

MINUTES
of the
Finance Committee meeting held on 8th January 2024 at 6:00PM in the Town Hall,
Tewkesbury

Present: Cllrs C Danter (Chair), P Brookes, P Jones, S Raywood, J Raywood, K Moran, H Bowman, M Sztymiak

In attendance: One member of the public, D Hill (Town Clerk)

F.23.070 To receive apologies
None.

F.23.071 To receive declarations of interest
None.

F.23.072 To receive dispensations
None.

F.23.073 To approve the minutes of the Finance Committee meetings held on 6th November and 14th December 2023
It was RESOLVED to approve the minutes of the Finance Committee meetings held on 6th November 2023 and 14th December 2023.
6th November 2023 - proposed by Cllr J Raywood, seconded by Cllr Jones
14th December 2023 - proposed by Cllr Brookes, seconded by Cllr Bowman

F.23.074 Matters arising from the minutes of 6th November and 14th December – for Information only
23.028 Bar audit - awaiting confirmation of date
23.038 EMR 220 4450 Town Hall maintenance - correct – complete
23.038 Journal to Staffing Professional – complete
23.054 Christmas Lights collection buckets – the Town Clerk confirmed that the Lights Committee receive half of the amount collected - complete
23.054 Moorings maintenance and projects breakdown – Cllr Danter to review
23.055 Queried payments – the Town Clerk confirmed the invoice for £3,300 related to the M&E survey at 64 Barton Street and the two payments for £100 each were for a moorings lease and Tewkesbury Live expenditure - complete
23.064 Power to spend relating to religious buildings – Town Clerk to check wording of section 8 of the Local Government Act 1894 as the recently issued topic note 31E is not clear

F.23.075 To receive correspondence relating to the Finance Committee
None

F.23.076 Public Participation
A member of the public raised the matter of expenditure relating to churches in response to items 23.064 above. It was confirmed that this also excludes charities for spiritual purposes etc.

F.23.077 To approve the payments list

It was RESOLVED to approve payments totalling £3,411.59. Proposed by Cllr Brookes, seconded by Cllr Jones.

F.23.078 To review the financial reports and bank reconciliations of the Town Council for October and November 2023

The reports and bank reconciliations were reviewed.

CIL income – cannot contain anything other than CIL monies. This code has income posted to it relating to the closure of the bank account opened for a producing a Neighbourhood Development Plan. **Action:** Town Clerk to arrange for this money to be journalled to an income code under the Planning Committee. **Action:** Town Clerk to contact Tewkesbury Borough Council about the circa £500 that is believed to have been received from them for this purpose. **Action** – breakdown of Mayor's Charity Expenditure to be circulated to committee members. **Action:** Town Clerk to look into expenditure relating to HSHAZ grant funding as there appears to be a discrepancy under 120 1850. Expenditure should be posted to Town Hall or Moorings.

F.23.079 To review the payments report for October and November 2023

The payments report was reviewed.

Action – clarify payment for £112.50 made on 16th October 2023.

F.23.080 To agree a recommendation to Full Council for the budget for Financial Year 2024/25 and the precept request for 202425

Members discussed whether to amend bar income and expenditure budget but decided to retain existing figures.

E&A – playparks maintenance expenditure increase in budget was queried and an explanation provided by the E&A Chair. Also explained budget for projects for playparks.

Severn Ham – query on budget for commoners grazing compensation and weeding and Carver Knowles. Chair of Severn Ham committee provided an explanation.

Cllr Danter left the meeting at this point and Cllr Jones took over chairing the meeting.

Action - add the word TTC to code 600 1830

Action – Finance committee to ask B&M committee to review Watson Hall income
It was RESOLVED to recommend to Full Council budgeted expenditure of £649,873 and budgeted income of £150,833. This would result in a precept request of £494,540. Proposed by Cllr S Raywood, seconded by Cllr Brookes.

F.23.081 To review Tewkesbury Live income and expenditure for 2023 and future funding

The report was reviewed.

Action: Tewkesbury Live ledger report to be circulated.

F.23.082 To consider and agree grant applications from outside bodies

Application received from Insight Gloucestershire. Some queries have been raised with the organisation, but reply not received at the time of the meeting. Therefore the application will be reviewed at the next meeting.

There being no further business the meeting closed at 19:45.

Signature of Chairman upon approval of the minutes 26th February 2024