

MINUTES
of a meeting of the Full Council
held at the Tewkesbury Town Hall on 9th September 2024 at 6.00pm

Present: Cllrs P Jones (Chair), E Ash, H Bowman, P Brookes, C Cody, C Danter, A Hayes, K Moran, J Raywood, V Smith, M Sztymiak.

In attendance: D Hill (Town Clerk) and two members of the public.

- 24/25 - 71 To receive apologies for absence**
Apologies received from Cllrs S Raywood (work), C Robertson (work)
- 24/25 - 72 To receive declarations of interest**
Cllrs Bowman, Cody & Sztymiak – Tewkesbury Borough Councillors
Cllrs Cody & Smith – Gloucestershire County Councillors
- 24/25 - 73 To consider requests for dispensation**
None received.
- 24/25 - 74 To receive written questions from members of the public**
There were no written questions.
- 24/25 - 75 Public Participation**
A member of the public wished to pass on their thank for the recent improvement works to Post Office Alley. Cllr Sztymiak will pass on thanks to Tewkesbury Borough Council.
There was no public participation.
- 24/25 - 76 To note the Mayor's Announcements**
The Mayor announced the handover of the Town Crier's bell for safekeeping at Tewkesbury Abbey on Sunday 13th October during the evening service to be held at 17:00. The bell will then be passed on to the new Town Crier on Sunday 20th October during the morning service at 10:30.
- 24/25 - 77 To approve the minutes of the meetings held on 8th July 2024**
It was RESOLVED to approve the minutes of the meeting held on 8th July 2024.
Proposed by Cllr Brookes, seconded by Cllr Danter.
- 24/25 - 78 To note the following Committee Minutes – Planning – 5th & 19th June, 10th & 31st July 2024, Buildings – 24th July 2024, Finance – 3rd June & 1st July 2024, Severn Ham – 19th June 2024, Moorings – 18th June & 23rd July 2024, Staffing – 26th June 2024**
The above minutes were noted.
- 24/25 - 79 Matters arising from the minutes**
21/22-147 Cycle storage – Money has been allocated and it is now with legal and property departments.
23/24-66 Civic Pride / Our Town working group – terms of reference to return to Full Council. Cllr Dimond-Brown leading on this.
23/24-117 Civility & Respect Training – Cllr Robertson & Town Clerk are trialling the online training.

24/25-14 Action plan for bad debt – The Town Clerk gave an update and advised that the individual is being supported by a debt counselling organisation and wishes to enter into a payment plan, details of which are yet to be agreed.

24/25-29 Sustainability Policy – Climate Change Working Group to examine at next meeting in September.

24/25-32 Nationwide Award nomination – complete.

24/25-41 Additional storage at the Museum – ongoing – to return as future agenda item. Museum is still moving back into the building, so exact requirements are not yet known.

- 24/25 - 80 To receive the summary finance report to 31st July 2024 and earmarked reserves**
The finance reports were received.
- 24/25 - 81 To receive the payments reports for June & July 2024**
The reports were received. **Action:** Town Clerk to look into payments to Octopus Energy which seem to be high.
- 24/25 - 82 To note the bank reconciliations at Q1 2024/25**
The bank reconciliations were noted.
- 24/25 - 83 To receive an update on Tewkesbury Live and to agree the Council's commitment to its growth and direction**
Cllr Sztymiak raised a concern over the amount of officer time taken up in organising the festival and would like to see the community running the festival eventually. Councillors supported the report and agreed it is a great event for the town, bringing great joy to those attending. It was **RESOLVED** to continue to commit to support the growth, inclusivity and direction of Tewkesbury Live in line with its commitment to events, culture & the arts as part of the Town Council's Strategic Plan 2024-29.
- 24/25 - 84 To consider and agree grant applications from outside bodies**
It was **RESOLVED** to award £2,000 to Tewkesbury in Bloom.
Proposed by Cllr Sztymiak, seconded by Cllr Smith.
Councillors asked the Town Clerk to request the Town Council's logo remains on two planters and to request more detail on the grant application form next year.
- 24/25 - 85 To note the reports from Tewkesbury Borough Council and Gloucestershire County Council**
The reports were noted.
- 24/25 - 86 Correspondence**
The Parish & Town Council seminar has been postponed due the cyber incident at Tewkesbury Borough Council.

There being no further business, the meeting closed at 18:50.

Signature of Chairman upon approval of the minutes 11th November 2024