



TEWKESBURY TOWN COUNCIL

MINUTES

of the

Environment & Amenities Committee meeting

Held at Tewkesbury Town Hall on 15th October 2024 at 6.00pm

Present: Cllrs S Raywood (Chair), J Raywood, C Danter, M Sztymiak

In attendance: J King (Deputy Town Clerk)

E&A 24/015 To receive apologies for absence

None received.

E&A 24/016 To record declarations of interest

None received.

E&A 24/017 To consider requests for dispensations

None received.

E&A 24/018 To approve the minutes of the meetings held on 6th August 2024

It was RESOLVED to approve the minutes of the meetings held on 6th August 2024.
Proposed by Cllr J Raywood, seconded by Cllr Danter.

E&A 24/019 Matters arising from the minutes – for information only

23/027 Emergency Plan – Being reviewed as part of this meeting.

E&A 24/020 Public participation

There was no public participation.

E&A 24/021 To receive correspondence relating to the Environment & Amenities Committee

Correspondence has been received regarding flooding at Cotswold Garden, this has been referred to the County and Borough Councils as it falls outside our jurisdiction.

A request has also been made for a bin on Red Lane, following Tewkesbury Borough Council putting a padlock on the main bin at Red Lane which is for the use of boats. A request has been made to Ubico as to whether a bin at this location would be acceptable.

E&A 24/022 To receive the committee budget report (including earmarked reserves)

The budget was received and reviewed.

E&A 24/023 To review the work programme and agree any actions

The work programme was reviewed, and the following items were discussed:

- Damage from the Mop Fair at Spring Gardens toilets – **Action:** Town Clerk is referring to the organisers
- Issue with Speedwatch camera – VAS will only be installed.



TEWKESBURY TOWN COUNCIL

- Bin collapsed next to High Street / Smiths Lane, so replacement for Anglo-American Garden was used to replace.
- CCTV water damage on Back of Avon has been repaired.
- Replacement lettering has been received for the noticeboard in Prior's Park.
- Arrivall inspection and repairs have taken place.
- Toddler swing replacement has arrived to be installed at Warwick Place.
- Mitton swap box has been installed.
- Street furniture inspection list has been circulated to all Councillors.
- Severn Ham noticeboard glass has been damaged by fly posting. Options to fix being investigated.
- Play Rangers report for summer 2024 has been received.

It was RESOLVED to approve six play rangers sessions for 2025/26. Three sessions in the summer holidays and one each in October half term, February half term and at Easter. Proposed by Cllr Danter, seconded by Cllr J Raywood.

E&A 24/024 To agree to repair four benches with missing slats at a cost of £488

It was RESOLVED to repair four benches with missing slats at a cost of £488. Proposed by Cllr Sztymiak, seconded by Cllr Danter.

E&A 24/025 To receive updates on Play Areas and agree any actions

The Land Registry documents for Derek Graham have been submitted.

Request has been received to investigate noise reduction for the goal posts at Derek Graham, looking at the possibility with our Grounds Contractor.

Matting at Warwick Place under carousel and one climbing frame needs to be replaced. Will be actioned under health & safety.

There is damage to the wetpour around the carousel at Derek Graham. Will be actioned under health & safety.

Inspection visit made to Mitton Play Area – surface is in good condition, currently no sand required in Spring 2025.

E&A 24/026 To receive an update on the bus shelters and agree any actions

No update has been received regarding the matched funding for Gupshill, or the request made to GCC for permission to install a bus shelter on Shannon Way.

E&A 24/027 To consider a request for an additional litter bin at a cost of £300 at Mowbray Avenue bus stop on A38

It was RESOLVED to install a litter bin at a cost of £300 at Mowbray Avenue bus stop. Proposed by Cllr J Raywood, seconded by Cllr Sztymiak.



TEWKESBURY TOWN COUNCIL

E&A 24/028 To consider and agree replacement heritage bins for Anglo-American Remembrance Garden and Post Office Lane at a cost of £450 each
It was RESOLVED to approve the purchase of the two heritage bins at a total cost of £900. Proposed by Cllr Danter, seconded by Cllr Sztymiak.

E&A 24/029 To consider and agree the draft budget for 2025/26
The draft budget keeps within a 4% inflation increase but makes provision for £5000 in order to replace the doors at Gloucester Road toilets.
It was RESOLVED to agree the draft budget for 2025/26.
Proposed by Cllr J Raywood, seconded by Cllr Danter.

E&A 24/030 To discuss and agree any actions regarding the recent floods and impact on the Town Council's emergency plan
The recent floods were discussed and the issue that this was flash flooding rather than river flooding and affected different people to usual. No update to the emergency plan is required. The ballast bins were well used but it was felt that signage on each bin could be clearer, as sandbags with pea gravel in must be used with plastic sheets not as a stand-alone solution.
Apparently sandbags to not degrade if not exposed to sunlight, so experiment to take place by putting five in the cellar to confirm if this is true. Would enable people to store them and reuse if correct.
Encourage those with blocked drains to report via Fix My Street, as this gets the quickest resolution.

Actions:

- Signs for ballast bins.
- Experiment with degradation of sandbags in cellar.
- Cllr Sztymiak to set up WhatsApp group for Cllr communication during floods.
- Circulate and display Government research invitation into flooding.
- Ask Cllrs if any would like to become flood wardens.

E&A 24/031 To agree the payments list
It was RESOLVED to agree the payments list totalling £ 8,390.64.
Proposed by Cllr J Raywood, seconded by Cllr Danter.

The meeting closed at 6.53 pm

Next meeting: 28th January 2025.

Signature of Chairman upon approval of the minutes28th January 2025