** Demolition of existing building and erection of a new single-storey Class E discount foodstore (2,185 sqm gross; 1,516 sqm net sales) with access, car parking and servicing areas, drainage, landscaping and associated works.

Planning Application

Unit C Alexandra Way Ashchurch Tewkesbury Gloucestershire GL20 8NB

Ref. No: 25/00521/FUL

Observations:

No objection

- P.25/26.101** Erection of rear extension.

Planning Application

The Folly Hoo Lane Deerhurst Tewkesbury Gloucestershire GL20 7DE

Ref. No: 25/00455/FUL

Observations:

No objection

- P.25/26.102** Extend dropped Kerb with an extra six lower kerbs for driveway entrance

Planning Application

53 Gloucester Road Tewkesbury Gloucestershire GL20 5SS

Ref. No: 25/00223/FUL

Observations:

We object to this application as a highway safety concern particularly because this is a 40mph area and on a bus route. We'd be concerned about visibility and the lack of delineation between the road and the footpath. We'd like to know the opinion of Gloucestershire Highways.

P.25/26.103 Full planning application for the erection of a two storey extension to use as a plant room (first floor being external plant)

Planning Application

Ontic (former Paragon) Shannon Way Tewkesbury Business Park Tewkesbury

Gloucestershire

Ref. No: 25/00544/FUL

Observations:

No objection

P.25/26.104 New Dual Street Trader Application Consultation for The Ice Cream Cottage to trade from two sites on a rota basis known as:

1. **Gupshill Manor Public House Car Park, Gloucester Road, Tewkesbury, Gloucestershire (Tewkesbury South)**
2. **Mary P's Day Nursery Car park, Ashchurch Railway Station, Ashchurch GL20 8TU (Northway)**

Observations:

No objection

P.25/26.105 To note any additional applications on the Planning Portal which will expire within the next 14 days and agree further actions

Provision of solar panels on the roof

Planning Application

5 Stokes Court Oldbury Road Tewkesbury Gloucestershire GL20 5NB

Ref. No: 25/00493/FUL

Observations:

No objection

P.25/26.106 To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions

None

P.25/26.107 To note the decisions made in June 2025, in respect of planning applications to Tewkesbury Borough Council

Noted

There being no further business, the meeting closed at 9.20pm

Chairmans signature

13th August 2025



MINUTES
of the
Severn Ham Committee meeting
Held at Town Hall, Tewkesbury on 21st May 2025 at 10.00am

Present: Cllrs P Brookes (Chair), E Ash, R Bartlett, C Danter, J Raywood, Ms C Corsie, Mr Perry, Mr Baggs (Clerk to the Commoners), Mr Renals (Environment Agency)

In attendance: J King (Deputy Town Clerk), Mr R Safe

SH 25/001 To receive apologies for absence
Apologies were received from Cllrs Cody & Gurney.

SH 25/002 To record declarations of interest
Mr Baggs – Clerk to the Commoners
Mr Perry – Farming interest

SH 25/003 To consider requests for dispensations
None received.

SH 25/004 To approve the Minutes of the meeting held on 12th March 2025
It was RESOLVED to approve the minutes of the meeting held on 12th March 2025.
Proposed by Cllr J Raywood, seconded by Cllr Danter.

SH 25/005 Public Participation
A member of the public commented that pollution levels on rivers are above the safe levels and have been for over 20 years are affecting the ecology in both rivers and streams.
If scrapes are introduced would pollution from rivers harm the flora and fauna in the area?
What are Severn Trent (ST) doing about the discharge on Lincoln Green Lane?
Response: Already referred on to ST and Tewkesbury Borough Council, as well as Cameron Thomas MP. ST say it is coming from washing machine soapy water, this is being followed up.

SH 25/006 Correspondence
No correspondence.

SH 25/007 Matters arising from the previous minutes – for information only
SH20/024 ELMS Model for the Severn Ham – closed as now covered by Eelscape project
SH22/058 Eel Pass monitoring details – ongoing
SH22/070 Legacy proposal – Updated draft proposal sent to Severn Trent for consideration – ongoing

SH23/039 Pennywort – later in agenda

SH23/058 Apply to Natural England to harrow an area – on hold

SH24/011 Swan support options – permission from EA required to install a floating nesting platform, swans have currently had a successful year with 9 cygnets- ongoing

SH24/048 Update on eel licences – ongoing

SH 25/008

To receive an update from Severn Trent and to agree any actions

Work on the 2024 burst site by the green bridge starts again on 27th May. This will be the additional resin work and will take approximately 3 weeks. Boulders and root balls will be taken down to the site ready for the bank reinstatement once the hole has been backfilled. Work cannot start on the bank reinstatement until permission has been received from Environment Agency. This is a problem as timeline has gone from 12 weeks to 18 weeks for permission to come through. If it is 18 weeks the earliest works could start would be the end of August 2025 and there is a significant risk of the works not being completed before flood season. Therefore reinstatement of the track is unlikely to start until 2026.

Update on burst 2025-A on the old water main – repair works are complete, requires green hay as regrowth poor due to dry conditions.

Update on burst 2025-B – is hoped that work will start w/c 27th May. Another significant pipeline burst in the County has delayed start of this work. Green hay will also be applied to this site at the same time as 2025-A. It is hoped that both 2025A & B works will be completed; other than the ongoing restoration monitoring, by the end of the summer.

SH 25/009

To receive an update from Tewkesbury Popular Angling Association

Mr Safe provided the following update:

Mr Safe removed the four small areas of floating pennywort from the Abbey Mill and to date there are not the rafts that there were last year. Other parts of the river are already suffering with extensive floating pennywort, so the EA and collaborative working party are concentrating on some of the areas upstream – around Eckington, Bredon and Strensham Lock.

Mr Taleks advised that the Environment Agency is carrying out extensive monitoring of the Lower Avon, as well as tackling water primrose. **Action:** EA to share with Caroline the protocol on moving floating pennywort.

Individuals are encouraged to use the INNSmapper app to record any invasive species seen, it includes the ability to take pictures and geolocate the findings.

SH 25/010

To receive an update from Caroline Corsie, Environmental Advisor and to agree any actions

Ms Corsie provided the following update:

Eelscapes update, currently working towards all reports being sent to Defra by June 4th. The project will then go into assurance and if it gets approved, the legal land agreements will then be created. It is the most prominent funding scheme available at the moment, as the alternative (SFI) was pulled by the Government due to uncapped funding.

Great burnet plug plants have been planted in plot 5. They will hopefully eventually become prolific on the site and can tolerate the high phosphate levels.

SH 25/011 To receive an update from Talek Renals, Environment Agency

Update on beaver introduction – Environment Agency have undertaken the first stage of permitting process, next step is a 60 day consultation before licences may be issued. Outcome should be known by the next meeting.

SH 25/012 To receive an update from Tewkesbury Commoners regarding Eelscapes and agree any actions

Mr Bagg gave the following update:

Annual meeting has been held and the Trustees of Tewkesbury Commons voted to support/join the Eelscape scheme. Details of financial arrangements are yet to be finalised.

SH 25/013 To receive an update from the Deputy Town Clerk and agree any actions

(i) Improving fish mitigation along the Severn

Updates have been delayed due to staff illness with EDF. Next call end of May / beginning of June.

(ii) Litter picking on the Ham

Thanks to Severn Trent, GEDA and Dalcour Maclaren who carried out a site wide litter pick before Easter. Thanks also to those who litter pick every day and keep the site looking so good, the unsung heroes of the Ham.

(iii) Hay sale

The particulars have been agreed and are being distributed with a closing date of 6th June. As previously discussed, the Ham is being sold as one plot this year.

SH 25/014 To receive the committee budget report and earmarked reserve report

The reports were received.

The meeting closed at 10.45am

Next meeting dates:

September 24th 2025, December 3rd 2025, March 25th 2026 at 10am.

Signature of Chairman upon approval of the minutes

MINUTES
of the
Buildings Committee meeting held on 27th May 2025 at 6.00pm in the Town Hall,
Tewkesbury

Present: Cllrs C Danter (Chair), K Moran, J Raywood, S Raywood, C Robertson

In attendance: D Hill (Town Clerk), one member of the public

B.25.001 Receive apologies for absence
Cllrs R Bartlett, R Gurney, P Jones

B.25.002 Receive declarations of interest
None.

B.25.003 Receive dispensations
None.

B.25.004 Approve the minutes of the Buildings & Moorings Committee meeting held on 22nd April 2025
It was RESOLVED to approve the minutes of the meeting held on 22nd April. Proposed by Cllr K Moran, seconded by Cllr S Raywood.

B.25.005 Matters arising from the minutes – for information only

24.074 – War Memorial repairs – Update from Asset Manager to be circulated to the Committee.

B.25.006 Receive correspondence relating to the Buildings Committee
The Town Clerk reported that 64 Barton Street has now been registered at HM Land Registry.

B.25.007 Public Participation
A member of the public stated that he was not aware of this or the last meeting. He queried the amount of money allocated to the accessibility budget from the Mayor's Charity monies.

B.25.008 Review the budget report and earmarked reserves report
The budget and earmarked reserves reports were reviewed.

B.25.009 Agree any vires, movement of existing earmarked reserves and new earmarked reserves
It was RESOLVED to release £3,033 from EMR 355 (relating to 2024/25 accounts, so will go into general reserve) and release EMR 351 64 BS Grant Income to 210 4390. Proposed by Cllr Moran, seconded by Cllr Robertson.

- B.25.010 Retrospectively approve expenditure relating to professional fees for Town Hall refurbishment and accessibility project**
It was RESOLVED to approve expenditure of £650 for Quantity Survey fees and £7,450 for Architect fees (£8,100 in total). Proposed by Cllr S Raywood, seconded by Cllr Moran.
Action: Town Clerk to check whether inclusion of a handrail to first floor of the Town Hall has been obtained.
- B.25.011 Approve expenditure relating to emergency lighting at the Town Hall and Watson Hall**
It was RESOLVED to approve expenditure of £6,450 for the Watson Hall, £3,250 for the Town Hall and £1,450 for the Town Hall basement. Proposed by Cllr S Raywood, seconded by Cllr Robertson.
- B.25.012 Receive an update from the Town Clerk on the following:**
- i. **Town Hall refurbishment and accessibility project and associated grant funding**
– The Town Clerk reported that the expression of interest had not been successful. Alternative sources of grant funding will be investigated.
 - ii. **Watson Hall refurbishment and associated grant funding** – The Town Clerk reported that the expression of interest had not been successful. Alternative sources of grant funding will be investigated.
 - iii. **64 Barton Street refurbishment and internal reconfiguration/accessibility project** – Work to asbestos soil pipe will for part of the MEND5 application. Town Clerk liaising with Historic England regarding remaining work felt to be part of MEND2.
- B.25.013 Review buildings work programme tracking documentation**
The documentation contained in the meeting pack was reviewed.
- B.25.014 To resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1, sub-section 2**
Proposed by Cllr Danter, seconded by Cllr S Raywood.
- B.25.015 Receive an update from the Town Clerk in respect of the Licence for the garden at the rear of the Watson Hall**
The Town Clerk provided an update. The committee wishes to receive an opinion from a litigation solicitor.

There being no further business, the meeting closed at 19:20

Signature of Chairman upon approval of the minutes 15th July 2025

MINUTES
of the
Buildings Committee meeting held on 15th July 2025 at 6.00pm in the Town Hall,
Tewkesbury

Present: Cllrs C Danter (Chair), R Gurney, K Moran, P Jones

In attendance: D Hill (Town Clerk), M Hardy (Asset Manager) one member of the public

B.25.016 Receive apologies for absence

Cllrs S Raywood, C Robertson

B.25.017 Receive declarations of interest

None.

B.25.018 Receive dispensations

None.

B.25.019 Approve the minutes of the Buildings & Moorings Committee meeting held on 27th May 2025

It was RESOLVED to approve the minutes of the meeting held on 27th May. Proposed by Cllr Jones, seconded by Cllr Moran.

B.25.020 Matters arising from the minutes – for information only

25.0009 Release of earmarked reserve 355 – The Town Cler reported this had been actioned and released into general reserve as year end accounts for 2024/25 complete.

25.010 Town Hall handrail – The Town Clerk confirmed that this was not included in any permitted planning permission.

B.25.021 Receive correspondence relating to the Buildings Committee

None.

B.25.022 Public Participation

None.

B.25.023 Review the budget report and earmarked reserves report

The budget and earmarked reserves reports were reviewed.

B.25.024 Receive an update from the Town Clerk on the following:

- i. **Town Hall refurbishment and accessibility project and associated grant funding**
– The Committee wish to move forwards with priority A & B works as identified in the Condition Survey.
- ii. **Watson Hall refurbishment and associated grant funding** – The Town Clerk reported that an expression of interest for refurbishment works will be submitted to the Creative Foundations Fund by 25th July

- iii. **64 Barton Street refurbishment and internal reconfiguration/accessibility project** – The expression of interest for MEND5 was successful and next stage is to submit a full application by 2nd October.

B.25.025 Review buildings work programme tracking documentation

The documentation contained in the meeting pack was reviewed.

B.25.026 To resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1, sub-section 2

Proposed by Cllr Moran, seconded by Cllr Jones.

B.25.027 Receive an update from the Town Clerk in respect of the Licence for the garden at the rear of the Watson Hall

The Town Clerk provided an update. The opinion of the litigation solicitor was reviewed. Solicitor to prepare and send further letter.

B.25.028 Review lease and relationship to Tewkesbury Museum

The report prepared by the Town Clerk was reviewed.

The committee agreed in principle to take on all building costs associated with 64 Barton Street in view of the increased running costs and proposed rent. This would enable the Museum Trustees to focus on providing and running a museum for Tewkesbury.

Action: Town Clerk to add recommendation on working model going forward to next agenda.

There being no further business, the meeting closed at 19:20

Signature of Chairman upon approval of the minutes 14th October 2025

**MINUTES of
the
Finance Committee meeting held on 9th June 2025 at 6:00PM in the Town Hall,
Tewkesbury**

Present: Cllrs E Ash (Chair), P Brookes, C Danter, J Jones, K Moran, J Raywood, S Raywood,

In attendance: D Hill (Town Clerk)

- F.25.001 To receive apologies**
Cllrs A Hayes, M Sztymiak
- F.25.002 To receive declarations of interest**
None.
- F.25.003 To receive dispensations**
None.
- F.25.004 To approve the minutes of the Finance Committee meeting held on 28th April 2025**
It was RESOLVED to approve the minutes of the Finance Committee meeting held on 28th April 2025. Proposed by Cllr Brookes, seconded by Cllr Danter.
- F.25.005 Matters arising from the minutes of 28th April – for information only**
24.092 Alarm battery replacement at 64 BS – job sheet to be circulated to committee members – carried forward.
24.106 Review of budget title ‘Youth Budget’ – passed to E&A committee for consideration – complete.
24.113 Breakdown of proposed grant expenditure on tools – Town Clerk has received breakdown (copy available to members at the meeting) and accordingly the grant amount of £630 has been paid – complete.
- F.25.006 To receive correspondence relating to the Finance Committee**
None. The Town Clerk advised that the internal audit is now complete and will be reviewed at the next Finance Committee meeting.
- F.25.007 Public Participation**
None
- F.25.008 To review the financial reports and bank reconciliations of the Town Council for April 2025**
The financial reports and bank reconciliations were reviewed.
- F.25.009 To review the payments report for April 2025**
The payments report was reviewed.
- F.25.010 To review the Balance Sheet and Income & Expenditure Account for the financial year ended 31st March 2025**
The Balance Sheet and Income & Expenditure Account were reviewed.
- F.25.011 To review the Accounting Statement for Financial Year 2024/25**
The Accounting Statement was reviewed.

F.25.012 To retrospectively approve vires and earmarked reserves movements relating to Tewkesbury Live

It was RESOLVED to approve the following:

140 1120 TL Grants Received £2,946 to be vired to 110 4000 Staff Salary

140 4370 TL Expenditure £440 to be vired to 140 4390 Grant Expenditure

140 1120 TL Grants Received £9,456 to EMR362 Tewkes Live Music Fest

140 TL £12,319 to EMR362 Tewkes Live Music Fest

Proposed by Cllr J Raywood, seconded by Cllr Brookes.

F.25.013 To agree to release EMR 362 Tewkesbury Live to 140 4370 Tewkesbury Live Expenditure

It was RESOLVED to release EMR 362 Tewkesbury Live. Proposed by Cllr S Raywood, seconded by Cllr J Raywood.

F.25.014 To review and agree level of investment in 32-day notice account

The level of investment was reviewed. It was RESOLVED to transfer £200,000 into the 32-day notice account. Proposed by Cllr Dater, seconded by Cllr Brookes.

F.25.015 To consider and agree grant applications from outside bodies

None.

There being no further business the meeting closed at 18:46

Signature of Chairman upon approval of the minutes 26th June 2025

**MINUTES of
the
Finance Committee meeting held on 26^h June 2025 at 5:00PM in the Town Hall,
Tewkesbury**

Present: Cllrs A Hayes (Chair), E Ash, P Brookes, C Danter, J Jones, K Moran, J Raywood, S Raywood, M Sztymiak

In attendance: D Hill (Town Clerk)

F.25.016 To receive apologies
None.

F.25.017 To receive declarations of interest
None.

F.25.018 To receive dispensations
None.

F.25.019 To approve the minutes of the Finance Committee meeting held on 9th June 2025
It was RESOLVED to approve the minutes of the Finance Committee meeting held on 9th June 2025. Proposed by Cllr Danter, seconded by Cllr Moran.

F.25.020 Matters arising from the minutes of 9th June – for information only
24.092 Alarm battery replacement at 64 BS – job sheet to be circulated to committee members – complete.
25.014 Transfer £200,000 to 32 day notice account – complete.

F.25.021 To receive correspondence relating to the Finance Committee
None.

F.25.022 Public Participation
None

F.25.023 To agree the Council's insurance cover effective from 1st July 2025 and long term agreement if applicable
The committee considered the insurance cover quotes. It was RESOLVED to instruct Clear Councils at a cost of £17,472.96. Proposed by Cllr Sztymiak, seconded by Cllr J Raywood.

There being no further business the meeting closed at 17:33

Signature of Chairman upon approval of the minutes 1st September 2025

**MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON WEDNESDAY 18TH JUNE 2025
IN THE MAYOR'S PARLOUR, TEWKESBURY TOWN HALL AT 6.00 PM**

Present: Cllrs E Ash (Chair), A Hayes (Town Mayor), P Brookes, P Jones
D Hill (Town Clerk)

- 1) **To receive apologies**
Cllrs C Robertson and M Sztymiak
- 2) **To receive declarations of interests**
None.
- 3) **To receive dispensations**
None.
- 4) **To approve the minutes of the Staffing Committee meeting held on 15th January 2025**
It was RESOLVED to approve the minutes of the Staffing Committee meeting held on 15th January 2025. Proposed by Cllr Jones, seconded by Cllr Brookes.
- 5) **Public participation**
None.
- 6) **To receive written correspondence**
None.
- 7) **Matters arising from the minutes – for information only**
None.
- 8) **Review the budget report**
The budget report was reviewed.
- 9) **Agree release of earmarked reserves and budget vires**
This was reviewed and will be added to the meeting to be held on 11th March.
- 10) **Review of training register**
The training register was reviewed.
- 11) **Review Asset Manager work undertaken to date and planned work programme**
The documentation was reviewed. **Action:** Town Clerk to check that Neptune FM are on retained contractors list.

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There being no further business the meeting closed at 18:25.

Signature of Chairman upon approval of Minutes 10th September 2025

DRAFT

MINUTES
of the
Moorings Committee meeting held on 24th June 2025 at 12.30pm
in the Town Hall, Tewkesbury

Present: Cllrs C Danter (Chair), H Bowman, P Jones, S Raywood, R Gurney

In attendance: K Chambers (Admin Assistant)

M24.115 Receive apologies for absence
P Cronin.

M24.116 Receive declarations of interest
None.

M24.117 Receive dispensations
None.

M24.118 Approve the minutes of the Moorings Committee meeting held on 25th March 2025
It was RESOLVED to approve the minutes of the meeting held on 25th March 2025.
Proposed by Cllr Raywood, seconded by Cllr Bowman.

M24.119 Matters arising from the Moorings meeting 25th March - for information only

24.042 – Letter to GK Engineering regarding Back of Avon work outstanding
Work has not been fully completed to date, Admin Assistant has asked for an update.

24.064 1. - Nesting swans and speed of boats on the river - signage
A river warning was put in place to notify river users where the swans were nested.

24.100 1. - Sunken boat – the moorings owner has asked if the Town Council can offer any financial help towards the removal of the sunken boat from his mooring
Admin Assistant emailed moorings owner to advise that no financial assistance would be offered in this instance.

24.100 2. - Email from moorer at the Back of Avon – regarding the current state of the mooring
Admin Assistant made contact and provided an update of the current situation.

24.109 - To agree new T&C's
New T&C's were issued to all those who moor with the Town Council.

M24.120 Receive correspondence relating to the Moorings Committee
None.

M24.121 Public Participation

None.

Cllr P Jones joined the meeting.

M24.122 To receive the committee budget report (including earmarked reserves)
Received.

M24.123 To agree contractor for removal of finger moorings at St Marys Lane
It was RESOLVED to instruct Avon Navigation Trust to remove the finger moorings when they are next in the area – between 16th June and 30th September 2025 at a cost of £1,218 plus VAT. Proposed by Cllr Bowman, seconded by Cllr Jones.

M24.124 To approve pollarding of Priors Court willow trees at a cost of £300+VAT
Admin Assistant advised she has applied for planning permission from Tewkesbury Borough Council (TBC) and is awaiting outcome.
It was RESOLVED to instruct Matt Hale, one of our approved contractors once planning permission has been received. He will pollard the willow trees to approx. 4 foot at a cost of £300 plus VAT. Proposed by Cllr Jones, seconded by Cllr Bowman.
Action – Admin Assistant to ascertain whether work can be paid for out of the E&A tree maintenance budget.

M24.125 To agree to review the recent topographical and GPR surveys carried out at a working group meeting in July/August
It was RESOLVED to agree that the surveys be reviewed at the next working group meeting.
Action – Admin Assistant to email some possible dates to committee members.

M24.126 To receive an update from the Admin Assistant and agree any actions including:
i. Back of Avon moorings
Following advice from contractors, rise and fall moorings are unlikely to work at this site, due to the large amount of silt meaning the structure would encroach further into the river.
Therefore, a more suitable plan would be to have poles on the outside of a mooring section (similar to what is currently there), but the panels made from steel with holes for water to pass through during flooding or GRP Grating panels (25mm) – 2m x 1m as suggested at the previous meeting.
Action - Admin Assistant to obtain quotes for this design. Also to ask about the composition of the GRP panels – are they made of recycled materials, how long do they typically last for, and consider similar metal options.

ii. Moorings adjacent to St Marys Lane Car Park

Discussed what needs to be considered so we can move forward on this site. The main concern is the stability of the wall.

Action - Admin Assistant to:

- Contact TBC to confirm ownership of the wall and find out if there are any plans in the pipeline for the area
- To obtain a quote to repoint the wall from our approved contractor, Ian Bishop (if required).

An update was also provided regarding a boat currently moored without permission. ANT are dealing with this and have issued an abandoned boat notice as the boat is also unlicensed.

Admin Assistant confirmed that ANT would need to provide consent for work to be carried out on any of the Town Council moorings.

- M24.127** **To consider the committee's current terms of reference and to amend them if required, in view of recent changes to the frequency of Full Council meetings**
Reviewed, the text was updated to the below:

Duties

To oversee the management and development of the moorings and to deal with associated matters

Powers and Responsibilities

Delegated authority in respect of all matters relating to the moorings.

To ensure all facilities are fit for purpose.

To authorise any expenditure included in the budget as well as minor items not exceeding £10,000 not included in the budget.

To make recommendations to full Council for capital expenditure over £10,000 not included in the budget.

To consider and attempt to resolve issues arising from operational matters.

To furnish Finance Committee with a budget (income and expenditure) for the following year by 31st October.

Report all committee decisions and working group recommendations to Full Council via minutes.

Clarity is needed on operational matters (Riverside Walk and Trust) – this will be referred to Full Council.

Proposed by Cllr Danter, seconded by Cllr Jones.

- M24.128** **To review, update and agree next steps on the Moorings Work Programme**
Reviewed.

- M24.129** **Resolve that the Press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. Ss2.**
It was RESOLVED to exclude the press and public. Proposed by Cllr Bowman, seconded by Cllr Jones.

- M24.130** **Update regarding ongoing legal matters**
An update was given regarding ongoing legal matters.

There being no further business, the meeting closed at 14:26

Signature of Chairman upon approval of the minutes 16th September 2025

DRAFT



TEWKESBURY TOWN COUNCIL

MINUTES

of the

Environment & Amenities Committee meeting
Held at Tewkesbury Town Hall on 22nd July 2025 at 6.00pm

Present: Cllrs S Raywood (Chair), J Raywood & C Danter

In attendance: J King (Deputy Town Clerk)

E&A 25/001 To receive apologies for absence
Apologies received from Cllr Sztymiak.

E&A 25/002 To record declarations of interest
None received.

E&A 25/003 To consider requests for dispensations
None received.

E&A 25/004 To approve the minutes of the meetings held on 18th March 2025
It was RESOLVED to approve the minutes of the meetings held on 18th March 2025.
Proposed by Cllr J Raywood, seconded by Cllr Danter.

E&A 25/005 Matters arising from the minutes – for information only
24/021 Red Lane Bin – installed – complete.

E&A 25/006 Public participation
There was no public participation.

E&A 25/007 To receive correspondence relating to the Environment & Amenities Committee
Tree issue at Derek Graham – cherry tree split and fell due to unusually dry conditions and a prolific crop.

E&A 25/008 To receive the committee budget report (including earmarked reserves)
The budget was received and reviewed.

A Cllr from Finance Committee asked if the Youth Budget line should be renamed. The Committee feel that Youth Budget is a broad term, which although currently used primarily for Play Rangers, can be used for any future initiatives.

E&A 25/009 To review the work programme and agree any actions
The work programme was reviewed, and the following items were discussed:

- Defibrillator has been installed at Prior's Park Church, registered on The Circuit.
- Bin has been installed at Red Lane
- Replacement bin has been installed at Churchill Grove



TEWKESBURY TOWN COUNCIL

- Cllr Smith has taken over chasing VAS issues
- Issue with dog waste being thrown at a property in Perry Hill as bin not locking. Replacement bin has been ordered.
- Swap box has been installed in Newtown.
- Vandalism at Spring Gardens - £575 to repair into usable condition, full replacement would have been £12,000. CCTV footage given to the police and they have identified the young people involved. Member of staff also received verbal abuse when they confronted them, reported to the police. Police have identified the individuals in the footage, four young people aged 12-14.
- Stonehills swap box is going to need a base to hold it securely.
- Vandalised bin that was thrown in the river has not been possible to recover. Heritage bin to be replaced under delegated authority.
- Bin in Stonehills (near Abbey Meadow) has been stolen. Was one of the last old style round black bins. To be replaced with a mixed waste bin under delegated authority.
- Licence has been agreed for the Gravel Walk swap box.
- Bin has been requested next to the bus stop on Barton Street. GCC Highways have been approached regarding the location and the width of the street.

A request made to replace bike racks on Back of Avon, as TBC wish to remove. It was RESOLVED to replace the two hoops at a cost of £40 each plus installation costs. Proposed by Cllr J Raywood, seconded by Cllr Danter.

E&A 25/010 To approve the replacement of the bus shelter at Gupshill at a cost of £5764.25 (with matched funding from GCC)

It was RESOLVED to approve the replacement of the bus shelter. Proposed by Cllr J Raywood, seconded by Cllr Danter.

E&A 25/011 To approve the new toilet doors at Gloucester Road at a cost of £20,585

It was RESOLVED to approve the new toilet doors. Proposed by Cllr Danter, seconded by Cllr J Raywood.

E&A 25/012 To receive updates on play areas & agree any actions

- Deputy Town Clerk has visited all parks and a large number of minor outstanding items have been closed.
- Issue with surface under swings at Mitton – options being investigated, roots for tree are creating issues. Talk to the school about removing it and replacing it with a new tree.
- Paw prints have been replaced at Mitton
- New belt swing installed at Derek Graham



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E&A 25/013 To review quotations and select the contractor to provide and install the new play equipment at Derek Graham up to a cost of £34,000

The quotations were discussed, together with the merits of the two comparable schemes which met the brief from Kompan and Outdoor Play UK.

It was RESOLVED to award the contract to Kompan at a cost of £31,674.99.

Proposed by Cllr Danter, seconded by Cllr J Raywood.

E&A 25/014 To note the pollarding of trees at Prior's Court at a cost of £300

The pollarding of the trees was noted.

Action: Ask Matt Hale to review all Town Council trees and advise on any work required.

E&A 25/015 To agree the updated noticeboard policy

It was RESOLVED to approve the updated noticeboard policy.

Proposed by Cllr J Raywood, seconded by Cllr Danter.

E&A 25/016 To agree any changes to the memorial bench policy

It was noted that there were no changes to the memorial bench policy.

E&A 25/017 To agree any next steps regarding changes to GCC cutting schedule

A meeting took place between Town Council and GCC officers on 15th July and additional information was requested. Discussions are currently ongoing between Gloucestershire County Council and Tewkesbury Borough Council regarding grass cutting arrangements.

E&A 25/018 To consider a request for rain gardens in Tewkesbury

Gloucestershire Wildlife Trust have been in touch about the second stage of the waterscapes project. Possible location would be the side of the Gloucester Road toilet block, would require permissions from TBC. Clear pipes were suggested so children can see what is happening.

The meeting closed at 7.20 pm

Next meeting: 30th September 2025

Signature of Chairman upon approval of the minutes 30th September 2025

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Finance						
120 Finance	Income	269,268	537,067	267,799		
	Expenditure	21,185	65,950	44,765		44,765
	Net Income over Expenditure	248,083	471,117	223,034		
	plus Transfer from EMR	0	0	0		
	Movement to/(from) Gen Reserve	248,083	471,117	223,034		
130 Mayor's Charity	Income	110	0	(110)		
140 Tewkesbury Live	Income	26,760	45,000	18,240		
	Expenditure	46,231	45,000	(1,231)		(1,231)
	Net Income over Expenditure	(19,471)	0	19,471		
	plus Transfer from EMR	21,775	0	(21,775)		
	Movement to/(from) Gen Reserve	2,304	0	(2,304)		
150 Christmas Lights	Income	0	3,000	3,000		
	Expenditure	947	10,400	9,453		9,453
	Movement to/(from) Gen Reserve	(947)				
	Finance Income	296,139	585,067	288,928		
	Expenditure	68,364	121,350	52,986	0	52,986
	Net Income over Expenditure	227,775	463,717	235,942		
	plus Transfer from EMR	21,775	0	(21,775)		
	less Transfer to EMR	0	0	0		
	Movement to/(from) Gen Reserve	249,550	463,717	214,167		
Buildings						
160 Fundraising	Expenditure	1,172	4,000	2,828		2,828
210 64 Barton Street	Expenditure	1,803	30,860	29,057		29,057
	plus Transfer from EMR	9,461	0	(9,461)		
	Movement to/(from) Gen Reserve	7,658	(30,860)	(38,518)		
220 Town Hall	Income	6,185	18,050	11,865		
	Expenditure	15,831	81,300	65,469		65,469
	Net Income over Expenditure	(9,646)	(63,250)	(53,604)		
	plus Transfer from EMR	0	0	0		
	Movement to/(from) Gen Reserve	(9,646)	(63,250)	(53,604)		
230 War Memorial	Expenditure	0	1,000	1,000		1,000
	plus Transfer from EMR	0	0	0		
	Movement to/(from) Gen Reserve	0	(1,000)	(1,000)		

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
	Buildings Income	6,185	18,050	11,865		
	Expenditure	18,806	117,160	98,354	0	98,354
	Net Income over Expenditure	(12,621)	(99,110)	(86,489)		
	plus Transfer from EMR	9,461	0	(9,461)		
	less Transfer to EMR	0	0	0		
	Movement to/(from) Gen Reserve	(3,160)	(99,110)	(95,950)		
Environment & Amenities						
300	Play Parks					
	Expenditure	1,829	11,356	9,527	31,675	(22,148)
	plus Transfer from EMR	0	0	0		
	Movement to/(from) Gen Reserve	(1,829)	(11,356)	(9,527)		
310	Spring Gardens					
	Expenditure	11,399	11,600	201	10,444	(10,242)
	plus Transfer from EMR	0	0	0		
	Movement to/(from) Gen Reserve	(11,399)	(11,600)	(201)		
320	Gloucester Road					
	Expenditure	313	3,950	3,637		3,637
	plus Transfer from EMR	0	0	0		
	Movement to/(from) Gen Reserve	(313)	(3,950)	(3,637)		
330	Cleaning & Consumables					
	Expenditure	2,427	5,808	3,381		3,381
340	Outside Spaces					
	Expenditure	7,098	23,550	16,452	11,166	5,285
	plus Transfer from EMR	0	0	0		
	Movement to/(from) Gen Reserve	(7,098)	(23,550)	(16,452)		
	Environment & Amenities Income	0	0	0		
	Expenditure	23,066	56,264	33,198	53,285	(20,087)
	Net Income over Expenditure	(23,066)	(56,264)	(33,198)		
	plus Transfer from EMR	0	0	0		
	less Transfer to EMR	0	0	0		
	Movement to/(from) Gen Reserve	(23,066)	(56,264)	(33,198)		
Planning						
400	Planning					
	Expenditure	0	6,500	6,500		6,500
	plus Transfer from EMR	0	0	0		
	Movement to/(from) Gen Reserve	0	(6,500)	(6,500)		
	Planning Income	0	0	0		
	Expenditure	0	6,500	6,500	0	6,500
	Net Income over Expenditure	0	(6,500)	(6,500)		

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
	plus Transfer from EMR	0	0	0		
	less Transfer to EMR	0	0	0		
	Movement to/(from) Gen Reserve	0	(6,500)	(6,500)		
<u>Severn Ham</u>						
500	Severn Ham					
	Income	8,775	27,966	19,191		
	Expenditure	2,457	28,607	26,150		26,150
	Net Income over Expenditure	6,318	(641)	(6,959)		
	plus Transfer from EMR	0	0	0		
	Movement to/(from) Gen Reserve	6,318	(641)	(6,959)		
	Severn Ham Income	8,775	27,966	19,191		
	Expenditure	2,457	28,607	26,150	0	26,150
	Net Income over Expenditure	6,318	(641)	(6,959)		
	plus Transfer from EMR	0	0	0		
	less Transfer to EMR	0	0	0		
	Movement to/(from) Gen Reserve	6,318	(641)	(6,959)		
<u>Watson Hall</u>						
600	Watson Hall					
	Income	20,437	92,100	71,663		
	Expenditure	35,629	122,500	86,871		86,871
	Net Income over Expenditure	(15,192)	(30,400)	(15,208)		
	plus Transfer from EMR	0	0	0		
	Movement to/(from) Gen Reserve	(9,126)	(30,400)	(18,241)		
	Watson Hall Income	20,437	92,100	71,663		
	Expenditure	35,629	122,500	86,871	0	86,871
	Net Income over Expenditure	(15,192)	(30,400)	(15,208)		
	plus Transfer from EMR	0	0	0		
	less Transfer to EMR	-3,033	0	3,033		
	Movement to/(from) Gen Reserve	(12,159)	(30,400)	(18,241)		
<u>Staffing</u>						
110	Staffing					
	Expenditure	95,556	293,534	197,978		197,978
	plus Transfer from EMR	0	0	0		
	Movement to/(from) Gen Reserve	(95,556)	(293,534)	(197,978)		

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Staffing Income	0	0	0		
Expenditure	95,556	293,534	197,978	0	197,978
Net Income over Expenditure	(95,556)	(293,534)	(197,978)		
plus Transfer from EMR	0	0	0		
Movement to/(from) Gen Reserve	(95,556)	(293,534)	(197,978)		

Moorings

200 Moorings

Income	2,554	5,000	2,446		
Expenditure	2,139	20,100	17,961		17,961
Net Income over Expenditure	415	(15,100)	(15,515)		
plus Transfer from EMR	0	0	0		
Movement to/(from) Gen Reserve	415	(15,100)	(15,515)		
Moorings Income	2,554	5,000	2,446		
Expenditure	2,139	20,100	17,961	0	17,961
Net Income over Expenditure	415	(15,100)	(15,515)		
plus Transfer from EMR	0	0	0		
Movement to/(from) Gen Reserve	415	(15,100)	(15,515)		

Grand Totals:- Income	334,090	728,183	394,093		
Expenditure	246,017	766,015	519,998	53,285	466,713
Net Income over Expenditure	88,073	(37,832)	(125,905)		
plus Transfer from EMR	31,236	0	(31,236)		
less Transfer to EMR	-3,033	0	3,033		
Movement to/(from) Gen Reserve	122,342	(37,832)	(160,174)		

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR BUILD 64 BS Maintenance	87,693.00		87,693.00
321 EMR BUILD Town Hall Gardens	250.00		250.00
324 EMR E&A Noticeboards & Swapbox	1,387.00		1,387.00
325 EMR E&A Playground Projects	29,941.00		29,941.00
326 EMR E&A Youth	4,105.00		4,105.00
328 EMR BUILD War Memorial	8,875.73		8,875.73
329 EMR SH Severn Ham	41,163.00		41,163.00
330 EMR E&A CCTV	4,125.00		4,125.00
331 EMR E&A Tree Maintenance	5,650.00		5,650.00
332 EMR E&A Street Furniture	6,521.00		6,521.00
333 EMR E&A Toilet Block Project	25,626.00		25,626.00
335 EMR E&A Bus Shelters	6,951.25		6,951.25
336 EMR FIN Regalia	209.00		209.00
337 EMR FIN Website	2,787.00		2,787.00
338 EMR FIN Professional Fees	5,237.00		5,237.00
339 EMR FIN Legal	16,362.00		16,362.00
340 EMR FIN Elections	6,000.00		6,000.00
341 EMR FIN Tourism & Marketing	2,117.00		2,117.00
342 EMR FIN Newsletter	2,148.00		2,148.00
343 EMR SH Weeding	24,163.00		24,163.00
344 EMR SH Severn Ham Tree Maint	4,250.00		4,250.00
345 EMR SH Hay Sowing Project	8,675.00		8,675.00
346 EMR SH Footpath Repairs	5,253.00		5,253.00
349 EMR MOOR Projects	44,340.23		44,340.23
350 EMR BUILD Watson Hall Lease *	19,250.00		19,250.00
351 EMR BUILD 64 BS Grant Income	9,461.00	-9,461.00	0.00
354 EMR BUILD TH Maintenance	22,360.00		22,360.00
355 EMR BUILD WH Projects	18,876.00	-3,033.00	15,843.00
356 EMR BUILD WH Bar Equipment	2,163.00		2,163.00
357 EMR BUILD 64 BS Projects	7,662.00		7,662.00
359 EMR PLA Community Devel Planni	6,856.00		6,856.00
360 EMR BUILD TH Projects	53,362.00		53,362.00
362 EMR FIN Tewkes Live Music Fest	21,775.00	-21,775.00	0.00
365 EMR FIN Events and Services	4,433.00		4,433.00
366 EMR BUILD TH Equipment	870.00		870.00
369 EMR STA Training	736.00		736.00
370 EMR PLA CIL	2,252.00		2,252.00
371 EMR PLA Planning Consultancy	6,415.00		6,415.00
372 EMR STA Professional Fees	5,501.00		5,501.00
375 EMR BUILD WH Go Fund Me	76.00		76.00
376 BUILD 64 BS Health & Safety	825.00		825.00
377 EMR BUILD TH Accessibility	12,485.00		12,485.00
378 EMR FIN IT	2,481.00		2,481.00
379 EMR WH Equipment	1,473.00		1,473.00
	543,141.21	-34,269.00	508,872.21

List of Payments made between 01/05/2025 and 31/07/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/05/2025	Tesco Mobile	MAY 2025	27.60		Mobiles
01/05/2025	Tesco Mobile	Reversal	-27.60		Purchase Ledger DDR Payment
01/05/2025	Tesco Mobile	May 2025-1	27.98		Purchase Ledger DDR Payment
02/05/2025	IMEX	Std Ord	57.60		Till Maintenace
07/05/2025	TBC - Back Of Avon	5105564X	87.00		Back Of Avon Business Rates
07/05/2025	TBC - St Marys Lane	51055668	55.00		St Marys Lane Business Rates
09/05/2025	Octopus Energy - Glos Rd Toile	0027	70.15		Electric
09/05/2025	Octopus Energy - Oldbury Rd To	0026	107.04		Electric
09/05/2025	Octopus Energy - Town Hall	0021	183.89		Electric/Gas
12/05/2025	One Stop Promotions	DEB	1,185.00		Bunting
14/05/2025	Octopus Energy - Watson Hall	WH 0021	1,257.37		Electric/Gas
14/05/2025	GAB Services	Std Ord	9,700.00		Caretaking Services
15/05/2025	Countrywide Grounds Maintenanc	Std Ord	211.00		Grass Cutting
15/05/2025	Smith's (Gloucester) Limited	C529763	180.52		Waste/recycling
15/05/2025	Cafe au Chocolat	DEB	20.00		Mayor Making
19/05/2025	Petty Cash	Cash	100.00		Petty Cash Top Up
19/05/2025	Charlton Networks	42600	332.80		IT
20/05/2025	Staff Salaries	FPO	9,240.50		Office Net Wages May P2
20/05/2025	Staff Salaries	FPO	1,358.12		Bar Net Wages May P2
20/05/2025	Staff Salaries	FPO	148.40		Duty Manager May P2
20/05/2025	Waterplus (Toilet Block - 0513	09135325	22.48		Water
20/05/2025	Waterplus (Town Hall - 0385036	09127122	112.34		Water
20/05/2025	Contractor	Std Ord	1,103.60		Asset Manager
20/05/2025	Marks and Spencer	DEB	65.60		Mayor Making
22/05/2025	Digital Telecom Ltd	210235	57.11		Phones
22/05/2025	Digital Telecom Ltd	210236	85.75		Phones
22/05/2025	Waterplus (Watson Hall Bar- 03	09162475	50.85		Water
22/05/2025	TBC - TC	Std Ord	364.00		Non Domestic Rates Town Hall
23/05/2025	Tesco	DEB	4.55		Debit Charge
27/05/2025	NEST	DD	220.26		Pensions May P2
27/05/2025	Gloucestershire County Council	FPO	2,354.22		Pensions May P2
27/05/2025	HMRC	FPO	1,870.85		Tax/Nli May P2
27/05/2025	Juice It	INV-0258	693.79		Promotional Banners
28/05/2025	Lloyds	PAY	65.10		Bank Charges
28/05/2025	Diversity Business Services	Std Ord	165.00		HR Retainer
29/05/2025	Amazon	DEB	18.67		Cable
30/05/2025	A&E Fire and Security	1	712.29		Annual MAint TH
30/05/2025	AG Boniface & Sons Ltd	2	2,383.20		Works at WH
30/05/2025	Caring For Communities and Pe	3	250.00		Sharebox
30/05/2025	Redacted	4	320.00		Flower baskets/planters
30/05/2025	Glasdon UK Limited	5	184.01		Recycling bin
30/05/2025	Gloucester Brewery	6	379.20		Bar Stock
30/05/2025	Haywards Tewkesbury Ltd	7	274.48		Assorted invoices

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List of Payments made between 01/05/2025 and 31/07/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
30/05/2025	Hy-Clean Supplies Limited	8	323.90		Cleaning Supplies
30/05/2025	Redacted	9	120.00		Civic Award certificates
30/05/2025	Electrical Plumbing & Building	10	60.00		Spring Gardens Maint
30/05/2025	DDC Foods Ltd.	11	79.16		Bar Stock
30/05/2025	Panacea Business Solutions Ltd	12	65.44		Photocopier
30/05/2025	PAYROLLS UK LTD	13	66.00		Staff Salaries
30/05/2025	Paul Burdick - ACCLC	14	734.16		Year End Processing
30/05/2025	Proactive Business Supplies Lt	15	21.59		Office supplies
30/05/2025	Tewkesbury Printing Company	16	419.00		Winter Newsletter 2025
30/05/2025	TKR Refrigeration Ltd	17	304.80		Service for Ice Machine
30/05/2025	Wildfowl and Wetlands Trust	18	115.20		Great Burnet plug plants
30/05/2025	Redacted	FPO	25.00		Sound engineer
30/05/2025	Becky Blockley	FPO	38.98		Expenses
30/05/2025	Debbie Hill	FPO	32.15		Expenses
30/05/2025	Gloucester and District Richar	FPO	180.00		Refund of venue hire charge
30/05/2025	Spotify	DEB	11.99		Premium Subscription
30/05/2025	Waterplus (Trough B. Avon - 08	9272215	2.51		Water
02/06/2025	Tesco Mobile	June 2025	27.98		Mobiles
02/06/2025	Waterplus (Watson Hall - 03850	2648	76.88		Water
02/06/2025	IMEX	Std Ord	57.60		Till Maintenance
02/06/2025	Caring for Communities	FPO	630.00		Community Grant - PP woodworki
04/06/2025	The Ramp People	DEB	190.80		Wheelchair Ramp
06/06/2025	Amazon	DEB	17.96		Moth treatment
07/06/2025	TBC - Back Of Avon	5105564X	87.00		Back Of Avon Business Rates
07/06/2025	TBC - St Marys Lane	51055668	55.00		St Marys Lane Business Rates
11/06/2025	Lloyds - 32 Day Notice A/C	22038530LS	200,000.00		Transfer to Trade Account
13/06/2025	Octopus Energy - Glos Rd Toile	0028	68.05		Electric
13/06/2025	Octopus Energy - Oldbury Rd To	0027	109.07		electric
13/06/2025	Octopus Energy - Town Hall	0022	356.49		Electric/gas
13/06/2025	Octopus Energy - Watson Hall	WH 0022	952.19		Electric/gas
14/06/2025	GAB Services	Std Ord	9,700.00		Caretaking Services
15/06/2025	Countrywide Grounds Maintenanc	Std Ord	211.00		Grass Cutting
16/06/2025	Smith's (Gloucester) Limited	C534344	118.36		Waste/recycling
16/06/2025	Amazon	DDR	5.99		Cleaning
16/06/2025	Amazon	DEB	13.99		Tewks Live
17/06/2025	Cellar Supplies Cheltenham Ltd	1413	1,634.98		Bar Stock
17/06/2025	Your Name On It Ltd - T-shirts	10864	553.56		Tewkes Live merch
17/06/2025	Branded Cups	FPO	1,436.40		Tewkes Live merch
17/06/2025	Events Calendar	DEB	132.32		Website plug-in
17/06/2025	Transaction Fee	DEB	3.63		Website plug-in
17/06/2025	Events ticket plus	DEB	132.32		Website plug-in
17/06/2025	Events Tickets plus	DEB	3.63		Website plug-in
18/06/2025	Anti Graffiti Systems Ltd	1	108.00		Pest Control
18/06/2025	GAPTC	2	480.00		Internal Audit

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List of Payments made between 01/05/2025 and 31/07/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
18/06/2025	Gloucestershire Electrical Ser	3	6,888.00		WH heating
18/06/2025	Hy-Clean Supplies Limited	4	232.27		Cleaning Supplies
18/06/2025	Kitch and Kaboodle	5	150.00		Final balance T Live
18/06/2025	Laithwaites Wine Gloucester Sh	6	271.68		Bar Stock
18/06/2025	National Association of Local	7	120.00		Silver Award
18/06/2025	Nick Joyce Architects	8	1,800.00		Architectural services
18/06/2025	Optimum Paint Services Ltd	9	1,290.00		Front Doors TH
18/06/2025	Orchard Fundraising Ltd	10	1,881.00		Fundraising
18/06/2025	Panacea Business Solutions Ltd	11	67.97		Photocopier
18/06/2025	Paul Daniels Chartered Quantit	12	650.00		Budget Estimate
18/06/2025	PPL PRS United for Music	13	170.40		Music Licence
18/06/2025	Proactive Business Supplies Lt	14	94.80		Poster stands
18/06/2025	Simply Flowers	15	35.00		Mayor Making Bouquet
18/06/2025	Stroud Brewery Ltd	16	194.69		Bar Stock
18/06/2025	Redacted	FPO	553.00		Tewkesbury Live support staffing
18/06/2025	A Hayes	FPO	1,500.00		Mayors Allowance
18/06/2025	R Whincup	FPO	1,000.00		Town Crier Stipend
19/06/2025	Waterplus (Town Hall - 0385036	5841	117.69		Water
19/06/2025	Gloucestershire County Council	FPO	2,469.06		Pensions June P3
19/06/2025	HMRC	FPO	1,919.13		Tax/Ni June P3
20/06/2025	Waterplus (Toilet Block - 0513	5836	22.79		Water
20/06/2025	Charlton Networks	42721	334.22		IT
20/06/2025	Contractor	Std Ord	1,103.60		Asset Manager
20/06/2025	Staff Salaries	BP	9,518.83		Office Net Wages June P3
20/06/2025	Staff Salaries	BP	872.62		Bar Net Wages June P3
20/06/2025	Staff Salaries	BP	115.01		Duty Manager June P3
20/06/2025	Robert Dyas	DEB	239.94		Umbrellas
22/06/2025	TBC - TC	Std Ord	364.00		Non Domestic Rates Town Hall
23/06/2025	Waterplus (Watson Hall Bar- 03	3815	52.25		Purchase Ledger DDR Payment
23/06/2025	Initial Washroom Hygiene	35483332	1,861.42		Hygiene contract
23/06/2025	Digital Telecom Ltd	210777	85.62		Phones
23/06/2025	Digital Telecom Ltd	210778	57.11		Phones
23/06/2025	NEST	DD	220.26		Pensions June P3
23/06/2025	Tewkesbury in Bloom	FPO	500.00		Community Grant
23/06/2025	Amazon	DEB	69.98		Fans
23/06/2025	Amazon	DEB	104.97		Fans
26/06/2025	DW Safety	1931	630.00		Fire Risk Assesments
26/06/2025	FC Flags	DEB	98.94		FLying Colours Flagmakers
27/06/2025	Lloyds	PAY	29.88		Bank Charges
28/06/2025	Diversity Business Services	Std Ord	165.00		HR Retainer
30/06/2025	Waterplus (Watson Hall - 03850	22648	53.50		Purchase Ledger DDR Payment
30/06/2025	Spotify	DEB	11.99		Premium
01/07/2025	Tesco Mobile	July 2025	27.98		Mobile
01/07/2025	Waterplus (Trough B. Avon - 08	09554199	2.60		Water
02/07/2025	IMEX	Std Ord	57.60		Till Maintenace
04/07/2025	The Wristband Company	FPO	516.00		Tewkesbury Live wristbands
04/07/2025	AG Boniface & Sons Ltd	5399	2,394.00		Watson Hall Works

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List of Payments made between 01/05/2025 and 31/07/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/07/2025	TBC - Back Of Avon	5105564X	87.00		Back Of Avon Business Rates
07/07/2025	TBC - St Marys Lane	51055668	55.00		St Marys Lane Business Rates
08/07/2025	Mike Cluley - Rural Surveying	1	600.00		2025 Severn Ham Hay Sale
08/07/2025	Caroline Corsie	2	1,425.00		Conservation
08/07/2025	ERFA Ltd	3	360.00		First Aid Training x5
08/07/2025	GAPTC	4	90.00		New Cllr training
08/07/2025	GB Sport & Leisure	5	288.73		Park maintenance
08/07/2025	Gloucestershire Electrical Ser	6	360.00		Electrical works WH
08/07/2025	Matt Hale Tree Surgery Ltd	7	420.00		Tree clearance
08/07/2025	Haywards Tewkesbury Ltd	8	184.23		Various
08/07/2025	Hy-Clean Supplies Limited	9	163.91		Cleaning Supplies
08/07/2025	Laithwaites Wine Gloucester Sh	10	259.80		Bar Stock
08/07/2025	Electrical Plumbing & Building	11	180.00		Watson Maintenance
08/07/2025	Neptune Building Services Ltd	12	390.00		Town Hall Maintenance
08/07/2025	Npower Business Solutions	13	1,115.69		Christmas Lights Power
08/07/2025	Panacea Business Solutions Ltd	14	60.60		Photocopier
08/07/2025	PAYROLLS UK LTD	15	62.40		Bar Payroll Processing
08/07/2025	The Photo Studio (Tewkesbury)	16	176.20		Cllr Photos
08/07/2025	Proactive Business Supplies Lt	17	19.19		Printer ink
08/07/2025	Sign Painting By Dawn	18	140.00		Honours Board
08/07/2025	T Steger	19	4,200.00		Back door replacement
08/07/2025	Stroud Brewery Ltd	20	209.57		Bar Stock
08/07/2025	Tewkesbury Printing Company	21	168.00		Dogs on Leads signs
08/07/2025	Trade UK (T/A Screwfix)	22	128.97		Street cleaning chain
08/07/2025	Vimto Out of Home	23	219.61		Bar Stock
08/07/2025	Wybone Limited	24	914.08		Heritage Bin
08/07/2025	Amazon	DEB	21.99		Signage
09/07/2025	Gloucestershire County Council	1800831923	50.00		Parking bay Suspension for T Live
11/07/2025	Square	DEB	69.60		Chargers
14/07/2025	Printed4You	FPO	618.00		Tewkesbury Live merch
14/07/2025	GAB Services	Std Ord	9,700.00		Caretaking Services
14/07/2025	Petty Cash	PAY	100.00		Petty Cash
14/07/2025	Amazon	DEB	4.99		Ribbon/bow
15/07/2025	Newton Mesh	FPO	295.55		Barrier banners
15/07/2025	Countrywide Grounds Maintenanc	Std Ord	211.00		Grass Cutting
15/07/2025	Octopus Energy - Glos Rd Toile	0029	69.60		Electric
15/07/2025	Octopus Energy - Oldbury Rd To	0028	107.42		Electric
15/07/2025	Smith's (Gloucester) Limited	C539783	158.89		Waste/recycling
15/07/2025	Octopus Energy - Town Hall	0023	244.58		Electricity/Gas
15/07/2025	Octopus Energy - Watson Hall	0023 WH	683.36		Electric/Gas
15/07/2025	Tesco	DEB	59.88		Tesco Mobile Upgrade
16/07/2025	NEST	DD	246.86		Pensions July P4
16/07/2025	Amazon	DEB	22.89		Music Stands
17/07/2025	Juice It	inv-0289	294.00		Pub Posters for TL 2025
17/07/2025	Green Lofts and Ladders	INV-GL556	900.00		Loft Ladder 50% deposit
17/07/2025	Tesco Mobile	DEB	20.00		Top Up
17/07/2025	Google Play Apps	DEB	4.99		WH Tech upgrade

Continued on Page 5

List of Payments made between 01/05/2025 and 31/07/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
18/07/2025	Staff Salaries	BP	9,965.20		Office Net Wages July P4
18/07/2025	Staff Salaries	BP	1,736.85		Bar Net Wages July P4
18/07/2025	Staff Salaries	BP	89.04		Duty Manager
20/07/2025	Contractor	Std Ord	1,103.60		Asset Manager
21/07/2025	Gloucestershire County Council	FPO	2,546.79		Pensions July P4
21/07/2025	HMRC	FPO	2,182.48		Tax/Ni July P4
21/07/2025	Charlton Networks	42842	337.52		Replacement battery
22/07/2025	Siemens Financial Services Lim	1140330	513.81		Photocopier
22/07/2025	TBC - TC	Std Ord	364.00		Non Domestic Rates Town Hall
22/07/2025	Waterplus (Watson Hall Bar- 03	32406	28.96		Water
23/07/2025	Smith's (Gloucester) Limited	Event Bins	264.00		Event Bins
23/07/2025	Tesco	DEB	59.88		Tesco Mobile upgrade
24/07/2025	Digital Telecom Ltd	211132	57.11		Phones
24/07/2025	Digital Telecom Ltd	211131	84.20		Phones
24/07/2025	Tesco	DEB	329.00		Mobile phone & top up
24/07/2025	Amazon	DEB	39.99		Traffic Cones
25/07/2025	Google One	DEB	12.99		Tablet app upgrade
25/07/2025	Tewkesbury Live Bands	BP	28,983.75		Sum of July band payments
28/07/2025	Diversity Business Services	Std Ord	165.00		HR Retainer
28/07/2025	Lloyds	PAY	37.42		Service charges
30/07/2025	AG Boniface & Sons Ltd	25	2,724.00		Watson Hall Works
30/07/2025	Expert Access Solutions(Form.	26	583.03		TH Door repair
30/07/2025	DW Safety	27	315.00		Fire Asses Museum
30/07/2025	Gloucester Brewery	28	223.20		Bar stock
30/07/2025	Haywards Tewkesbury Ltd	29	231.47		Various
30/07/2025	Healthmatic Ltd	30	690.48		Repairs
30/07/2025	Kellaway Building Supplies Ltd	31	32.54		Supplies
30/07/2025	L&L Installations	32	5,493.00		Watson Hall acoustic glazing
30/07/2025	DDC Foods Ltd.	33	103.14		Bar Stock
30/07/2025	Orchard Fundraising Ltd	34	1,482.00		Fundraising
30/07/2025	Packwood Printers Ltd	35	1,215.00		T Live programme printing
30/07/2025	PAYROLLS UK LTD	36	62.40		Bar Payroll Processing
30/07/2025	Wiggins Design	37	1,665.00		T Live design services
30/07/2025	Jen King	FPO	12.45		Expenses
30/07/2025	Redacted	FPO	72.50		Old Baptist Chapel
30/07/2025	C. Bishop	FPO	16.99		Expenses
30/07/2025	Waterplus (Trough B. Avon - 08	7225	2.51		Water
30/07/2025	Spotify	DEB	11.99		Subscription
30/07/2025	Key Signs	DEB	79.19		Key Signs
31/07/2025	Waterplus (Watson Hall - 03850	July dd	53.50		Purchase Ledger DDR Payment
31/07/2025	Tewkesbury Borough Council	9/7/25	239.52		Red Lane Rates
31/07/2025	Amazon	DEB	10.99		Timer Plug
Total Payments			387,140.67		

Bank Reconciliation Statement as at 30/06/2025
for Cashbook 1 - Lloyds - Business Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank Current A/c	30/06/2025		292,508.42
			<u>292,508.42</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			292,508.42
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			292,508.42
		Balance per Cash Book is :-	292,508.42
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 30/06/2025
for Cashbook 4 - Lloyds - 32 Day Notice A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank Savings A/c	30/06/2025	91	562,394.51
			<u>562,394.51</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			562,394.51
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			562,394.51
		Balance per Cash Book is :-	562,394.51
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Additional information for Full Council – September 2025

Internal Audit report can be found here:

<https://tewkesburytowncouncil.gov.uk/documents/internal-audit-report-2024-25/>

Signage for the Codrington Portrait

First item to be placed in the Council chamber, more detailed version to sit on website.



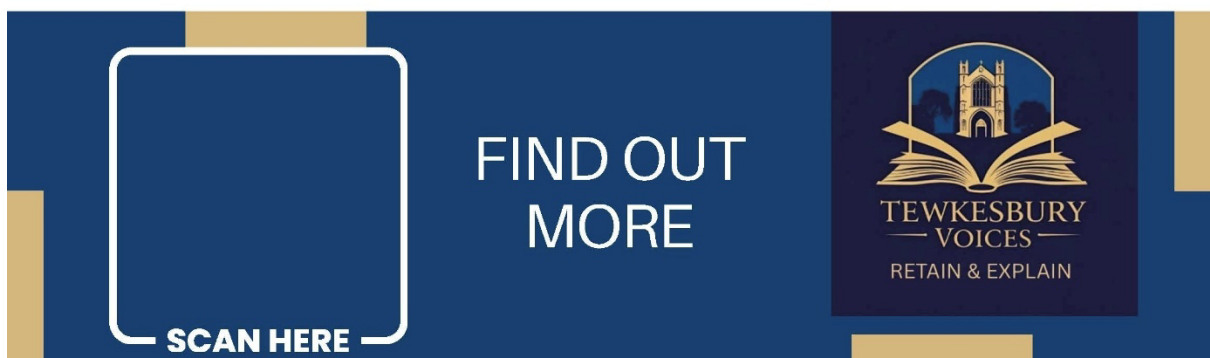
In 1788, the Borough of Tewkesbury received a life-sized portrait of Sir William Codrington, 2nd Baronet. This artwork commemorates Codrington's role as the town's Member of Parliament from 1761 to 1792 and marks the opening of the new Town Hall, which was partially funded by the Codrington family.

Display and Interpretation

- **Historical Context:** The portrait serves as a historical artefact, highlighting Tewkesbury's ties with the Codrington family, a prominent West-India planting dynasty, and the broader context of Atlantic slavery.
- **Evidence, Not Endorsement:** The display of the portrait in the Council Chamber acknowledges Tewkesbury's historical connections to slavery, aiming to inform rather than celebrate this aspect of history.
- **Public Learning:** An informative label encourages visitors to explore how wealth from forced labor influenced local governance and Britain's development as a global power.
- **Civic Reflection:** By placing the Codrington portrait in a civic space, Tewkesbury demonstrates a commitment to transparency about its past, encouraging discussions on the lasting impacts of inequality.

Further Exploration

Please scan the QR code below to learn more about the Codrington family and Tewkesbury's history.



Tewkesbury Voices: Retain and Explain

1 The Portrait and its Local Significance

In 1788 the Borough of Tewkesbury accepted a life-sized portrait of Sir William Codrington, 2nd Baronet (1719–1792), its sitting Member of Parliament (1761–1792). The gift marked the opening of the new Town Hall, a project part-financed, either by a loan or gift, from the Codrington family. Displayed ever since in the Council Chamber. The painting is a reminder of the close, though complicated, ties between the borough's political life and the fortunes of a powerful West-India planting dynasty.

2 Who Were the Codringtons?

Royalist émigrés. Beginning with Colonel Christopher Codrington († 1656), the family left Gloucestershire for the Leeward Islands after the English Civil War, securing large grants of land on Antigua and later Barbados.

Sugar entrepreneurs. By 1700 they were among the wealthiest absentee planters in Britain. Starting as a partner with the Drax family, at the peak of their influence the Codringtons owned or managed over 1000 acres of cane fields and more than 700 enslaved people on Antigua alone, with further plantations in Barbados.

Political patrons. Caribbean profits financed parliamentary seats at Tewkesbury and elsewhere, expensive electioneering, and country-house building at Dodington Park, South Gloucestershire (begun 1796, completed 1816).

3 Religion, Education, and Codrington College

Christopher Codrington II (1668–1710) bequeathed two plantations and 300 enslaved Africans to the Society for the Propagation of the Gospel, stipulating that the estate income should endow a college “for the study and propagation of true religion” in Barbados. Opened in 1745, Codrington College eventually trained Black and White students alike for the Anglican ministry. Its very existence challenged a core pro-slavery claim: that Africans, labelled “pagans,” were unfit for civil or spiritual equality.

4 Tewkesbury and the Politics of Abolition

Sir William's death in March 1792, triggered a by-election just as national agitation against the slave trade reached its first crest. All prospective candidates, notably William Dowdeswell, publicly pledged to support abolition of the trans-Atlantic trade, echoing a Tewkesbury petition laid before Parliament earlier that year. Dowdeswell's unopposed return nonetheless signalled waning confidence among slave-owning families in contesting British constituencies openly.

5 From Slave Trade Abolition to Emancipation

Year | Milestone | Impact on the Codringtons

1807 | Abolition of the British slave trade | Plantations could no longer import captive labour; reliance on natural increase intensified coercion.

1833–34 | Slavery Abolition Act & four-year “Apprenticeship” | The Codringtons claimed £31,126 10s 8d compensation for 2,002 enslaved people, part of a £20 million loan serviced by UK taxpayers until 2015.

1838 | Full emancipation in the British Caribbean | Formerly enslaved workers faced low wages and planter monopolies; many later migrated, creating the foundations of today's Caribbean diaspora, including the post-1948 Windrush generation.

6 Legacy, Loss, and the Archive

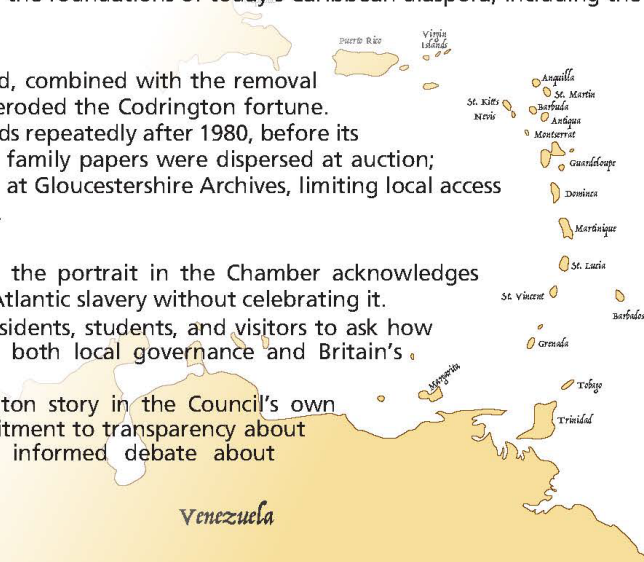
Emancipation halved estate values and, combined with the removal of protective British sugar tariffs in 1846, eroded the Codrington fortune. The family seat at Dodington changed hands repeatedly after 1980, before its purchase by Sir James Dyson in 2003. Most family papers were dispersed at auction; copies are now available only on microfilm at Gloucestershire Archives, limiting local access to a crucial source for Britain's slavery past.

7 Why “Retain and Explain”?

Evidence, not endorsement. Keeping the portrait in the Chamber acknowledges Tewkesbury's historic entanglement with Atlantic slavery without celebrating it.

Public learning. An honest label invites residents, students, and visitors to ask how wealth created by forced labour shaped both local governance and Britain's emergence as a world power.

Civic reflection. By situating the Codrington story in the Council's own meeting space, the town signals its commitment to transparency about uncomfortable histories while fostering informed debate about modern legacies of inequality.



No proposed changes to Standing Orders, but good practice to review.

Current document can be found here:

<https://tewkesburytowncouncil.gov.uk/documents/standing-orders-2/>

Grant Policy

Proposed change is one line to clarify what happens when a grant application is exactly £1000.

“Grant requests **up to and including** for under £1000 are considered by the Finance Committee and grant requests over £1000 are considered by Full Council”

Complaints Policy

Complaints policy has been updated to include the process for how to deal with vexatious complaints. No other changes have been made to the policy.

Proposal from the Planning Committee for the process for the spending of CIL funding

Anyone may approach the council with a proposal for the spending of CIL money.

CIL monies can be used to support the development of the local area to fund:

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
- (b) anything else that is concerned with addressing the demands that development places on an area

“Infrastructure” includes physical, social and green infrastructure e.g. Highways; cycleways; education facilities; sports and community halls; parks and play areas.

The Planning Committee should consult the public about their priorities for the spending of CIL. This should be done in a cost effective and inclusive manner.*

The process:

1. Proposals for the spending of CIL moneys will be considered by the Planning Committee and developed further in greater detail, with costings.
2. The Planning Committee will propose developed proposals to
 - a. The Finance Committee for projects costing less than £10,000
 - b. Full Council for projects costing £10,000 or more
3. Approved projects will be managed with the overview of the Planning Committee, in conjunction with another relevant Town Council committee (eg. Environment and Amenities, Buildings, Moorings, Severn Ham).

**Probably the most comprehensive and cost-effective way of doing this for small amounts of funding would be to ask the Deputy Town Clerk for a half page of the next newsletter in which to explain CIL funding and how it can be spent, to give examples of what the money we have could buy and to ask them to submit their ideas and views. The other half of the page could explain the accessibility working group's proposals for the Anglo-American Garden. Other methods of communication, such as social media, notices in notice boards and on the TTC website may also be used.*

Proposed update to Moorings terms of reference

Duties

To oversee the management and development of the moorings and to deal with associated matters

Powers and Responsibilities

Delegated authority in respect of all matters relating to the moorings.

To ensure all facilities are fit for purpose.

To authorise any expenditure included in the budget as well as minor items not exceeding £10,000 not included in the budget.

To make recommendations to full Council for capital expenditure over £10,000 not included in the budget.

To consider and attempt to resolve issues arising from operational matters.

To furnish Finance Committee with a budget (income and expenditure) for the following year by 31st October.

Report all committee decisions and working group recommendations to Full Council via minutes.

Proposed Letter to Ministers on M5 Junction 9a

With thanks to Cllr Ash for drafting this letter and accompanying notes.

Purpose of the Letter

This draft letter is intended to be sent on behalf of Tewkesbury Town Council to Ministers regarding the proposed M5 Junction 9a and A46 Ashchurch Transport Scheme (J9a). It follows confirmation that the scheme is currently under review by the Department for Transport.

What the Letter Does

- Expresses the Town Council's support for Junction 9a, highlighting the potential benefits for congestion relief, employment opportunities, and regional economic growth.
- Sets out three clear conditions for our support:
 1. Flood defences must be prioritised and delivered before large-scale housing growth (including Garden Town proposals).

2. Public consultation must continue beyond the first stage, with meaningful engagement throughout the planning process.
 3. Scheme partners must be held accountable to the highest standards of planning, flood mitigation, and public transparency.
- Positions the Council as a constructive but firm advocate for local residents, ensuring safety and sustainability remain at the forefront.

What the Letter Does Not Do

- It does not reject housing growth outright. The letter simply makes clear that such growth must only be supported once flood defences are in place.
- It does not endorse a specific design or layout for Junction 9a. Instead, it calls for continued public engagement.
- It does not prevent individual councillors from holding their own views on the Garden Town or related development proposals.

Community 20s initiative location suggestions

Areas that will be included in this three-year project, Community 20s initiative must have existing public support that can be demonstrated by parish or town councillors as well as the county councillor and consideration will also be given to:

- Accidents or collisions in the area
- Speed limits in the close geography of the area

Support from the Town Council has to be in the form of a resolution of the Full Council, deadline for submission is 19th September 2025.

Areas suggested so far:

Lincoln Green Lane to the Hotel, Old Lincoln Green Lane and Tewkesbury Park Estate (supported by Lincoln Green Lane Residents Association)

High Street, Sun Street, Oldbury Road, Nelson Street, East Street, Chance Street, Station Road, Barton Street and Church Street (the Town Centre)

Hollams Road, Cotswold Gardens, Cotteswold Road, Station Lane, Walkley Road, Rope Walk

Gloucester Road between Lower Lode Lane and the Abbey (due to narrow footpaths between car park and the Abbey)

Canterbury Leys – residents advise that they believe it is already a 20mph zone, but there is no signage

Other issues raised

Round by the Black Bear and over the Mythe Bridge is supposed to be 30 mph, but mostly not adhered to, residents often ask for enforcement of the speed here.

Safer speed / speed reduction from The Gupshill roundabout to Aldi to 30mph and enforcement of the 30mph from Aldi into town, starting the 20mph from the Abbey, especially as the road narrows by the Bell and there are side roads from Mill Street etc.

The bypass is supposed to be 40mph, but most do between 40mph and 60mph. Would like to see this speed reduced and safer at its allocated 40mph.

To: Rt Hon Heidi Alexander MP, Rt Hon Lilian Greenwood MP, Matthew Pennycook MP, Rt Hon Angela Rayner MP, and Rt Hon Steve Reed MP

Subject: M5 Junction 9a and A46 Ashchurch Transport Scheme: Council Support with Conditions

Dear Ministers,

We, the elected members of Tewkesbury Town Council, are writing to you regarding the proposed M5 Junction 9a and A46 Ashchurch Transport Scheme (J9a).

We note that the scheme is one of many currently under review as part of the Major Road Network / Large Local Majors (MRN/LLM) programme. We understand the financial pressures facing the Department for Transport and that decisions will be made later this year based on deliverability, affordability, and alignment with Government priorities.

As representatives of our community, we wish to make clear our strong support for the delivery of Junction 9a, which has the potential to reduce congestion, unlock employment opportunities, and generate significant long-term economic benefits for the region. However, our support is conditional and based on three critical considerations:

1. **Flood Defences First:** Tewkesbury is uniquely vulnerable to flooding, a challenge made worse by climate change. Any future large-scale housing growth, including that associated with the Garden Town proposals, should only be supported once comprehensive flood defences are in place to protect residents. Infrastructure must protect communities, not put them at further risk.
2. **Ongoing Public Consultation:** While an initial consultation has taken place, this must not be the end of the process. Meaningful engagement with the public is essential throughout the planning stages, ensuring that local people are informed and able to shape the final design.
3. **Accountability and Standards:** It is vital that scheme partners, including Gloucestershire County Council and the Environment Agency, are held to the highest standards of planning, flood mitigation, and public accountability.

The Junction 9a scheme presents a significant opportunity for Tewkesbury and the wider region. But it must be pursued responsibly. Approving the project without robust flood

protections and ongoing engagement would risk repeating past mistakes, with potentially devastating consequences.

We thank you for your consideration and ask that our views are taken into account as the review process progresses.

Yours sincerely,

On behalf of Tewkesbury Town Council



9th June 2025

Dear Debbie

Proposed Merger of the Grove Almshouse with the Tewkesbury Almshouse Trust

I wanted to write to you, as Clerk to the Town Council, to inform you about a proposed merger between the Grove Almshouse and the Tewkesbury Almshouse Trust.

As councillors will know, the Grove charity owns four almshouses on Cotteswold Road. The Tewkesbury Almshouse Trust owns properties on Gander Lane and Church Street, immediately adjacent to the Abbey Tea Rooms. I am Chair of both charities.

As you may know, the Tewkesbury Almshouse Trust is itself an amalgamation of several historic almshouses. In recent years, my predecessor as Chair, John Jeffries, successfully recruited an excellent team of trustees, combining specialist skills with representation from different parts of our local community, including the Vicar and Churchwardens of Tewkesbury Abbey. Several of these trustees also serve as trustees for the Grove Almshouse.

For some time, the trustees of both charities have been exploring the possibility of a merger. We believe that combining our resources would allow us to provide an enhanced service to residents while reducing costs. Discussions are ongoing, and we hope to make progress in 2025.

Following a process of due diligence, we are confident that both charities are well-resourced and well-managed. However, we believe that a merger under the banner of the Tewkesbury Almshouse Trust would make them even more effective. It may well be that the combined resources would also allow the Almshouse Trust to play a more active and flexible role in responding to homelessness within the town. We also hope that the combined charity would be a more effective partner to the Town Council. As councillors will know, the Town Mayor is an ex-officio trustee of the Grove Almshouse.

Should councillors wish, I would be very happy to attend a Council meeting to discuss these matters further.

Yours sincerely

Revd Canon Nick Davies MA, MTh (Fr Nick)
Vicar of Tewkesbury with Walton Cardiff & Twynning