


**TEWKESBURY TOWN COUNCIL
FINANCE COMMITTEE
MONDAY 9TH JUNE 2025**

To: Members of Finance Committee: Councillors A Hayes (Chair), E Ash, P Brookes, C Danter, J Jones, K Moran, J Raywood, S Raywood and M Sztymiak

You are summoned to attend a meeting of the Finance Committee which will be held in the Town Hall, High Street, Tewkesbury, on **Monday 9th June 2025 commencing at 6.00pm**

Members of the public and press are welcome to attend.



Debbie Hill, Town Clerk
2nd June 2025

AGENDA

1. To receive apologies
2. To receive declarations of interests
3. To receive dispensations
4. To approve the minutes of the Finance Committee meeting held on 28th April 2025
5. Matters arising from the minutes of 28th April – for information only
6. To receive correspondence relating to the Finance Committee
7. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
8. To review the financial reports and bank reconciliations of the Town Council for April 2025
9. To review the payments report for April 2025
10. To review the Balance Sheet and Income & Expenditure Account for the financial year ended 31st March 2025
11. To review the Accounting Statement for financial year 2023/24
12. To retrospectively approve vires and earmarked reserves movements relating to Tewkesbury Live
13. To agree to release EMR 362 Tewkesbury Live to 140 4370 Tewkesbury Live Expenditure
14. To review and agree level of investment in 32 day notice account
15. To consider and agree grant applications from outside bodies

**MINUTES of
the
Finance Committee meeting held on 28th April 2025 at 6:00PM in the Town Hall,
Tewkesbury**

Present: Cllrs P Jones (Chair), P Brookes, C Danter, K Moran, J Raywood, S Raywood,

In attendance: D Hill (Town Clerk)

- F.24.099 To receive apologies**
Cllrs A Hayes, M Sztymiak
- F.24.100 To receive declarations of interest**
None.
- F.24.101 To receive dispensations**
None.
- F.24.102 To approve the minutes of the Finance Committee meeting held on 3rd March 2025**
It was RESOLVED to approve the minutes of the Finance Committee meeting held on 3rd March 2025. Proposed by Cllr Brookes, seconded by Cllr J Raywood.
- F.24.103 Matters arising from the minutes of 6th January – for information only**
24.092 Alarm battery replacement at 64 BS – job sheet to be circulated to committee members – carried forward.
- F.24.104 To receive correspondence relating to the Finance Committee**
None.
- F.24.105 Public Participation**
None
- F.24.106 To review the financial reports and bank reconciliations of the Town Council for February and March 2025**
The financial reports and bank reconciliations were reviewed.
Action: It was suggested that the title of ‘youth budget’ should be reviewed. Will be passed to E&A to action.
- F.24.107 To note closing position of Mayor’s Charity Account (closed 17th March 2025)**
The closing position and supporting bank statement were noted.
- F.24.108 To review the payments report for February and March 2025**
The report was reviewed.
- F.24.109 Retrospectively approve expenditure of £6,780.80 relating to Christmas Lights e expenditure**
It was RESOLVED to approve the expenditure. Proposed by Cllr Brookes, seconded by Cllr Danter.

F.24.110 Agree any vires, movement of existing earmarked reserves and new earmarked reserves for the Finance Committee and Staffing Committee

It was RESOLVED to approve the following:

EMR339 Legal £1,105 to be released to 120 4180 Legal Fees

EMR361 Community Grants £600 to be released to 120 4330 Community Grants

120 4240 Website £267 to EMR337 Website

120 4250 IT £2,481 to new EMR FIN IT

120 4280 Events & Services £1,994 to EMR365 Events & Services

120 4310 Tourism & Marketing £360 to EMR341 Tourism & Marketing

120 4350 Elections £1,000 to EMR340 Elections

110 4100 Professional Fees £3,311 vire to 110 4120 Asset Manager

EMR369 Training release £1,351 to 110 4110 Training (to balance overspend)

110 4100 Professional Fees £1,709 to EMR 372 Professional Fees

F.24.111 To note the recent bar audit for Q4 2024/25 and final stock figure of £4,743.51

The recent bar audit and stock figure were noted.

F.24.112 Review of direct debits and standing orders

The list of payees approved for direct debit / standing order was reviewed as contained in the meeting pack.

F.24.113 To consider and agree grant applications from outside bodies

The grant application was reviewed. The committee requested a breakdown of the £630 expenditure. It was RESOLVED to award a grant of £630 for purchase of tools, subject to the Town Clerk receiving confirmation of the breakdown of expenditure.

Proposed by Cllr J Raywood, seconded by Cllr Brookes.

There being no further business the meeting closed at 18:55

Signature of Chairman upon approval of the minutes 9th June 2025

Detailed Income & Expenditure by Budget Heading 01/06/2025

Month No: 1

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Finance						
120 Finance						
1076 Precept	265,784	531,567	265,784			
1090 Interest Received	637	5,500	4,863			
Finance :- Income	266,421	537,067	270,646			0
4100 Professional Fees	(595)	1,000	1,595		1,595	
4150 Mayors Allowance	0	1,500	1,500		1,500	
4160 Bank Charges	41	850	810		810	
4170 Audit Fees	(1,800)	2,500	4,300		4,300	
4180 Legal Fees	0	6,000	6,000		6,000	
4190 Subscriptions & Memberships	2,846	3,500	654		654	
4200 Insurance	0	20,000	20,000		20,000	
4210 Stationery Office Equipment	0	1,200	1,200		1,200	
4220 Telephone & Broadband (TC)	70	1,200	1,130		1,130	
4230 Photocopier	428	2,800	2,372		2,372	
4240 Website	0	900	900		900	
4250 IT	3,103	7,000	3,897		3,897	
4260 Publications	0	100	100		100	
4270 Newsletter	0	500	500		500	
4280 Events & Services	0	1,500	1,500		1,500	
4290 Regalia	0	1,000	1,000		1,000	
4300 Civic	426	1,000	574		574	
4310 Tourism & Marketing	0	2,000	2,000		2,000	
4320 Town Crier	0	1,000	1,000		1,000	
4330 Community Grants	4,500	9,000	4,500		4,500	
4350 Elections	0	1,000	1,000		1,000	
4390 Grant Expenditure	0	400	400		400	
4990 Sundries/Petty Cash	65	0	(65)		(65)	
Finance :- Indirect Expenditure	9,084	65,950	56,866	0	56,866	0
Net Income over Expenditure	257,336	471,117	213,781			
140 Tewkesbury Live						
1121 Tewkes Live Income	1,530	45,000	43,470			
Tewkesbury Live :- Income	1,530	45,000	43,470			0
4370 Tewkesbury Live Expenditure	1,705	45,000	43,295		43,295	1,555
Tewkesbury Live :- Indirect Expenditure	1,705	45,000	43,295	0	43,295	1,555
Net Income over Expenditure	(175)	0	175			
6000 plus Transfer from EMR	1,555	0	(1,555)			
Movement to/(from) Gen Reserve	1,380	0	(1,380)			

Detailed Income & Expenditure by Budget Heading 01/06/2025

Month No: 1

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>150 Christmas Lights</u>						
1125 Christmas Lights Income	0	3,000	3,000			
Christmas Lights :- Income	0	3,000	3,000			0
4375 Christmas Lights	0	10,000	10,000		10,000	
4560 Electric	0	400	400		400	
Christmas Lights :- Indirect Expenditure	0	10,400	10,400	0	10,400	0
Net Income over Expenditure	0	(7,400)	(7,400)			
Finance :- Income	267,951	585,067	317,116			
Expenditure	10,789	121,350	110,561	0	110,561	
Net Income over Expenditure	257,161	463,717	206,556			
plus Transfer from EMR	1,555	0	(1,555)			
Movement to/(from) Gen Reserve	258,716	463,717	205,001			
<u>Buildings</u>						
<u>160 Fundraising</u>						
4505 Fundraising	0	4,000	4,000		4,000	
Fundraising :- Indirect Expenditure	0	4,000	4,000	0	4,000	0
Net Expenditure	0	(4,000)	(4,000)			
<u>210 64 Barton Street</u>						
4195 Health & Safety	0	860	860		860	
4450 Maintenance	1,015	30,000	28,985		28,985	
64 Barton Street :- Indirect Expenditure	1,015	30,860	29,845	0	29,845	0
Net Expenditure	(1,015)	(30,860)	(29,845)			
<u>220 Town Hall</u>						
1400 Garden Income	0	50	50			
1410 Town Hall Income	3,049	18,000	14,951			
Town Hall :- Income	3,049	18,050	15,001			0
4195 Health & Safety	0	1,000	1,000		1,000	
4450 Maintenance	337	25,000	24,663		24,663	
4460 Rates	367	5,000	4,633		4,633	
4550 Water	107	1,700	1,593		1,593	

Detailed Income & Expenditure by Budget Heading 01/06/2025

Month No: 1

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4560 Electric	262	3,000	2,738		2,738	
4570 Gas	565	3,000	2,435		2,435	
4580 Garden Expenditure	232	400	168		168	
4590 Projects	0	25,000	25,000		25,000	
4595 Accessibility	0	15,000	15,000		15,000	
4960 Equipment	0	2,000	2,000		2,000	
4961 Waste and recycling	0	200	200		200	
Town Hall :- Indirect Expenditure	1,870	81,300	79,430	0	79,430	0
Net Income over Expenditure	1,179	(63,250)	(64,429)			
<u>230 War Memorial</u>						
4450 Maintenance	0	1,000	1,000		1,000	
War Memorial :- Indirect Expenditure	0	1,000	1,000	0	1,000	0
Net Expenditure	0	(1,000)	(1,000)			
Buildings :- Income	3,049	18,050	15,001			
Expenditure	2,885	117,160	114,275	0	114,275	
Movement to/(from) Gen Reserve	164	(99,110)	(99,274)			
<u>Environment & Amenities</u>						
<u>300 Play Parks</u>						
4590 Projects	0	5,356	5,356		5,356	
4600 Maintenance - Derek Graham	25	2,000	1,975		1,975	
4610 Maintenance - Mitton	0	1,000	1,000		1,000	
4620 Maintenance - Warwick Place	0	1,500	1,500		1,500	
4630 Annual Playground Inspection	1,500	1,500	0		0	
Play Parks :- Indirect Expenditure	1,525	11,356	9,831	0	9,831	0
Net Expenditure	(1,525)	(11,356)	(9,831)			
<u>310 Spring Gardens</u>						
4450 Maintenance	0	3,000	3,000		3,000	
4550 Water	39	1,800	1,761		1,761	
4560 Electric	124	1,800	1,676		1,676	
4590 Projects	0	5,000	5,000		5,000	
Spring Gardens :- Indirect Expenditure	163	11,600	11,437	0	11,437	0
Net Expenditure	(163)	(11,600)	(11,437)			

Detailed Income & Expenditure by Budget Heading 01/06/2025

Month No: 1

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>320 Gloucester Road</u>						
4450 Maintenance	0	1,750	1,750		1,750	
4550 Water	(4)	900	904		904	
4560 Electric	74	1,300	1,226		1,226	
Gloucester Road :- Indirect Expenditure	70	3,950	3,880	0	3,880	0
Net Expenditure	(70)	(3,950)	(3,880)			
<u>330 Cleaning & Consumables</u>						
4700 Cleaning & Maintenance Equip	70	1,500	1,430		1,430	
4710 Combined Consumables	0	2,843	2,843		2,843	
4720 Hygiene Contract	0	1,465	1,465		1,465	
Cleaning & Consumables :- Indirect Expenditure	70	5,808	5,738	0	5,738	0
Net Expenditure	(70)	(5,808)	(5,738)			
<u>340 Outside Spaces</u>						
4745 Defibrillators	141	0	(141)		(141)	
4750 CCTV	3,375	5,000	1,625		1,625	
4755 Tree Maintenance	0	750	750		750	
4760 Street Furniture & Clock	0	6,000	6,000		6,000	
4765 EmergencyPlan/Adverse Weather	0	1,000	1,000		1,000	
4770 Youth Budget	580	3,500	2,920		2,920	
4775 Insurance - Arrivall	0	300	300		300	
4780 Bus Shelter	375	3,000	2,625		2,625	
4785 Parish Online	0	500	500		500	
4790 Grass Cutting	176	2,500	2,324		2,324	
4795 Notice Boards and Swapboxes	0	1,000	1,000		1,000	
Outside Spaces :- Indirect Expenditure	4,647	23,550	18,903	0	18,903	0
Net Expenditure	(4,647)	(23,550)	(18,903)			
Environment & Amenities :- Income	0	0	0			
Expenditure	6,475	56,264	49,789	0	49,789	
Movement to/(from) Gen Reserve	(6,475)	(56,264)	(49,789)			

Planning

<u>400 Planning</u>						
4718 Community Development Planning	0	1,000	1,000		1,000	
4719 Planning Consultancy	0	5,000	5,000		5,000	

Detailed Income & Expenditure by Budget Heading 01/06/2025

Month No: 1

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4810 Outreach	0	500	500		500	
Planning :- Indirect Expenditure	0	6,500	6,500	0	6,500	0
Net Expenditure	0	(6,500)	(6,500)			
Planning :- Income	0	0	0			
Expenditure	0	6,500	6,500	0	6,500	
Movement to/(from) Gen Reserve	0	(6,500)	(6,500)			
<u>Severn Ham</u>						
500 <u>Severn Ham</u>						
1630 Basic Payment Scheme	0	3,528	3,528			
1640 Wayleaves	0	390	390			
1700 Fishing Rights	0	1,800	1,800			
1710 HLS Payment	0	22,248	22,248			
Severn Ham :- Income	0	27,966	27,966			0
4450 Maintenance	0	1,000	1,000		1,000	
4550 Water	6	265	259		259	
4850 Commoners Grazing Compensation	0	3,500	3,500		3,500	
4855 Hay Sowing Project	0	4,000	4,000		4,000	
4860 Volunteers (Rec & Prom)	0	500	500		500	
4870 Weeding	0	2,575	2,575		2,575	
4875 Tree Conservation	0	3,000	3,000		3,000	
4880 Ancillary Management	0	4,000	4,000		4,000	
4885 Nesting Project	0	500	500		500	
4890 Land Agent	0	1,750	1,750		1,750	
4895 Cross Compliance Consultant	0	550	550		550	
4900 Conservation Advisor	0	5,967	5,967		5,967	
4905 Footpath Repairs	0	1,000	1,000		1,000	
Severn Ham :- Indirect Expenditure	6	28,607	28,601	0	28,601	0
Net Income over Expenditure	(6)	(641)	(635)			
Severn Ham :- Income	0	27,966	27,966			
Expenditure	6	28,607	28,601	0	28,601	
Movement to/(from) Gen Reserve	(6)	(641)	(635)			

Watson Hall

Detailed Income & Expenditure by Budget Heading 01/06/2025

Month No: 1

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
600 Watson Hall						
1800 Watson Hall Income	2,780	30,000	27,220			
1810 Leases	0	600	600			
1820 Bar Income	3,738	55,000	51,262			
1823 Staffed Bar Hire Income	0	3,500	3,500			
1830 TTC Events Income	0	3,000	3,000			
Watson Hall :- Income	6,518	92,100	85,582			0
4195 Health & Safety	52	1,000	948		948	
4221 Telephone/IT (WH)	96	1,200	1,104		1,104	
4280 Events & Services	0	3,000	3,000		3,000	
4450 Maintenance	1,950	30,000	28,050		28,050	
4550 Water	61	1,500	1,439		1,439	
4560 Electric	1,034	8,800	7,766		7,766	
4570 Gas	304	4,000	3,696		3,696	
4590 Projects	0	18,000	18,000		18,000	
4912 Bar Payroll Processing	29	300	271		271	
4913 Bar Equipment	0	5,000	5,000		5,000	
4914 Bar Card Charges	58	750	692		692	
4915 Events Card Charges	0	50	50		50	
4920 Bar Audit	175	500	325		325	
4950 Bar Stock	776	25,000	24,224		24,224	
4955 Bar Salaries	3,071	17,000	13,929		13,929	
4957 Duty Manager	0	2,000	2,000		2,000	
4960 Equipment	0	3,000	3,000		3,000	
4961 Waste and recycling	0	1,200	1,200		1,200	
4980 Workwear	0	200	200		200	
Watson Hall :- Indirect Expenditure	7,605	122,500	114,895	0	114,895	0
Net Income over Expenditure	(1,087)	(30,400)	(29,313)			
Watson Hall :- Income	6,518	92,100	85,582			
Expenditure	7,605	122,500	114,895	0	114,895	
Movement to/(from) Gen Reserve	(1,087)	(30,400)	(29,313)			

Staffing

110 Staffing					
4000 Staff Salary	9,797	116,916	107,119		107,119
4030 PAYE and NI	2,290	33,047	30,757		30,757
4040 Pension	2,804	32,239	29,435		29,435

Detailed Income & Expenditure by Budget Heading 01/06/2025

Month No: 1

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4050 Staff Travel	0	150	150		150	
4060 Councillor Travel	0	50	50		50	
4080 Facilities Mgmt. Contractor	8,083	97,000	88,917		88,917	
4090 Payroll Processing	37	500	463		463	
4100 Professional Fees	165	3,000	2,835		2,835	
4110 Training	0	700	700		700	
4120 Asset Manager	1,104	9,932	8,828		8,828	
Staffing :- Indirect Expenditure	<u>24,280</u>	<u>293,534</u>	<u>269,254</u>	<u>0</u>	<u>269,254</u>	<u>0</u>
Net Expenditure	<u>(24,280)</u>	<u>(293,534)</u>	<u>(269,254)</u>			
Staffing :- Income	0	0	0			
Expenditure	<u>24,280</u>	<u>293,534</u>	<u>269,254</u>	<u>0</u>	<u>269,254</u>	
Movement to/(from) Gen Reserve	<u>(24,280)</u>	<u>(293,534)</u>	<u>(269,254)</u>			
<u>Moorings</u>						
<u>200 Moorings</u>						
1300 Moorings Income	1,529	5,000	3,471			
Moorings :- Income	<u>1,529</u>	<u>5,000</u>	<u>3,471</u>			<u>0</u>
4450 Maintenance	0	7,000	7,000		7,000	
4460 Rates	149	2,500	2,351		2,351	
4470 Mooring Leases	0	100	100		100	
4590 Projects	0	10,000	10,000		10,000	
4960 Equipment	0	500	500		500	
Moorings :- Indirect Expenditure	<u>149</u>	<u>20,100</u>	<u>19,951</u>	<u>0</u>	<u>19,951</u>	<u>0</u>
Net Income over Expenditure	<u>1,380</u>	<u>(15,100)</u>	<u>(16,480)</u>			
Moorings :- Income	<u>1,529</u>	<u>5,000</u>	<u>3,471</u>			
Expenditure	<u>149</u>	<u>20,100</u>	<u>19,951</u>	<u>0</u>	<u>19,951</u>	
Movement to/(from) Gen Reserve	<u>1,380</u>	<u>(15,100)</u>	<u>(16,480)</u>			
Grand Totals:- Income	<u>279,046</u>	<u>728,183</u>	<u>449,137</u>			
Expenditure	<u>52,190</u>	<u>766,015</u>	<u>713,825</u>	<u>0</u>	<u>713,825</u>	
Net Income over Expenditure	<u>226,857</u>	<u>(37,832)</u>	<u>(264,689)</u>			
plus Transfer from EMR	<u>1,555</u>	<u>0</u>	<u>(1,555)</u>			
Movement to/(from) Gen Reserve	<u>228,412</u>	<u>(37,832)</u>	<u>(266,244)</u>			

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR BUILD 64 BS Maintenance	87,693.00		87,693.00
321 EMR BUILD Town Hall Gardens	250.00		250.00
324 EMR E&A Noticeboards & Swapbox	1,387.00		1,387.00
325 EMR E&A Playground Projects	29,941.00		29,941.00
326 EMR E&A Youth	4,105.00		4,105.00
328 EMR BUILD War Memorial	8,875.73		8,875.73
329 EMR SH Severn Ham	41,163.00		41,163.00
330 EMR E&A CCTV	4,125.00		4,125.00
331 EMR E&A Tree Maintenance	5,650.00		5,650.00
332 EMR E&A Street Furniture	6,521.00		6,521.00
333 EMR E&A Toilet Block Project	25,626.00		25,626.00
335 EMR E&A Bus Shelters	6,951.25		6,951.25
336 EMR FIN Regalia	209.00		209.00
337 EMR FIN Website	2,787.00		2,787.00
338 EMR FIN Professional Fees	5,237.00		5,237.00
339 EMR FIN Legal	16,362.00		16,362.00
340 EMR FIN Elections	6,000.00		6,000.00
341 EMR FIN Tourism & Marketing	2,117.00		2,117.00
342 EMR FIN Newsletter	2,148.00		2,148.00
343 EMR SH Weeding	24,163.00		24,163.00
344 EMR SH Severn Ham Tree Maint	4,250.00		4,250.00
345 EMR SH Hay Sowing Project	8,675.00		8,675.00
346 EMR SH Footpath Repairs	5,253.00		5,253.00
349 EMR MOOR Projects	44,340.23		44,340.23
350 EMR BUILD Watson Hall Lease *	19,250.00		19,250.00
351 EMR BUILD 64 BS Grant Income	9,461.00		9,461.00
354 EMR BUILD TH Maintenance	22,360.00		22,360.00
355 EMR BUILD WH Projects	18,876.00		18,876.00
356 EMR BUILD WH Bar Equipment	2,163.00		2,163.00
357 EMR BUILD 64 BS Projects	7,662.00		7,662.00
359 EMR PLA Community Devel Planni	6,856.00		6,856.00
360 EMR BUILD TH Projects	53,362.00		53,362.00
362 EMR FIN Tewkes Live Music Fest	21,775.00	-1,555.25	20,219.75
365 EMR FIN Events and Services	4,433.00		4,433.00
366 EMR BUILD TH Equipment	870.00		870.00
369 EMR STA Training	736.00		736.00
370 EMR PLA CIL	2,252.00		2,252.00
371 EMR PLA Planning Consultancy	6,415.00		6,415.00
372 EMR STA Professional Fees	5,501.00		5,501.00
375 EMR BUILD WH Go Fund Me	76.00		76.00
376 BUILD 64 BS Health & Safety	825.00		825.00
377 EMR BUILD TH Accessibility	12,485.00		12,485.00
378 EMR FIN IT	2,481.00		2,481.00
379 EMR WH Equipment	1,473.00		1,473.00
	543,141.21	-1,555.25	541,585.96

Bank Reconciliation Statement as at 30/04/2025
for Cashbook 1 - Lloyds - Business Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank Current A/c	30/04/2025		553,968.52
			<u>553,968.52</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			553,968.52
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			553,968.52
		Balance per Cash Book is :-	553,968.52
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 30/04/2025
for Cashbook 4 - Lloyds - 32 Day Notice A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank Savings A/c	30/04/2025	89	360,906.73
			<u>360,906.73</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			360,906.73
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			360,906.73
		Balance per Cash Book is :-	360,906.73
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

List of Payments made between 01/04/2025 and 30/04/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/04/2025	Tesco Mobile	April 2025	27.98		Phones
02/04/2025	IMEX	Std Ord	57.60		Till Maintenace
07/04/2025	Topregal UK Ltd.	SO-131841	84.00		Collection
07/04/2025	TBC - Back Of Avon	5105564X	90.25		Back Of Avon Business Rates
07/04/2025	TBC - St Marys Lane	51055668	59.00		St Marys Lane Business Rates
08/04/2025	Borglocks	DEB	169.20		Latch
10/04/2025	Post Office Ltd	DEB	2.00		Postage
14/04/2025	GAB Services	Std Ord	9,700.00		Caretaking Services
15/04/2025	Countrywide Grounds Maintenanc	Std Ord	211.00		Grass Cutting
15/04/2025	Smith's (Gloucester) Limited	C524769	153.84		Waste/recycling
15/04/2025	Octopus Energy - Glos Rd Toile	0026	77.95		Electricity
15/04/2025	Octopus Energy - Oldbury Rd To	0025	130.04		Electricity
15/04/2025	Octopus Energy - Town Hall	0020	952.94		Electric/Gas
15/04/2025	Octopus Energy - Watson Hall	0020 -WH	1,560.22		Electricity/Gas
16/04/2025	Staff Salaries	FPO	9,796.97		Office Net Wages April P1
16/04/2025	Staff Salaries	FPO	3,070.66		Bar Net Wages April P1
17/04/2025	A-Star Traffic	1	84.00		Bollards plan/drawing
17/04/2025	Cardinus Risk Management Ltd	2	3,102.00		Reinstatement cost assesment
17/04/2025	Expert Access Solutions(Form.	3	372.00		Wh Door Maint
17/04/2025	Eventec Ltd	4	8,136.96		Christmas lights
17/04/2025	Gloucestershire Electrical Ser	5	762.00		PAT
17/04/2025	Timber & Hardware Supplies Ltd	6	70.18		Timber
17/04/2025	Hewer Facilities Management Lt	7	1,271.53		Gas Valve Replacement
17/04/2025	Hy-Clean Supplies Limited	8	261.95		Cleaning supplies
17/04/2025	C.W. Hygiene Services Ltd	9	528.00		Watson Windows
17/04/2025	Panacea Business Solutions Ltd	10	156.27		Photocopier
17/04/2025	PAYROLLS UK LTD	11	73.20		Payroll processing
17/04/2025	Proactive Business Supplies Lt	12	77.86		Office Supplies
17/04/2025	Network Connections Uk Ltd T/A	13	4,050.00		Camera Maint yr 25-26
17/04/2025	Skys The Limit Mobile Access S	14	2,118.00		Christmas lights maint
17/04/2025	SPA Security	15	192.00		Call out TH
17/04/2025	Stroud Brewery Ltd	16	190.72		Bar stock
17/04/2025	Tewkesbury Borough Council	17	1,800.00		Annual inspections/ Play areas
17/04/2025	Trade UK (T/A Screwfix)	18	169.99		Erbauer Blower
17/04/2025	Vespas	FPO	300.00		Vespas - TL Fringe
17/04/2025	RAVE	FPO	700.00		Rave - TL Fringe Band
17/04/2025	Gloucester County Council	FPO	2,583.89		Pensions April P1
17/04/2025	HMRC	FPO	2,290.41		Tax/Ni April P1
17/04/2025	Vital-Parts	DEB	30.20		Play parks
20/04/2025	Contrctor	Std Ord	1,103.60		Asset Manager
21/04/2025	Siemens	DD	513.81		Photocopier lease
22/04/2025	TL Spring Fringe sound	FPO	250.00		Sound engineer
22/04/2025	Digital Telecom Ltd	210056	57.11		Phones
22/04/2025	Digital Telecom Ltd	210055	84.59		Phones
22/04/2025	Charlton Networks	42477	331.75		IT
22/04/2025	TBC - TC	Std Ord	366.70		Non Domestic Rates Town Hall
23/04/2025	Waterplus (Toilet Block - 0513	08861486	26.23		Water
23/04/2025	Amazon	DEB	28.48		Extractor Hood Filter

Continued on Page 2

List of Payments made between 01/04/2025 and 30/04/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
24/04/2025	NEST	DD	220.26		Penisons April P1
24/04/2025	Waterplus (Watson Hall Bar- 03	08881601	61.03		Water
24/04/2025	Waterplus (Town Hall - 0385036	08849702	107.11		Water
28/04/2025	Diversity Business Services	Std Ord	165.00		HR Retainer
28/04/2025	Lloyds	PAY	26.06		Service charges
28/04/2025	Booker	DEB	193.27		WH Bar Stock
28/04/2025	Booker	DEB	220.99		WH Bar Stock
30/04/2025	SPA Security	1264	366.30		Reverse off to correct codes
30/04/2025	Charlton Networks	INV-2051	1,096.97		Laptop/Setup
30/04/2025	GRCC	FPO	25.00		Membership Renewal
30/04/2025	A&E Fire and Security	19	1,090.29		Town hall
30/04/2025	Tewkesbury Brewing Company	20	48.00		Bar Stock
30/04/2025	Cotswold Cleaning	21	375.00		Bus Shelter cleans
30/04/2025	GAPTC	22	2,810.60		Subscription / electors
30/04/2025	Gloucester Brewery	23	223.20		Bar Stock
30/04/2025	Neptune Building Services Ltd	24	504.00		Replace Water Heater
30/04/2025	PAYROLLS UK LTD	25	73.20		Payroll Processing
30/04/2025	Rialtas Business Solutions Ltd	26	2,294.40		Bookings software
30/04/2025	William Spry - Stocktaker	27	210.00		Stock take
30/04/2025	Vimto Out of Home	28	246.19		Bar Stock
30/04/2025	Waterplus (Trough B. Avon - 08	08994354	5.57		water
30/04/2025	Waterplus (Watson Hall - 03850	08459455	76.88		Purchase Ledger DDR Payment
30/04/2025	Thompson Bancks Solicitors	18.09.2024	399.60		P/Ledger Electronic Payment
30/04/2025	Tewkesbury Big Weekend	FPO	1,500.00		Community Grant Awarded
30/04/2025	Tewkesbury Medieval Festival	FPO	3,000.00		Community Grant Awarded
30/04/2025	Spotify	DEB	11.99		Spotify Premium April
30/04/2025	Safetec	DEB	62.40		Earplugs
30/04/2025	Amazon	DEB	68.96		Troughs and cables
Total Payments			73,709.35		

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
100	Sales	171	
105	VAT Control A/c	16,077	
110	Prepayments	5,837	
160	Stock	7,854	
200	Current Bank A/c	335,694	
220	Petty Cash	95	
230	Lloyds Bank - Savings A/c	360,270	
240	Floats	1,200	
	Total Current Assets	727,196	
<u>Current Liabilities</u>			
500	Creditors	24,013	
505	Other Creditors	(2,340)	
510	Accruals	2,395	
	Total Current Liabilities	24,068	
	Net Current Assets	703,128	
	Total Assets less Current Liabilities	703,128	

Represented by :-

300	Current Year Fund	(9,697)
310	General Reserves	169,684
320	EMR BUILD 64 BS Maintenance	87,693
321	EMR BUILD Town Hall Gardens	250
324	EMR E&A Noticeboards &	1,387
325	EMR E&A Playground Projects	29,941
326	EMR E&A Youth	4,105
328	EMR BUILD War Memorial	8,876
329	EMR SH Severn Ham	41,163
330	EMR E&A CCTV	4,125
331	EMR E&A Tree Maintenance	5,650
332	EMR E&A Street Furniture	6,521
333	EMR E&A Toilet Block Project	25,626
335	EMR E&A Bus Shelters	6,951
336	EMR FIN Regalia	209
337	EMR FIN Website	2,787
338	EMR FIN Professional Fees	5,237
339	EMR FIN Legal	16,362
340	EMR FIN Elections	6,000
341	EMR FIN Tourism & Marketing	2,117
342	EMR FIN Newsletter	2,148
343	EMR SH Weeding	24,163
344	EMR SH Severn Ham Tree Maint	4,250
345	EMR SH Hay Sowing Project	8,675
346	EMR SH Footpath Repairs	5,253
349	EMR MOOR Projects	44,340
350	EMR BUILD Watson Hall Lease *	19,250
351	EMR BUILD 64 BS Grant Income	9,461
354	EMR BUILD TH Maintenance	22,360
355	EMR BUILD WH Projects	18,876
356	EMR BUILD WH Bar Equipment	2,163

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
357	EMR BUILD 64 BS Projects	7,662
359	EMR PLA Community Devel	6,856
360	EMR BUILD TH Projects	53,362
362	EMR FIN Tewkes Live Music Fest	21,775
365	EMR FIN Events and Services	4,433
366	EMR BUILD TH Equipment	870
369	EMR STA Training	736
370	EMR PLA CIL	2,252
371	EMR PLA Planning Consultancy	6,415
372	EMR STA Professional Fees	5,501
375	EMR BUILD WH Go Fund Me	76
376	BUILD 64 BS Health & Safety	825
377	EMR BUILD TH Accessibility	12,485
378	EMR FIN IT	2,481
379	EMR WH Equipment	1,473
Total Equity		703,128

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>110 Staffing</u>						
4000 Staff Salary	114,130	116,366	2,236		2,236	
4030 PAYE and NI	30,686	25,145	(5,541)		(5,541)	
4040 Pension	31,582	27,820	(3,762)		(3,762)	
4050 Staff Travel	104	250	146		146	
4060 Councillor Travel	0	60	60		60	
4070 Staff Other Expenses	144	200	56		56	
4080 Facilities Mgmt. Contractor	75,235	74,256	(979)		(979)	
4090 Payroll Processing	444	550	106		106	
4100 Professional Fees	1,980	3,689	1,709		1,709	
4110 Training	2,051	700	(1,351)		(1,351)	1,351
4120 Asset Manager	3,311	3,311	0		0	
Staffing :- Indirect Expenditure	259,666	252,347	(7,319)	0	(7,319)	1,351
Net Expenditure	(259,666)	(252,347)	7,319			
6000 plus Transfer from EMR	1,351	0	(1,351)			
Movement to/(from) Gen Reserve	(258,315)	(252,347)	5,968			
<u>120 Finance</u>						
1076 Precept	494,540	494,540	0			
1090 Interest Received	7,718	4,000	(3,718)			
Finance :- Income	502,258	498,540	(3,718)			0
4100 Professional Fees	666	1,000	334		334	
4150 Mayors Allowance	1,500	1,500	0		0	
4160 Bank Charges	827	825	(2)		(2)	
4170 Audit Fees	2,700	2,500	(200)		(200)	
4180 Legal Fees	7,105	6,000	(1,105)		(1,105)	1,105
4190 Subscriptions & Memberships	3,798	3,500	(298)		(298)	
4200 Insurance	18,740	18,000	(740)		(740)	
4210 Stationery Office Equipment	924	1,500	576		576	
4220 Telephone & Broadband (TC)	1,161	1,100	(61)		(61)	
4230 Photocopier	2,760	2,600	(160)		(160)	
4240 Website	633	900	267		267	
4250 IT	6,519	9,000	2,481		2,481	
4260 Publications	10	100	90		90	
4270 Newsletter	415	500	85		85	
4280 Events & Services	1,006	3,000	1,994		1,994	
4290 Regalia	2,826	5,000	2,174		2,174	
4300 Civic	1,177	600	(577)		(577)	

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
4310 Tourism & Marketing	1,640	2,000	360		360	
4320 Town Crier	1,000	1,000	0		0	
4330 Community Grants	8,600	8,000	(600)		(600)	600
4350 Elections	0	1,000	1,000		1,000	
4390 Grant Expenditure	750	0	(750)		(750)	
4990 Sundries/Petty Cash	284	600	316		316	
Finance :- Indirect Expenditure	65,041	70,225	5,184	0	5,184	1,705
Net Income over Expenditure	437,217	428,315	(8,902)			
6000 plus Transfer from EMR	1,705	0	(1,705)			
Movement to/(from) Gen Reserve	438,922	428,315	(10,607)			
<u>130 Mayor's Charity</u>						
1200 Mayor's Charity Income	3,178	0	(3,178)			
Mayor's Charity :- Income	3,178	0	(3,178)			0
4410 Mayor's Charity Expenditure	8,919	0	(8,919)		(8,919)	
Mayor's Charity :- Indirect Expenditure	8,919	0	(8,919)	0	(8,919)	0
Net Income over Expenditure	(5,741)	0	5,741			
<u>140 Tewkesbury Live</u>						
1120 Tewkesbury Live Grants Receive	26,514	0	(26,514)			9,456
1121 Tewkes Live Income	43,036	35,000	(8,036)			
Tewkesbury Live :- Income	69,550	35,000	(34,550)			9,456
4370 Tewkesbury Live Expenditure	32,174	35,000	2,826		2,826	2,199
4390 Grant Expenditure	14,502	0	(14,502)		(14,502)	
4505 Fundraising	1,073	0	(1,073)		(1,073)	
Tewkesbury Live :- Indirect Expenditure	47,748	35,000	(12,748)	0	(12,748)	2,199
Net Income over Expenditure	21,802	0	(21,802)			
6000 plus Transfer from EMR	2,199	0	(2,199)			
6001 less Transfer to EMR	9,456	0	(9,456)			
Movement to/(from) Gen Reserve	14,545	0	(14,545)			
<u>150 Christmas Lights</u>						
1125 Christmas Lights Income	4,151	4,000	(151)			
Christmas Lights :- Income	4,151	4,000	(151)			0

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
4375 Christmas Lights	7,926	7,500	(426)		(426)	
4560 Electric	339	0	(339)		(339)	
Christmas Lights :- Indirect Expenditure	8,265	7,500	(765)	0	(765)	0
Net Income over Expenditure	(4,114)	(3,500)	614			
<u>160 Fundraising</u>						
4505 Fundraising	238	0	(238)		(238)	
Fundraising :- Indirect Expenditure	238	0	(238)	0	(238)	0
Net Expenditure	(238)	0	238			
<u>200 Moorings</u>						
1300 Moorings Income	9,325	7,000	(2,325)			
1850 HAZ Income	9,355	0	(9,355)			
Moorings :- Income	18,680	7,000	(11,680)			0
4450 Maintenance	1,365	7,000	5,635		5,635	
4460 Rates	1,357	1,500	143		143	
4470 Mooring Leases	100	100	0		0	
4590 Projects	5,240	10,000	4,760		4,760	
Moorings :- Indirect Expenditure	8,062	18,600	10,538	0	10,538	0
Net Income over Expenditure	10,618	(11,600)	(22,218)			
<u>210 64 Barton Street</u>						
4195 Health & Safety	0	825	825		825	
4390 Grant Expenditure	134,860	0	(134,860)		(134,860)	153,782
4450 Maintenance	5,304	30,000	24,696		24,696	
4500 64 Barton Street Projects	3,557	0	(3,557)		(3,557)	3,557
4505 Fundraising	3,938	0	(3,938)		(3,938)	720
64 Barton Street :- Indirect Expenditure	147,659	30,825	(116,834)	0	(116,834)	158,059
Net Expenditure	(147,659)	(30,825)	116,834			
6000 plus Transfer from EMR	158,059	0	(158,059)			
Movement to/(from) Gen Reserve	10,400	(30,825)	(41,225)			
<u>220 Town Hall</u>						
1400 Garden Income	0	50	50			
1410 Town Hall Income	15,949	15,000	(949)			
Town Hall :- Income	15,949	15,050	(899)			0

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
4195 Health & Safety	314	1,000	686		686	
4450 Maintenance	10,669	15,000	4,331		4,331	
4460 Rates	3,798	4,330	533		533	
4550 Water	1,207	1,700	493		493	
4560 Electric	2,364	5,155	2,791		2,791	
4570 Gas	3,762	3,000	(762)		(762)	
4580 Garden Expenditure	617	700	83		83	
4590 Projects	0	20,000	20,000		20,000	
4595 Accessibility	(2,485)	10,000	12,485		12,485	
4710 Combined Consumables	1	0	(1)		(1)	
4960 Equipment	1,095	2,000	905		905	
4961 Waste and recycling	0	200	200		200	
4990 Sundries/Petty Cash	29	0	(29)		(29)	
Town Hall :- Indirect Expenditure	21,370	63,085	41,715	0	41,715	0
Net Income over Expenditure	(5,421)	(48,035)	(42,614)			
<u>230 War Memorial</u>						
4450 Maintenance	0	1,000	1,000		1,000	
War Memorial :- Indirect Expenditure	0	1,000	1,000	0	1,000	0
Net Expenditure	0	(1,000)	(1,000)			
<u>300 Play Parks</u>						
4590 Projects	1,810	5,150	3,340		3,340	
4600 Maintenance - Derek Graham	435	2,187	1,752		1,752	
4610 Maintenance - Mitton	1,768	1,093	(675)		(675)	
4620 Maintenance - Warwick Place	169	1,640	1,471		1,471	
4630 Annual Playground Inspection	1,800	1,550	(250)		(250)	
Play Parks :- Indirect Expenditure	5,982	11,620	5,638	0	5,638	0
Net Expenditure	(5,982)	(11,620)	(5,638)			
<u>310 Spring Gardens</u>						
4450 Maintenance	870	3,278	2,408		2,408	
4550 Water	(239)	2,000	2,239		2,239	
4560 Electric	1,240	2,000	760		760	
4590 Projects	0	2,000	2,000		2,000	
Spring Gardens :- Indirect Expenditure	1,871	9,278	7,407	0	7,407	0
Net Expenditure	(1,871)	(9,278)	(7,407)			

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>320 Gloucester Road</u>						
4450 Maintenance	5	1,913	1,908		1,908	
4550 Water	237	974	737		737	
4560 Electric	500	1,500	1,000		1,000	
Gloucester Road :- Indirect Expenditure	742	4,387	3,645	0	3,645	0
Net Expenditure	(742)	(4,387)	(3,645)			
<u>330 Cleaning & Consumables</u>						
4700 Cleaning & Maintenance Equip	149	1,500	1,351		1,351	
4710 Combined Consumables	3,005	2,733	(272)		(272)	
4720 Hygiene Contract	1,450	1,311	(139)		(139)	
Cleaning & Consumables :- Indirect Expenditure	4,604	5,544	940	0	940	0
Net Expenditure	(4,604)	(5,544)	(940)			
<u>340 Outside Spaces</u>						
4745 Defibrillators	616	0	(616)		(616)	
4750 CCTV	5,093	5,000	(93)		(93)	
4755 Tree Maintenance	0	750	750		750	
4760 Street Furniture & Clock	5,493	6,000	507		507	
4765 EmergencyPlan/Adverse Weather	1,857	1,000	(857)		(857)	1,500
4770 Youth Budget	2,900	3,500	600		600	
4775 Insurance - Arrivall	0	300	300		300	
4780 Bus Shelter	6,822	3,000	(3,822)		(3,822)	3,822
4785 Parish Online	450	500	50		50	
4790 Grass Cutting	2,110	2,500	390		390	
4795 Notice Boards and Swapboxes	1,388	1,000	(388)		(388)	321
Outside Spaces :- Indirect Expenditure	26,728	23,550	(3,178)	0	(3,178)	5,643
Net Expenditure	(26,728)	(23,550)	3,178			
6000 plus Transfer from EMR	5,643	0	(5,643)			
Movement to/(from) Gen Reserve	(21,085)	(23,550)	(2,465)			
<u>400 Planning</u>						
4718 Community Development Planning	0	1,000	1,000		1,000	
4719 Planning Consultancy	0	5,000	5,000		5,000	
4810 Outreach	152	500	348		348	
Planning :- Indirect Expenditure	152	6,500	6,348	0	6,348	0
Net Expenditure	(152)	(6,500)	(6,348)			

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>500 Severn Ham</u>						
1620 Hay Auction	732	500	(232)			
1630 Basic Payment Scheme	7,350	7,245	(105)			
1640 Wayleaves	384	390	6			
1700 Fishing Rights	1,800	1,800	0			
1710 HLS Payment	22,066	22,248	183			
1715 Reinstatement Compensation	2,800	0	(2,800)			2,800
Severn Ham :- Income	<u>35,133</u>	<u>32,183</u>	<u>(2,950)</u>			<u>2,800</u>
4450 Maintenance	170	1,500	1,330		1,330	
4550 Water	102	265	163		163	
4850 Commoners Grazing Compensation	2,600	3,500	900		900	
4855 Hay Sowing Project	3,613	4,000	387		387	
4860 Volunteers (Rec & Prom)	752	1,000	248		248	
4865 Auction Fees	400	500	100		100	
4870 Weeding	1,091	2,575	1,484		1,484	
4875 Tree Conservation	6,750	3,000	(3,750)		(3,750)	3,750
4885 Nesting Project	375	1,000	625		625	
4890 Land Agent	0	2,000	2,000		2,000	
4895 Cross Compliance Consultant	525	530	5		5	
4900 Conservation Advisor	5,700	5,738	38		38	
4905 Footpath Repairs	0	2,000	2,000		2,000	
Severn Ham :- Indirect Expenditure	<u>22,077</u>	<u>27,608</u>	<u>5,531</u>	<u>0</u>	<u>5,531</u>	<u>3,750</u>
Net Income over Expenditure	<u>13,056</u>	<u>4,575</u>	<u>(8,481)</u>			
6000 plus Transfer from EMR	3,750	0	(3,750)			
6001 less Transfer to EMR	2,800	0	(2,800)			
Movement to/(from) Gen Reserve	<u>14,006</u>	<u>4,575</u>	<u>(9,431)</u>			
<u>600 Watson Hall</u>						
1100 Grant Income	24,999	0	(24,999)			
1800 Watson Hall Income	27,557	20,000	(7,557)			
1810 Leases	0	600	600			
1820 Bar Income	48,974	30,000	(18,974)			
1823 Staffed Bar Hire Income	3,865	0	(3,865)			
1830 TTC Events Income	358	3,000	2,642			
Watson Hall :- Income	<u>105,753</u>	<u>53,600</u>	<u>(52,153)</u>			<u>0</u>
4195 Health & Safety	507	800	293		293	
4221 Telephone/IT (WH)	1,121	1,500	379		379	

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
4280 Events & Services	717	3,000	2,283		2,283	
4390 Grant Expenditure	139	0	(139)		(139)	
4450 Maintenance	21,207	13,000	(8,207)		(8,207)	
4505 Fundraising	2,145	0	(2,145)		(2,145)	
4550 Water	1,461	1,500	39		39	
4560 Electric	7,877	8,800	923		923	
4570 Gas	3,141	4,000	859		859	
4590 Projects	47,225	18,000	(29,225)		(29,225)	1,193
4912 Bar Payroll Processing	348	250	(98)		(98)	
4913 Bar Equipment	1,899	2,000	101		101	
4914 Bar Card Charges	768	700	(68)		(68)	
4915 Events Card Charges	19	100	81		81	
4920 Bar Audit	700	500	(200)		(200)	
4950 Bar Stock	24,701	17,000	(7,701)		(7,701)	
4955 Bar Salaries	17,308	12,000	(5,308)		(5,308)	
4957 Duty Manager	1,332	0	(1,332)		(1,332)	
4960 Equipment	527	2,000	1,473		1,473	
4961 Waste and recycling	1,270	400	(870)		(870)	
4980 Workwear	0	200	200		200	
Watson Hall :- Indirect Expenditure	134,413	85,750	(48,663)	0	(48,663)	1,193
Net Income over Expenditure	(28,659)	(32,150)	(3,491)			
6000 plus Transfer from EMR	1,193	0	(1,193)			
Movement to/(from) Gen Reserve	(27,466)	(32,150)	(4,684)			
<u>700 Memorial Benches</u>						
4725 Memorial Benches Expenditure	815	0	(815)		(815)	
Memorial Benches :- Indirect Expenditure	815	0	(815)	0	(815)	0
Net Expenditure	(815)	0	815			
Grand Totals:- Income	754,652	645,373	(109,279)			
Expenditure	764,349	652,819	(111,530)	0	(111,530)	
Net Income over Expenditure	(9,697)	(7,446)	2,251			
plus Transfer from EMR	173,900	0	(173,900)			
less Transfer to EMR	12,256	0	(12,256)			
Movement to/(from) Gen Reserve	151,947	(7,446)	(159,393)			

ANNUAL RETURN
FOR THE YEAR ENDED 31 MARCH 2025
Tewkesbury Town Council

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer

Date

I confirm that these accounts are approved by the Council and recorded as council minute reference

Dated

Signed on behalf of the above Council (Chair)

Date

		<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1	Balances brought forward	403,207	712,825	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
2	(+) Precept or Rates and Levies	469,750	494,540	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3	(+) Total other receipts	646,623	260,112	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4	(-) Staff costs	173,233	195,038	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5	(-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	(-) All other payments	633,522	569,311	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	712,825	703,128	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total value of cash and short term investments	709,876	697,258	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9	Total fixed assets plus long term investments and assets	6,208,761	6,223,484	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March