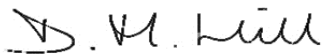


**TEWKESBURY TOWN COUNCIL
BUILDINGS COMMITTEE
TUESDAY 8TH OCTOBER 2024**

To: Councillors C Danter (Chairman), P Jones, K. Moran, S. Raywood, C Robertson

You are hereby summoned to a meeting of the Buildings & Moorings Committee to be held in the Mayor's Parlour, Town Hall, High Street, Tewkesbury, Tuesday 8th October 2024 at 6.00pm

Members of the public and press are welcome to attend.



Debbie Hill,
Town Clerk
3rd October 2024

AGENDA

1. Receive apologies for absence
2. Receive declarations of interests
3. Receive dispensations
4. Approve the minutes of the Buildings & Moorings Committee meeting held on 24th July 2024
5. Matters arising from the minutes – for information only
6. Receive correspondence relating to the Buildings & Moorings Committee
7. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
8. Approve payments to be made
9. Review the budget report and earmarked reserves report
10. Approve work required to wall at the rear of the Watson Hall following emergency works
11. Consider and approve urgent works to address areas of damp and remove and brick up the windows at the back of the stage at the Watson Hall
12. Approve vire of Town Mayor accessibility monies to a new earmarked reserve meeting agenda
13. Consider and agree the committee budgets for 2025/26 and the forthcoming years
14. Note the use of emergency powers to replace a flat roof at the Watson Hall

- 15.** Delegate authority to the Town Clerk to act for the Town Council in respect of the licence of the garden at the rear of the Watson Hall upon sale of the adjoining property
- 16.** Approve works to under-board the basement at the Town Hall
- 17.** Consider whether to install a night time silencing device for the clock at the Town Hall
- 18.** Consider a request to install a memorial bench in the Town Hall garden
- 19.** Receive an update on the Town Hall Accessibility Project from the working group
- 20.** Receive an update from the Town Clerk on possible funding for the Accessibility Project in the Anglo American Garden of Remembrance
- 21.** Resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s.1.
Sub section 2
- 22.** Receive an update from the Town Clerk in respect of the Licence for the garden at the rear of the Watson Hall

MINUTES
of the
**Buildings Committee meeting held on 24th July 2024 at 6.00pm in the Town Hall,
Tewkesbury**

Present: Cllrs C Danter (Chair), P Jones, K Moran, S Raywood

In attendance: D Hill (Town Clerk), three members of the public

B.24.017 Receive apologies for absence

Cllrs R Langdon, C Robertson

B.24.018 Receive declarations of interest

Cllr Raywood regarding item 24.036.

B.24.019 Receive dispensations

None.

B.24.020 Approve the minutes of the Buildings & Moorings Committee meeting held on 28th May 2024

It was RESOLVED to approve the minutes of the meeting held on 28th May. Proposed by Cllr Jones, seconded by Cllr Raywood.

B.24.021 Matters arising from the minutes – for information only

22.048 TH Basement storage – Town Clerk to get a quote for under-boarding the basement – carried forward.

Town Hall heating improvements – some upgrade issues remain outstanding, review when system is turned on.

23.016 Building Condition reports – awaiting costs for Architect managed project at the Watson Hall (grant funding stream identified).

23.064 Removal of DPS at Watson Hall – no longer progressing but committee keen to have an update from Licensing team, especially regarding town safe project.

Action: update on Town Safe project to go to Full Council – complete.

23.081 Gas Service recommendations at 64 Barton Street – Wales & West Utilities to attend site.

B.24.022 Receive correspondence relating to the Buildings & Moorings Committee

Emails from Tewkesbury Museum have been received regarding the possible use of one of the front storage rooms at the Town Hall for storage of artefacts and the possible takeover of the intruder alarm system. The committee felt that the storage room request could not be facilitated due to this space being needed for storage of chairs and tables. The Town Clerk will investigate the takeover of the intruder alarm system. **Action:** add to future agenda once information received.

B.24.023 Public Participation

Two members of the public spoke about the license for the garden at 2 Saffron Road. They confirmed that they are happy with the proposed increase in licence fee but were not content with the situation concerning termination clauses in the licence mainly surrounding access to the property and safety matters.

B.24.024 Approve payments to be made

None.

B.24.025 Review the budget report and earmarked reserves report

The budget and earmarked reserves reports were reviewed. The release of the earmarked reserve for 64 Barton Street was noted. **Action:** Town Clerk to add movement of Town Mayor accessibility monies to a new earmarked reserve to the next meeting agenda.

B.24.026 Agree the release of EMR 364 Buildings Fundraising to 160 4504 Buildings Fundraising

It was RESOLVED to release EMR 364 Buildings Fundraising. Proposed by Cllr Jones, seconded by Cllr Moran.

B.24.027 Note the findings and recommendations of the acoustic survey at the Watson Hall and to agree the work required to upgrade the doors and windows to the main hall and to block up the windows at the rear of the stage

The Town Clerk reported that grant funding of around £8,000 is available for this project. Quotations have been received for each of these items. The committee noted that planning permission is likely to be required to block up the windows and so accordingly will budget for this work (around £3,400) in the 2025/26 budget. The committee noted the quoted costs for the door work. The Town Clerk will obtain a further two quotes for this work. It was RESOLVED to delegate authority to the Town Clerk to progress this work using around £8,000 of grant money and the remainder to be funded from the Projects budget up to around £4,300. Proposed by Cllr Jones, seconded by Cllr Moran.

B.24.028 Approve match funding expenditure for the Heating, Ventilation and Air Conditioning system for the Watson Hall

The Town Clerk reported that grant funding of £24,999 had been applied for to part fund this project. The work will improve the energy efficiency of the building as confirmed by a recent energy audit of the building and will also ensure create a better environment for the users of the hall in warmer weather and when the hall has a lot of users for an event. The quotes for the work were reviewed and the committee. The committee noted that the installation of the system is required and felt that the grant funding should be utilised if it is awarded. It was RESOLVED to approve expenditure of around £20,000 in match funding if the grant application is successful. Proposed by Cllr Danter, seconded by Cllr Moran.

B.24.029 Note the scope of the Community Ownership Fund application for the Watson Hall and approve match funding and expenditure relating to professional fees

The Town Clerk reported that the Community Ownership Fund has been put on hold due to the General Election. An update is awaited.

B.24.030 Note emergency works to unsafe wall at the rear of the Watson Hall and to agree a Structural survey of the wall

The works were noted. It was RESOLVED to commission a Structural survey of the wall. Proposed by Cllr Danter, seconded by Cllr Jones.

B.24.031 Approve works to under-board the basement at the Town Hall

Deferred.

B.24.032 Receive an update on the Town Hall Accessibility Project from the working group

A meeting has been held with Georgia Smith from Tewkesbury Borough Council who has agreed to take the accessibility proposals back to the Borough Council. **Action:** Office to obtain contact details for neighbouring properties.

B.24.033 Receive an update from the Town Clerk on possible funding for the Accessibility Project in the Anglo American Garden of Remembrance

Deferred. The Town Clerk is awaiting this information.

B.24.034 Receive an update from the Town Clerk on the MEND 4 grant application for improvement works at 64 Barton Street and to agree expenditure relating to professional fees

The Town Clerk updated the committee that the full application is being worked on ready for submission by the middle of August. It was RESOLVED to approve expenditure relating to professional fees associated with this project. Proposed by Cllr Jones, seconded by Cllr Moran.

B.24.035 To resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1, sub-section 2

Proposed by Cllr Danter, seconded by Cllr Jones.

B.24.036 Receive an update from the Town Clerk in respect of the Licence for the garden at the rear of the Watson Hall

The committee reviewed the proposed letter to be sent by Thomson & Bancks. The committee wished to emphasize their desire for the licence to be issued and to delegate authority to the Town Clerk to liaise with Solicitors on the licence matters should the property be sold in the future. **Action:** Town Clerk to add the delegated authority to the next meeting agenda.

There being no further business, the meeting closed at 20:15

Signature of Chairman upon approval of the minutes 8th October 2024

Detailed Income & Expenditure by Budget Heading 03/10/2024

Month No: 6

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Buildings						
<u>160 Fundraising</u>						
4505 Fundraising	413	0	(413)		(413)	
Fundraising :- Indirect Expenditure	<u>413</u>	<u>0</u>	<u>(413)</u>	<u>0</u>	<u>(413)</u>	<u>0</u>
Net Expenditure	<u>(413)</u>	<u>0</u>	<u>413</u>			
<u>210 64 Barton Street</u>						
4195 Health & Safety	0	825	825		825	
4390 Grant Expenditure	131,372	0	(131,372)		(131,372)	144,321
4450 Maintenance	5,326	30,000	24,674	211	24,463	
4460 Rates	404	0	(404)		(404)	
4500 64 Barton Street Projects	1,450	0	(1,450)		(1,450)	
4505 Fundraising	3,938	0	(3,938)		(3,938)	
64 Barton Street :- Indirect Expenditure	<u>142,490</u>	<u>30,825</u>	<u>(111,665)</u>	<u>211</u>	<u>(111,876)</u>	<u>144,321</u>
Net Expenditure	<u>(142,490)</u>	<u>(30,825)</u>	<u>111,665</u>			
6000 plus Transfer from EMR	144,321					
Movement to/(from) Gen Reserve	<u>1,831</u>					
<u>220 Town Hall</u>						
1400 Garden Income	0	50	50			
1410 Town Hall Income	8,738	15,000	6,262			
Town Hall :- Income	<u>8,738</u>	<u>15,050</u>	<u>6,312</u>			<u>0</u>
4195 Health & Safety	314	1,000	686		686	
4450 Maintenance	4,931	15,000	10,069	706	9,363	
4460 Rates	2,674	4,330	1,656		1,656	
4550 Water	802	1,700	898		898	
4560 Electric	165	5,155	4,990		4,990	
4570 Gas	0	3,000	3,000		3,000	
4580 Garden Expenditure	617	700	83		83	
4590 Projects	495	20,000	19,505		19,505	
4595 Accessibility	0	10,000	10,000		10,000	
4710 Combined Consumables	1	0	(1)		(1)	
4960 Equipment	542	2,000	1,458		1,458	
4961 Waste and recycling	0	200	200		200	
4990 Sundries/Petty Cash	29	0	(29)		(29)	
Town Hall :- Indirect Expenditure	<u>10,570</u>	<u>63,085</u>	<u>52,515</u>	<u>706</u>	<u>51,809</u>	<u>0</u>
Net Income over Expenditure	<u>(1,831)</u>	<u>(48,035)</u>	<u>(46,204)</u>			

Detailed Income & Expenditure by Budget Heading 03/10/2024

Month No: 6

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>230 War Memorial</u>						
4450 Maintenance	0	1,000	1,000		1,000	
War Memorial :- Indirect Expenditure	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(1,000)</u>	<u>(1,000)</u>			
Buildings :- Income	8,738	15,050	6,312			
Expenditure	153,472	94,910	(58,562)	917	(59,479)	
Net Income over Expenditure	<u>(144,734)</u>	<u>(79,860)</u>	<u>64,874</u>			
plus Transfer from EMR	144,321					
Movement to/(from) Gen Reserve	<u>(413)</u>					
Grand Totals:- Income	8,738	15,050	6,312			
Expenditure	153,472	94,910	(58,562)	917	(59,479)	
Net Income over Expenditure	<u>(144,734)</u>	<u>(79,860)</u>	<u>64,874</u>			
plus Transfer from EMR	144,321					
Movement to/(from) Gen Reserve	<u>(413)</u>					

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>Watson Hall</u>						
600 <u>Watson Hall</u>						
1800 Watson Hall Income	15,049	20,000	4,951			
1810 Leases	0	600	600			
1820 Bar Income	23,420	30,000	6,580			
1830 TTC Events Income	358	3,000	2,642			
	<u>38,827</u>	<u>53,600</u>	<u>14,773</u>			<u>0</u>
Watson Hall :- Income						
4195 Health & Safety	507	800	293		293	
4221 Telephone/IT (WH)	559	1,500	941		941	
4280 Events & Services	741	3,000	2,259		2,259	
4390 Grant Expenditure	2,285	0	(2,285)		(2,285)	
4450 Maintenance	7,940	13,000	5,060	1,711	3,349	
4505 Fundraising	1,733	0	(1,733)		(1,733)	
4550 Water	747	1,500	753		753	
4560 Electric	4,193	8,800	4,607		4,607	
4570 Gas	0	4,000	4,000		4,000	
4590 Projects	540	18,000	17,460		17,460	
4912 Bar Payroll Processing	114	250	136		136	
4913 Bar Equipment	0	2,000	2,000		2,000	
4914 Bar Card Charges	369	700	331		331	
4915 Events Card Charges	11	100	89		89	
4920 Bar Audit	0	500	500		500	
4950 Bar Stock	11,110	17,000	5,890		5,890	
4955 Bar Salaries	8,509	12,000	3,491		3,491	
4957 Duty Manager	313	0	(313)		(313)	
4960 Equipment	157	2,000	1,843	300	1,543	
4961 Waste and recycling	583	400	(183)		(183)	
4980 Workwear	0	200	200		200	
	<u>40,410</u>	<u>85,750</u>	<u>45,340</u>	<u>2,011</u>	<u>43,329</u>	<u>0</u>
Watson Hall :- Indirect Expenditure						
Net Income over Expenditure	<u>(1,583)</u>	<u>(32,150)</u>	<u>(30,567)</u>			
<hr/>						
Watson Hall :- Income	38,827	53,600	14,773			
Expenditure	40,410	85,750	45,340	2,011	43,329	
Movement to/(from) Gen Reserve	<u>(1,583)</u>					
<hr/>						
Grand Totals:- Income	38,827	53,600	14,773			
Expenditure	40,410	85,750	45,340	2,011	43,329	
Net Income over Expenditure	<u>(1,583)</u>	<u>(32,150)</u>	<u>(30,567)</u>			
Movement to/(from) Gen Reserve	<u>(1,583)</u>					

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR BUILD 64 BS Maintenance	66,935.00		66,935.00
321 EMR BUILD Town Hall Gardens	250.00		250.00
322 EMR MOOR Prior's Court	19,894.23		19,894.23
324 EMR E&A Noticeboards & Swapbox	1,708.00		1,708.00
325 EMR E&A Playground Projects	24,003.00		24,003.00
326 EMR E&A Youth	4,105.00		4,105.00
328 EMR BUILD War Memorial	7,875.73		7,875.73
329 EMR SH Severn Ham	34,133.00		34,133.00
330 EMR E&A CCTV	4,125.00		4,125.00
331 EMR E&A Tree Maintenance	5,650.00		5,650.00
332 EMR E&A Street Furniture	6,014.00		6,014.00
333 EMR E&A Toilet Block Project	13,145.00		13,145.00
335 EMR E&A Bus Shelters	10,773.25		10,773.25
336 EMR FIN Regalia	209.00		209.00
337 EMR FIN Website	2,520.00		2,520.00
338 EMR FIN Professional Fees	5,237.00		5,237.00
339 EMR FIN Legal	17,467.00		17,467.00
340 EMR FIN Elections	5,000.00		5,000.00
341 EMR FIN Tourism & Marketing	1,757.00		1,757.00
342 EMR FIN Newsletter	2,148.00		2,148.00
343 EMR SH Weeding	22,679.00		22,679.00
344 EMR SH Severn Ham Tree Maint	8,000.00		8,000.00
345 EMR SH Hay Sowing Project	8,675.00		8,675.00
346 EMR SH Footpath Repairs	3,253.00		3,253.00
349 EMR MOOR Projects	14,051.00		14,051.00
350 EMR BUILD Watson Hall Lease *	20,000.00		20,000.00
351 EMR BUILD 64 BS Grant Income	144,321.00	-144,321.00	0.00
354 EMR BUILD TH Maintenance	18,029.00		18,029.00
355 EMR BUILD WH Projects	19,319.00		19,319.00
356 EMR BUILD WH Bar Equipment	2,062.00		2,062.00
357 EMR BUILD 64 BS Projects	11,219.00		11,219.00
359 EMR PLA Community Devel Planni	5,856.00		5,856.00
360 EMR BUILD TH Projects	33,362.00		33,362.00
361 EMR FIN Community Grants	600.00		600.00
362 EMR FIN Tewkes Live Music Fest	2,199.00	-2,199.00	0.00
364 EMR Buildings Fundraising	720.00		720.00
365 EMR FIN Events and Services	2,439.00		2,439.00
366 EMR BUILD TH Equipment	870.00		870.00
367 EMR E&A Toilet Block Utilities	1,429.00		1,429.00
369 EMR STA Training	2,087.00		2,087.00
370 EMR PLA CIL	2,252.00		2,252.00
371 EMR PLA Planning Consultancy	1,415.00		1,415.00
372 EMR STA Professional Fees	3,792.00		3,792.00
373 EMR E&A Defibrillators	1,500.00	-1,500.00	0.00
375 EMR BUILD WH Go Fund Me	76.00		76.00
	<u>563,154.21</u>	<u>-148,020.00</u>	<u>415,134.21</u>

Annual Budget - By Committee (Actual YTD Month 6)

		<u>Last Year</u>		<u>Current Year</u>					<u>Next Year</u>			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Buildings</u>												
<u>160</u>	<u>Fundraising</u>											
4505	Fundraising	3,550	2,175	0	0	0	0	0	413	0	0	0
	Overhead Expenditure	3,550	2,175	0	0	0	0	0	413	0	0	0
	Movement to/(from) Gen Reserve	(3,550)	(2,175)			0		0	(412)	0		
<u>210</u>	<u>64 Barton Street</u>											
1100	Grant Income	367,027	330,325	0	0	0	0	0	0	0	0	0
	Total Income	367,027	330,325	0	0	0	0	0	0	0	0	0
4195	Health & Safety	800	0	0	0	825	0	825	0	0	0	0
4390	Grant Expenditure	367,027	186,004	0	0	0	0	0	131,372	0	0	0
4450	Maintenance	50,000	3,119	0	0	30,000	0	30,000	5,326	0	0	0
4460	Rates	0	0	0	0	0	0	0	404	0	0	0
4500	64 Barton Street Projects	0	0	0	0	0	0	0	1,450	0	0	0
4505	Fundraising	450	450	0	0	0	0	0	3,938	0	0	0
	Overhead Expenditure	418,277	189,573	0	0	30,825	0	30,825	142,490	0	0	0
	210 Net Income over Expenditure	-51,250	140,752	0	0	-30,825	0	-30,825	-142,490	0	0	0
6000	plus Transfer from EMR	0	-227,694	0	0	0	0	0	144,321	0	0	0
	Movement to/(from) Gen Reserve	(51,250)	(86,942)			(30,825)		(30,825)	1,831	0		
<u>220</u>	<u>Town Hall</u>											
1400	Garden Income	50	0	0	0	50	0	50	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1410	Town Hall Income	20,000	17,125	0	0	15,000	0	15,000	8,738	0	0	0
1415	TH Merch Income	0	10	0	0	0	0	0	0	0	0	0
1850	HAZ Income	0	9,000	0	0	0	0	0	0	0	0	0
	Total Income	20,050	26,135	0	0	15,050	0	15,050	8,738	0	0	0
4195	Health & Safety	600	747	0	0	1,000	0	1,000	314	0	0	0
4390	Grant Expenditure	0	26,270	0	0	0	0	0	0	0	0	0
4450	Maintenance	12,735	4,297	0	0	15,000	0	15,000	4,931	0	0	0
4460	Rates	4,200	3,543	0	0	4,330	0	4,330	2,674	0	0	0
4550	Water	900	1,337	0	0	1,700	0	1,700	802	0	0	0
4560	Electric	5,000	1,976	0	0	5,155	0	5,155	165	0	0	0
4570	Gas	3,500	2,587	0	0	3,000	0	3,000	0	0	0	0
4580	Garden Expenditure	300	59	0	0	700	0	700	617	0	0	0
4590	Projects	16,000	9,265	0	0	20,000	0	20,000	495	0	0	0
4595	Accessibility	1,000	0	0	0	10,000	0	10,000	0	0	0	0
4710	Combined Consumables	0	0	0	0	0	0	0	1	0	0	0
4960	Equipment	2,000	1,237	0	0	2,000	0	2,000	542	0	0	0
4961	Waste and recycling	200	737	0	0	200	0	200	0	0	0	0
4990	Sundries/Petty Cash	0	0	0	0	0	0	0	29	0	0	0
	Overhead Expenditure	46,435	52,055	0	0	63,085	0	63,085	10,570	0	0	0
	220 Net Income over Expenditure	-26,385	-25,920	0	0	-48,035	0	-48,035	-1,831	0	0	0
6000	plus Transfer from EMR	0	-14,545	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(26,385)	(40,465)			(48,035)		(48,035)	(1,831)	0		

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Annual Budget - By Committee (Actual YTD Month 6)

	Last Year		Current Year						Next Year		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>230</u> <u>War Memorial</u>											
4450 Maintenance	1,000	0	0	0	1,000	0	1,000	0	0	0	0
Overhead Expenditure	1,000	0	0	0	1,000	0	1,000	0	0	0	0
6000 plus Transfer from EMR	0	-1,000	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(1,000)</u>	<u>(1,000)</u>			<u>(1,000)</u>		<u>(1,000)</u>	<u>0</u>	<u>0</u>		
Buildings - Income	387,077	356,460	0	0	15,050	0	15,050	8,738	0	0	0
Expenditure	469,262	243,803	0	0	94,910	0	94,910	153,472	0	0	0
Net Income over Expenditure	<u>-82,185</u>	<u>112,657</u>	<u>0</u>	<u>0</u>	<u>-79,860</u>	<u>0</u>	<u>-79,860</u>	<u>-144,734</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	(243,239)	0	0	0	0	0	144,321	0	0	0
Movement to/(from) Gen Reserve	<u>(82,185)</u>	<u>(130,582)</u>			<u>(79,860)</u>		<u>(79,860)</u>	<u>(413)</u>	<u>0</u>		
Total Budget Income	387,077	356,460	0	0	15,050	0	15,050	8,738	0	0	0
Expenditure	469,262	243,803	0	0	94,910	0	94,910	153,472	0	0	0
Net Income over Expenditure	<u>-82,185</u>	<u>112,657</u>	<u>0</u>	<u>0</u>	<u>-79,860</u>	<u>0</u>	<u>-79,860</u>	<u>-144,734</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	(243,239)	0	0	0	0	0	144,321	0	0	0
Movement to/(from) Gen Reserve	<u>(82,185)</u>	<u>(130,582)</u>			<u>(79,860)</u>		<u>(79,860)</u>	<u>(413)</u>	<u>0</u>		

Annual Budget - By Committee (Actual YTD Month 6)

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Watson Hall</u>												
<u>600</u>	<u>Watson Hall</u>											
1100	Grant Income	0	205	0	0	0	0	0	0	0	0	0
1800	Watson Hall Income	24,000	26,746	0	0	20,000	0	20,000	15,049	0	0	0
1801	Doors & Floors project	0	5,825	0	0	0	0	0	0	0	0	0
1810	Leases	600	0	0	0	600	0	600	0	0	0	0
1820	Bar Income	45,000	45,452	0	0	30,000	0	30,000	23,420	0	0	0
1823	Staffed Bar Hire Income	0	3,509	0	0	0	0	0	0	0	0	0
1830	TTC Events Income	7,000	173	0	0	3,000	0	3,000	358	0	0	0
	Total Income	76,600	81,910	0	0	53,600	0	53,600	38,827	0	0	0
4195	Health & Safety	800	1,583	0	0	800	0	800	507	0	0	0
4221	Telephone/IT (WH)	1,000	1,105	0	0	1,500	0	1,500	559	0	0	0
4250	IT	0	118	0	0	0	0	0	0	0	0	0
4280	Events & Services	7,000	1,149	0	0	3,000	0	3,000	741	0	0	0
4390	Grant Expenditure	0	0	0	0	0	0	0	2,285	0	0	0
4450	Maintenance	10,000	13,158	0	0	13,000	0	13,000	7,940	0	0	0
4505	Fundraising	0	0	0	0	0	0	0	1,733	0	0	0
4550	Water	1,500	1,257	0	0	1,500	0	1,500	747	0	0	0
4560	Electric	6,000	7,140	0	0	8,800	0	8,800	4,193	0	0	0
4570	Gas	4,000	2,058	0	0	4,000	0	4,000	0	0	0	0
4590	Projects	14,000	14,000	0	0	18,000	0	18,000	540	0	0	0
4912	Bar Payroll Processing	220	282	0	0	250	0	250	114	0	0	0
4913	Bar Equipment	1,500	1,352	0	0	2,000	0	2,000	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4914	Bar Card Charges	850	692	0	0	700	0	700	369	0	0	0
4915	Events Card Charges	300	15	0	0	100	0	100	11	0	0	0
4920	Bar Audit	520	175	0	0	500	0	500	0	0	0	0
4950	Bar Stock	25,000	18,730	0	0	17,000	0	17,000	11,110	0	0	0
4955	Bar Salaries	17,000	15,395	0	0	12,000	0	12,000	8,509	0	0	0
4957	Duty Manager	0	185	0	0	0	0	0	313	0	0	0
4960	Equipment	2,000	4,290	0	0	2,000	0	2,000	157	0	0	0
4961	Waste and recycling	300	479	0	0	400	0	400	583	0	0	0
4980	Workwear	0	0	0	0	200	0	200	0	0	0	0
4990	Sundries/Petty Cash	0	88	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	91,990	83,253	0	0	85,750	0	85,750	40,410	0	0	0
	600 Net Income over Expenditure	-15,390	-1,344	0	0	-32,150	0	-32,150	-1,583	0	0	0
6000	plus Transfer from EMR	0	159	0	0	0	0	0	0	0	0	0
6001	less Transfer to EMR	0	3,509	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(15,390)</u>	<u>(4,694)</u>			<u>(32,150)</u>		<u>(32,150)</u>	<u>(1,583)</u>	<u>0</u>		
	Watson Hall - Income	76,600	81,910	0	0	53,600	0	53,600	38,827	0	0	0
	Expenditure	91,990	83,253	0	0	85,750	0	85,750	40,410	0	0	0
	Net Income over Expenditure	<u>-15,390</u>	<u>-1,344</u>	<u>0</u>	<u>0</u>	<u>-32,150</u>	<u>0</u>	<u>-32,150</u>	<u>-1,583</u>	<u>0</u>	<u>0</u>	<u>0</u>
	plus Transfer from EMR	0	159	0	0	0	0	0	0	0	0	0
	less Transfer to EMR	0	3,509	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(15,390)</u>	<u>(4,694)</u>			<u>(32,150)</u>		<u>(32,150)</u>	<u>(1,583)</u>	<u>0</u>		

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Annual Budget - By Committee (Actual YTD Month 6)

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Budget Income	76,600	81,910	0	0	53,600	0	53,600	38,827	0	0	0
Expenditure	91,990	83,253	0	0	85,750	0	85,750	40,410	0	0	0
Net Income over Expenditure	<u>-15,390</u>	<u>-1,344</u>	<u>0</u>	<u>0</u>	<u>-32,150</u>	<u>0</u>	<u>-32,150</u>	<u>-1,583</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	159	0	0	0	0	0	0	0	0	0
less Transfer to EMR	0	3,509	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(15,390)</u>	<u>(4,694)</u>			<u>(32,150)</u>		<u>(32,150)</u>	<u>(1,583)</u>	<u>0</u>		