



TEWKESBURY TOWN COUNCIL AGENDA

To: Town Councillors

You are summoned to attend a meeting of the Town Council which will be held at the Town Hall, High Street, Tewkesbury on **Monday 9th September 2024 commencing at 6:00 pm.**

Members of the public and press are welcome to attend.

Debbie Hill
Town Clerk
4th September 2024

1. To receive apologies for absence
2. To receive declarations of interest
3. To consider requests for dispensation
4. To receive written questions from members of the public
5. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
6. To note the Mayor's announcements
7. To approve the minutes of the meeting held on 8th July 2024
8. To note the following Committee Minutes: Planning– 5th & 19th June, 10th & 31st July 2024, Buildings – 24th July 2024, Finance – 3rd June & 1st July 2024, Severn Ham – 19th June 2024, Moorings – 18th June & 23rd July 2024, Staffing – 26th June 2024
9. Matters arising from the minutes – for information only
10. To receive the summary finance report to 31st July and earmarked reserves report
11. To receive the payments report for June & July 2024
12. To note bank reconciliations at Q1 2024/25

13. To receive an update on Tewkesbury Live and to agree the Council's commitment to its growth and direction
14. To consider and agree grant applications from outside bodies
15. To note the reports from Tewkesbury Borough Council & Gloucestershire County Council
16. Correspondence

The next Full Council meeting will be:
11th November 2024

Final date for agenda items and accompanying papers for the Meeting is **7 clear days before the meeting**.

As part of managing the Council's Risk Assessment, Councillors are reminded to ensure they keep their register of interests up to date.

If you have any questions, please contact the Town Clerk.

The Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

MINUTES
of a meeting of the Full Council
held at the Tewkesbury Town Hall on 8th July 2024 at 6.08pm

Present: Cllrs P Jones (Chair), J Baddams, H Bowman, P Brookes, C Cody, C Danter, M Dimond-Brown, R Langdon, K Moran, C Robertson, M Sztymiak.

In attendance: D Hill (Town Clerk), J King (Deputy Town Clerk) and two members of the public.

- 24/25 - 54 To receive apologies for absence**
Apologies received from Cllrs J Raywood (personal), S Raywood (work), A Hayes (personal), V Smith (personal), E Ash (health).
- 24/25 - 55 To receive declarations of interest**
Cllrs Bowman, Cody & Sztymiak – Tewkesbury Borough Councillors
Cllr Cody – Gloucestershire County Councillor
- 24/25 - 56 To consider requests for dispensation**
None received.
- 24/25 - 57 To receive written questions from members of the public**
There were no written questions.
- 24/25 - 58 Public Participation**
There was no public participation.
- 24/25 - 59 To note the Mayor's Announcements**
The Mayor noted that today is 'International Town Criers Day'.
- 24/25 - 60 To approve the minutes of the meetings held on 10th June 2024**
It was RESOLVED to approve the minutes of the meeting held on 10th June 2024.
Proposed by Cllr Cody, seconded by Cllr Dimond-Brown.
- 24/25 - 61 To note the following Committee Minutes – Planning – 8th & 22nd May 2024, Buildings – 28th May 2024**
The above minutes were noted.
- 24/25 - 62 Matters arising from the minutes**
21/22-147 Cycle storage – Money has been allocated and it is now with legal and property departments.
23/24-66 Civic Pride / Our Town working group – terms of reference to return to Full Council in September / October.
23/24-117 Civility & Respect Training – Cllr Robertson & Town Clerk are trialling the online training.
24/25-14 Action plan for bad debt – The Town Clerk gave an update and advised that the individual is being supported by a debt counselling organisation and wishes to enter into a payment plan, details of which are yet to be agreed.
24/25-29 Sustainability Policy – Climate Change Working Group to examine at next meeting in September.
24/25-32 Nationwide Award nomination – to be submitted.

24/25-41 Additional storage at the Museum – ongoing – to return as future agenda item. Museum is still moving back into the building, so exact requirements are not yet known.

The Town Clerk provided an update on her meeting with the Chief Executive and Borough Solicitor at Tewkesbury Borough Council, concerning the issues that may occur, particularly regarding the maces, civic inheritance and charter rights, if the name change is approved. It was acknowledged by all parties that these are issues that would need to be dealt with. As no decisions have yet been made regarding the name change, it is not appropriate to investigate the cost implications at this time, but it is noted that this may be an issue moving forward. The consultation has been extended until the end of July 2024.

- 24/25 - 63 To receive the finance reports for May 2024 and earmarked reserves report**
The finance reports were received.
- 24/25 - 64 To receive the payments report for May 2024**
The reports were received.
- 24/25 - 65 To consider and agree grant applications from outside bodies**
It was RESOLVED to award £400 to Pride in Gloucestershire for 'Pride in Tewkesbury'. Proposed by Cllr Dimond-Brown, seconded by Cllr Danter.
- 24/25 - 66 To approve an update from the Town Clerk on the Town Safe Scheme**
The Town Safe Scheme is a collaborative working scheme between the Police and the Community Safety Partnership at Tewkesbury Borough Council to reduce crime in the town centre.
The Town Council is supporting the scheme by having the equipment in the roof space. All radios are ready to be delivered to the participants in the scheme and provide training. It is hoped that it will be in place for Tewkesbury Live. The cost to the Town Council is the sign-up cost for two venues (the Town Hall and the Watson Hall) and the Town Council has also covered the cost of the electrical installation work at the Town Hall. The scheme includes the current Pub Safe scheme and the existing Pub Watch group will continue to meet as it currently does.
Councillors raised questions about issues for smaller businesses who cannot afford to join the scheme and whether it effectively addresses the wider issues in society. Questions were also asked about how the Town Council will get updates about the effectiveness of the system and asked if the Police would be able to come and brief them every six months.
- 24/25 - 67 To note the reports from Tewkesbury Borough Council and Gloucestershire County Council**
The reports were noted.
- 24/25 - 68 Correspondence**
Parish & Town Council seminar is being held on 11th and 12th September. The Town Mayor will be attending and there is space for one other attendee.
- 24/25 - 69 To resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2**
It was RESOLVED that the press and public be excluded.
Proposed by Cllr Danter, seconded by Cllr Bowman.

24/25 - 70

To appoint the new Town Crier

It was RESOLVED that the new Town Crier will be Richard Whincup.
Proposed by Cllr Brookes, seconded by Cllr Danter.

There being no further business, the meeting closed at 7.00pm.

Signature of Chairman upon approval of the minutes 9th September 2024

DRAFT

**MINUTES of
the
Finance Committee meeting held on 3rd June 2024 at 6:00PM in the Town Hall,
Tewkesbury**

Present: Cllrs P Jones (Chair), P Brookes, C Danter, A Hayes, J Raywood, S Raywood, M Sztymiak

In attendance: D Hill (Town Clerk) and one member of the public

- F.24.001 To receive apologies**
K Moran
- F.24.002 To receive declarations of interest**
Cllr Hayes – item 24.019 relating to the pub singers
- F.24.003 To receive dispensations**
None
- F.24.004 To approve the minutes of the Finance Committee meetings held on 29th April 2024**
It was RESOLVED to approve the minutes of the Finance Committee meeting held on 29th April 2024. Proposed by Cllr J Raywood, seconded by Cllr Danter
- F.24.005 Matters arising from the minutes of 29th February – for Information only**
23.107 Circulation of forward budget – complete. **Action:** paper copy for Cllr Sztymiak and upload to the website.
- F.24.006 To receive correspondence relating to the Finance Committee**
None
- F.24.007 Public Participation**
None
- F.24.008 To approve the payments list**
It was RESOLVED to approve payments totalling £3,974.86. Proposed by Cllr Danter, seconded by Cllr Brookes
- F.24.009 To review the financial reports and bank reconciliations of the Town Council for April 2024**
The reports and bank reconciliations were reviewed.
Action: details of peak hall hire and associated bar income to be circulated to members of the committee to date in 2024/25.
- F.24.010 To review the payments report for February, March and April 2024**
The payments report was reviewed.
Action: £1,360 GK Engineering – clarify what this expenditure relates to

- F.24.011** **To review the Balance Sheet and Income & Expenditure Account for the financial year ended 31st March 2024**
 The Balance Sheet and Income & Expenditure Account were reviewed.

- F.24.012** **To review the Accounting Statement for financial year 2023/24**
 The Accounting Statement was reviewed.

- F.24.013** **To note the insurance renewal for July 2024**
 The insurance renewal was noted, being the final year of a three year agreement through Gallagher.

- F.24.015** **To receive the asset register report**
 The report was received. **Action:** check insurance amounts for furniture and fittings and pictures, regalia and artifacts.

- F.24.016** **To agree the installation of an OWL streaming system for the Council Chamber at a cost of around £3,500**
 It was RESOLVED to agree the installation of the OWL system. Proposed by Cllr P Brookes, seconded by Cllr J Raywood

- F.24.017** **To agree to release Tewkesbury Live earmarked reserve 362**
 It was RESOLVED to agree the release of the earmarked reserve. Proposed by Cllr P Brookes, seconded by Cllr J Raywood.

- F.24.018** **To receive a report from the internal control checkers for Q4 2023/24**
 Deferred to July 2024 meeting

- F.24.019** **To consider and agree grant applications from outside bodies**
 It was RESOLVED to award the following grants:
Bookworm - £320 - proposed by Cllr Danter, seconded by Cllr Brookes
Tewkesbury Pub Singers - £250 - proposed by Cllr J Raywood, seconded by Cllr Brookes. Cllr Danter proposed an amendment to £500, but this was not seconded and therefore not carried.

- F.24.020** **To review the Financial Risk register**
 Deferred to a future meeting.

There being no further business the meeting closed at 18:58

Signature of Chairman upon approval of the minutes 1st July 2024

**MINUTES of
the**

Finance Committee meeting held on 1st July 2024 at 6:00PM in the Town Hall, Tewkesbury

Present: Cllrs P Jones (Chair), P Brookes, C Danter, A Hayes, K Moran, J Raywood, S Raywood, M Sztymiak

In attendance: D Hill (Town Clerk)

F.24.021 To receive apologies
None.

To receive declarations of interest
Cllr J Raywood – item 24.027 relating to the payments list.

F.24.022 To receive dispensations
None

F.24.023 To approve the minutes of the Finance Committee meetings held on 3rd June 2024
It was RESOLVED to approve the minutes of the Finance Committee meeting held on 3rd June 2024. Proposed by Cllr Hayes, seconded by Cllr Danter

F.24.024 Matters arising from the minutes of 3rd June – for Information only
24.005 Paper copy of forward budget for Cllr Sztymiak and upload to website – complete.
24.009 Details of peak hall hire and bar takings to be circulated to committee members – complete.
24.010 Clarify what invoice for £1,360 to GK Engineering relates to - relates to removal of mooring sections at Back of Avon, removal of hanging basked brackets on rise and fall posts and hazard warning re section of mooring washed away – complete.
24.015 Insured amounts for furniture & fittings, pictures, regalia & artefacts – carried forward
Review of Finance Risk Regsiter – add to next meeting agenda.

F.24.025 To receive correspondence relating to the Finance Committee
The Town Clerk reported that Annual Return and associated documents to be submitted to the external auditor by 31st July.

F.24.026 Public Participation
None

F.24.027 To approve the payments list
It was RESOLVED to approve payments totalling £36,732.91. Proposed by Cllr Hayes, seconded by Cllr Brookes.

F.24.028 To review the financial reports and bank reconciliations of the Town Council for May 2024

The reports and bank reconciliations were reviewed.

F.24.029 To review the payments report for May 2024

The payments report was reviewed.

F.24.030 To consider and agree grant applications from outside bodies

The grant application from Pride in Tewkesbury will be considered by Full Council on 8th July. **Action:** Town Clerk to obtain breakdown of the £800 request.

F.24.031 To agree the transfer of funds to the 32 day notice account from the business account

The Town Clerk reported that having reviewed the earmarked reserves and current budget position, she recommended a transfer to the 32 day notice account of £150,000.

It was RESOLVED to transfer £150,000. Proposed by Cllr Brookes, seconded by Cllr J Raywood.

F.24.032 To receive a report from the internal control checkers for Q4 2023/24

Item deferred to the next meeting and will also review Q1 2024/25.

F.24.033 To note the insurance renewal premium

The Town Clerk reported that the renewal premium was 311,471.19 and an additional premium of £7,268.80. The policy has been split to obtain a better cover the Council’s Grade II* listed buildings.

F.24.034 To note dates for the exercise of public rights for 2023/24

The Town Clerk reported that the dates were 28th June to 8th August 2024.

There being no further business the meeting closed at 18:50

Signature of Chairman upon approval of the minutes 2nd September 2024



TEWKESBURY TOWN COUNCIL

PLANNING COMMITTEE

Wednesday 5th June 2024

Present: Cllrs. J Raywood, S Raywood, P Jones

In attendance: 2 members of the public

MINUTES

P.24/25.032 Welcome.

The chairman welcomed all present when the meeting opened at 7.30 pm.

P.24/25.033 To receive apologies for absence

Mr Richard Carey
Cllr Alan Hayes

P.24/25.034 To receive declarations of interest

None

P.24/25.035 To receive and consider requests for dispensations

None

P.24/25.036 To approve the minutes of the Planning Committee meeting held on 22nd May 2024

Proposed by Cllr Jones and seconded by Cllr S Raywood
It was resolved to **approve** the minutes

P.24/25.037 To receive updates on matters arising from the minutes – for information only

P.23/24.375 – Accessibility project – the next meeting of the working group will take place on 20th June, with Georgia Smith of TBC

P.24/25.024 – click and collect point – not aware of further progress at present

P.23/24.438 - Issue-specific hearings are currently in progress, for the application to improve M5 junction 10. At this point the Town Council has no input to make, but Admin Officer should probably be asked to register for update emails, if this has not already been done.

P.24/25.038 Public participation *(to provide members of the public/press with the opportunity to*

comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)

Members of the public expressed concerns about the application for development at 1 Conigree Lane, on the subject of congestion and highway safety. They pointed out that there are already issues of space for parking and the dropping-off of children, even before the site becomes more constrained as a result of the proposed development. They asked for consideration to be given to the following:

- Congestion spreading onto Abbots Road, where access must be maintained for buses, refuse lorries and emergency vehicles.
- Heavy use by children and families on their way to and from Queen Margaret Primary Academy
- There was almost an accident the other day, when a mother temporarily lost control of her toddler. More such incidents are likely and could be potentially more serious if the development were to go ahead
- The proposed parking layout is impractical and would be difficult to implement
- Vehicles queueing prior to the drop-off of children already can extend onto Abbots Road
- Some parents are in the habit of leaving engines idling, thus adding to pollution and a decline in local air quality
- Space taken up by two large dumpsters, for clinical waste and general waste, at the front of the building on collection days
- The blind entrance to Apperley House
- The driveway access to nos. 2 and 3 Conigree Lane, which cannot accommodate turning space for additional vehicles for carers etc, which creates additional pressure on available parking space on nearby streets up to four times a day
- Prevalent driving speeds on Abbots Road, as vehicles round the corner in the direction of Gloucester Road
- There is uncertainty over the ownership of the grass strip on which the applicant will depend in order to accommodate any parking at all
- The proposed parking area straddles a service duct

P.24/25.039 To note correspondence

Worcestershire County Council has notified us of further consultation material with regard to:

Application Ref: 22/000015/CM **Grid Ref:** (E) 387195, (N) 237244

Applicant: CEMEX UK Operations Ltd.

Proposal: Proposed extraction of sand and gravel with restoration to agriculture and nature conservation, including ponds, wetlands, hedgerows and lowland mixed deciduous woodland and meadows.

Location: Ripple East, Bow Lane, Ripple, Worcestershire

This application can be considered again at our next meeting

P.24/25.040 To receive the Borough Councillor's report (if applicable)

None

P.24/25.041 Single storey side and rear extensions with garage conversion

Planning Application

85 York Road Tewkesbury Gloucestershire GL20 5HB

Ref. No: 24/00399/FUL

Observations:

Subject to the Applicant demonstrating that they will still be able to accommodate parking on site, the Town Council has no objection.

P.24/25.042 Erection of a 2-storey extension to the east elevation, a single storey front extension and a first-floor rear steel framed balcony.

Planning Application

1 Conigree Lane Tewkesbury Gloucestershire GL20 5TF

Ref. No: 24/00364/FUL

Observations:

The Town Council considers that the proposed development raises grave concerns with regard to highway safety and operation. We request a Transport Technical Note covering parking beat surveys covering nearby streets, a tracking assessment of the car parking and passage of vehicles accessing via Conigree Lane and Abbots Road, an assessment of the impact of the removal of some of the current parking provision as well as operation of the proposed parking provision. The drawings indicate that the proposed parking spaces include land outside of the red line boundary. It should be noted that Abbots Road is the only guaranteed route into and out of Priors Park in times of flood. It is also an important route for buses, delivery vehicles, refuse vehicles and emergency vehicles. In addition, Conigree Lane is also a key route for children and families accessing the local primary school. We consider it is important that Planning Committee members visit the site during peak times of operation.

Although we have no objection in principle to the proposed building works, we believe these matters of highway safety must be addressed before permission be granted.

P.24/25.043 T1 - Conifer. Tree in close proximity to historic wall. Fell to ground level

Planning Application

Abbey House Abbey Precinct Tewkesbury Gloucestershire GL20 5SR

Ref. No: 24/00404/TCA

Observations:

No objection

P.24/25.044 Approval of reserved matters relating to layout, scale, appearance, and landscaping (pursuant to outline planning permission ref: 22/00834/OUT) for 238 dwellings, public open space, and associated highway infrastructure at Land south east of Bluebell Road, Wheatpieces, Tewkesbury.

Planning Application

Land To The North East Of Rudgeway Farm And South Of Nightingale Way Walton Cardiff Tewkesbury Gloucestershire

Ref. No: 24/00227/APP

Observations:

No objection

P.24/25.045 Reserved Matters application for a community sports pavilion, playing field and associated infrastructure at the Land south east of Bluebell Road, Wheatpieces, Tewkesbury.

Planning Application

Land To The North East Of Rudgeway Farm And South Of Nightingale Way Walton
Cardiff Tewkesbury Gloucestershire

Ref. No: 24/00183/APP

Observations:

No objection

P.24/25.046 Redevelopment of former Healings Mill Offices, demolition of no3 Quay Street and erection of 3 apartments and 3 townhouses, and refurbishment of no4 Quay Street for 3 apartments.

4 Quay Street Tewkesbury Gloucestershire GL20 5BE

Ref. No: 23/00559/FUL

Observations:

The Town Council notes the Environment Agency's recent comments and that they have no objection in principle to the development. We have no outstanding matters that, in our view, cannot be conditioned.

P.24/25.047 To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions

None

P.24/25.048 To note any additional applications on the Planning Portal which will expire before Wednesday 19th June 2024 and agree further actions

None

P.24/25.049 To note undetermined but aged applications related to this parish and to agree what action, if any, can be taken.

Ten such applications were considered, one of which appears to have been dormant for over two years. In some cases, the applicant appears to have carried out the work without permission or (where applicable) listed building consent. It was agreed that a letter should be sent to Tewkesbury Borough Council, listing these applications and asking for them to be resolved. It is noted that applicants are entitled to a decision within a statutory time period of 26 weeks.

There being no further business, the meeting closed at

Chairman's signature

19th June 2024



TEWKESBURY TOWN COUNCIL

PLANNING COMMITTEE

Wednesday 19th June 2024

Present: Cllrs. J Raywood, S Raywood, P Jones, A Hayes

In attendance: one member of the public

MINUTES

P.24/25.050 Welcome.

The chairman welcomed all present when the meeting opened at 7.48 pm. (The delay was caused by finding an alternative laptop as the Planning laptop was not working)

P.24/25.051 To receive apologies for absence

Mr R Carey

P.24/25.052 To receive declarations of interest

Cllr P Jones – item 11 – member of the St John’s Ambulance Brigade
Cllr S Raywood – Item 17 – Employed by the Planning Inspectorate

P.24/25.053 To receive and consider requests for dispensations

None

P.24/25.054 To approve the minutes of the Planning Committee meeting held on 5th June 2024

Proposed by Cllr Jones and seconded by Cllr Hayes
It was resolved to **approve** the minutes

P.24/25.055 To receive updates on matters arising from the minutes – for information only

P.23/24.375 – Accessibility project – the next meeting of the working group will take place on 20th June, with Georgia Smith of TBC

P.24/25.024 – click and collect point – The issue has been reported to the TBC enforcement officer, who is now pursuing it further with the delivery company. (This appears to be a grey area in Planning Law, which appears not to have caught up with this emerging trend of incorporating click and collect points in premises other than shops.)

P.24/25.049 – Email from Catherine Ashby (TBC) – ‘By way of an update, I have been following these cases up this week with the respective case officers with the aim of providing an update. This is not quite complete but officers should be in a position to

update you soon. I will be away on leave, hence I'm copying in the my two co-DM Managers, one of whom will pick up the mantle.'

P.24/25.056 Public participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)*

None

P.24/25.057 To note correspondence

From Catherine Ashby – (The Director of Place) 'left the Council today (Friday 13th June) for your information.'

From Robert Hitchins Ltd, re Cotswolds Designer Outlet at Ashchurch – 'For your information, we attach a press release which has been prepared for the local media showing the layout of Phase 2 connecting to Phase 1, and two CGIs of the car park. Both applications are available to view on the Tewkesbury Borough Council website.

Finally, in a nutshell: Phase 1 of the Outlet is due to open in Spring 2025 bringing top retail brands and an estimated 500 retail jobs to the area. When both Phase 1 and Phase 2 are complete, the centre will be home to up to 90 retail and leisure units. It will be one of the leading outlet destinations in the UK, attracting significant visitors into the area and providing facilities to the local population. It is destined to provide a massive boost to the local economy and to be a major catalyst for growth. Here's a link to the website: <https://cotswoldsdesigneroutlet.com/> '

P.24/25.058 To receive the Borough Councillor's report (if applicable)

None – Pre-Election Period

P.24/25.059 Erection of 19 one and two bedroom lodges for serviced accommodation (Use Class C1) in association with the use of the hotel including landscaping and associated works

Planning Application

Tewkesbury Park Golf And Country Club Lincoln Green Lane Tewkesbury

Gloucestershire GL20 7DN

Ref. No: 23/00357/FUL

Observations:

The Town Council is in favour of the proposals in principle. However, there are some outstanding issues of concern to other consultees, related to ecological and arboricultural issues to be addressed, so we would be content for approval to be given, subject to conditions.

Cllr Jones left the room at this point.

P.24/25.060 Change of use from commercial (Red Cross Hall) to residential dwelling and associated operational works.

Planning Application

Red Cross Centre Link Road Tewkesbury Gloucestershire

Ref. No: 24/00332/FUL

Observations:

Objection

The Town Council is concerned that the design lacks ambition and is not in sympathy with the character of the local area.

Cllr Jones returned to the room at this point.

P.24/25.061 Reserved Matters for Parcel H3 & H4 for Access, Appearance, Landscaping, Layout and Scale for the erection of 306 no. dwellings (Use Class C3) pursuant to outline permission 17/00520/OUT and discharge of conditions 9, 10, 11, 14, 15, 21, 23, 26, 28, 36, 40 & 42

Planning Application

Phase 5 And 6 (Known As H3 And H4) Fiddington Fields Development Ashchurch

Ref. No: 24/00147/APP

Observations:

No objection, subject to the opinion of Ashchurch Rural Parish Council.

P.24/25.062 single storey extension to side and rear, reinstatement of front basement windows, and retention of solar panels.

Planning Application

11 Chance Street Tewkesbury Gloucestershire GL20 5RQ

Ref. No: 24/00195/FUL

Observations:

No objection

P.24/25.063 To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions

Application Ref: 22/000015/CM **Grid Ref:** (E) 387195, (N) 237244

Applicant: CEMEX UK Operations Ltd.

Proposal: Proposed extraction of sand and gravel with restoration to agriculture and nature conservation, including ponds, wetlands, hedgerows and lowland mixed deciduous woodland and meadows.

Location: Ripple East, Bow Lane, Ripple, Worcestershire

Observations:

No objection

P.24/25.064 To note any additional applications on the Planning Portal which will expire before Wednesday 10th July 2024 and agree further actions

Reserved Matters application (appearance, layout, scale and landscaping), comprising Part Phase 2 East of Outline planning permission ref. 17/01203/FUL, for the erection of a multi-storey car park and associated works.

Planning Application

Land South Of The A46 And North Of Tirlle Brook Ashchurch Road Tewkesbury
Gloucestershire
Ref. No: 24/00449/APP

Observations:

No objection

Reserved Matters application (appearance, layout, scale and landscaping), comprising Part Phase 2 East of Outline planning permission ref. 17/01203/FUL, for the erection of the second phase of a Retail Outlet Centre and associated works (Duplicate application).

Planning Application

Land South Of The A46 And North Of Tirlle Brook Ashchurch Road Tewkesbury
Gloucestershire
Ref. No: 24/00450/APP

Observations:

No objection

Reserved Matters application (appearance, layout, scale and landscaping), comprising Part Phase 2 East of Outline planning permission ref. 17/01203/FUL, for the erection of a multi-storey car park and associated works (Duplicate application)

Planning Application

Land South Of The A46 And North Of Tirlle Brook Ashchurch Road Tewkesbury
Gloucestershire
Ref. No: 24/00451/APP

Observations:

No objection

External works including replacement of conservatory, two roof lights, new garden gate and alterations to rear chimney.

Planning Application

74 High Street Tewkesbury Gloucestershire GL20 5LA
Ref. No: 23/00889/FUL

Observations:

No objection

Regularisation of shopfront detail and signage post completion

Planning Application

104A High Street Tewkesbury Gloucestershire GL20 5JZ
Ref. No: 24/00471/LBC

Observations:

No objection

External works including replacement of conservatory, two roof lights, new garden gate and alterations to rear chimney.

Planning Application

74 High Street Tewkesbury Gloucestershire GL20 5LA

Ref. No: 23/00890/LBC

Observations:

No objection

P.24/25.065 To note the decisions made in May 2024, in respect of planning applications to Tewkesbury Borough Council

Noted

Cllr S Raywood left the meeting at this point.

P.24/25.066 To receive an update on the NSIP application to make improvements to M5 Junction 10

A series of public meetings was held from 4th to 6th June. Attendees were mainly officials and observers. The first day was mainly concerned with protocols and the land register tracking procedure. The first hearing was concerned with explanations and justifications for the proposals in relation to the green belt. The next meetings will be held in August, by which time a timeline for the consultation process will be in place. So far, the process seems straightforward.

The Admin Officer has registered the Town Council for email updates.

There being no further business, the meeting closed at 8.58pm.

Chairman's signature

10th July 2024



TEWKESBURY TOWN COUNCIL

PLANNING COMMITTEE

Wednesday 10th July 2024

Present: Cllrs. J Raywood, P Jones, C Danter and Mr R Carey

In attendance: One member of the public

MINUTES

P.24/25.067 Welcome.

The chairman welcomed all present when the meeting opened at 7.35 pm.

P.24/25.068 To receive apologies for absence

Cllr. Simon Raywood – work
Cllr Alan Hayes - holiday

P.24/25.069 To receive declarations of interest

None

P.24/25.070 To receive and consider requests for dispensations

None

P.24/25.071 To approve the minutes of the Planning Committee meeting held on 19th June 2024

Proposed by Cllr Jones and seconded by Mr Carey
It was resolved to **approve** the minutes

P.24/25.072 To receive updates on matters arising from the minutes – for information only

P.23/24.375 – Accessibility project – a meeting of the working group took place on 20th June, with Georgia Smith of TBC. Georgia will take our aims forward to Alistair Cunningham, who is currently acting Director of Place, to see how they might sit within the emerging Town Centre Masterplan, and whether or not S106 funding might be applicable.

P.24/25.024 – click and collect point – The Planning Compliance Officer has replied that, although the company is well aware of the need to apply for planning permission and has failed to meet any deadlines for doing so, it has been decided that this matter will not be pursued further, as it would probably have been granted permission anyway. How he could know that is not clear to us, since neighbours and local councillors have been denied their opportunity to raise objections if they have any, as a result of there having been no application. Cllr Hayes will raise the matter with the relevant Borough councillors

P.24/25.049 – A reply has been received from James Lloyd concerning the aged applications that seem to be dormant. The response will be attached to these minutes.

P.24/25.073 Public participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)*
None

P.24/25.074 To note correspondence
Re: Planning Inspectorate APP/G1630/W/23/3335833: Land East of Mythe Road, GL20 6ED - we have received the planning decision for this case. The case was dismissed.

The Town Clerk has received an email from Sarah Watkins of Marrons to say 'The North Ashchurch Consortium have asked me to get in touch to advise you and your Councillors that they have submitted a request to Tewkesbury Borough Council for a 'scoping opinion'.

The purpose of the request is to seek the Borough Council's view on what information should be included within an Environmental Statement to accompany a planning application.

This will ensure the Environmental Statement prepared by NAC addresses all the environmental aspects that the Borough Council would like to see addressed.

If you have any questions about the process or the information provided to the Borough Council, please don't hesitate to contact me.

An email has been received to say that the SLP project has entered into a new phase, called 'feeding back'. So far, there seems to be no information available at all.

P.24/25.075 To receive the Borough Councillor's report (if applicable)
None

P.24/25.076 Conversion of existing redundant barn to 1no. self-build dwelling house, including associated residential amenity space, landscaping, parking and access
Planning Application
Bankfield Farm Woodend Lane Shuthonger Tewkesbury Gloucestershire GL20 6EE
Ref. No: 24/00398/FUL

Observations:

Although the Town Council has no objection in principle to the conversion of this barn to a house, we wish to have it confirmed whether or not a new stable block will be built. The Preliminary Environmental Assessment seems to be contradictory in that it says the barn is redundant and will not be replaced but it also suggests that improved grassland will be lost for the building of new stables.

P.24/25.077 Regularisation of works to shop front.
Planning Application
Stationery And Art 105 High Street Tewkesbury Gloucestershire GL20 5JZ8Ref. No: 24/00472/LBC

Observations:

No objection

P.24/25.078 **Regularisation of works to shop front.**
Planning Application
106 High Street Tewkesbury Gloucestershire GL20 5JZ
Ref. No: 24/00473/LBC

Observations:

No objection

P.24/25.079 **Regularisation of works to shop front.**
Planning Application
107 High Street Tewkesbury Gloucestershire GL20 5JZ
Ref. No: 24/00474/LBC

Observations:

No objection

P.24/25.080 **Regularisation of works to shop front.**
Planning Application
The Card Rack 111 High Street Tewkesbury Gloucestershire GL20 5JY
Ref. No: 24/00475/LBC

Observations:

No objection

P.24/25.081 **1.8m high palisade fencing and gates for security purposes.**
Planning Application
Unit 500 Ashchurch Business Centre Alexandra Way Ashchurch Tewkesbury
Gloucestershire GL20 8TD
Ref. No: 24/00344/FUL

Observations:

No objection

P.24/25.082 **Fell tree to ground level to allow thermal cameras to monitor security of the site.**
The tree stump is to have ecoplugs inserted. Tree works approx. 1 meter height x 10 meters length.
Planning Application
Severn Trent Water Mythe Road Tewkesbury Gloucestershire GL20 6AA
Ref. No: 24/00516/TCA

Observations:

In principle, the Town Council has no objection, but we'd like to see a replacement tree planted elsewhere on the site.

P.24/25.083 Demolition of porch/conservatory and construction of new replacement conservatory. (Part retrospective)

Planning Application
12 Chance Street Tewkesbury Gloucestershire GL20 5RQ
Ref. No: 24/00432/FUL

Observations:

No objection

P.24/25.084 Reserved matters application for the erection of 102 dwellings, with associated parking, garaging and infrastructure works (appearance, layout, scale and landscaping) following outline consent 21/00451/OUT and discharge of conditions 8, 9, 10, 16, 17, 18, 22, 24, 25, 27 & 29 of 21/00451/OUT for this phase (Phase 1 residential).

Planning Application
Land To The North Of Milnes Covert (David Wilson Homes) Fiddington Tewkesbury Gloucestershire
Ref. No: 23/01071/APP

Observations:

The Town Council is disappointed to see that there is only one ev charging point for the flats. It also seems to be located in such a way that, if anyone were to use it, they would be blocking in a number of parked cars for the duration of the charging. It is also noted that there are only seven visitor car parking spaces in the entire estate, which we think is insufficient. There does not seem to be any plan to use photovoltaic panels in the development, which seems to us to be a lost opportunity.

P.24/25.085 To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions

None

P.24/25.086 To note any additional applications on the Planning Portal which will expire before Wednesday 31st July 2024 and agree further actions

Reserved Matters application (appearance, layout, scale and landscaping), comprising Part Phase 2 East of Outline planning permission ref. 17/01203/FUL, for the erection of the second phase of a Retail Outlet Centre and associated works.

Planning Application
Land South Of The A46 And North Of Tirl Brook Ashchurch Road Tewkesbury Gloucestershire
Ref. No: 24/00452/APP

Observations:

No observations were submitted at this point. Since committee members have had insufficient time to consider an application of this scale and the consultation period will have expired before we next meet, it was agreed that we would seek an extension of time from Tewkesbury Borough Council.

Change the use of the first and second floor from Class C3 to Class E.

Planning Application

Flat 10 Barton Street Tewkesbury Gloucestershire GL20 5PP

Ref. No: 23/01053/FUL

Observations:

No objection

Two-storey residential extension to the side of the tower. Minor alterations to the internal layout of the tower.

Planning Application

The Mythe Water Tower Mythe Road Tewkesbury Gloucestershire GL20 6EB

Ref. No: 24/00510/FUL

Observations:

No objection. The Town Council congratulates the applicant on an excellent design.

Two-storey residential extension to the side of the tower. Minor alterations to the internal layout of the tower.

Planning Application

The Mythe Water Tower Mythe Road Tewkesbury Gloucestershire GL20 6EB

Ref. No: 24/00511/LBC

Observations:

No objection. The Town Council congratulates the applicant on an excellent design.

P.24/25.087 To note the decisions made in June 2024, in respect of planning applications to Tewkesbury Borough Council

Noted

There being no further business, the meeting closed at 8.50pm.

Chairman's signature

31st July 2024



TEWKESBURY TOWN COUNCIL

PLANNING COMMITTEE

Wednesday 31st July 2024

Present: Cllr. Joanne Raywood, Cllr. Simon Raywood, Cllr Alan Hayes, Cllr. Paul Jones and Mr Richard Carey

In attendance: two members of the public

MINUTES

P.24/25.088 Welcome.

The chairman welcomed all present when the meeting opened at 7.32 pm.

P.24/25.089 To receive apologies for absence

None (but after the meeting the Chairman became aware of an apology from Mr Maggs, that had clearly been sent before the meeting started)

P.24/25.090 To receive declarations of interest

Cllr P Jones – item 10

P.24/25.091 To receive and consider requests for dispensations

None

P.24/25.092 To approve the minutes of the Planning Committee meeting held on 10th July 2024

Proposed by Mr Carey and seconded by Cllr Hayes

It was resolved to **approve** the minutes

P.24/25.095 To receive updates on matters arising from the minutes – for information only

P.23/24.375 – Accessibility project – ongoing

P.24/25.024 – click and collect point – Tewkesbury Borough Council has now received a complaint from Cllr Hayes, in respect of their tardiness and processes, with respect to this case.

P.24/25.096 Public participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)*

None

P.24/25.097 To note correspondence

The chairman will meet with the Civic Society and TBC's enforcement team in August. We are currently trying to find a mutually convenient date on which to discuss a list of planning infringements and non-consented works in the town centre, including The

Maltings on Station Street, in which the new windows do not all comply with the consented scheme. We understand that TBC is aware of this.

P.24/25.098 To receive the Borough Councillor's report (if applicable)
None

P.24/25.099 Change of use from commercial (Red Cross Hall) to residential dwelling and associated operational works.
Planning Application
Red Cross Centre Link Road Tewkesbury Gloucestershire
Ref. No: 24/00332/FUL

Observations:

To expand on our previous response, the Town Council feels that the appearance of the structure is not in keeping with the local area, when this is an opportunity to enhance the look of the building which is in a prominent position in the town, on a junction. The current suggestion gives the impression of a temporary structure and the materials of wood cladding conflict with the largely brick neighbourhood.

P.24/25.100 Reserved Matters application (appearance, layout, scale and landscaping), comprising Part Phase 2 East of Outline planning permission ref. 17/01203/FUL, for the erection of the second phase of a Retail Outlet Centre and associated works.
Planning Application
Land South Of The A46 And North Of Tirl Brook Ashchurch Road Tewkesbury Gloucestershire
Ref. No: 24/00452/APP

Observations:

The Town Council concurs with the recent response from National Highways with regard to soft landscaping, drainage onto the Strategic Road Network and the proximity of the boundary to the A46.

P.24/25.101 Single storey rear, pergola to the east elevation, reinstatement of front boundary wall with new gates and railings, internal alterations, new roof lights on rear roof slope.
Planning Application
49A Barton Street Tewkesbury Gloucestershire GL20 5PU
Ref. No: 24/00535/LBC

Observations:

No objection

P.24/25.102 Single storey rear, pergola to the east elevation, reinstatement of front boundary wall with new gates and railings, internal alterations, new roof lights on rear roof slope.
Planning Application
49A Barton Street Tewkesbury Gloucestershire GL20 5PU
Ref. No: 24/00534/FUL

Observations:

No objection

P.24/25.103 Proposed rear extension, internal alterations & renovation of a listed building

Planning Application

24 Barton Street Tewkesbury Gloucestershire GL20 5PR

Ref. No: 24/00043/PRE

There were no documents available to view on the Planning Portal, so no response could be made.

P.24/25.104 To note the recent approval of application 23/00334/FUL, and that a number of documents associated with this application have only been visible on the portal during the last couple of weeks, although they have publication dates between December 2023 and April 2024. Also, to agree how this will be reported to the Planning Authority.

Noted. Following a short discussion, it was agreed that the Admin Officer would be asked to write to the Planning Officer to highlight to them the issue of the documents that were not available to view. She will be asked to explain that in this case, we are content with the final decision, but if this were to happen to other applications it might be a problem. If the content of such documents would have given the Town Council (and other consultees, for that matter) a cause for concern, we would not have been able to raise those concerns and that might lead to an undesirable and unfair outcome.

P.24/25.105 To note current progress on aged applications which appear to be lying dormant and to consider whether or not there are other applications in a similar situation about which we should enquire.

It was noted that, of the ten applications under scrutiny, three have now been determined and further reports have now been submitted for a fourth application. There is still no change that we can see, on the remaining six applications. Four further applications to add to the list have now been identified by committee members, including two very old ones, one for which the applicant has moved on and another which we believe has already been determined, although the information on the portal does not reflect this.

P.24/25.106 To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions

None

P.24/25.107 To note any additional applications on the Planning Portal which will expire before Wednesday 14th August 2024 and agree further actions

Removal of existing garden shed and above ground concrete pond. Erection of outbuilding to be used as home office

Planning Application

Belas View Langley Road Winchcombe Cheltenham Gloucestershire GL54 5QP

Ref. No: 24/00298/FUL

Observations:

Tewkesbury Town Council is content to follow the lead of Winchcombe Town Council.

Erection of a detached garden room.

Planning Application

2 Abbey Cottage Abbey Precinct Tewkesbury Gloucestershire GL20 5SR

Ref. No: 24/00064/FUL

Observations:

The Town Council's view remains the same as in our previous response.

There being no further business, the meeting closed at 8.45pm

Chairman's signature

14th August 2024



TEWKESBURY TOWN COUNCIL

MINUTES

of the

Severn Ham Committee meeting

Held at Town Hall, Tewkesbury on 19th June 2024 at 10.00am

Present: Cllrs P Brookes (Chair), J Baddams, C Danter, J Raywood, Ms C Corsie, Mr Perry, Mr Baggs (Clerk to the Commoners)

In attendance: J King (Deputy Town Clerk), Mr R Safe (Tewkesbury Popular Angling Association)

SH 24/001 To receive apologies for absence

Apologies were received from Cllrs Cody, Ash & Mrs Andrews.

SH 24/002 To record declarations of interest

Mr Baggs – Clerk to the Commoners

Mr Perry – Hay spreading and application

SH 24/003 To consider requests for dispensations

None received.

SH 24/004 To approve the Minutes of the meeting held on 13th March 2024

It was RESOLVED to approve the minutes of the meeting held on 13th March 2024.

Proposed by Cllr J Raywood, seconded by Cllr Danter.

SH 24/005 Public Participation

There was no public participation.

SH 24/006 Correspondence

One item of correspondence was received from the Abbey, who thanked the Severn Ham Committee for their use of the Ham for the River Blessing Service.

SH 24/007 Matters arising from the previous minutes – for information only

SH20/024 ELMS Model for the Severn Ham – ongoing.

SH22/058 Eel Pass monitoring details – ongoing.

SH22/070 Legacy proposal – circulated – now with Severn Trent.

SH23/025 Plug plant project – assent given – complete

SH23/026 Bird boxes – being installed - ongoing

SH25/039 Pennywort – with Environment Agency – ongoing

SH23/055 Local Nature Recovery Strategy consultation to circulate – complete

SH23/058 Apply to Natural England to harrow an area – ongoing

SH23/058 Engagement with local schools – with Cllr Cody - ongoing



TEWKESBURY TOWN COUNCIL

- SH 24/008 To receive an update from Severn Trent and to agree any actions**
Written report was received from Severn Trent.
Legacy / dock issue – Severn Trent are still considering the request for the Rootwave machine and ongoing costs.
Bund repair – payment to carry out this work was received this week.
Green hay spreading – no agreement reached for this year yet.
Penny Anderson Consulting will be carrying out the National Vegetation classification surveys on the Severn Ham and at Coombe Hill over the next few weeks. These surveys will be repeats of the previous surveys undertaken in 2023
- The committee discussed the recent leak on the Severn Ham and the potential impact of repairs on the site. The Deputy Town Clerk has met with the site manager and will keep the committee apprised of any progress.
- SH 24/009 To receive an update from Caroline Corsie, Environmental Advisor and to agree any actions**
Ms Corsie provided the following update:
In terms of numbers of seeds, there is not much difference between green hay and small bales. Thanks were given to Kym Jackson who hosted the Severn Ham committee to see the meadows.
Ms Corsie and Deputy Town Clerk attended the most recent Severn Vale Catchment Basement meeting.
Meeting with Emma Rothero from the Floodplain Meadows Partnership on site next Wednesday to discuss approaches for the dock issues.
- Future agenda item – possibility of a full vegetation survey on the Severn Ham. This may be useful for transitioning to new schemes.
- SH 24/010 To receive an update from Tewkesbury Popular Angling Association**
TPAA gave the following update:
Main concern from last year is the floating pennywort. The floods took a lot of it away. Avon Navigation Trust have a barge and have been working upstream on removal. The angling club offered assistance with the works.
- Anglers have noted that soil has filled the river where the leak on the Ham has occurred. The water has been tested and there is no pollution issues. Question was asked as to whether Severn Trent would clear the river at the same time as reinstating it. **Action:** Deputy Town Clerk to raise with Severn Trent.
- SH 24/011 To receive an update from the Deputy Town Clerk and agree any actions including:**
- i. Eelscape Project – Deputy Town Clerk is part of the Stakeholder Group meetings which are looking at how to involve everyone in the project which is vital to moving forward to the next phase.



TEWKESBURY TOWN COUNCIL

ii. Hay sale

For the first time not all of the hay was sold on the Ham due to the prevalence of the docks. Two options have been proposed, one the removal as haylage, the second by making hay. Both will cost £800. Haylage option is preferred as it will not spread the seed as widely.

It was RESOLVED to take the haylage option at a cost of £800, subject to checking that this is allowed in the Higher Level Stewardship and Severn Ham Acts. Proposed by Cllr J Raywood, seconded by Cllr Danter.

Post meeting note: The Higher Level Stewardship states that 'the sward should be managed through grazing and cutting' and refers to the 'haylage auction'. The Severn Ham Act 1808 refers to 'hay harvest' and that we should 'mow or cut the grass or herbage'. On this basis the haylage option has been requested to take place in the cut after 10th July.

iii. Rootwave / Legacy Issues

There is no response yet regarding the Rootwave machine from Severn Trent. The issues with docks have become worse and it may be necessary to investigate alternatives.

Sward lifters and trials were discussed. No conclusion reached. It may be necessary to have a working group meeting to deep dive into the options regarding docks.

iv. Hinkley Point C Consultation Update

Changes were requested to the documentation from EDF regarding access to the Ham to carry out surveys. Updated documents have not been received.

v. Report from Environment Agency

Helping the Fish Home – Teams call organised for after the elections.

Abbey Mill - Any future works to the eel pass will be delivered by Asset Performance team. Details regarding timescales will be shared when more information is available.

Avon Floating Pennywort – A working group has been set up and surveys are being produced to help the maps that will influence the management plan. Next step will be to get hot spots removed – if possible and appropriate through a combination of some of our internal teams, staff environmental leave days and potentially days with external partners/volunteers. TPAA have volunteered to get involved. In the meantime the operations team will be working with the Avon Navigation Trust to clear the Pennywort at Abbey Mill itself over the next month or so.

vi. Help for nesting swans – it was felt that assistance should be provided to the last pair of nesting swans in Tewkesbury if possible.



TEWKESBURY TOWN COUNCIL

Action : Deputy Town Clerk to speak to Wetherspoons.

- vii. Land Agent for 2024/5 – Current Land Agent; Mike Cluley has left Carver Knowles and is working independently.
It was RESOLVED to move the land agent contract for the Severn Ham from Carver Knowles to Mike Cluley with immediate effect.
Proposed by Cllr Danter, seconded by Cllr Baddams.

SH 24/012 To receive the committee budget report and earmarked reserve report
The reports were received.

The meeting closed at 11.15am

Next meeting: Wednesday 25th September 2024

Signature of Chairman upon approval of the minutes

DRAFT

MINUTES
of the
**Moorings Committee meeting held on 18th June 2024 at 12.30pm in the Town Hall,
Tewkesbury**

Present: Cllrs C Danter (Chair), H Bowman, S Raywood, M Dimond-Brown

In attendance: D Hill (Town Clerk), K Chambers (Admin Assistant), Cllr P Jones, three members of the public

M24.001 Receive apologies for absence
None

M24.002 Receive declarations of interest
None

M24.003 Receive dispensations
Cllrs Bowman and Dimond-Brown – Tewkesbury Borough Councillors

M24.004 Matters arising from the Buildings and Moorings meeting 5th March 2024 – for information only
None

M24.005 Receive correspondence relating to the Moorings Committee
None

M24.006 Public Participation
A member of the public queried the time of the meeting. In addition, the scope and purpose stated on the website.
Action taken by admin assistant to update the website.
They also questioned the need for a working group and asked for more information about item 24.014.

A second member of the public read out a statement as follows and asked that the committee remember to include other parties in Moorings planning:

I was not at the meeting where the decision to separate Buildings and Moorings was taken so I am unsure just what justification was given and accepted.

Clearly there was an acknowledged potential for a conflict of interest regarding moorings matters with the Clerk being the officer for minutes but that hardly justifies the change.

More importantly perhaps is the inattention paid to moorings and the larger riverside as a result of the attention buildings were enjoying. Understandable as that might be. The consequence was very obvious in the lack of any commonly discussed

and agreed objectives both short and long term, tactical and strategic. To remedy this is the main justification for such a split, in our view and, hopefully, yours?.

Maintenance was/is largely dealt with by the Clerk and Staff and that included a very sensible opportunistic application by Debbie for fence and other improvements under the HSHAZ programme. The committee was not really involved.

So, in the view of the Civic Society there is now the opportunity for this dedicated committee to take a more holistic view of the very important riverside asset we have, not confined to moorings alone. To this end we offer our thoughts in the attached document which is part of our website, that includes a number of specific opportunity suggestions as well as more strategic thoughts.

We would like the opportunity to discuss these with the committee at its initial meeting or at a convened working group meeting so will formally request this?

M24.007 Review the budget report and earmarked reserves report

The budget and earmarked reserves reports were reviewed. It was clarified by the Town Clerk that the £9,355 HAZ income related to improvement works at St Mary's Lane mooring.

Action taken by the Town Clerk to clarify what the £90 maintenance figure relates to on the budget report

M24.008 Review and agree Avon Navigation Trust moorings income and payback arrangement in respect of 2022 and 2023

It was RESOLVED to invoice ANT for two payments of £1,200 – in respect of 2022 and 2023. Proposed by Cllr Raywood, seconded by Cllr Dimond-Brown

M24.009 Agree moorings section priorities and agree actions to be included on the work programme on the following mooring areas:

- a **Healings Mill bridge to the village green**
 - i. **Lock side**
 - ii **Red Lane side**
- b **Healings Mill bridge to green bridge**
- c **Green bridge to end of commercial moorings**
- d **Priors Court**
- e **St Mary's Lane car park**
- f **St Mary's Road**
- g **Jetty**

Moorings sections agreed and it was also decided that the detail would be covered a working group forum due to time restraints.

It was agreed that the purpose, understanding, vision, permissions required, cost and in turn the actions would need to be considered. It was mooted that the Civic Society's document be used to support this work and help prioritise and also that St Mary's Lane and Priors Court moorings would likely be the initial focus

M24.010 Discuss and decide whether to have a topographical survey carried out on all moorings

Discussed and agreed to have topographical surveys done pending quotes for providing this service

Cllr Dimond-Brown left the meeting

Action - Town Clerk to obtain costings for these and consider other surveys which may be useful. Proposed by Cllr Raywood, seconded by Cllr Jones

Cllr Dimond-Brown returned to the meeting

M24.011 Confirm process for issuing future mooring licences

Discussed how larger boats can cause damage to the moorings structure. Town Clerk confirmed there are currently no moorings available, so this is not an issue

M24.012 Consider the request from Tewkesbury Civic Society to provide input into a future moorings working group meeting

It was agreed that the Council should seek input from all stakeholders, including the Civic Society. It was proposed that a workshop be arranged and run by a facilitator in September time. A planning meeting would be needed prior to the workshop to prepare and advertise well in advance

M24.013 Resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. ss2

It was RESOLVED to exclude the press and public. Proposed by Cllr S Raywood, seconded by Cllr Jones

M24.014 Legal matters concerning leases, warrant, etc.

- Discussed progress on the lease for the mooring from Healings Mill bridge to the village green, (lock side)
- The Red Lane lease was discussed
Action for Cllr Raywood to locate original lease
- It was agreed that a warrant be applied for the Priors Court mooring erected without permission. Proposed by Cllr Jones, seconded by Cllr Bowman

Post meeting note – Action for Town Clerk to confirm amount gifted to ANT by a previous mayor

There being no further business, the meeting closed at 14:25

Signature of Chairman upon approval of the minutes 23rd July 2024

MINUTES
of the
Moorings Committee meeting held on 23rd July 2024 at 12.30pm in the Town Hall,
Tewkesbury

Present: Cllrs C Danter (Chair), H Bowman, S Raywood, M Dimond-Brown, P Jones

In attendance: D Hill (Town Clerk), K Chambers (Admin Assistant), one member of the public

M24.015 Receive apologies for absence

None

M24.016 Receive declarations of interest

Cllrs Bowman and Dimond-Brown – Tewkesbury Borough Councillors

M24.017 Receive dispensations

None

M24.018 Approve the minutes of the Moorings Committee meeting held on 18th June 2024

It was RESOLVED to approve the minutes of the meeting held on 18th June. Proposed by Cllr Bowman, seconded by Cllr Dimond-Brown

M24.019 Matters arising from the Moorings meeting 18th June 2024 – for information only

24.006 – Website content - Moorings committee page on website simplified with: 'To oversee the management of the moorings sites along the River Avon'. It was agreed to review the website wording for moorings in the working group

24.007 – Maintenance figure on budget report - £90 maintenance figure relates to pest control

24.010 – Costings for topographical surveys – obtained

24.012 – September workshop – agreed to postpone and arrange once working group have a clear plan

24.014 - Location of lease for Red Lane – ongoing

Town Clerk, Debbie Hill joined the meeting

Re post meeting note - Town Clerk confirmed £3000 was gifted by a previous mayor to ANT

M24.020 Receive correspondence relating to the Moorings Committee

Three pieces of correspondence reviewed:

1. Email from Merchants of Venice

Action - Town Clerk to respond and also ask if they have been mooring a boat on the opposite side of the river adjacent to Red Lane

2. Email from Borough Council regarding the two large bins on Red Lane:

Can I ask you about the moorings along Back of Avon?

We get many complaints from local businesses about the two bins in Red Lane.

I understand that these might be intended for use by the boaters who have mooring rights but as you can see, they're abused by others.

Can you let me know if these bins are for the boats? If so one thought I'd had was that Ubico can provide lockable bins instead, and moorings rentals could include access to the code.

I'd be interested to know your thoughts.

Action – Admin assistant to reply confirming that the Town Council believe the bins were installed for use by the occupiers of the moorings. And to support their suggestion to install lockable bins.

3. Email from resident regarding the access for paddle boards and canoes at the Jetty mooring by Abbey Mill
Reviewed and it was agreed to discuss at the working group

- M24.021 Public Participation**
None
- M24.022 Approve payments to be made**
It was RESOLVED to approve payments totalling £36,585.46. Proposed by Cllr Jones, seconded by Cllr Danter
- M24.023 Review future mooring meetings dates**
Reviewed with no changes made to scheduled meeting plan
- M24.024 Review costings for topographical reports to be carried out and agree whether the work should be undertaken**
Reviewed and discussed that the information would be taken away and considered alongside a priority list to be created in the working group.
Action – councillors to agree a date for week commencing 29th July to meet as working group. Admin assistant to email and arrange.
- M24.025 Consider other surveys available on the moorings**
Item deferred
- M24.026 Discuss the current state of the moorings and agree the way forward**
Cllr Danter gave an overview of the current state of each of the moorings – agreed that the working group would use the detail as a basis for further discussions. It was also agreed that a vision of what the Town Council are trying to achieve would be considered to ensure that work is done in a logical manner.
- M24.027 Resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. ss2**

It was RESOLVED to exclude the press and public. Proposed by Cllr Jones, seconded by Cllr Raywood

M24.028 Legal matters concerning – leases, warrant

The lease to Avon Navigation Trust is progressing. The Town Clerk advised that she is awaiting the draft lease from Thomson & Bancks.

The Town Clerk advised that Thomson & Bancks will be engaged to act for the Town Council in obtaining a warrant for the removal of the structure adjacent to the moorings area at Priors Court.

Action – Red Lane original lease to be located

There being no further business, the meeting closed at 2.15pm

Signature of Chairman upon approval of the minutes 17th September 2024

DRAFT

TEWKESBURY TOWN COUNCIL

MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON WEDNESDAY 26TH JUNE 2024 IN THE MAYOR'S PARLOUR, TEWKESBURY TOWN HALL AT 4.00 PM

Present: Cllrs A Hayes (Chair), H Bowman, P Jones (Town Mayor), M Sztymiak, C Danter
D Hill (Town Clerk), J Gill (HR Consultant)

- 1) **It was RESOLVED to co-opt Cllr Danter to the Staffing Committee meeting**
Proposed by Cllr Jones, seconded by Cllr Sztymiak.
- 2) **To receive apologies**
Cllrs J Raywood and C Robertson
- 3) **To receive declarations of interests**
D Hill re item 13 v.
- 4) **To receive dispensations**
None.
- 5) **To approve the minutes of the Staffing Committee meeting held on 6th December 2023**
It was RESOLVED to approve the minutes of the Staffing Committee meeting held on 31st October 2023. Proposed by Cllr Jones, seconded by Cllr Sztymiak.
- 6) **Public participation**
None.
- 7) **To receive written correspondence**
None.
- 8) **Matters arising from the minutes – for information only**
Monthly breakdown of staff working time – Action: add this as an agenda item for the next meeting. To include the Facilities Management contractor.
- 9) **To review the budget report**
The budget report was reviewed. It was noted from cost code 4050 staff travel that actual expenditure is rounded up.
- 10) **To approve the payments list**
None.
- 11) **To note rolled up holiday payments to bar staff**
The HR Consultant confirmed that clarification had been given that the figure of 12.07% should be used for calculating rolled up holiday pay. The Town Clerk confirmed that this had been calculated and paid to bar staff for financial year 2023/24.

TEWKESBURY TOWN COUNCIL

- 12) **To note FM contract renewal to be advertised September 2024 to coincide with the budgeting process**

Action: Proposed contract terms to be circulated to the committee ahead of placing the notice.

- 13) **It was RESOLVED that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s.1. Sub section 2**

- 14) **Staffing matters**

i) Review the training register

The training register was reviewed. The committee agreed that when appropriate or requested, mentoring with the Town Council should be arranged.

ii) Review the working from homes arrangement for the Deputy Town Clerk

It was RESOLVED that the Deputy Town Clerk can continue to work from home one day a week. Attendance in the office three days a week will be required when the Town Clerk is absent and if business needs require attendance three days a week. The arrangement is to be reviewed in a years time. Proposed by Cllr Sztymiak, seconded by Cllr Jones.

iii) Review of temporary increased hours for the Events & Venues Manager

The Town Clerk reported that funding had been secured for Tewkesbury Live and that considerable work is required for the next planned funding application with staff time for this being accounted for within the funding awarded. To be reviewed December 2024.

It was RESOLVED to continue with a temporary increase of 30 hours a week for a further six months. Proposed by Cllr Danter, seconded by Cllr Jones.

iv) Note temporary increase in FM contracted hours (20 hours per month) for June to August

The temporary increase in hours was noted.

The Town Clerk left the meeting at this juncture.

v) Review Town Clerk's appraisal

The Town Clerk's appraisal was reviewed. The committee considered the job evaluation sheet for the Town Clerk's role.

It was RESOLVED to move the Town Clerk to SCP45 with effect from 1st July 2024.

There being no further business the meeting was closed.

Signature of Chairman upon approval of Minutes

MINUTES
of the
**Buildings Committee meeting held on 28th May 2024 at 6.00pm in the Town Hall,
Tewkesbury**

Present: Cllrs C Danter (Chair), P Jones, K Moran, S Raywood

In attendance: D Hill (Town Clerk), three members of the public

B.24.017 Receive apologies for absence

Cllrs R Langdon, C Robertson

B.24.018 Receive declarations of interest

Cllr Raywood regarding item 24.036.

B.24.019 Receive dispensations

None.

B.24.020 Approve the minutes of the Buildings & Moorings Committee meeting held on 28th May 2024

It was RESOLVED to approve the minutes of the meeting held on 28th May. Proposed by Cllr Jones, seconded by Cllr Raywood.

B.24.021 Matters arising from the minutes – for information only

22.048 TH Basement storage – Town Clerk to get a quote for under-boarding the basement – carried forward.

Town Hall heating improvements – some upgrade issues remain outstanding, review when system is turned on.

23.016 Building Condition reports – awaiting costs for Architect managed project at the Watson Hall (grant funding stream identified).

23.033 Accessibility issues at the Town Hall – awaiting response from Highways

23.064 Removal of DPS at Watson Hall – no longer progressing but committee keen to have an update from Licensing team, especially regarding town safe project.

Action: update on Town Safe project to go to Full Council – complete.

23.081 Gas Service recommendations at 64 Barton Street – Wales & West Utilities to attend site.

B.24.022 Receive correspondence relating to the Buildings & Moorings Committee

Emails from Tewkesbury Museum have been received regarding the possible use of one of the front storage rooms at the Town Hall for storage of artefacts and the possible takeover of the intruder alarm system. The committee felt that the storage room request could not be facilitated due to this space being needed for storage of chairs and tables. The Town Clerk will investigate the takeover of the intruder alarm system. **Action:** add to future agenda once information received.

- B.24.023 Public Participation**
Two members of the public spoke about the license for the garden at 2 Saffron Road. They confirmed that they are happy with the proposed increase in licence fee but were not content with the situation concerning termination clauses in the licence mainly surrounding access to the property and safety matters.
- B.24.024 Approve payments to be made**
None.
- B.24.025 Review the budget report and earmarked reserves report**
The budget and earmarked reserves reports were reviewed. The release of the earmarked reserve for 64 Barton Street was noted. **Action:** Town Clerk to add movement of Town Mayor accessibility monies to a new earmarked reserve to the next meeting agenda.
- B.24.026 Agree the release of EMR 364 Buildings Fundraising to 160 4504 Buildings Fundraising**
It was RESOLVED to release EMR 364 Buildings Fundraising. Proposed by Cllr Jones, seconded by Cllr Moran.
- B.24.027 Note the findings and recommendations of the acoustic survey at the Watson Hall and to agree the work required to upgrade the doors and windows to the main hall and to block up the windows at the rear of the stage**
The Town Clerk reported that grant funding of around £8,000 is available for this project. Quotations have been received for each of these items. The committee noted that planning permission is likely to be required to block up the windows and so accordingly will budget for this work (around £3,400) in the 2025/26 budget. The committee noted the quoted costs for the door work. The Town Clerk will obtain a further two quotes for this work. It was RESOLVED to delegate authority to the Town Clerk to progress this work using around £8,000 of grant money and the remainder to be funded from the Projects budget up to around £4,300. Proposed by Cllr Jones, seconded by Cllr Moran.
- B.24.028 Approve match funding expenditure for the Heating, Ventilation and Air Conditioning system for the Watson Hall**
The Town Clerk reported that grant funding of £24,999 had been applied for to part fund this project. The work will improve the energy efficiency of the building as confirmed by a recent energy audit of the building and will also ensure create a better environment for the users of the hall in warmer weather and when the hall has a lot of users for an event. The quotes for the work were reviewed and the committee. The committee noted that the installation of the system is required and felt that the grant funding should be utilised if it is awarded. It was RESOLVED to approve expenditure of around £20,000 in match funding if the grant application is successful. Proposed by Cllr Danter, seconded by Cllr Moran.

- B.24.029** **Note the scope of the Community Ownership Fund application for the Watson Hall and approve match funding and expenditure relating to professional fees**
The Town Clerk reported that the Community Ownership Fund has been put on hold due to the General Election. An update is awaited.
- B.24.030** **Note emergency works to unsafe wall at the rear of the Watson Hall and to agree a Structural survey of the wall**
The works were noted. It was RESOLVED to commission a Structural survey of the wall. Proposed by Cllr Danter, seconded by Cllr Jones.
- B.24.031** **Approve works to under-board the basement at the Town Hall**
Deferred.
- B.24.032** **Receive an update on the Town Hall Accessibility Project from the working group**
A meeting has been held with Georgia Smith from Tewkesbury Borough Council who has agreed to take the accessibility proposals back to the Borough Council. **Action:** Office to obtain contact details for neighbouring properties.
- B.24.033** **Receive an update from the Town Clerk on possible funding for the Accessibility Project in the Anglo American Garden of Remembrance**
Deferred. The Town Clerk is awaiting this information.
- B.24.034** **Receive an update from the Town Clerk on the MEND 4 grant application for improvement works at 64 Barton Street and to agree expenditure relating to professional fees**
The Town Clerk updated the committee that the full application is being worked on ready for submission by the middle of August. It was RESOLVED to approve expenditure relating to professional fees associated with this project. Proposed by Cllr Jones, seconded by Cllr Moran.
- B.24.035** **To resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1, sub-section 2**
Proposed by Cllr Danter, seconded by Cllr Jones.
- B.24.036** **Receive an update from the Town Clerk in respect of the Licence for the garden at the rear of the Watson Hall**
The committee reviewed the proposed letter to be sent by Thomson & Bancks. The committee wished to emphasise their desire for the licence to be issued and to delegate authority to the Town Clerk to liaise with Solicitors on the licence matters should the property be sold in the future. **Action:** Town Clerk to add the delegated authority to the next meeting agenda.

There being no further business, the meeting closed at 20:15

Signature of Chairman upon approval of the minutes 8th October 2024

Summary Income & Expenditure by Budget Heading July 2024

Month No: 4

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Finance							
120 Finance	Income	759	249,318	498,540	249,222		
	Expenditure	20,528	34,849	70,225	35,376	340	35,036
	Net Income over Expenditure	<u>(19,768)</u>	<u>214,469</u>	<u>428,315</u>	<u>213,846</u>		
	plus Transfer from EMR	0	0				
	Movement to/(from) Gen Reserve	<u>(19,768)</u>	<u>214,469</u>				
130 Mayor's Charity	Income	0	157	0	(157)		
	Expenditure	0	2,978	0	(2,978)		(2,978)
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(2,821)</u>				
140 Tewkesbury Live	Income	7,412	17,615	35,000	17,385		
	Expenditure	31,755	33,396	35,000	1,604		1,604
	Net Income over Expenditure	<u>(24,343)</u>	<u>(15,781)</u>	<u>0</u>	<u>15,781</u>		
	plus Transfer from EMR	0	2,199				
	Movement to/(from) Gen Reserve	<u>(24,343)</u>	<u>(13,582)</u>				
150 Christmas Lights	Income	275	325	4,000	3,675		
	Expenditure	0	339	7,500	7,161		7,161
	Movement to/(from) Gen Reserve	<u>275</u>	<u>(14)</u>				
	Finance Income	8,447	267,415	537,540	270,125		
	Expenditure	52,283	71,561	112,725	41,164	340	40,824
	Net Income over Expenditure	<u>(43,836)</u>	<u>195,853</u>				
	plus Transfer from EMR	0	2,199				
	less Transfer to EMR	0	0				
	Movement to/(from) Gen Reserve	<u>(43,836)</u>	<u>198,052</u>				
Buildings							
160 Fundraising	Expenditure	0	413	0	(413)		(413)
210 64 Barton Street	Expenditure	8,339	116,357	30,825	(85,532)	211	(85,742)
	plus Transfer from EMR	0	144,321				
	Movement to/(from) Gen Reserve	<u>(8,339)</u>	<u>27,964</u>				
220 Town Hall	Income	1,459	5,439	15,050	9,611		
	Expenditure	719	5,542	63,085	57,543	538	57,005
	Net Income over Expenditure	<u>740</u>	<u>(103)</u>	<u>(48,035)</u>	<u>(47,932)</u>		
	plus Transfer from EMR	0	0				
	Movement to/(from) Gen Reserve	<u>740</u>	<u>(103)</u>				
230 War Memorial	Expenditure	0	0	1,000	1,000		1,000
	plus Transfer from EMR	0	0				
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>				

Summary Income & Expenditure by Budget Heading July 2024

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Buildings Income	1,459	5,439	15,050	9,611		
Expenditure	9,058	122,312	94,910	(27,402)	749	(28,150)
Net Income over Expenditure	<u>(7,599)</u>	<u>(116,873)</u>				
plus Transfer from EMR	0	144,321				
less Transfer to EMR	0	0				
Movement to/(from) Gen Reserve	<u>(7,599)</u>	<u>27,448</u>				
Environment & Amenities						
300 Play Parks						
Expenditure	12	3,322	11,620	8,298		8,298
plus Transfer from EMR	0	0				
Movement to/(from) Gen Reserve	<u>(12)</u>	<u>(3,322)</u>				
310 Spring Gardens						
Expenditure	521	816	9,278	8,462		8,462
plus Transfer from EMR	0	0				
Movement to/(from) Gen Reserve	<u>(521)</u>	<u>(816)</u>				
320 Gloucester Road						
Expenditure	0	113	4,387	4,274		4,274
plus Transfer from EMR	0	0				
Movement to/(from) Gen Reserve	<u>0</u>	<u>(113)</u>				
330 Cleaning & Consumables						
Expenditure	345	2,560	5,544	2,984		2,984
340 Outside Spaces						
Expenditure	551	8,881	23,550	14,669	6,072	8,597
plus Transfer from EMR	0	0				
Movement to/(from) Gen Reserve	<u>(551)</u>	<u>(8,881)</u>				
700 Memorial Benches						
Expenditure	0	815	0	(815)		(815)
Environment & Amenities Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Expenditure	1,429	16,507	54,379	37,872	6,072	31,800
Net Income over Expenditure	<u>(1,429)</u>	<u>(16,507)</u>				
plus Transfer from EMR	0	0				
less Transfer to EMR	0	0				
Movement to/(from) Gen Reserve	<u>(1,429)</u>	<u>(16,507)</u>				
Planning						
400 Planning						
Expenditure	0	0	6,500	6,500		6,500
plus Transfer from EMR	0	0				
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>				

Summary Income & Expenditure by Budget Heading July 2024

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Planning Income	0	0	0	0		
Expenditure	0	0	6,500	6,500	0	6,500
Net Income over Expenditure	0	0	(6,500)	(6,500)		
plus Transfer from EMR	0	0				
less Transfer to EMR	0	0				
Movement to/(from) Gen Reserve	0	0				

Severn Ham

500 Severn Ham						
Income	732	3,532	32,183	28,651		
Expenditure	49	1,831	31,608	29,777	6,055	23,722
Net Income over Expenditure	683	1,701	575	(1,126)		
plus Transfer from EMR	0	0				
Movement to/(from) Gen Reserve	683	1,701				
Severn Ham Income	732	3,532	32,183	28,651		
Expenditure	49	1,831	31,608	29,777	6,055	23,722
Net Income over Expenditure	683	1,701	575	(1,126)		
plus Transfer from EMR	0	0				
less Transfer to EMR	0	0				
Movement to/(from) Gen Reserve	683	1,701				

Watson Hall

600 Watson Hall						
Income	7,811	26,516	53,600	27,084		
Expenditure	4,728	29,978	85,750	55,772	950	54,822
Net Income over Expenditure	3,082	(3,463)	(32,150)	(28,687)		
plus Transfer from EMR	0	0				
Movement to/(from) Gen Reserve	3,082	(3,463)				
Watson Hall Income	7,811	26,516	53,600	27,084		
Expenditure	4,728	29,978	85,750	55,772	950	54,822
Net Income over Expenditure	3,082	(3,463)	(32,150)	(28,687)		
plus Transfer from EMR	0	0				
less Transfer to EMR	0	0				
Movement to/(from) Gen Reserve	3,082	(3,463)				

Staffing

110 Staffing						
Expenditure	20,442	79,619	245,401	165,782		165,782
plus Transfer from EMR	0	0				

Summary Income & Expenditure by Budget Heading July 2024

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Movement to/(from) Gen Reserve	<u>(20,442)</u>	<u>(79,619)</u>				
Staffing Income	0	0	0	0		
Expenditure	20,442	79,619	245,401	165,782	0	165,782
Net Income over Expenditure	<u>(20,442)</u>	<u>(79,619)</u>				
plus Transfer from EMR	0	0				
Movement to/(from) Gen Reserve	<u>(20,442)</u>	<u>(79,619)</u>				

Moorings

200 Moorings	Income	2,971	14,659	7,000	(7,659)	
	Expenditure	333	686	18,600	17,914	17,914
	Net Income over Expenditure	<u>2,639</u>	<u>13,973</u>	<u>(11,600)</u>	<u>(25,573)</u>	
	plus Transfer from EMR	0	0			
	Movement to/(from) Gen Reserve	<u>2,639</u>	<u>13,973</u>			
	Moorings Income	2,971	14,659	7,000	(7,659)	
	Expenditure	333	686	18,600	17,914	0
	Net Income over Expenditure	<u>2,639</u>	<u>13,973</u>			
	plus Transfer from EMR	0	0			
	Movement to/(from) Gen Reserve	<u>2,639</u>	<u>13,973</u>			

Grand Totals:-	Income	21,420	317,561	645,373	327,812	
	Expenditure	88,322	322,495	649,873	327,378	14,165
	Net Income over Expenditure	<u>(66,902)</u>	<u>(4,934)</u>	<u>(4,500)</u>	<u>434</u>	
	plus Transfer from EMR	0	146,520			
	less Transfer to EMR	0	0			
	Movement to/(from) Gen Reserve	<u>(66,902)</u>	<u>141,586</u>			

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR BUILD 64 BS Maintenance	66,935.00		66,935.00
321 EMR BUILD Town Hall Gardens	250.00		250.00
322 EMR MOOR Prior's Court	19,894.23		19,894.23
324 EMR E&A Noticeboards & Swapbox	1,708.00		1,708.00
325 EMR E&A Playground Projects	24,003.00		24,003.00
326 EMR E&A Youth	4,105.00		4,105.00
328 EMR BUILD War Memorial	7,875.73		7,875.73
329 EMR SH Severn Ham	34,133.00		34,133.00
330 EMR E&A CCTV	4,125.00		4,125.00
331 EMR E&A Tree Maintenance	5,650.00		5,650.00
332 EMR E&A Street Furniture	6,014.00		6,014.00
333 EMR E&A Toilet Block Project	13,145.00		13,145.00
335 EMR E&A Bus Shelters	10,773.25		10,773.25
336 EMR FIN Regalia	209.00		209.00
337 EMR FIN Website	2,520.00		2,520.00
338 EMR FIN Professional Fees	5,237.00		5,237.00
339 EMR FIN Legal	17,467.00		17,467.00
340 EMR FIN Elections	5,000.00		5,000.00
341 EMR FIN Tourism & Marketing	1,757.00		1,757.00
342 EMR FIN Newsletter	2,148.00		2,148.00
343 EMR SH Weeding	22,679.00		22,679.00
344 EMR SH Severn Ham Tree Maint	8,000.00		8,000.00
345 EMR SH Hay Sowing Project	8,675.00		8,675.00
346 EMR SH Footpath Repairs	3,253.00		3,253.00
349 EMR MOOR Projects	14,051.00		14,051.00
350 EMR BUILD Watson Hall Lease *	20,000.00		20,000.00
351 EMR BUILD 64 BS Grant Income	144,321.00	-144,321.00	0.00
354 EMR BUILD TH Maintenance	18,029.00		18,029.00
355 EMR BUILD WH Projects	19,319.00		19,319.00
356 EMR BUILD WH Bar Equipment	2,062.00		2,062.00
357 EMR BUILD 64 BS Projects	11,219.00		11,219.00
359 EMR PLA Community Devel Planni	5,856.00		5,856.00
360 EMR BUILD TH Projects	33,362.00		33,362.00
361 EMR FIN Community Grants	600.00		600.00
362 EMR FIN Tewkes Live Music Fest	2,199.00	-2,199.00	0.00
364 EMR Buildings Fundraising	720.00		720.00
365 EMR FIN Events and Services	2,439.00		2,439.00
366 EMR BUILD TH Equipment	870.00		870.00
367 EMR E&A Toilet Block Utilities	1,429.00		1,429.00
369 EMR STA Training	2,087.00		2,087.00
370 EMR PLA CIL	2,252.00		2,252.00
371 EMR PLA Planning Consultancy	1,415.00		1,415.00
372 EMR STA Professional Fees	3,792.00		3,792.00
373 EMR E&A Defibrillators	1,500.00	-1,500.00	0.00
375 EMR BUILD WH Go Fund Me	76.00		76.00
	<u>563,154.21</u>	<u>-148,020.00</u>	<u>415,134.21</u>

28/08/2024

Tewkesbury Town Council

16:02

Cashbook transactions for the period 01/06/2024 to 31/07/2024

Payments

Cb No	Bank Account Name	Month	Date	Payment Ref	Payee Name	Amount
1	Lloyds - Business Account	3	07/06/2024	16	Tewkesbury Battlefield Society	90.00
1	Lloyds - Business Account	3	07/06/2024	17	Caroline Corsie	1,425.00
1	Lloyds - Business Account	3	07/06/2024	18	Laithwaites Wine Gloucester Sh	372.12
1	Lloyds - Business Account	3	07/06/2024	19	Nick Joyce Architects	1,408.87
1	Lloyds - Business Account	3	07/06/2024	20	Orchard Fundraising Ltd	594.00
1	Lloyds - Business Account	3	07/06/2024	21	Panacea Business Solutions Ltd	84.87
1	Lloyds - Business Account	3	18/06/2024	5267	AG Boniface & Sons Ltd	24,809.45
1	Lloyds - Business Account	3	25/06/2024	SI-697	AJ Floor Sanding & Sealing Ltd	1,560.00
1	Lloyds - Business Account	3	26/06/2024	10000061	Ascot Doors (Service) Ltd	3,405.60
1	Lloyds - Business Account	3	05/06/2024	INV-0038	Juice It	860.90
1	Lloyds - Business Account	3	24/06/2024	62314	SK Heating & Cooling Ltd	1,192.27
1	Lloyds - Business Account	3	18/06/2024	6443	So Publishing	300.00
1	Lloyds - Business Account	4	03/07/2024	1	Tewkesbury in Bloom	60.00
1	Lloyds - Business Account	4	03/07/2024	2	The Cotswold Framing Company	175.00
1	Lloyds - Business Account	4	03/07/2024	3	Gloucester Brewery	180.00
1	Lloyds - Business Account	4	03/07/2024	4	Timber & Hardware Supplies Ltd	3.99
1	Lloyds - Business Account	4	03/07/2024	5	Haywards Tewkesbury Ltd	149.31
1	Lloyds - Business Account	4	03/07/2024	6	Hy-Clean Supplies Limited	208.10
1	Lloyds - Business Account	4	03/07/2024	7	C.W. Hygiene Services Ltd	45.60
1	Lloyds - Business Account	4	03/07/2024	8	Electrical Plumbing & Building	75.00
1	Lloyds - Business Account	4	03/07/2024	9	Tewkesbury Museum	1,260.00
1	Lloyds - Business Account	4	03/07/2024	10	Npower Business Solutions	552.06
1	Lloyds - Business Account	4	03/07/2024	11	The Photo Studio (Tewkesbury)	113.90
1	Lloyds - Business Account	4	03/07/2024	12	Proactive Business Supplies Lt	96.13
1	Lloyds - Business Account	4	03/07/2024	13	Simply Flowers	35.00
1	Lloyds - Business Account	4	03/07/2024	14	Tewkesbury Borough Council	272.45
1	Lloyds - Business Account	4	03/07/2024	15	Wybone Limited	1,378.15
1	Lloyds - Business Account	3	03/06/2024	FPO	Debbie Hill	44.15
1	Lloyds - Business Account	3	03/06/2024	June 2024	Tesco Mobile	27.98
1	Lloyds - Business Account	3	06/06/2024	979155	Cellar Supplies Cheltenham Ltd	660.05
1	Lloyds - Business Account	3	01/06/2024	Std Ord	IMEX	57.60
1	Lloyds - Business Account	3	07/06/2024	5105564X	TBC - Back Of Avon	77.88
1	Lloyds - Business Account	3	07/06/2024	51055668	TBC - St Marys Lane	53.08
1	Lloyds - Business Account	3	14/06/2024	Std Ord	GAB	6,188.00
1	Lloyds - Business Account	3	15/06/2024	Std Ord	Countrywide Grounds Maintenanc	211.00
1	Lloyds - Business Account	3	20/06/2024	Std Ord	TBC - TC	354.00
1	Lloyds - Business Account	3	28/06/2024	Std Ord	Diversity Business Services	165.00
1	Lloyds - Business Account	3	07/06/2024	STD ORD	TBC - Back of Avon	3.12
1	Lloyds - Business Account	3	04/06/2024	DEB	Direct Fundraising	48.60
1	Lloyds - Business Account	3	04/06/2024	DEB	Amazon	14.99
1	Lloyds - Business Account	3	07/06/2024	FPO	Bookworm	320.00
1	Lloyds - Business Account	3	11/06/2024	DEB	Fox Timber	75.24
1	Lloyds - Business Account	3	17/06/2024	DEB	The Events Calendar	96.46
1	Lloyds - Business Account	3	17/06/2024	DEB	The Events Calendar	96.46
1	Lloyds - Business Account	3	18/06/2024	DEB	Poundland	3.00
1	Lloyds - Business Account	3	18/06/2024	002498	Petty Cash	100.00
1	Lloyds - Business Account	3	25/06/2024	CHQ	Tewkesbury Pub Singers	250.00
1	Lloyds - Business Account	3	28/06/2024	DEB	GTSE	26.94

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Cashbook transactions for the period 01/06/2024 to 31/07/2024

Payments

Cb No	Bank Account Name	Month	Date	Payment Ref	Payee Name	Amount
1	Lloyds - Business Account	3	28/06/2024	DD	NEST	204.87
1	Lloyds - Business Account	3	25/06/2024	FPO	HMRC	1,566.30
1	Lloyds - Business Account	3	25/06/2024	FPO	Gloucester County Council	2,212.00
1	Lloyds - Business Account	3	28/06/2024	PAY	Lloyds	51.41
1	Lloyds - Business Account	3	30/06/2024	00723237	Inty Limited	125.66
1	Lloyds - Business Account	3	11/06/2024	0015	Octopus Energy - Oldbury Rd To	91.85
1	Lloyds - Business Account	3	12/06/2024	979290	Cellar Supplies Cheltenham Ltd	260.35
1	Lloyds - Business Account	3	20/06/2024	980012	Cellar Supplies Cheltenham Ltd	136.78
1	Lloyds - Business Account	3	17/06/2024	C477680	Smith's (Gloucester) Limited	125.04
1	Lloyds - Business Account	3	05/06/2024	5897886	Waterplus (Town Hall - 0385036	182.67
1	Lloyds - Business Account	3	20/06/2024	BP	Staff Salaries	8,860.49
1	Lloyds - Business Account	3	20/06/2024	BP	Staff Salaries	653.55
1	Lloyds - Business Account	3	24/06/2024	207928	Digital Telecom Ltd	79.12
1	Lloyds - Business Account	3	24/06/2024	207929	Digital Telecom Ltd	53.75
1	Lloyds - Business Account	3	24/06/2024	35101832	Initial Washroom Hygiene	1,689.58
1	Lloyds - Business Account	3	20/06/2024	40830	Charlton Networks	190.19
1	Lloyds - Business Account	3	21/06/2024	0011	Octopus Energy - Watson Hall	2,400.23
1	Lloyds - Business Account	3	24/06/2024	0012	Octopus Energy - Watson Hall	988.37
1	Lloyds - Business Account	3	25/06/2024	0013	Octopus Energy - Watson Hall	1,643.14
1	Lloyds - Business Account	3	21/06/2024	0011-1	Octopus Energy - Town Hall	173.18
1	Lloyds - Business Account	3	24/06/2024	05938914	Waterplus (Watson Hall Bar- 03	63.11
1	Lloyds - Business Account	3	20/06/2024	FPO	N. Davis	326.40
2	Lloyds - Mayor's Charity	3	22/06/2024	CHQ	Tewkesbury Alley Revival	175.92
2	Lloyds - Mayor's Charity	3	24/06/2024	CHQ	Tewkesbury in Bloom	1,000.00
2	Lloyds - Mayor's Charity	3	24/06/2024	CHQ	Tewkesbury Town Band	1,000.00
2	Lloyds - Mayor's Charity	3	24/06/2024	CHQ	All England Theatre Festival	100.00
2	Lloyds - Mayor's Charity	3	29/06/2024	CHQ	Tewkesbury Severn Unit MVS	175.91
2	Lloyds - Mayor's Charity	3	03/06/2024	CHQ	Tewkesbury and District Wheelc	175.92
2	Lloyds - Mayor's Charity	3	04/06/2024	CHQ	Tewkebsury Cruising and Sailin	250.00
2	Lloyds - Mayor's Charity	3	11/06/2024	CHQ	Guideposts Trust Ltd	100.00
3	Petty Cash	3	30/06/2024	CASH	Various	30.33
1	Lloyds - Business Account	4	29/07/2024	16	A2B Removals Nationwide Ltd	7,668.64
1	Lloyds - Business Account	4	29/07/2024	17	Cotswold Energy Consultants Lt	648.00
1	Lloyds - Business Account	4	29/07/2024	18	Cotswold Cleaning	375.00
1	Lloyds - Business Account	4	29/07/2024	19	DW Safety	315.00
1	Lloyds - Business Account	4	29/07/2024	20	Fleet Graphics Tewkesbury Ltd	415.00
1	Lloyds - Business Account	4	29/07/2024	21	Gloucester Brewery	102.00
1	Lloyds - Business Account	4	29/07/2024	22	Matt Hale Tree Surgery Ltd	432.00
1	Lloyds - Business Account	4	29/07/2024	23	Haywards Tewkesbury Ltd	126.66
1	Lloyds - Business Account	4	29/07/2024	24	Hy-Clean Supplies Limited	379.24
1	Lloyds - Business Account	4	29/07/2024	25	Laithwaites Wine Gloucester Sh	188.88
1	Lloyds - Business Account	4	29/07/2024	26	Electrical Plumbing & Building	140.00
1	Lloyds - Business Account	4	29/07/2024	27	DDC Foods Ltd.	100.75
1	Lloyds - Business Account	4	29/07/2024	28	Orchard Fundraising Ltd	1,287.00
1	Lloyds - Business Account	4	29/07/2024	29	Panacea Business Solutions Ltd	69.52
1	Lloyds - Business Account	4	29/07/2024	30	PAYROLLS UK LTD	62.40
1	Lloyds - Business Account	4	29/07/2024	31	Proactive Business Supplies Lt	17.86
1	Lloyds - Business Account	4	29/07/2024	32	Sign Painting By Dawn	144.00

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Tewkesbury Town Council

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Cashbook transactions for the period 01/06/2024 to 31/07/2024

Payments

Cb No	Bank Account Name	Month	Date	Payment Ref	Payee Name	Amount
1	Lloyds - Business Account	4	29/07/2024	33	SignLink Graphics	960.40
1	Lloyds - Business Account	4	29/07/2024	34	Tewkesbury Borough Council	200.88
1	Lloyds - Business Account	4	29/07/2024	35	Thompson Bancks Solicitors	933.06
1	Lloyds - Business Account	4	29/07/2024	36	The Tippler	225.00
1	Lloyds - Business Account	4	29/07/2024	37	Trade UK (T/A Screwfix)	195.40
1	Lloyds - Business Account	4	29/07/2024	38	WHC Hire Services Ltd	34.80
1	Lloyds - Business Account	4	16/07/2024	10257	Your Name On It Ltd - T-shirts	204.60
1	Lloyds - Business Account	4	17/07/2024	Rainbow	Kitch and Kaboodle	250.00
1	Lloyds - Business Account	4	26/07/2024	534940193	Arthur J. Gallagher Insurance	18,739.99
1	Lloyds - Business Account	4	17/07/2024	14135	Acoustic Consultants LTD	2,340.00
1	Lloyds - Business Account	4	01/07/2024	Std Ord	IMEX	57.60
1	Lloyds - Business Account	4	01/07/2024	DEB	Spotify	11.99
1	Lloyds - Business Account	4	30/07/2024	DEB	Spotify	11.99
1	Lloyds - Business Account	4	01/07/2024	July 2024	Tesco Mobile	27.98
1	Lloyds - Business Account	4	01/07/2024	06054389	Waterplus (Trough B. Avon - 08	8.02
1	Lloyds - Business Account	4	01/07/2024	04896045	Waterplus (Watson Hall - 03850	76.88
1	Lloyds - Business Account	4	02/07/2024	PAY	Lloyds - 32 Day Notice A/C	150,000.00
1	Lloyds - Business Account	4	07/07/2024	5105564X	TBC - Back Of Avon	81.00
1	Lloyds - Business Account	4	07/07/2024	51055668	TBC - St Marys Lane	51.00
1	Lloyds - Business Account	4	09/07/2024	FPO	Pride in Gloucestershire	400.00
1	Lloyds - Business Account	4	15/07/2024	Std Ord	Countrywide Grounds Maintenanc	211.00
1	Lloyds - Business Account	4	15/07/2024	Std Ord	GAB	6,188.00
1	Lloyds - Business Account	4	15/07/2024	FPO	N. Davis	326.40
1	Lloyds - Business Account	4	03/07/2024	981076	Cellar Supplies Cheltenham Ltd	122.38
1	Lloyds - Business Account	4	08/07/2024	70866	Inty Limited	125.66
1	Lloyds - Business Account	4	08/07/2024	C487180	Smith's (Gloucester) Limited	125.04
1	Lloyds - Business Account	4	29/07/2024	FPO	Gloucester County Council	2,378.80
1	Lloyds - Business Account	4	29/07/2024	FPO	HMRC	1,767.77
1	Lloyds - Business Account	4	19/07/2024	FPO	Staff Salaries	9,355.47
1	Lloyds - Business Account	4	19/07/2024	FPO	Staff Salaries	1,034.56
1	Lloyds - Business Account	4	19/07/2024	06178773	Waterplus (Town Hall - 0385036	127.00
1	Lloyds - Business Account	4	30/07/2024	06342099	Waterplus (Trough B. Avon - 08	7.77
1	Lloyds - Business Account	4	22/07/2024	208103	Digital Telecom Ltd	79.73
1	Lloyds - Business Account	4	22/07/2024	208104	Digital Telecom Ltd	54.77
1	Lloyds - Business Account	4	22/07/2024	982424	Cellar Supplies Cheltenham Ltd	879.70
1	Lloyds - Business Account	4	31/07/2024	264.68	Cellar Supplies Cheltenham Ltd	264.68
1	Lloyds - Business Account	4	11/07/2024	981717	Cellar Supplies Cheltenham Ltd	630.50
1	Lloyds - Business Account	4	20/07/2024	Std Ord	TBC - TC	354.00
1	Lloyds - Business Account	4	22/07/2024	DD	Siemens	513.81
1	Lloyds - Business Account	4	28/07/2024	Std Ord	Diversity Business Services	165.00
1	Lloyds - Business Account	4	31/07/2024	05605174	Waterplus (Watson Hall - 03850	76.88
1	Lloyds - Business Account	4	16/07/2024	0016	Octopus Energy - Oldbury Rd To	115.15
1	Lloyds - Business Account	4	23/07/2024	06233892	Waterplus (Watson Hall Bar- 03	58.09
1	Lloyds - Business Account	4	29/07/2024	1101	SPA Security	4,200.00
1	Lloyds - Business Account	4	29/07/2024	FPO	Jen King	11.60
1	Lloyds - Business Account	4	29/07/2024	FPO	Nicole Finnegan	6.53
1	Lloyds - Business Account	4	29/07/2024	FPO	Expenses – name redacted	11.25
1	Lloyds - Business Account	4	23/07/2024	DEB	Amazon	66.03

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Tewkesbury Town Council

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Cashbook transactions for the period 01/06/2024 to 31/07/2024

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	Lloyds - Business Account	4	24/07/2024	DEB	Waheed Abdul Rashi – vinyl banners	439.43
1	Lloyds - Business Account	4	26/07/2024	DEB	Vinyl Banners Printing	40.00
1	Lloyds - Business Account	4	26/07/2024	DEB	Poundland	12.75
1	Lloyds - Business Account	4	26/07/2024	PAY	Lloyds	36.92
1	Lloyds - Business Account	4	17/07/2024	DD	Cellar Supplies Cheltenham Ltd	105.32
1	Lloyds - Business Account	4	22/07/2024	40957	Charlton Networks	187.30
1	Lloyds - Business Account	4	26/07/2024	DD	NEST	212.19
1	Lloyds - Business Account	4	26/07/2024	BP	Tewkesbury Live Bands	25,900.00
3	Petty Cash	4	31/07/2024	CASH	Sundries	27.87
1	Lloyds - Business Account	4	31/07/2024	CASH	Petty Cash	27.87
3	Petty Cash	4	31/07/2024	CASH	Petty cash	28.87

Bank Reconciliation Statement as at 30/06/2024
for Cashbook 1 - Lloyds - Business Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Bank Current A/c	30/06/2024		540,612.54
			<u>540,612.54</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			540,612.54
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			540,612.54
		Balance per Cash Book is :-	540,612.54
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation Statement as at 30/06/2024
for Cashbook 4 - Lloyds - 32 Day Notice A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Bank Savings A/c	30/06/2024	79	203,840.13
			<u>203,840.13</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			203,840.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			203,840.13
		Balance per Cash Book is :-	203,840.13
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Mayor's Charity	30/06/2024		6,468.21
			<u>6,468.21</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			6,468.21
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			6,468.21
		Balance per Cash Book is :-	6,468.21
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Agenda Item 13 - Tewkesbury Live

Tewkesbury Live – free music festival has changed, significantly grown and diversified since its inception in 2022.

It is a unique music festival held in July each year. The festival was started with a grant through Gloucestershire County Council's Market Towns Build Back Better fund. The music and activities have grown each year and in 2024 there were over 100 bands and additional activities in 17 venues. New outdoor stages at the Boathouse, Rugby Club and Cricket club have increased visitor capacity. Other new venues such as The Baptist Chapel and Rosado Lounge allowed even more varied musical genres such as folk, country and classical.

More venues are involved with varied events which are inclusive and diverse such as sign-a-song, craft activities together with music events suitable for children and adults with additional needs e.g. Music Man session, open mic session at The Roses Theatre and a silent disco.

We are working in partnership with organisations that provide support to people with additional needs to access music and events. The organisation we worked with in 2024 were Gig Buddies, The Music Works, Young Gloucestershire and Sound Dog Studios. For the silent disco at the Watson Hall, we engaged with The DJ Collective and hosted three DJs for this event.

Young people were championed during the festival this year with a 'Battle of The Bands' for under 21's and bands booked for venues with a young average age. Grassroots Music and emerging bands are being supported with free rehearsal space and a PA at The Watson Hall throughout the year thanks to a grant from the Grassroots Music stream of the Lottery Fund.

Using our strong working relationship with pub/venue managers that has been built over the last three years, we ensure to book bands that play original music, not just covers, to support new talent and give performance opportunities.

New festival elements such as dedicated camping and parking have encouraged out of town visitors. Hotels report that rooms are already booked in advance for 2025.

The festival has pricked the ears of other live music organisations putting it on the map of events to apply for. For example, the UK Blues federation has informed members about its success and applications from well-established musicians are being received.

Volunteers

Volunteers are organised and supported from Tewkesbury Live HQ at the Town Hall during the festival and celebrated afterwards at a 'thank-you' get together. We involve new volunteers with additional needs via Young Gloucestershire.

This year 25 volunteers helped with erecting boards and banners, collecting donations, selling programmes and merchandise and helping to run venue music e.g. PA operation and compère (even our new MP came to help!).

Promotion

Advertising and promotional elements have improved with the festival brand now including more social media coverage and information on the website. Bredon Cider Festival, another local festival has followed the promotional model of Tewkesbury Live with their advertisement boards and banners.

Income

Sponsorship and donations are essential for the continued running of the festival and in 2024 we received over £15k with a further £2.5k expected. We also generated programme, merchandise and advertising income of nearly £7k. We successfully applied for a grant of £29,460 for grassroots music from the Lottery Fund and we have a small grant application that we are currently waiting to hear whether we have been successful. We are working on the next Lottery Fund application that if successful, would future proof the festival for the next three to five years. We continue to work hard to obtain sponsorship, donations and other income as this is essential to the continued success of the festival and to ensure value for money for Tewkesbury parish residents.

Feedback

Online/social media and in-person feedback has, again, been very positive. The only negative feedback was that we need bigger pubs!

This year, questionnaires were produced and data gathered. The results are currently being collated but the general response is that the festival is a highlight of most local people's year and that visitors have made a special journey to attend. The data collected will be used as part of a larger funding bid to the Lottery Fund.

The Future

Plans for next year include the involvement of Tewkesbury Abbey for a large classical element, The Methodist Church for more family events and Tewkesbury Museum for a musical trail event.

Ideas are being discussed for the High Street and how this should be used for the future and the possibility of events in Victoria Gardens working in partnership with The Roses Theatre.

The process of booking bands for next year will begin shortly. We now have a section of the website where bands are encouraged to apply for the festival. For 2025 we have already received over 100 applications. Whilst this process undoubtedly assists with the booking process the applications must be assessed. Tewkesbury Live has gained a reputation of quality, musical diversity, original music

and inclusion and this has been achieved through the careful selection and programming of bands/acts. We encourage our venues to assist if they can, but it is important to continue with the quality in order to keep up the excellent reputation that we have built up in just three years. Quality family activities are also researched and booked.

Effective programming requires intensive consideration of the musical crossover, venue limits, budgets and Licensing/Environmental health requirements

Recommendation

Tewkesbury Town Council resolves to continue to commit to support the direction, growth and inclusivity of Tewkesbury Live in line with its commitment to events, culture & the arts as part of the Town Council's Strategic Plan 2024-29.

Borough Councillors' report for Tewkesbury Town Council September 2024

Council Name Change

There Extraordinary Borough Council meeting on Tuesday 3rd September 2024 has only one substantive item: Consideration of Council name change.

The agenda, together with background papers and the results of the public consultation, are on the TBC website. There were over 1600 responses, the biggest number of responses that the Council has had to a consultation.

59% of respondents supported the name change to North Gloucestershire Borough Council and 41% did not support the name change.

For the details see <https://tinyurl.com/2mnc4xjw>

Council Climate Scorecards

The Borough's actions following on from its declarations of climate, ecological and biodiversity emergencies are being independently scored this autumn with the results for all councils being published in 2025. There are a series of around 80 questions that are answered either from publicly available data or using Freedom of Information requests.

In 2023 TBC scored 28% against a District Council average of 29%. Details of questions and the 2023 scores are attached.

Officers are working hard to improve the scores for 2025 and departments have been asked to answer all FOI requests thoroughly to reflect the progress that has been made.

To see the scores for other councils here is the website:

<https://councilclimatescorecards.uk/>

Woodland and Hedgerow Policies

New policies have been written for woodland and hedgerows on Borough land. They should be adopted by the council this autumn.

New map showing all TBC's land holdings

There is now a public map showing which land is owned by the Borough
Using the link below you can zoom in to see even the very small Borough pieces of land in Tewkesbury Town Council's area.

<https://tinyurl.com/59t7t83c>

Tewkesbury Garden Communities

- **The charter**

Developers and Parishes have now signed the Garden communities Charter.

Bellway, Bromford and Mansfield Partners (which together form the North Ashchurch Consortium), along with Northway Parish Council, Gloucestershire Rural Communities Council and St. Nicholas' Parochial Church Council have each signed up to the charter's nine development principles.

- **The rail bridge**

The Ashchurch rail bridge is to come forward for planning as part of the housing development in the Tewkesbury garden communities area, rather than as a standalone bridge as before.

<https://tewkesbury.gov.uk/helping-to-optimise-infrastructure-delivery-within-garden-communities/>

EV charging points in Spring Gardens Car Park

The Borough has now had the quotes back for 6 potential sites from the firm that is going to install EV charging points on Borough land. The two priorities are Spring Gardens car park in Tewkesbury and Back Lane car park in Winchcombe.

The project will be progressed this autumn.

Councillor Hilarie Bowman September 2024

Leader of the Council announces decision to stand down after 14 years

Having held the position for more than 14 years, Cllr Mark Hawthorne has announced today (Wednesday 24 July) that he will be standing down as Leader of the Council in September 2024. Mark will continue in the role until a new Leader is elected at the Full Council meeting in September and will carry on representing the people of Quedgeley until the elections next year.

[Leader of the Council announces decision to stand down after 14 years | Gloucestershire County Council](#)

Council commits £2.5m to prevent landslips on Rushmire Hill

Construction work is expected to begin early in 2025 to stabilise land on Rushmire Hill and prevent traffic delays on the B4058.

[Council commits £2.5m to prevent landslips on Rushmire Hill | Gloucestershire County Council](#)

£2million investment proposed on solar panels at schools

Gloucestershire County Council is set to invest £2million on installing solar panels at schools in the county.

[£2million investment proposed on solar panels at schools | Gloucestershire County Council](#)

'Knife or Your Life' – Police and Fire to work together to reduce knife crime

New plans to combat knife crime in Gloucestershire were unveiled during a meeting between the Police and Crime Commissioner (PCC) Chris Nelson and Deputy Chief Fire Officer Nathaniel Hooton at the purpose built SkillZONE in Gloucester.

['Knife or Your Life' – Police and Fire to work together to reduce knife crime | Gloucestershire County Council](#)

Call for unpaid carers to help shape local support services

Gloucestershire County Council and NHS Gloucestershire are inviting unpaid carers to share their views on services which support adult carers.

[Call for unpaid carers to help shape local support services | Gloucestershire County Council](#)

Four new Deputy Lieutenants appointed to the Gloucestershire Lieutenancy

Four new Deputy Lieutenants (DLs) have been appointed to the Gloucestershire Lieutenancy.

[Four new Deputy Lieutenants appointed to the Gloucestershire Lieutenancy | Gloucestershire County Council](#)

Get active and get free rewards for the Library Challenge 2024

Families in Gloucestershire are being encouraged to sign up for this year's Library Challenge, to explore everything the library has to offer for free.

[Get active and get free rewards for the Library Challenge 2024 | Gloucestershire County Council](#)

Thanks,

Vernon

Cllr Vernon Smith

cllrvernon.smith@gloucestershire.gov.uk