


**TEWKESBURY TOWN COUNCIL
ENVIRONMENT & AMENITIES COMMITTEE
TUESDAY 2ND JANUARY 2024**

To: Members of Environment & Amenities Committee: Councillors S. Raywood (Chairman), J. Raywood, M. Sztymiak, J. Baddams, C. Danter

You are summoned to attend a meeting of the Environment & Amenities Committee which will be held at Tewkesbury Town Hall, High Street, Tewkesbury on **Tuesday 2nd January 2024 commencing at 6:00 pm.**

Members of the public and press are welcome to attend.



Debbie Hill
Town Clerk
20th December 2023

AGENDA

1. To receive apologies for absence.
2. To record declarations of interest.
3. To consider requests for dispensations.
4. To approve the minutes of the meeting held on 10th October 2023
5. Matters arising from the minutes – for information only.
6. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
7. Correspondence
8. To receive the committee budget report (including earmarked reserves)
9. To review the work programme & agree any actions
10. To receive updates on Play Areas & agree any actions
11. To receive an update on the bus shelters
12. To release £910.50 from EMR 368 VAS Repairs to 340/4760 Outside Spaces / Street Furniture to cover the repairs of the vehicle activated sign
13. To review the results of the street condition checks and agree any next steps, including the purchase of two new heritage bins at a cost of £951.00
14. To consider and agree the most effective use of the cleaning and maintenance equipment budget 330/4700



TEWKESBURY TOWN COUNCIL

MINUTES

of the

Environment & Amenities Committee meeting

Held at Tewkesbury Town Hall on 10th October 2023 at 6.40pm

Present: Cllrs S Raywood (Chair), J Raywood, C Danter, P Brookes

In attendance: J King (Assistant Town Clerk)

E&A 23/015 To receive apologies for absence

Apologies received from Cllr Szymiak and Cllr Baddams.

E&A 23/016 To record declarations of interest

None received.

E&A 23/017 To consider requests for dispensations

None received.

E&A 23/018 To approve the minutes of the meetings held on 4th July 2023

It was RESOLVED to approve the minutes of the meetings held on 4th July 2023.

Proposed by Cllr J Raywood, seconded by Cllr Danter.

E&A 23/019 Matters arising from the minutes – for information only

19/036 Community right to bid — complete – awaiting confirmation letter

22/039 Ownership of land behind Gupshill bus shelter – complete - owned by TBC

23/009 Alternative Play Provision – with Cllr Baddams

23/010 Cost of Wetpour for Mitton – awaiting costs for wetpour and alternative

23/010 PPNP Litter Picking – Local residents have been in touch to say they will keep an eye on the park. The Town Council already litter pick the site twice a week and there are sufficient bins for the amount of rubbish. This particular issue was caused by a new resident moving in and packing material becoming loose over the site.

E&A 23/020 Public participation

There was no public participation.

E&A 23/021 To receive correspondence relating to the Environment & Amenities Committee

The yarn bombing group are preparing Christmas displays to put in the bus shelters.

A member of the public requested a bin at the other end of Gravel Walk, however the issue isn't lack of bins, it is people not picking up the dog waste.

Issues were raised about cars parking at Derek Graham. CCTV was requested, but this is not possible at this location and the issue has been reported to the PCSOs.



TEWKESBURY TOWN COUNCIL

A request to put up A4 posters was received from U3A. The committee approved this request as they are a community group.

A number of questions were received from a member of the public regarding the youth budget, the work programme, the draft budget and the budget setting process and Parish Online. The Assistant Town Clerk has responded to the questions but given the level of detail requested, they will offer to speak to, or meet with, the individual.

E&A 23/022 To receive the committee budget report (including earmarked reserves)

The budget was received and reviewed.

The Assistant Town Clerk advised that there was £522 that had recently been spent on sand at Mitton to maintain the surface.

High Street Heritage Action Zone funding has been granted for eight new heritage style bins on the High Street and Back of Avon. This purchase order will show on the next accounts, but will show as an overspend until the grant is received.

Only two sessions of the Play Rangers went ahead during the summer due to availability. We now have five booked for the year, so the current commitment is £2725.

E&A 23/023 To review the work programme and agree any actions

The work programme was reviewed and the following items were discussed:

- Town Hall swap box ready for collection
- Ballast bins have been topped up with pea gravel
- New supply of sandbags at the Town Hall and with councillors closest to the ballast bins
- Work on the Arrivall sculptures has been completed
- Sand has been applied to the artificial surface in Mitton, there were some application issues that have been resolved
- Councillor Danter has kindly agreed to oversee the bulb planting at Warwick Place
- The Vehicle Activated Sign is back out in use in Mitton
- Thank you to all Councillors taking part in the street condition check, this will give us a good idea of priorities to work on over the next year
- Barton Court bench replaced following a car hitting it. Tewkesbury Borough Council had spare bench which has been installed.

It was agreed that the toilet doors at Gloucester Road require a coat of paint. This should be the same burgundy colour as was used at Spring Gardens.

Action: Caretaking team to repaint doors.



TEWKESBURY TOWN COUNCIL

E&A 23/024 To receive updates on Play Areas and agree any actions

i. Refurbishment of Derek Graham Memorial Park

The issues regarding the wetpour and toddler play equipment were discussed. It is important that the current equipment is refurbished and does not deteriorate beyond repair, as it is still sound.

The wetpour has come away from around the carousel and the toddler play equipment is rusting and the nets need replacing.

It was RESOLVED to carry out the above project work at Derek Graham at a cost of £3219.31. Proposed by Cllr J Raywood, seconded by Cllr Danter.

ii. Replacement bench at Warwick Place at a cost of £394 + delivery

It was RESOLVED to replace the bench at Warwick Place with a Keyston metal bench at a cost of £394 plus delivery.

Proposed by Cllr J Raywood, seconded by Cllr Brookes.

The Play Rangers are returning to the Vineyards on Wednesday 1st November.

E&A 23/025 To receive an update on the vandalism issues at Spring Gardens

We have received three letters of apology from the three individuals carrying out the restorative justice programme.

There was an incident with the door to the storeroom being kicked to try to gain entry. Entry was not achieved, but the door was bent in the process. Reported to the police – they are taking no further action as the individuals are not known. Healthmatic to look at when out to fix the locks previously damaged by vandalism.

E&A 23/026 To agree next steps for the repair / replacement of the Gupshill bus shelter

Two quotes have been received to repair the roof at the Gupshill Bus Shelter, both have been in the region of £2300. Delegated authority was only given up to £1000. Committee to choose whether to replace the roof or go for matched funding and replace the whole bus shelter. Total cost would be in the region of £7500, potential cost to the Town Council £3750.

Concerns were raised about the safety of the bus shelter as you cannot see inside it.

It was RESOLVED to apply for matched funding to replace the Gupshill Bus Shelter, together with approving the matched funding up to £3750

Proposed by Cllr J Raywood, seconded by Cllr Danter.

Action: Advise Tewkesbury Borough Council of intention to replace bus shelter.



TEWKESBURY TOWN COUNCIL

E&A 23/027 To agree the emergency / winter plan and any additional updates

The draft emergency plan has been circulated to Councillors for discussion and no further feedback has been received.

It was RESOLVED to approve the updated emergency plan.
Proposed by Cllr J Raywood, seconded by Cllr Brookes.

Note that it will need updating when analogue lines are phased out.

Action: Cllr Brookes to try out accessing the building via the emergency plan notes to ensure accuracy.

E&A 23/028 To consider and agree the draft budget for 2024/25

The draft budget was considered and the following changes agreed:

- 300/4630 Annual Playground Inspection decreased to £1550
- 300/4550 SG Water decreased to £2000
- 310/4560 SG Electric decreased to £2000
- 310/4590 Toilet block projects held at £2000
- 320/4560 GR Electric decreased to £1500
- 330/4700 Cleaning & maintenance equipment decreased to £1500
- 340/4750 CCTV held at £5000
- 340/4755 Tree maintenance decreased to £750
- 340/4760 Street furniture held at £6000
- 340/4765 Emergency plan held at £1000
- 340/4770 Youth budget held at £3500
- 340/4780 Bus shelter held at £3000
- 340/4790 Grass cutting decreased to actual cost £2500
- 340/4795 Noticeboards decreased to £1000

Utility bills have stabilised compared to when predictions were made, so reductions have been possible. All noticeboards in the parish have been replaced so the budget is now for maintenance rather than replacement. 3% increase was not required on a number of items and the small reductions add up to a saving of £2622 in Outside Spaces budget.

It was RESOLVED to approve the draft budget as detailed above.
Proposed by Cllr J Raywood, seconded by Cllr Brookes.

The meeting closed at 7.55pm

Next meeting: 2nd January 2024 at 6pm

Signature of Chairman upon approval of the minutes 2nd January 2024

Detailed Income & Expenditure by Budget Heading 20/12/2023

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
300 Play Parks						
4590 Projects	0	5,000	5,000	3,219	1,781	
4600 Maintenance - Derek Graham	1,772	2,123	351		351	
4610 Maintenance - Mitton	585	1,061	477		477	
4620 Maintenance - Warwick Place	924	1,592	668		668	
4630 Annual Playground Inspection	1,500	1,592	92		92	
Play Parks :- Indirect Expenditure	4,781	11,368	6,587	3,219	3,368	0
Net Expenditure	(4,781)	(11,368)	(6,587)			
310 Spring Gardens						
4450 Maintenance	479	3,183	2,704		2,704	
4550 Water	671	2,913	2,242		2,242	
4560 Electric	1,059	3,190	2,131		2,131	
4590 Projects	0	2,123	2,123		2,123	
Spring Gardens :- Indirect Expenditure	2,209	11,409	9,200	0	9,200	0
Net Expenditure	(2,209)	(11,409)	(9,200)			
320 Gloucester Road						
4450 Maintenance	61	1,857	1,796		1,796	
4550 Water	728	946	218		218	
4560 Electric	552	2,015	1,463		1,463	
Gloucester Road :- Indirect Expenditure	1,341	4,818	3,477	0	3,477	0
Net Expenditure	(1,341)	(4,818)	(3,477)			
330 Cleaning & Consumables						
4700 Cleaning & Maintenance Equip	0	1,592	1,592		1,592	
4710 Combined Consumables	1,921	2,653	732		732	
4720 Hygiene Contract	1,242	1,273	31		31	
Cleaning & Consumables :- Indirect Expenditure	3,163	5,518	2,355	0	2,355	0
Net Expenditure	(3,163)	(5,518)	(2,355)			
340 Outside Spaces						
4750 CCTV	3,375	5,000	1,625		1,625	
4755 Tree Maintenance	270	1,000	730		730	
4760 Street Furniture & Clock	6,622	6,000	(622)		(622)	
4765 EmergencyPlan/Adverse Weather	281	1,000	719		719	

Detailed Income & Expenditure by Budget Heading 20/12/2023

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
4770 Youth Budget	2,725	3,500	775		775	
4775 Insurance - Arrivall	0	295	295		295	
4780 Bus Shelter	(3,230)	3,000	6,230		6,230	
4785 Parish Online	450	490	40		40	
4790 Grass Cutting	1,407	3,124	1,717		1,717	
4795 Notice Boards and Swapboxes	2,139	2,000	(139)		(139)	
Outside Spaces :- Indirect Expenditure	14,039	25,409	11,370	0	11,370	0
Net Expenditure	(14,039)	(25,409)	(11,370)			
Grand Totals:- Income	0	0	0			
Expenditure	25,533	58,522	32,989	3,219	29,770	
Net Income over Expenditure	(25,533)	(58,522)	(32,989)			
Movement to/(from) Gen Reserve	(25,533)					

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR B&M 64 BS Maintenance	20,264.00		20,264.00
321 EMR B&M Town Hall Gardens	250.00		250.00
322 EMR B&M Moorings Prior's Court	19,894.23		19,894.23
324 EMR E&A Noticeboards & Swapbox	1,708.00		1,708.00
325 EMR E&A Playground Projects	20,105.00		20,105.00
326 EMR E&A Youth	4,105.00		4,105.00
328 EMR B&M War Memorial	6,875.73		6,875.73
329 EMR SH Severn Ham	6,140.00		6,140.00
330 EMR E&A CCTV	2,500.00		2,500.00
331 EMR E&A Tree Maintenance	5,650.00		5,650.00
332 EMR E&A Street Furniture	3,050.00		3,050.00
333 EMR E&A Toilet Block Project	3,108.00		3,108.00
335 EMR E&A Bus Shelters	2,640.00		2,640.00
337 EMR FIN Website	2,160.00		2,160.00
338 EMR FIN Professional	5,237.00		5,237.00
339 EMR FIN Legal	14,087.00		14,087.00
340 EMR FIN Elections	4,000.00		4,000.00
341 EMR FIN Tourism & Marketing	1,474.00		1,474.00
342 EMR FIN Newsletter	1,500.00		1,500.00
343 EMR SH Weeding	10,000.00		10,000.00
344 EMR SH Severn Ham Tree Maint	8,000.00		8,000.00
345 EMR SH Hay Sowing Project	8,675.00		8,675.00
346 EMR SH Footpath Repairs	10,738.00		10,738.00
347 EMR PLA Comm. & Display	1,306.00	-1,306.00	0.00
349 EMR B&M Moorings Projects	6,363.00		6,363.00
350 EMR B&M Watson Hall Lease *	20,000.00		20,000.00
351 EMR B&M Moorings St Mary's Rd	2,433.00		2,433.00
354 EMR B&M TH Maintenance	10,129.00		10,129.00
355 EMR B&M WH Projects	19,319.00		19,319.00
356 EMR B&M WH Bar Equipment	1,914.00		1,914.00
357 EMR B&M 64 BS Projects	11,219.00		11,219.00
358 EMR SH Mythe Nature Reserve	5,000.00		5,000.00
359 EMR PLA Community Devel Planni	2,500.00		2,500.00
360 EMR B&M TH Projects	26,627.00		26,627.00
361 EMR FIN Community Grants	622.00		622.00
363 EMR B&M WH Maintenance	307.00		307.00
364 EMR B&M 64 BS Fundraising Proj	720.00		720.00
365 EMR FIN Events and Services	482.00		482.00
366 EMR B&M TH Equipment	870.00		870.00
367 EMR E&A Toilet Block Utilities	1,429.00		1,429.00
368 EMR E&A VAS Repairs	1,655.00		1,655.00
369 EMR STA Training	2,087.00		2,087.00
	<u>277,142.96</u>	<u>-1,306.00</u>	<u>275,836.96</u>

Environment & Amenities Work Programme

Public Conveniences

Action	Status	Comments
Gander Lane Toilet Block	Closed	Changing Places toilet at Leisure Centre, requested added to map
Business rates for toilets	Closed	Law passed April 2021 - Rebate expected by end of June 2021, rebate received.
Replacement store room door / new doors at SG	Closed	Ordered July 2021, survey has been completed, store room door installed - work complete Dec 2021
Mural for boarded up doors at Spring Gardens	Closed	Completed Dec 2020 - mural now in Watson Hall garden
Road side doors repainted at Spring Gardens	Closed	Completed April 2020
Replace road side doors at Spring Gardens	Closed	Approved by Full Council in March 2022. Order placed. Doors finished November 2022
Door to baby change facility at Glos Road - damaged by wind	Closed	Repair complete
Mural to go on side of Spring Gardens	Closed	Competed November 2022
Baby change unit at Spring Gardens needs replacing	Open	Monitoring vandalism issues before replacing. Unit has been removed due to health & safety.
Repaint doors at Gloucester Road uniform colour	Closed	Completed November 2023

Play Areas

Action	Status	Comments
Apply for Green Flag Award	Closed	Decision not to apply for taken
Grant evaluation for Barnwood Trust	Closed	First evaluation submitted - January 2020
Annual play report items raised	Closed	High & Medium issues dealt with - monitor remaining
Cableway support to be replaced at Derek Graham	Closed	Work completed May 2020
New signs for Derek Graham and additional sign for Warwick Place	Closed	Completed September 2020
New cableway surface	Closed	Completed January 2021
Repairs to infinity bowl at Mitton	Closed	Instructed September 2020 - new bearings required
Removal of concrete bins at Warwick Place	Closed	Instructed November 2020
Request of ideas for next steps at Derek Graham	Open	Newtown residents meeting in January 2024
Installation of new seesaw at Derek Graham	Closed	Complete May 2021
Sand to be applied to artificial grass - Mitton	Closed	Complete March 2021
Gate to be moved at Warwick Place to allow better access	Closed	With Wicksteed to complete - no cost to TTC - April 7th & 8th
Request made to GCC to drop kerb at Warwick Place	Closed	Completed Summer 2022
Severn Trent waste pipe replacement at Derek Graham	Closed	Started May 2021. Interim compensation of £900 received, further £200 being sent, not closed until reinstatement complete. Final compensation £100 received July 2023
New tree for Warwick Place	Closed	Planted April 2021 - Acer Princeton Gold - 7ft.
Repairs to rope and roundabout at Derek Graham	Closed	Issues raised in play report
Extension to slide wetpour at Derek Graham	Closed	Completed June 2021
Repair to collapsed wetpour at Derek Graham	Closed	Completed June 2021
H marking installation at entrance to Warwick Place	Closed	Highways completed - no cost to TTC
Replacement cableway support at Derek Graham	Closed	Completed August 2022
Replacement slide piece at Derek Graham	Closed	Completed August 2022
New tree for Warwick Place	Closed	Crimson King Acer, planted in November 2022

Fence repairs at Derek Graham	Closed	Completed May 2023
Sand to be applied to artificial grass - Mitton	Closed	Completed October 2023
Toddler Play area refurbishment	Open	Order placed with Greenfields, November 2023
Replacement bench at Warwick Place	Closed	Completed December 2023
CCTV		
Action	Status	Comments
Consider Upgrade of current CCTV System	Closed	Phase two (all but listed building cameras) upgraded in Feb 2021
Planning & listed building consent required for 2 CCTV locations	Closed	Installation expected October 20th - work complete
CCTV for Gloucester Road toilet block	Closed	
Assess need for future CCTV	Open	Relocation of cameras in Spring Gardens, TBC permission required
Tree interference on Oldbury Road	Closed	With GCC & TBC re: tree reduction took place. Long term, may need to consider relocation of cameras.
Bins		
Action	Status	Comments
Side doors missing from bins near Bell Hotel	Closed	Old style door - no longer available - spare door used from bin removed from Ashchurch Road
Side doors missing from bin on Back of Avon	Closed	Spare door installed
New bin outside One Stop	Closed	One stop have agreed to fund. Location agreed by TBC, installed June 2021
New bin for the Slingett / Lincoln Green Lane	Closed	Bin location agreed - TBC agreed to fund new bin
Replacement bin for Green Lane	Closed	Mixed waste bin installed
Replacement bin for Tewkesbury Nature Reserve	Closed	Mixed waste bin installed
Replacement of missing inner from bin on Oldbury	Closed	Inner replaced under delegated authority £68
Combine dog waste & bin on Ashchurch Road / Walton Cardiff Lane	Closed	Completed Jan 2021
Churchill Grove bin base removal	Closed	Complete
Replacement bins for Derek Graham Play Area	Closed	Complete - installed Feb 2021
Refurbishment of dog bins throughout the Town	Closed	First set completed Feb 2021, second set completed Feb 2022
New dog bin required for Vineyards entrance	Closed	Current bin rusted with sharp edges. Replacement ordered under delegated authority - March 2022 - Installed April 2022
Rust treat and refurbish ballast bin at Tewkesbury School	Closed	Work complete - vinyl sticker installed
Replacement bin - Ashchurch / Springfield	Closed	Installation w/c 25 April
Replacement bin - Gannaway Lane	Closed	Installation w/c 25 April
New bin - St John's Bridge - heritage style	Closed	Installed January 2022
New bin - Springfield (replacing dog waste bin)	Closed	TBC replacing via s106 money
New side panel for bin in Anglo American Garden	Closed	Side panels no longer available - unable to salvage one from damaged bin, different hinge fitting. Being replaced as part of HSHAZ funding
New bin for St Mary's Road car park (heritage style)	Closed	Complete
New mixed waste bin to replace dog bin in football field near leisure centre	Closed	Completed November 2022
New bin for Northway Lane	Closed	Installed October 2023
Bin being moved from Station Rd car park to end of cycleway	Closed	Completed Autumn 2023
New bin for Manor Place	Closed	Installed April 2023
HSHAZ funding obtained to replace 8 bins on High Street and surrounding area	Closed	Delivered November 2023, all installed and refund requested

Bus Shelters		
Action	Status	Comments
Bus shelter cleaning	Closed	New provider instructed for 2023/2024 - 3 times a year clean
Installation of no smoking signs	Closed	Complete
Replacement of scratched panels	Closed	Ordered Jan 2021 - 1 x opposite Council offices, 1 x outside Morrisons - Complete March 2021
Bench for Gupshill bus stop	Closed	Installed October 2021
Bus shelter for Odessa	Closed	50:50 grant given - order placed. Installed 19th June 2023
Replacement bus shelter for Gupshill	Open	Costs higher than expected. Apply for 50:50 matched funding
Odessa bus shelter hit by stagecoach bus - bus shelter requires replacement	Open	With insurance company, quote received for repair
Benches		
Action	Status	Comments
Refurbishment of benches on Back of Avon	Closed	Completed
Repair to bench on Canterbury Leys	Closed	Completed
Repair to bench on Severn Ham	Closed	Completed - Feb 2021
Repair to Barton Court Road bench	Closed	Completed - Feb 2021
Repair to Town Hall Garden bench	Closed	Completed - August 2021
Wooden benches on High Street, Church Street, Chance Street & Back of Avon need a coat of protective finish	Closed	Completed - Summer 2022
Refurbishment of Arundel Road bench	Closed	Completed - September 2022
Adoption of St Mary's Road & Link Road benches	Closed	TBC carrying out work in financial year 2023/2024 instead of adoption
Four benches in Anglo American garden to refurbish	Closed	Repairs complete Spring 2023
Replacement bench - Barton Court	Closed	Replaced by TBC Summer 2023 after car hit bench
Wooden benches on High Street, Church Street, Chance Street & Back of Avon need a coat of protective finish	Open	Darker shade of Ozmo to be used this year to give a more uniform finish. Work to be carried out in Spring 2024
Noticeboards		
Action	Status	Comments
Discuss with TBC about placement of a noticeboard at Lincoln Green Lane	Closed	Installed May 2020
Purchase of Noticeboard for Lincoln Green Lane	Closed	Installed May 2020
Purchase of Noticeboard for Severn Ham (Abbey Mill)	Closed	Installed Dec 2020
Purchase of Noticeboard for Stonehills	Closed	Installed Feb 2021
Bishops Walk Noticeboard	Open	Board owned by TBC. HAZ are looking to replace this board as part of their work
Options for Mitton noticeboard	Closed	Installed December 2022
Options for Newtown noticeboard	Closed	Highways have given permission. Purchase in 2023/24 financial year, installed May 2023
Emergency Planning/Adverse Weather Planning		
Action	Status	Comments
Emergency Plan Working Group Formulated to produce new Plan.	Closed	Plan updated (to be agreed by committee) and folder updated
Acquire new sandbags for ballast bins	Closed	200 sandbags acquired. Stored at the Town Hall & with Councillors
Ballast bins topped up with pea gravel	Closed	Topped up September 2023

Other		
Action	Status	Comments
Work required on trees at Warwick Place & Derek Graham play areas	Closed	Work completed 7th September
Work required on diseased whitebeam on Back of Avon	Closed	Section 211 granted for work to start - diseased bough removed, rest of tree in good condition
Pollarding of trees on edge of Derek Graham	Closed	Work agreed 50:50 split with GCC. Work completed 6/12/22
Youth Services - Youth Council	Closed	GCC setting up Youth Council - on hold due to Covid. Brockworth have set up Youth Council
Request for community bulb planting at Warwick Place	Open	Permission given for bulb planting around noticeboard - £50 allocated in May 2022 meeting. Chris Danter overseeing planting.
Street furniture condition inspection	Closed	Completed October 2020
Smart Clock	Closed	Finally completed - September 2021
Adoption of Phone Box - Prior's Park	Closed	New style boxes only available for adoption as defibrillator locations - therefore not possible to adopt
Overhanging cable at Warwick Place	Closed	Cable has been restrung. Severn Vale housing investigating whether alarm system is still in use
Youth Services - Holiday playscheme	Open	Four sessions running Summer 2023, October x 1 day, February x 1 day, Easter 2024 x 1 day
Youth Services - permissions for Vineyards	Closed	Three year permission given for Play Rangers to run on the Vineyards - Oct 2022
Swap box for Prior's Park	Closed	Installed September 2022
Arrivall sculpture inspections	Closed	All suggested works to be undertaken in August 2023
Future swap boxes - locations & community want & funding	Open	Stonehills and Mitton have requested swap boxes, Shed Project making them
Water fountain for Spring Gardens	Closed	HSHAZ funding granted, installed March 2023
Gum sticker campaign with TBC	Closed	Meeting with TBC on 9th October, happening November 2023
Tree work - whitebeam on Back of Avon	Closed	Planning permission given November 2023, work carried out in December 2023
Street furniture condition inspection	Open	Completed - to be reviewed by committee

Reference Number	Location	Item	Design	Condition at Last Inspection	Current condition	Comments
LBIN09	Tewkesbury School Car Park Access onto Ashchurch Road (1)	Litter Bin	Blue round plastic	Satisfactory	Poor	
LBIN93	Tewkesbury School Central Access onto Ashchurch Road (2)	Litter Bin	Blue round plastic	Satisfactory	Poor	
DBIN12	Moulder Road junction with Troughton Place	Dog Bin	Plastic	Poor	Poor	
DBIN13	Rosefield Crescent	Dog Bin	Plastic	Satisfactory	Poor	
DBIN04	Springfield	Dog Bin	Plastic	Satisfactory	Poor	
DBIN21	Rails Meadow Car Park	Dog Bin	Plastic	Poor	Poor	
LBIN22	Oldfield	Litter Bin	Metal Heritage	Poor	Poor	
DBIN17	Abbey View	Dog Bin	Metal	Poor	Poor	
DBIN67	The Chantry	Dog Bin	Plastic	Poor	Poor	
DBIN26	Coventry Close at junction with Queens Road	Dog Bin	Metal	Poor	Poor	
BENC55	Bund on Ham (8)	Bench	Wooden	Satisfactory	Poor	
BENC57	Bund on Ham (10)	Bench	Wooden	Excellent	Poor	
LBIN65	Back of Avon North	Litter Bin	Metal Heritage	Poor	Poor	Has been replaced HSHAZ funding
LBIN69	American Garden North	Litter Bin	LDV/6	Satisfactory	Poor	
LBIN56	Bishops Walk (High Street)	Litter Bin	LBV/6	Poor	Poor	Has been replaced HSHAZ funding
LBIN71	King Johns Bridge East	Litter Bin	Metal Heritage	Satisfactory	Poor	
DBIN41	Brookside adjacent to junction with Meadow Close	Dog Bin	Plastic	Poor	Poor	

Reference Number	Location	Item	Design	Condition at Last Inspection	Current condition	Comments
DBIN03	Rear of Churchill Grove adjacent to no. 63	Dog Bin	Plastic	Poor	Satisfactory	
DBIN07	Adjacent to the Churchill Grove junction with Kings Gate	Dog Bin	Plastic	Poor	Satisfactory	
LBIN07	Ashchurch Road junction with Green Lane	Litter Bin	Black round plastic	Poor	Satisfactory	
LBIN12	Churchill Grove Public Open Space	Litter Bin	Metal Heritage	Poor	Satisfactory	
DBIN01	Rear of Churchill Close	Dog Bin	Plastic	Poor	Excellent	
DBIN14	Derek Graham Play Area	Dog Bin	Plastic	Poor	Satisfactory	
LBIN14	Ashchurch Road junction with Walton Cardiff Lane	Mixed waste	LDV/6	Poor	Satisfactory	
LBIN15	Derek Graham Play Area (1)	Litter Bin	Black Round Metal	Poor	Excellent	
LBIN16	Derek Graham Play Area (2)	Litter Bin	Black Round Metal	Poor	Excellent	
LBIN88	Gannaway Lane Crossing of Cycleway	Litter Bin	LDV/6	Poor	Excellent	
DBIN48	Gravel Walk	Dog Bin	Plastic	Poor	Satisfactory	
LBIN106	Barton Court	Litter Bin	LDV/6	Poor	Excellent	
LBIN59	Barton Street/Yarnells Alley	Litter Bin	LBV/6	Poor	Satisfactory	
DBIN24	Vineyards Main Entrance	Dog Bin	Plastic	Poor	Satisfactory	
DBIN15	Abbots Road	Dog Bin	Metal	Poor	Satisfactory	
LBIN41	Gupshill Bus Stop NB	Litter Bin	LBV/6	Poor	Satisfactory	
LBIN42	Gupshill Bus Stop SB	Litter Bin	LDV/6	Poor	Excellent	
DBIN32	Vine Way	Dog Bin	Plastic	Poor	Excellent	
DBIN27	Queens Road adjacent to Warwick Place Junction	Dog Bin	Metal	Poor	Satisfactory	