

MINUTES
of the
Moorings Committee meeting held on 24th June 2025 at 12.30pm
in the Town Hall, Tewkesbury

Present: Cllrs C Danter (Chair), H Bowman, P Jones, S Raywood, R Gurney

In attendance: K Chambers (Admin Assistant)

M24.115 Receive apologies for absence
P Cronin.

M24.116 Receive declarations of interest
None.

M24.117 Receive dispensations
None.

M24.118 Approve the minutes of the Moorings Committee meeting held on 25th March 2025
It was RESOLVED to approve the minutes of the meeting held on 25th March 2025.
Proposed by Cllr Raywood, seconded by Cllr Bowman.

M24.119 Matters arising from the Moorings meeting 25th March - for information only

24.042 – Letter to GK Engineering regarding Back of Avon work outstanding
Work has not been fully completed to date, Admin Assistant has asked for an update.

24.064 1. - Nesting swans and speed of boats on the river - signage
A river warning was put in place to notify river users where the swans were nested.

24.100 1. - Sunken boat – the moorings owner has asked if the Town Council can offer any financial help towards the removal of the sunken boat from his mooring
Admin Assistant emailed moorings owner to advise that no financial assistance would be offered in this instance.

24.100 2. - Email from moorer at the Back of Avon – regarding the current state of the mooring
Admin Assistant made contact and provided an update of the current situation.

24.109 - To agree new T&C's
New T&C's were issued to all those who moor with the Town Council.

M24.120 Receive correspondence relating to the Moorings Committee
None.

M24.121 Public Participation

None.

Cllr P Jones joined the meeting.

M24.122 To receive the committee budget report (including earmarked reserves)
Received.

M24.123 To agree contractor for removal of finger moorings at St Marys Lane
It was RESOLVED to instruct Avon Navigation Trust to remove the finger moorings when they are next in the area – between 16th June and 30th September 2025 at a cost of £1,218 plus VAT. Proposed by Cllr Bowman, seconded by Cllr Jones.

M24.124 To approve pollarding of Priors Court willow trees at a cost of £300+VAT
Admin Assistant advised she has applied for planning permission from Tewkesbury Borough Council (TBC) and is awaiting outcome.
It was RESOLVED to instruct Matt Hale, one of our approved contractors once planning permission has been received. He will pollard the willow trees to approx. 4 foot at a cost of £300 plus VAT. Proposed by Cllr Jones, seconded by Cllr Bowman.
Action – Admin Assistant to ascertain whether work can be paid for out of the E&A tree maintenance budget.

M24.125 To agree to review the recent topographical and GPR surveys carried out at a working group meeting in July/August
It was RESOLVED to agree that the surveys be reviewed at the next working group meeting.
Action – Admin Assistant to email some possible dates to committee members.

M24.126 To receive an update from the Admin Assistant and agree any actions including:

i. Back of Avon moorings
Following advice from contractors, rise and fall moorings are unlikely to work at this site, due to the large amount of silt meaning the structure would encroach further into the river.
Therefore, a more suitable plan would be to have poles on the outside of a mooring section (similar to what is currently there), but the panels made from steel with holes for water to pass through during flooding or GRP Grating panels (25mm) – 2m x 1m as suggested at the previous meeting.
Action - Admin Assistant to obtain quotes for this design. Also to ask about the composition of the GRP panels – are they made of recycled materials, how long do they typically last for, and consider similar metal options.

ii. Moorings adjacent to St Marys Lane Car Park
Discussed what needs to be considered so we can move forward on this site. The main concern is the stability of the wall.
Action - Admin Assistant to:

- Contact TBC to confirm ownership of the wall and find out if there are any plans in the pipeline for the area
- To obtain a quote to repoint the wall from our approved contractor, Ian Bishop (if required).

An update was also provided regarding a boat currently moored without permission. ANT are dealing with this and have issued an abandoned boat notice as the boat is also unlicensed.

Admin Assistant confirmed that ANT would need to provide consent for work to be carried out on any of the Town Council moorings.

- M24.127** **To consider the committee's current terms of reference and to amend them if required, in view of recent changes to the frequency of Full Council meetings**
Reviewed, the text was updated to the below:

Duties

To oversee the management and development of the moorings and to deal with associated matters

Powers and Responsibilities

Delegated authority in respect of all matters relating to the moorings.

To ensure all facilities are fit for purpose.

To authorise any expenditure included in the budget as well as minor items not exceeding £10,000 not included in the budget.

To make recommendations to full Council for capital expenditure over £10,000 not included in the budget.

To consider and attempt to resolve issues arising from operational matters.

To furnish Finance Committee with a budget (income and expenditure) for the following year by 31st October.

Report all committee decisions and working group recommendations to Full Council via minutes.

Clarity is needed on operational matters (Riverside Walk and Trust) – this will be referred to Full Council.

Proposed by Cllr Danter, seconded by Cllr Jones.

- M24.128** **To review, update and agree next steps on the Moorings Work Programme**
Reviewed.

- M24.129** **Resolve that the Press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. Ss2.**
It was RESOLVED to exclude the press and public. Proposed by Cllr Bowman, seconded by Cllr Jones.

- M24.130** **Update regarding ongoing legal matters**
An update was given regarding ongoing legal matters.

There being no further business, the meeting closed at 14:26

Signature of Chairman upon approval of the minutes 16th September 2025