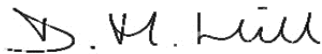


**TEWKESBURY TOWN COUNCIL
MOORINGS COMMITTEE
TUESDAY 23rd JULY 2024**

To: Councillors C Danter (Chairman), S. Raywood, H Bowman, M Dimond-Brown

You are hereby summoned to a meeting of the Moorings Committee to be held in the Mayor's Parlour, Town Hall, High Street, Tewkesbury, Tuesday 23rd July 2024 at 12.30pm

Members of the public and press are welcome to attend.



Debbie Hill,
Town Clerk
18th July 2024

AGENDA

1. Receive apologies for absence
2. Receive declarations of interests
3. Receive dispensations
4. Approve the minutes of the Moorings Committee meeting held on 18th June 2024
5. Matters arising from the Moorings meeting 18th June 2024 – for information only
6. Receive correspondence relating to the Moorings Committee
7. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
8. Approve payments to be made
9. Review future mooring meetings dates
10. Review costings for topographical reports to be carried out and agree whether the work should be undertaken
11. Consider other surveys available on the Moorings
12. Discuss the current state of the moorings and agree the way forward
13. Resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. ss2
14. Legal matters concerning – leases, warrant

MINUTES
of the
**Moorings Committee meeting held on 18th June 2024 at 12.30pm in the Town Hall,
Tewkesbury**

Present: Cllrs C Danter (Chair), H Bowman, S Raywood, M Dimond-Brown

In attendance: D Hill (Town Clerk), K Chambers (Admin Assistant), Cllr P Jones, three members of the public

M24.001 **Receive apologies for absence**
None

M24.002 **Receive declarations of interest**
None

M24.003 **Receive dispensations**
Cllrs Bowman and Dimond-Brown – Tewkesbury Borough Councillors

M24.004 **Matters arising from the Buildings and Moorings meeting 5th March 2024 – for information only**
None

M24.005 **Receive correspondence relating to the Moorings Committee**
None

M24.006 **Public Participation**
A member of the public queried the time of the meeting. In addition, the scope and purpose stated on the website.
Action taken by admin assistant to update the website.
They also questioned the need for a working group and asked for more information about item 24.014.

A second member of the public read out a statement as follows and asked that the committee remember to include other parties in Moorings planning:

I was not at the meeting where the decision to separate Buildings and Moorings was taken so I am unsure just what justification was given and accepted.

Clearly there was an acknowledged potential for a conflict of interest regarding moorings matters with the Clerk being the officer for minutes but that hardly justifies the change.

More importantly perhaps is the inattention paid to moorings and the larger riverside as a result of the attention buildings were enjoying. Understandable as that might be. The consequence was very obvious in the lack of any commonly discussed

and agreed objectives both short and long term, tactical and strategic. To remedy this is the main justification for such a split, in our view and, hopefully, yours?.

Maintenance was/is largely dealt with by the Clerk and Staff and that included a very sensible opportunistic application by Debbie for fence and other improvements under the HSHAZ programme. The committee was not really involved.

So, in the view of the Civic Society there is now the opportunity for this dedicated committee to take a more holistic view of the very important riverside asset we have, not confined to moorings alone. To this end we offer our thoughts in the attached document which is part of our website, that includes a number of specific opportunity suggestions as well as more strategic thoughts.

We would like the opportunity to discuss these with the committee at its initial meeting or at a convened working group meeting so will formally request this?

M24.007 Review the budget report and earmarked reserves report

The budget and earmarked reserves reports were reviewed. It was clarified by the Town Clerk that the £9,355 HAZ income related to improvement works at St Mary's Lane mooring.

Action taken by the Town Clerk to clarify what the £90 maintenance figure relates to on the budget report

M24.008 Review and agree Avon Navigation Trust moorings income and payback arrangement in respect of 2022 and 2023

It was RESOLVED to invoice ANT for two payments of £1,200 – in respect of 2022 and 2023. Proposed by Cllr Raywood, seconded by Cllr Dimond-Brown

M24.009 Agree moorings section priorities and agree actions to be included on the work programme on the following mooring areas:

- a Healings Mill bridge to the village green
 - i. Lock side
 - ii Red Lane side
- b Healings Mill bridge to green bridge
- c Green bridge to end of commercial moorings
- d Priors Court
- e St Mary's Lane car park
- f St Mary's Road
- g Jetty

Moorings sections agreed and it was also decided that the detail would be covered a working group forum due to time restraints.

It was agreed that the purpose, understanding, vision, permissions required, cost and in turn the actions would need to be considered. It was mooted that the Civic Society's document be used to support this work and help prioritise and also that St Mary's Lane and Priors Court moorings would likely be the initial focus

M24.010 Discuss and decide whether to have a topographical survey carried out on all moorings

Discussed and agreed to have topographical surveys done pending quotes for providing this service

Cllr Dimond-Brown left the meeting

Action - Town Clerk to obtain costings for these and consider other surveys which may be useful. Proposed by Cllr Raywood, seconded by Cllr Jones

Cllr Dimond-Brown returned to the meeting

M24.011 Confirm process for issuing future mooring licences

Discussed how larger boats can cause damage to the moorings structure. Town Clerk confirmed there are currently no moorings available, so this is not an issue

M24.012 Consider the request from Tewkesbury Civic Society to provide input into a future moorings working group meeting

It was agreed that the Council should seek input from all stakeholders, including the Civic Society. It was proposed that a workshop be arranged and run by a facilitator in September time. A planning meeting would be needed prior to the workshop to prepare and advertise well in advance

M24.013 Resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. ss2

It was RESOLVED to exclude the press and public. Proposed by Cllr S Raywood, seconded by Cllr Jones

M24.014 Legal matters concerning leases, warrant, etc.

- Discussed progress on the lease for the mooring from Healings Mill bridge to the village green, (lock side)
 - The Red Lane lease was discussed
- Action** for Cllr Raywood to locate original lease
- It was agreed that a warrant be applied for the Priors Court mooring erected without permission. Proposed by Cllr Jones, seconded by Cllr Bowman

Post meeting note – Action for Town Clerk to confirm amount gifted to ANT by a previous mayor

There being no further business, the meeting closed at 14:25

Signature of Chairman upon approval of the minutes 23rd July 2024

Kate Chambers

From: Matt Dimond-Brown <matt.dimondbrown@icloud.com>
Sent: 18 June 2024 13:46
To: Kate Chambers
Subject: Re: Moorings Committee Meeting Pack Tuesday 18th June 2024 - 12.30pm

Relevant surveys (from chatgpt)

Assessing the ground integrity of river sides typically requires a combination of geotechnical surveys and hydrological studies.

Here are the main types of surveys and assessments needed:

1. **Topographic Survey**: This survey maps the terrain and physical features of the riverbanks. It provides essential data on the slopes, contours, and elevation which are critical for understanding potential erosion and stability issues.
2. **Geotechnical Survey**: This includes soil sampling and testing to determine the properties of the soil and subsoil. Tests such as borehole drilling, standard penetration tests (SPT), and cone penetration tests (CPT) help in assessing soil composition, density, and strength.
3. **Hydrological Survey**: This involves studying the water flow characteristics, including river discharge, velocity, and flood patterns. Understanding these factors helps in predicting erosion rates and potential flood impacts.
4. **Erosion and Sediment Transport Analysis**: This assessment examines the processes of erosion, sediment transport, and deposition along the riverbanks. It helps in understanding how the river interacts with its banks over time.
5. **Slope Stability Analysis**: Using the data from topographic and geotechnical surveys, slope stability analysis assesses the potential for landslides or slope failures. Techniques include limit equilibrium analysis, finite element analysis, and other modeling approaches.
6. **Environmental Impact Assessment (EIA)**: An EIA evaluates the potential environmental impacts of riverbank stabilization measures or other interventions. It considers ecological, social, and economic factors.
7. **Ground Penetrating Radar (GPR) Survey**: GPR can be used to detect subsurface features and anomalies, such as voids or areas of weakness within the riverbanks.
8. **Vegetation Survey**: Assessing the type and distribution of vegetation along the riverbanks can provide insights into soil stability, as vegetation roots often play a crucial role in holding soil together and preventing erosion.

These surveys and assessments collectively provide a comprehensive understanding of the ground integrity of river sides, helping to identify potential risks and inform effective management and remediation strategies.

Sent from my iPhone

On 13 Jun 2024, at 10:01, Kate Chambers <admin@teWKesburytowncouncil.gov.uk> wrote: