



**TEWKESBURY TOWN COUNCIL**

MINUTES

*of the*

Environment & Amenities Committee meeting  
Held at Tewkesbury Town Hall on 26<sup>th</sup> March 2024 at 6.00pm

**Present:** Cllrs S Raywood (Chair), J Raywood, C Danter, M Sztymiak, P Brookes

**In attendance:** J King (Deputy Town Clerk)

**E&A 23/043 To receive apologies for absence**

No apologies received.

**E&A 23/044 To record declarations of interest**

None received.

**E&A 23/045 To consider requests for dispensations**

None received.

**E&A 23/046 To approve the minutes of the meetings held on 2<sup>nd</sup> January 2024**

It was RESOLVED to approve the minutes of the meetings held on 2<sup>nd</sup> January 2024.  
Proposed by Cllr J Raywood, seconded by Cllr Danter.

**E&A 23/047 Matters arising from the minutes – for information only**

**19/036 Community right to bid** — complete, listed on Tewkesbury Borough Council website

**23/009 Alternative Play Provision** – with Cllr Baddams

**23/027 Emergency Plan** – Cllr Brookes to check instructions to enter the building

**23/038 Derek Graham Play Area** – no response from Wheatpieces Parish Council

**23/041 Spring Gardens Bench** – slat replaced by Tewkesbury Borough Council

**23/040 VAS earmarked reserve release** – complete

**23/042 Time for cleaning Watson Hall floor** – time decreased from 90 minutes (and sometimes multiple cleans required) to 20 minutes per clean.

**E&A 23/048 Public participation**

There was no public participation.

**E&A 23/049 To receive correspondence relating to the Environment & Amenities Committee**

There was no correspondence.

**E&A 23/050 To receive the committee budget report (including earmarked reserves)**

The budget was received and reviewed.

**E&A 23/051 To review the work programme and agree any actions**

The work programme was reviewed and the following items were discussed:

- Repairs to bench on High Street after being hit by van.



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- Glass replacement in bus shelter on Ashchurch Road.
- Bins have been replaced at Oldfield, Anglo-American Remembrance Garden & King John's Bridge. Also, two bins outside Tewkesbury School replaced.
- Speedwatch camera post has been instructed – ongoing issue with personnel and currently no contact regarding the 5 suitable locations for the VAS.
- Bulbs at Priors Park – thanks to Cllr Danter for organising.

### **E&A 23/052 To receive updates on Play Areas and agree any actions**

Derek Graham Play Area – toddler refurbishment is complete, however nets not in colour expected but company only make them in red. Pink paint being redone in purple so the clash is not so severe.

Update on feedback for the park refurbishment – will need to balance security concerns and not wanting it used any more, with the need to improve the site. No response from Wheatpieces Parish Council. It was suggested that a Councillor attend their Parish meeting.

All documents for registration of Derek Graham are ready to be passed over to land registration advisor to complete the next piece of work.

Bearing on carousel at Mitton is being replaced.

### **E&A 23/053 To receive an update on the bus shelters**

The insurers for Stagecoach have agreed to pay the claim in full. Money was received on 21<sup>st</sup> March and Externiture have been advised to start the replacement.

Matched funding request for Gupshill has been submitted.

Bus shelter cleaning will continue with the current provider at a cost of £375, three times a year.

### **E&A 23/054 To consider and agree to replace a number of dog waste bins**

It was RESOLVED to replace 6 number of dog waste bins at a cost of £1563.90. Proposed by Cllr J Raywood, seconded by Cllr Danter.

### **E&A 23/055 To consider and agree the purchase of heritage style bin for the bus stop next to Morrisons at a cost of £475**

It was RESOLVED to purchase a heritage style bin at a cost of £475. Proposed by Cllr J Raywood, seconded by Cllr Danter.

### **E&A 23/056 To consider and agree the purchase of a heritage style bin for the Anglo-American Remembrance Garden at a cost of £475**

It was RESOLVED to purchase of a heritage style bin for the Anglo-American Remembrance Garden at a cost of £475.



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Proposed by Cllr Danter, seconded by Cllr J Raywood.

**E&A 23/057 To consider and agree the purchase of an additional mixed waste bin for Courtney Close at a cost of £250**

It was RESOLVED to purchase of an additional mixed waste bin for Courtney Close at a cost of £250. Ask Tewkesbury Borough Council if there is any s.106 money that would cover it.

Proposed by Cllr Danter, seconded by Cllr J Raywood.

**E&A 23/058 To consider relocating one CCTV camera in Spring Gardens at a cost of £896**

It was RESOLVED to relocate one CCTV camera in Spring Gardens at a cost of £896.

Proposed by Cllr J Raywood, seconded by Cllr Danter.

**E&A 23/059 To consider and agree Play Ranger sessions for 2024/25 at a cost of £580 per session**

Maximum sessions available are three in the summer, one in October, one in February, one at Easter. It was RESOLVED to approve six sessions at a cost of £580 per session.

Proposed by Cllr Brookes, seconded by Cllr Danter.

**E&A 23/060 To consider and agree an additional noticeboard for the side of Spring Gardens toilet block at a cost of up to £700**

Order will need to be placed in the next financial year. Two door, 8 A4 sized green noticeboard to be placed on the mural side. Requested that helpline numbers are listed in there as well.

It was RESOLVED to purchase a noticeboard for Spring Gardens up to a cost of £700.

Proposed by Cllr J Raywood, seconded by Cllr Danter.

**E&A 23/061 To consider and agree to install outdoor defibrillators at Spring Gardens and Gloucester Road at a matched cost of £750 each**

Matching funding has been approved for three defibrillators.

One will be placed at Woody's in Mitton and the additional £750 will be matched by community fundraising that has already taken place.

Councillors were concerned that locating them at Spring Gardens and Gloucester Road, meant that they were too close to others already in the Town Centre.

Looking at the online map of locations, there are no defibrillators located in Newtown. Suggested location is Boys' Brigade. Check that the funding body are happy with moving the locations.

**Action:** Ask Councillors if location issue with defibrillator in Prior's Park has been resolved.

**E&A 23/062 To agree the earmarked reserves at the end of the financial year 2023/24**

It was RESOLVED to agree the following earmarked reserves:

300 Play Parks – up to £1447 to EMR 325 Playground Projects



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- 310/4450 SG Maintenance £750 to new EMR for Defibrillators
- 310 Spring Gardens up to £7777 to EMR 333 Toilet Block Project
- 320/4450 GR Maintenance £750 to new EMR for Defibrillators
- 320 Gloucester Road up to £2469 to EMR 333 Toilet Block Project
- 340/4750 CCTV £1625 to EMR 330 CCTV
- 340/4770 Youth £775 to EMR 325 Playground Projects
- 340/4775 Insurance £295 to EMR 332 Street Furniture
- 340/1130 Misc Income £6072 to EMR 335 Bus Shelters
- 340/1850 HAZ Income £2669 to EMR 332 Street Furniture

Proposed by J Raywood, seconded Cllr Brookes.

**E&A 23/063 To agree the payments list**

It was RESOLVED to agree the payments list totalling £961.12 plus £750 London Hearts for Mitton defibrillator.

Proposed by Cllr Danter, seconded by Cllr J Raywood.

The meeting closed at 7.28pm

Next meeting: July 16th at 6pm

Signature of Chairman upon approval of the minutes ..... 16<sup>th</sup> July 2024

