



TEWKESBURY TOWN COUNCIL

MINUTES

of the

Environment & Amenities Committee meeting
Held at Tewkesbury Town Hall on 2nd January 2024 at 6.00pm

Present: Cllrs S Raywood (Chair), J Raywood, C Danter, M Sztymiak

In attendance: J King (Deputy Town Clerk)

E&A 23/029 To receive apologies for absence

No apologies received.

E&A 23/030 To record declarations of interest

None received.

E&A 23/031 To consider requests for dispensations

None received.

E&A 23/032 To approve the minutes of the meetings held on 10th October 2023

It was RESOLVED to approve the minutes of the meetings held on 10th October 2023.
Proposed by Cllr J Raywood, seconded by Cllr Danter.

E&A 23/033 Matters arising from the minutes – for information only

19/036 Community right to bid — complete – awaiting confirmation letter

23/009 Alternative Play Provision – with Cllr Baddams

23/027 Emergency Plan – Cllr Brookes to check instructions to enter the building

E&A 23/034 Public participation

There was no public participation.

E&A 23/035 To receive correspondence relating to the Environment & Amenities Committee

There was no correspondence.

E&A 23/036 To receive the committee budget report (including earmarked reserves)

The budget was received and reviewed.

E&A 23/037 To review the work programme and agree any actions

The work programme was reviewed and the following items were discussed:

- Gloucester Road toilet doors have been repaired.
- New bench has been installed at Warwick Place.
- Condition check has been completed.
- November play ranger session was well attended.
- Eight new heritage style bins have been installed as part of the High Street Heritage Action Zone funding.



TEWKESBURY TOWN COUNCIL

E&A 23/038 To receive updates on Play Areas and agree any actions

Recover matting for Mitton would cost £24,800. Wetpour would cost considerably more due to the groundworks that would also be required. Although the current surface is not ideal, it does not cause significant enough issues to warrant this expenditure. Current maintenance costs around £600 every 12-18 months. No further action recommended.

Works have been instructed for the refurbishment of the toddler play equipment at Derek Graham. Dry weather required for the work to take place.

The Play Rangers will be back in February half term.

Derek Graham Play Area feedback from is ready to go live. Deputy Town Clerk attending the Newtown Resident's meeting on Monday 22nd January. Action: Ask Wheatpieces Parish Council if they would like to take part in the consultation and if they would be prepared to contribute to the refurbishment.

Need to register Derek Graham Play Area in order to be able to apply for grant applications. Committee agreed that this should go back to Full Council for approval as it was not on the original list of land registration priorities.

It was RESOLVED to replace the carousel bearing at Mitton at a cost of £1810. Proposed by Cllr Sztymiak, seconded by Cllr J Raywood. To be funded from Mitton maintenance and play park projects budgets.

E&A 23/039 To receive an update on the bus shelters

The Odessa bus shelter was hit by a bus in November 2023. Currently in contact with Stagecoach insurers as it is not repairable as the base is twisted.

Payment has now been received from GCC for the 50% matched funding for the Odessa.

Gupshill bus shelter replacement plans have been started.

E&A 23/040 To release £910.50 from EMR 368 VAS Repairs to 340/4760 Outside Spaces / Street furniture to cover the repairs of the vehicle activated sign

The Vehicle Activated Signs were discussed and it was agreed that an additional battery would be purchased to save time with the switching. This will be done under delegated authority.

All earmarked reserves relating to the vehicle activated signs will be released back into street furniture, as there are no further repairs outstanding.



TEWKESBURY TOWN COUNCIL

It was RESOLVED to release £1655 from EMR 368 VAS Repairs to 340/4760 Outside Spaces / Street furniture to cover the repairs of the vehicle activated sign.

Proposed by Cllr J Raywood, seconded by Cllr Danter.

E&A 23/041 To review the results of the street condition checks and agree any next steps, including the purchase of two new heritage bins at a cost of £951.

There are three heritage style bins which need replacing at the following locations: Oldfield, King John's Bridge & Anglo-American Remembrance Garden.

In addition, there are two blue round plastic bins outside Tewkesbury School which need replacing with mixed waste bins.

It was RESOLVED to purchase three heritage style bins at a cost of £1500 and two mixed waste bins at a cost of £600.

Proposed by Cllr J Raywood, seconded by Cllr Danter.

It was noted that two benches on the bund need repair, but it is difficult to ascertain which ones they are. Suggested that the benches on the Ham are numbered.

The bench near Spring Gardens is missing a slat.

Action: Check ownership with Tewkesbury Borough Council.

If it belongs to the Town Council, repair as appropriate.

E&A 23/042 To consider and agree the most effective use of the cleaning and maintenance equipment budget 330/4700

The committee discussed the pressures on the facilities maintenance team and the amount of time that is spent cleaning the Watson Hall. It was agreed that if this could be made easier, there would be more time for the team to carry out work for this committee, particularly painting benches and cleaning bins.

It was RESOLVED to purchase floor cleaner for the Watson Hall at a cost of £1165.

Proposed by Cllr Danter, seconded by Cllr J Raywood.

The committee would be interested in knowing what the saving in manpower hours is with the introduction of the floor cleaner.

The meeting closed at 6.51pm

Next meeting: March 26th at 6pm

Signature of Chairman upon approval of the minutes 26th March 2024