



**TEWKESBURY TOWN COUNCIL**

**MINUTES**

*of the*

**Environment & Amenities Committee meeting**  
**Held at Tewkesbury Town Hall on 22<sup>nd</sup> July 2025 at 6.00pm**

**Present:** Cllrs S Raywood (Chair), J Raywood & C Danter

**In attendance:** J King (Deputy Town Clerk)

**E&A 25/001 To receive apologies for absence**  
Apologies received from Cllr Sztymiak.

**E&A 25/002 To record declarations of interest**  
None received.

**E&A 25/003 To consider requests for dispensations**  
None received.

**E&A 25/004 To approve the minutes of the meetings held on 18<sup>th</sup> March 2025**  
It was RESOLVED to approve the minutes of the meetings held on 18<sup>th</sup> March 2025.  
Proposed by Cllr J Raywood, seconded by Cllr Danter.

**E&A 25/005 Matters arising from the minutes – for information only**  
**24/021 Red Lane Bin** – installed – complete.

**E&A 25/006 Public participation**  
There was no public participation.

**E&A 25/007 To receive correspondence relating to the Environment & Amenities Committee**  
Tree issue at Derek Graham – cherry tree split and fell due to unusually dry conditions and a prolific crop.

**E&A 25/008 To receive the committee budget report (including earmarked reserves)**  
The budget was received and reviewed.

A Cllr from Finance Committee asked if the Youth Budget line should be renamed. The Committee feel that Youth Budget is a broad term, which although currently used primarily for Play Rangers, can be used for any future initiatives.

**E&A 25/009 To review the work programme and agree any actions**  
The work programme was reviewed, and the following items were discussed:

- Defibrillator has been installed at Prior's Park Church, registered on The Circuit.
- Bin has been installed at Red Lane
- Replacement bin has been installed at Churchill Grove



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- Cllr Smith has taken over chasing VAS issues
- Issue with dog waste being thrown at a property in Perry Hill as bin not locking. Replacement bin has been ordered.
- Swap box has been installed in Newtown.
- Vandalism at Spring Gardens - £575 to repair into usable condition, full replacement would have been £12,000. CCTV footage given to the police and they have identified the young people involved. Member of staff also received verbal abuse when they confronted them, reported to the police. Police have identified the individuals in the footage, four young people aged 12-14.
- Stonehills swap box is going to need a base to hold it securely.
- Vandalised bin that was thrown in the river has not been possible to recover. Heritage bin to be replaced under delegated authority.
- Bin in Stonehills (near Abbey Meadow) has been stolen. Was one of the last old style round black bins. To be replaced with a mixed waste bin under delegated authority.
- Licence has been agreed for the Gravel Walk swap box.
- Bin has been requested next to the bus stop on Barton Street. GCC Highways have been approached regarding the location and the width of the street.

A request made to replace bike racks on Back of Avon, as TBC wish to remove. It was RESOLVED to replace the two hoops at a cost of £40 each plus installation costs. Proposed by Cllr J Raywood, seconded by Cllr Danter.

**E&A 25/010 To approve the replacement of the bus shelter at Gupshill at a cost of £5764.25 (with matched funding from GCC)**

It was RESOLVED to approve the replacement of the bus shelter. Proposed by Cllr J Raywood, seconded by Cllr Danter.

**E&A 25/011 To approve the new toilet doors at Gloucester Road at a cost of £20,585**

It was RESOLVED to approve the new toilet doors. Proposed by Cllr Danter, seconded by Cllr J Raywood.

**E&A 25/012 To receive updates on play areas & agree any actions**

- Deputy Town Clerk has visited all parks and a large number of minor outstanding items have been closed.
- Issue with surface under swings at Mitton – options being investigated, roots for tree are creating issues. Talk to the school about removing it and replacing it with a new tree.
- Paw prints have been replaced at Mitton
- New belt swing installed at Derek Graham



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**E&A 25/013 To review quotations and select the contractor to provide and install the new play equipment at Derek Graham up to a cost of £34,000**

The quotations were discussed, together with the merits of the two comparable schemes which met the brief from Kompan and Outdoor Play UK.

It was RESOLVED to award the contract to Kompan at a cost of £31,674.99.

Proposed by Cllr Danter, seconded by Cllr J Raywood.

**E&A 25/014 To note the pollarding of trees at Prior's Court at a cost of £300**

The pollarding of the trees was noted.

**Action:** Ask Matt Hale to review all Town Council trees and advise on any work required.

**E&A 25/015 To agree the updated noticeboard policy**

It was RESOLVED to approve the updated noticeboard policy.

Proposed by Cllr J Raywood, seconded by Cllr Danter.

**E&A 25/016 To agree any changes to the memorial bench policy**

It was noted that there were no changes to the memorial bench policy.

**E&A 25/017 To agree any next steps regarding changes to GCC cutting schedule**

A meeting took place between Town Council and GCC officers on 15<sup>th</sup> July and additional information was requested. Discussions are currently ongoing between Gloucestershire County Council and Tewkesbury Borough Council regarding grass cutting arrangements.

**E&A 25/018 To consider a request for rain gardens in Tewkesbury**

Gloucestershire Wildlife Trust have been in touch about the second stage of the waterscapes project. Possible location would be the side of the Gloucester Road toilet block, would require permissions from TBC. Clear pipes were suggested so children can see what is happening.

The meeting closed at 7.20 pm

Next meeting: 30<sup>th</sup> September 2025

Signature of Chairman upon approval of the minutes ..... 30<sup>th</sup> September 2025