

## MINUTES

### *of the*

### **Moorings Committee meeting held on 17th September 2024 at 12.30pm in the Town Hall, Tewkesbury**

**Present:** Cllrs C Danter (Chair), H Bowman, P Jones

**In attendance:** D Hill (Town Clerk), K Chambers (Admin Assistant), three members of the public

**M24.029 Receive apologies for absence**  
Cllr S Raywood – work commitments

**M24.030 Receive declarations of interest**  
Cllr Bowman – Tewkesbury Borough Councillor  
Town Clerk – item 24.042

**M24.031 Receive dispensations**  
None

**M24.032 Approve the minutes of the Moorings Committee meeting held on 23<sup>rd</sup> July 2024**  
It was RESOLVED to approve the minutes of the meeting held on 23<sup>rd</sup> July. Proposed by Cllr Bowman, seconded by Cllr Jones

**M24.033 Matters arising from the Moorings meeting 23<sup>rd</sup> July 2024 – for information only**  
**24.020 – 1. Email from Merchants of Venice** – Town Clerk has not received a response  
**24.020 – 2. Email from Tewkesbury Borough Council regarding bins on red lane** – Admin assistant responded to email  
**24.024 – Date for working group to meet** - councillors met wc 29<sup>th</sup> July  
**24.028 – Location of lease for Red Lane** - ongoing

**M24.034 Receive correspondence relating to the Moorings Committee**

1. An email from a member of the public was reviewed:

Moorings - why does the expenditure exceed the income by £50,000? Was there an extraordinary expense in 2023/24 or is this an ongoing situation (if so, why)?

**Action** - Admin assistant to work with the Town Clerk to obtain details and respond.

2. Email from Tewkesbury Borough Council attaching a proposed sign for the bins on Red Lane.  
Admin Assistant gave update – as bins are understood not to be for Town Council moorings alone, planned action needs to be considered further. Contact at TBC to re-assess plan of action and speak to the Director to discuss a long term solution.

**M24.035 Public Participation**  
One member of the public – stressed how the moorings are a key asset for the town and they welcome a future long term plan being put in place, understanding funding and budget restrictions. Also, would like to be able to provide input, as would other stakeholders and interested parties.

**M24.036 Approve payments to be made**  
It was RESOLVED to approve payments totalling £2,2506.80. Proposed by Cllr Danter, seconded by Cllr Bowman.

**M24.037 To receive a budget update**  
Received.

**M24.038 To review the committee terms of reference, membership and quorum**  
Reviewed – confirmed the committee is quorate with three and that we can have non-councillor members who would have a vote except on financial matters

**M24.039 To review the notes from Moorings Working Group meetings held on 1st, 5th & 15th August 2024 and discuss/agree recommendations**

The Chair provided an update, in summary:

1<sup>st</sup> August – a site visit

5<sup>th</sup> August – a ‘blue sky’ meeting to consider a vision, objectives and key development ideas

15<sup>th</sup> August – looked at management and development of the moorings and considered whether previous surveys will remain relevant

There will be a further meeting arranged to discuss priorities of the work.

**M24.040 To receive an update from the Committee Chair following a meeting to discuss access to the river at St. Mary’s Lane and agree actions**

Following a meeting with Severn Sailing Club, the Chair provided an update. To summarise:

The access points to the river were viewed and requirements for all different river users considered e.g. the height of platform and access needs.

St Mary’s Road jetty and access to the river alongside the Priors Court mooring was also assessed and enhancements discussed.

**M24.041 To review, update and agree next steps on the Moorings Working Programme**  
Reviewed. Agreed to use any previous surveys carried out to support future work when possible.

The Town Clerk left the meeting.

**M24.042 Discuss and agree correspondence to GK Engineering**  
It was agreed to raise additional questions to GK Engineering regarding the work carried out at St Mary’s Lane car park. **Action:** Admin Assistant to send letter.

The Town Clerk returned to the meeting.

**M24.043**      **Resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. ss2**  
It was RESOLVED to exclude the press and public. Proposed by Cllr Jones, seconded by Cllr Bowman

**M24.044**      **Update from Town Clerk regarding the lease to Avon Navigation Trust and ongoing legal matters**

1. Warrant for removal of structure adjacent to the moorings area at Priors Court – Town Clerk has received a quote from Thomson and Bancks for the legal work to obtain the warrant.
2. Lease to Avon Navigation Trust – Town Clerk provided an update; she is currently in discussion about the length of the lease.
3. Red Lane lease – original copy still to be located.

There being no further business, the meeting closed at 14.27

Signature of Chairman upon approval of the minutes ..... 22nd October 2024

DRAFT