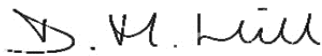


**TEWKESBURY TOWN COUNCIL  
MOORINGS COMMITTEE  
TUESDAY 17th SEPTEMBER 2024**

To: Councillors C Danter (Chairman), S. Raywood, H Bowman, M Dimond-Brown

You are hereby summoned to a meeting of the Moorings Committee to be held in the Mayor's Parlour, Town Hall, High Street, Tewkesbury, Tuesday 17<sup>th</sup> September 2024 at 12.30pm

**Members of the public and press are welcome to attend.**



Debbie Hill, Town Clerk  
11th September 2024

**AGENDA**

1. Receive apologies for absence
2. Receive declarations of interests
3. Receive dispensations
4. Approve the minutes of the Moorings Committee meeting held on 23<sup>rd</sup> July 2024
5. Matters arising from the Moorings meeting 23<sup>rd</sup> July 2024 – for information only
6. Receive correspondence relating to the Moorings Committee
7. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
8. To approve the payments list
9. To receive a budget update
10. To review the Committee terms of reference, membership and quorum
11. To review the notes from Moorings Working Group meetings held on 1<sup>st</sup>, 5<sup>th</sup> & 15<sup>th</sup> August 2024 and discuss/agree recommendations
12. To receive an update from the Committee Chair following a meeting to discuss access to the river at St. Mary's Lane and agree actions
13. To review, update and agree next steps on the Moorings Work Programme
14. Discuss and agree correspondence to GK Engineering
15. Resolve that the Press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. Ss2.
16. Update from Town Clerk regarding the lease to Avon Navigation Trust and ongoing legal matters

**MINUTES**  
*of the*  
**Moorings Committee meeting held on 23rd July 2024 at 12.30pm in the Town Hall,**  
**Tewkesbury**

**Present:** Cllrs C Danter (Chair), H Bowman, S Raywood, M Dimond-Brown, P Jones

**In attendance:** D Hill (Town Clerk), K Chambers (Admin Assistant), one member of the public

**M24.015 Receive apologies for absence**

None

**M24.016 Receive declarations of interest**

Cllrs Bowman and Dimond-Brown – Tewkesbury Borough Councillors

**M24.017 Receive dispensations**

None

**M24.018 Approve the minutes of the Moorings Committee meeting held on 18th June 2024**

It was RESOLVED to approve the minutes of the meeting held on 18<sup>th</sup> June. Proposed by Cllr Bowman, seconded by Cllr Dimond-Brown

**M24.019 Matters arising from the Moorings meeting 18<sup>th</sup> June 2024 – for information only**

**24.006 – Website content** - Moorings committee page on website simplified with: 'To oversee the management of the moorings sites along the River Avon'. It was agreed to review the website wording for moorings in the working group

**24.007 – Maintenance figure on budget report** - £90 maintenance figure relates to pest control

**24.010 – Costings for topographical surveys** – obtained

**24.012 – September workshop** – agreed to postpone and arrange once working group have a clear plan

**24.014 - Location of lease for Red Lane** – ongoing

Town Clerk, Debbie Hill joined the meeting

**Re post meeting note** - Town Clerk confirmed £3000 was gifted by a previous mayor to ANT

**M24.020 Receive correspondence relating to the Moorings Committee**

Three pieces of correspondence reviewed:

1. Email from Merchants of Venice

**Action** - Town Clerk to respond and also ask if they have been mooring a boat on the opposite side of the river adjacent to Red Lane

2. Email from Borough Council regarding the two large bins on Red Lane:

*Can I ask you about the moorings along Back of Avon?*

*We get many complaints from local businesses about the two bins in Red Lane.*

*I understand that these might be intended for use by the boaters who have mooring rights but as you can see, they're abused by others.*

*Can you let me know if these bins are for the boats? If so one thought I'd had was that Ubico can provide lockable bins instead, and moorings rentals could include access to the code.*

*I'd be interested to know your thoughts.*

**Action** – Admin assistant to reply confirming that the Town Council believe the bins were installed for use by the occupiers of the moorings. And to support their suggestion to install lockable bins.

3. Email from resident regarding the access for paddle boards and canoes at the Jetty mooring by Abbey Mill  
Reviewed and it was agreed to discuss at the working group

- M24.021 Public Participation**  
None
- M24.022 Approve payments to be made**  
It was RESOLVED to approve payments totalling £36,585.46. Proposed by Cllr Jones, seconded by Cllr Danter
- M24.023 Review future mooring meetings dates**  
Reviewed with no changes made to scheduled meeting plan
- M24.024 Review costings for topographical reports to be carried out and agree whether the work should be undertaken**  
Reviewed and discussed that the information would be taken away and considered alongside a priority list to be created in the working group.  
**Action** – councillors to agree a date for week commencing 29<sup>th</sup> July to meet as working group. Admin assistant to email and arrange.
- M24.025 Consider other surveys available on the moorings**  
Item deferred
- M24.026 Discuss the current state of the moorings and agree the way forward**  
Cllr Danter gave an overview of the current state of each of the moorings – agreed that the working group would use the detail as a basis for further discussions. It was also agreed that a vision of what the Town Council are trying to achieve would be considered to ensure that work is done in a logical manner.
- M24.027 Resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. ss2**

It was RESOLVED to exclude the press and public. Proposed by Cllr Jones, seconded by Cllr Raywood

**M24.028      Legal matters concerning – leases, warrant**

The lease to Avon Navigation Trust is progressing. The Town Clerk advised that she is awaiting the draft lease from Thomson & Bancks.

The Town Clerk advised that Thomson & Bancks will be engaged to act for the Town Council in obtaining a warrant for the removal of the structure adjacent to the moorings area at Priors Court.

**Action** – Red Lane original lease to be located

There being no further business, the meeting closed at 2.15pm

Signature of Chairman upon approval of the minutes ..... 17th September 2024

DRAFT

## Detailed Income &amp; Expenditure by Budget Heading

Month No: 5

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<b><u>Moorings</u></b>						
<u>200 Moorings</u>						
1300 Moorings Income	5,685	7,000	1,315			
1850 HAZ Income	9,355	0	(9,355)			
Moorings :- Income	<b>15,040</b>	<b>7,000</b>	<b>(8,040)</b>			<b>0</b>
4450 Maintenance	180	7,000	6,820		6,820	
4460 Rates	728	1,500	772		772	
4470 Mooring Leases	0	100	100		100	
4590 Projects	0	10,000	10,000		10,000	
Moorings :- Indirect Expenditure	<b>908</b>	<b>18,600</b>	<b>17,692</b>	<b>0</b>	<b>17,692</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>14,132</b>	<b>(11,600)</b>	<b>(25,732)</b>			
Moorings :- Income	<b>15,040</b>	<b>7,000</b>	<b>(8,040)</b>			
Expenditure	<b>908</b>	<b>18,600</b>	<b>17,692</b>	<b>0</b>	<b>17,692</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>14,132</b>					
Grand Totals:- Income	<b>15,040</b>	<b>7,000</b>	<b>(8,040)</b>			
Expenditure	<b>908</b>	<b>18,600</b>	<b>17,692</b>	<b>0</b>	<b>17,692</b>	
<b>Net Income over Expenditure</b>	<b>14,132</b>	<b>(11,600)</b>	<b>(25,732)</b>			
<b>Movement to/(from) Gen Reserve</b>	<b>14,132</b>					

## Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR BUILD 64 BS Maintenance	66,935.00		66,935.00
321 EMR BUILD Town Hall Gardens	250.00		250.00
322 EMR MOOR Prior's Court	19,894.23		19,894.23
324 EMR E&A Noticeboards & Swapbox	1,708.00		1,708.00
325 EMR E&A Playground Projects	24,003.00		24,003.00
326 EMR E&A Youth	4,105.00		4,105.00
328 EMR BUILD War Memorial	7,875.73		7,875.73
329 EMR SH Severn Ham	34,133.00		34,133.00
330 EMR E&A CCTV	4,125.00		4,125.00
331 EMR E&A Tree Maintenance	5,650.00		5,650.00
332 EMR E&A Street Furniture	6,014.00		6,014.00
333 EMR E&A Toilet Block Project	13,145.00		13,145.00
335 EMR E&A Bus Shelters	10,773.25		10,773.25
336 EMR FIN Regalia	209.00		209.00
337 EMR FIN Website	2,520.00		2,520.00
338 EMR FIN Professional Fees	5,237.00		5,237.00
339 EMR FIN Legal	17,467.00		17,467.00
340 EMR FIN Elections	5,000.00		5,000.00
341 EMR FIN Tourism & Marketing	1,757.00		1,757.00
342 EMR FIN Newsletter	2,148.00		2,148.00
343 EMR SH Weeding	22,679.00		22,679.00
344 EMR SH Severn Ham Tree Maint	8,000.00		8,000.00
345 EMR SH Hay Sowing Project	8,675.00		8,675.00
346 EMR SH Footpath Repairs	3,253.00		3,253.00
349 EMR MOOR Projects	14,051.00		14,051.00
350 EMR BUILD Watson Hall Lease *	20,000.00		20,000.00
351 EMR BUILD 64 BS Grant Income	144,321.00	-144,321.00	0.00
354 EMR BUILD TH Maintenance	18,029.00		18,029.00
355 EMR BUILD WH Projects	19,319.00		19,319.00
356 EMR BUILD WH Bar Equipment	2,062.00		2,062.00
357 EMR BUILD 64 BS Projects	11,219.00		11,219.00
359 EMR PLA Community Devel Planni	5,856.00		5,856.00
360 EMR BUILD TH Projects	33,362.00		33,362.00
361 EMR FIN Community Grants	600.00		600.00
362 EMR FIN Tewkes Live Music Fest	2,199.00	-2,199.00	0.00
364 EMR Buildings Fundraising	720.00		720.00
365 EMR FIN Events and Services	2,439.00		2,439.00
366 EMR BUILD TH Equipment	870.00		870.00
367 EMR E&A Toilet Block Utilities	1,429.00		1,429.00
369 EMR STA Training	2,087.00		2,087.00
370 EMR PLA CIL	2,252.00		2,252.00
371 EMR PLA Planning Consultancy	1,415.00		1,415.00
372 EMR STA Professional Fees	3,792.00		3,792.00
373 EMR E&A Defibrillators	1,500.00	-1,500.00	0.00
375 EMR BUILD WH Go Fund Me	76.00		76.00
	<b>563,154.21</b>	<b>-148,020.00</b>	<b>415,134.21</b>