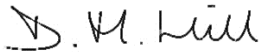


**TEWKESBURY TOWN COUNCIL
FINANCE COMMITTEE
THURSDAY 14TH DECEMBER 2023**

To: Members of Finance Committee: Councillors C Danter (Chair), H Bowman, P Brookes, K Moran, P Jones, J Raywood, S Raywood and M Sztymiak

You are summoned to attend a meeting of the Finance Committee which will be held in the Town Hall, High Street, Tewkesbury, on **Thursday 14th December 2023 commencing at 1.00pm**

Members of the public and press are welcome to attend.



Debbie Hill, Town Clerk
8th December 2023

AGENDA

1. To receive apologies
2. To receive declarations of interests
3. To receive dispensations
4. To receive correspondence relating to the Finance Committee
5. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
6. To review the draft Town Council budget for 2024/25
7. To retrospectively approve additional expenditure totalling £300 relating to the hydrology study for land off Bredon Road
8. To resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s.1. Sub section 2
9. To discuss the recruitment process for a new Town Crier and to agree any required budget

Annual Budget - By Committee (Actual YTD Month 8)

| | | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|----------------|--------------------------------|------------------|----------------|---------------------|----------------|-----------|-----------|------------------|----------|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Finance | | | | | | | | | | |
| 120 | Finance | | | | | | | | | |
| 1076 | Precept | 419,939 | 419,939 | 469,750 | 469,750 | 0 | 0 | 0 | 0 | 0 |
| 1090 | Interest Received | 40 | 806 | 120 | 2,573 | 0 | 0 | 4,000 | 0 | 0 |
| 1100 | Grant Income | 0 | 6,847 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1110 | Warm Spaces Grant Recieved | 0 | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1120 | Tewkesbury Live Grants Receive | 0 | 11,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1121 | Tewkes Live Income | 0 | 20,434 | 20,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1125 | Christmas Lights Income | 0 | 0 | 3,910 | 0 | 0 | 0 | 4,000 | 0 | 0 |
| 1850 | HAZ Income | 0 | 0 | 0 | 88,043 | 0 | 0 | 0 | 0 | 0 |
| | Total Income | 419,979 | 460,026 | 493,780 | 560,366 | 0 | 0 | 8,000 | 0 | 0 |
| 4100 | Professional Fees | 2,000 | 0 | 1,000 | 0 | 0 | 0 | 1,000 | 0 | 0 |
| 4150 | Mayors Allowance | 1,500 | 1,500 | 1,500 | 1,500 | 0 | 0 | 1,500 | 0 | 0 |
| 4160 | Bank Charges | 300 | 677 | 800 | 510 | 0 | 0 | 825 | 0 | 0 |
| 4170 | Audit Fees | 2,081 | 3,763 | 2,000 | 885 | 0 | 0 | 2,500 | 0 | 0 |
| 4180 | Legal Fees | 12,485 | 1,497 | 6,000 | 2,503 | 0 | 0 | 6,000 | 0 | 0 |
| 4190 | Subscriptions & Memberships | 4,000 | 3,191 | 3,500 | 3,103 | 0 | 0 | 3,500 | 0 | 0 |
| 4200 | Insurance | 8,323 | 15,373 | 17,000 | 16,842 | 0 | 0 | 18,000 | 0 | 0 |
| 4210 | Stationery Office Equipment | 1,500 | 1,276 | 1,500 | 796 | 0 | 0 | 1,500 | 0 | 0 |
| 4211 | Contingency | 6,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4212 | Councillor Expenses | 600 | 0 | 100 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4220 | Telephone & Broadband (TC) | 832 | 1,028 | 1,000 | 740 | 0 | 0 | 1,100 | 0 | 0 |
| 4230 | Photocopier | 2,601 | 1,853 | 2,600 | 1,685 | 0 | 0 | 2,600 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|------------|--|------------------|----------------|---------------------|----------------|-----------|-----------|------------------|----------|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4240 | Website | 500 | 611 | 800 | 440 | 0 | 0 | 900 | 0 | 0 |
| 4250 | IT | 3,500 | 3,916 | 5,000 | 2,988 | 0 | 0 | 9,000 | 0 | 0 |
| 4260 | Publications | 208 | 0 | 100 | 141 | 0 | 0 | 100 | 0 | 0 |
| 4270 | Newsletter | 1,040 | 382 | 1,061 | 0 | 0 | 0 | 500 | 0 | 0 |
| 4280 | Events & Services | 3,329 | 2,847 | 3,000 | 393 | 0 | 0 | 3,000 | 0 | 0 |
| 4290 | Regalia | 2,000 | 1,758 | 500 | 291 | 0 | 0 | 500 | 0 | 0 |
| 4300 | Civic | 1,000 | 564 | 1,061 | 485 | 0 | 0 | 600 | 0 | 0 |
| 4310 | Tourism & Marketing | 1,040 | 1,360 | 500 | -1,083 | 0 | 0 | 2,000 | 0 | 0 |
| 4320 | Town Crier | 1,000 | 1,000 | 1,000 | 1,000 | 0 | 0 | 1,000 | 0 | 0 |
| 4330 | Community Grants | 10,000 | 11,200 | 7,500 | 6,509 | 0 | 0 | 8,000 | 0 | 0 |
| 4350 | Elections | 1,000 | 0 | 1,000 | 0 | 0 | 0 | 1,000 | 0 | 0 |
| 4360 | Residents' Weekend | 0 | 38 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4370 | Tewkesbury Live Expenditure | 0 | 22,927 | 22,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4375 | Christmas Lights | 0 | 0 | 6,683 | 0 | 0 | 0 | 7,500 | 0 | 0 |
| 4380 | Warm Spaces Expenditure | 0 | 500 | 0 | -201 | 0 | 0 | 0 | 0 | 0 |
| 4990 | Sundries/Petty Cash | 1,000 | 502 | 1,000 | 188 | 0 | 0 | 600 | 0 | 0 |
| | Overhead Expenditure | 67,839 | 77,764 | 88,205 | 39,713 | 0 | 0 | 73,225 | 0 | 0 |
| | 120 Net Income over Expenditure | 352,140 | 382,262 | 405,575 | 520,652 | 0 | 0 | -65,225 | 0 | 0 |
| 6000 | plus Transfer from EMR | 0 | 3,378 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6001 | less Transfer to EMR | 0 | -9,893 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | 352,140 | 395,533 | 405,575 | 520,652 | 0 | | (65,225) | | |
| 130 | <u>Mayor's Charity</u> | | | | | | | | | |
| 1200 | Mayor's Charity Income | 0 | 4,683 | 0 | 4,020 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|----------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Total Income | 0 | 4,683 | 0 | 4,020 | 0 | 0 | 0 | 0 | 0 |
| 4410 Mayor's Charity Expenditure | 0 | 2,759 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 0 | 2,759 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | 0 | 1,924 | 0 | 4,020 | 0 | | 0 | | |
| 140 Tewkesbury Live | | | | | | | | | |
| 1121 Tewkes Live Income | 0 | -17,345 | 0 | 42,654 | 0 | 0 | 35,000 | 0 | 0 |
| Total Income | 0 | -17,345 | 0 | 42,654 | 0 | 0 | 35,000 | 0 | 0 |
| 4370 Tewkesbury Live Expenditure | 0 | 921 | 0 | 44,137 | 0 | 0 | 35,000 | 0 | 0 |
| Overhead Expenditure | 0 | 921 | 0 | 44,137 | 0 | 0 | 35,000 | 0 | 0 |
| Movement to/(from) Gen Reserve | 0 | (18,266) | 0 | (1,483) | 0 | | 0 | | |
| Finance - Income | 419,979 | 447,364 | 493,780 | 607,040 | 0 | 0 | 43,000 | 0 | 0 |
| Expenditure | 67,839 | 81,443 | 88,205 | 83,851 | 0 | 0 | 108,225 | 0 | 0 |
| Net Income over Expenditure | 352,140 | 365,920 | 405,575 | 523,189 | 0 | 0 | -65,225 | 0 | 0 |
| plus Transfer from EMR | 0 | 3,378 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| less Transfer to EMR | 0 | (9,892) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | 352,140 | 379,191 | 405,575 | 523,189 | 0 | | (65,225) | | |
| Building & Moorings | | | | | | | | | |
| 200 Moorings | | | | | | | | | |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|------------|--|------------------|-----------------|---------------------|-----------------|-----------|-----------|------------------|----------|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 1300 | Moorings Income | 5,722 | 6,855 | 6,000 | 4,934 | 0 | 0 | 7,000 | 0 | 0 |
| 1850 | HAZ Income | 0 | -35,103 | 0 | 35,103 | 0 | 0 | 0 | 0 | 0 |
| | Total Income | 5,722 | -28,248 | 6,000 | 40,037 | 0 | 0 | 7,000 | 0 | 0 |
| 4390 | Grant Expenditure | 0 | 0 | 0 | 43,735 | 0 | 0 | 0 | 0 | 0 |
| 4450 | Maintenance | 4,162 | 14,692 | 5,000 | 9,697 | 0 | 0 | 7,000 | 0 | 0 |
| 4460 | Rates | 1,561 | 1,098 | 1,300 | 1,369 | 0 | 0 | 1,500 | 0 | 0 |
| 4470 | Mooring Leases | 100 | 100 | 100 | 100 | 0 | 0 | 100 | 0 | 0 |
| 4480 | Projects - Moorings | 6,500 | 27,980 | 10,000 | 1,508 | 0 | 0 | 10,310 | 0 | 0 |
| 4960 | Equipment | 0 | 0 | 0 | 358 | 0 | 0 | 0 | 0 | 0 |
| | Overhead Expenditure | 12,323 | 43,870 | 16,400 | 56,766 | 0 | 0 | 18,910 | 0 | 0 |
| | 200 Net Income over Expenditure | -6,601 | -72,118 | -10,400 | -16,729 | 0 | 0 | -11,910 | 0 | 0 |
| 6000 | plus Transfer from EMR | 0 | 335 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (6,601) | (71,783) | (10,400) | (16,729) | 0 | | (11,910) | | |
| 210 | <u>64 Barton Street</u> | | | | | | | | | |
| 4195 | Health & Safety | 300 | 382 | 800 | 0 | 0 | 0 | 825 | 0 | 0 |
| 4390 | Grant Expenditure | 0 | 0 | 0 | 64,789 | 0 | 0 | 0 | 0 | 0 |
| 4450 | Maintenance | 15,000 | 1,445 | 50,000 | 1,917 | 0 | 0 | 30,000 | 0 | 0 |
| 4500 | 64 Barton Street Projects | 25,000 | 13,781 | 0 | 37,346 | 0 | 0 | 0 | 0 | 0 |
| 4505 | Fundraising | 0 | 6,068 | 4,000 | 450 | 0 | 0 | 0 | 0 | 0 |
| 4590 | Projects | 0 | 0 | 0 | 1,950 | 0 | 0 | 0 | 0 | 0 |
| | Overhead Expenditure | 40,300 | 21,675 | 54,800 | 106,452 | 0 | 0 | 30,825 | 0 | 0 |
| 6000 | plus Transfer from EMR | 0 | 6,788 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|--|------------------|-----------------|---------------------|------------------|-----------|-------------|------------------|----------|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Movement to/(from) Gen Reserve | | (40,300) | (14,887) | (54,800) | (106,452) | 0 | | (30,825) | | |
| 220 | Town Hall | | | | | | | | | |
| 1400 | Garden Income | 104 | 10 | 50 | 0 | 0 | 0 | 50 | 0 | 0 |
| 1410 | Town Hall Income | 20,000 | 18,622 | 20,000 | 11,872 | 0 | 0 | 15,000 | 0 | 0 |
| 1415 | TH Merch Income | 0 | 7 | 0 | 10 | 0 | 0 | 0 | 0 | 0 |
| 1850 | HAZ Income | 0 | -9,000 | 0 | 9,000 | 0 | 0 | 0 | 0 | 0 |
| | Total Income | 20,104 | 9,639 | 20,050 | 20,882 | 0 | 0 | 15,050 | 0 | 0 |
| 4195 | Health & Safety | 500 | 1,454 | 600 | 0 | 0 | 0 | 1,000 | 0 | 0 |
| 4390 | Grant Expenditure | 0 | 0 | 0 | 26,270 | 0 | 0 | 0 | 0 | 0 |
| 4450 | Maintenance | 12,485 | 12,117 | 12,735 | 3,286 | 0 | 480 | 15,000 | 0 | 0 |
| 4460 | Rates | 4,266 | 4,192 | 4,200 | 2,835 | 0 | 0 | 4,330 | 0 | 0 |
| 4550 | Water | 728 | 1,590 | 900 | 811 | 0 | 0 | 1,700 | 0 | 0 |
| 4560 | Electric | 2,000 | 4,360 | 5,000 | 1,482 | 0 | 0 | 5,155 | 0 | 0 |
| 4570 | Gas | 3,000 | 2,551 | 3,500 | 396 | 0 | 0 | 3,000 | 0 | 0 |
| 4580 | Garden Expenditure | 312 | 618 | 300 | 59 | 0 | 0 | 700 | 0 | 0 |
| 4590 | Projects | 15,606 | 1,079 | 16,000 | 9,265 | 0 | 0 | 20,000 | 0 | 0 |
| 4960 | Equipment | 2,081 | 1,211 | 2,000 | 1,177 | 0 | 0 | 2,000 | 0 | 0 |
| 4961 | Waste and recycling | 0 | 144 | 200 | 0 | 0 | 0 | 200 | 0 | 0 |
| | Overhead Expenditure | 40,978 | 29,316 | 45,435 | 45,580 | 0 | 480 | 53,085 | 0 | 0 |
| | 220 Net Income over Expenditure | -20,874 | -19,677 | -25,385 | -24,698 | 0 | -480 | -38,035 | 0 | 0 |
| 6000 | plus Transfer from EMR | 0 | 0 | 0 | 90 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---|------------------|------------------|---------------------|------------------|-----------|-------------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Movement to/(from) Gen Reserve | <u>(20,874)</u> | <u>(19,677)</u> | <u>(25,385)</u> | <u>(24,608)</u> | <u>0</u> | | <u>(38,035)</u> | | |
| 230 War Memorial | | | | | | | | | |
| 4450 Maintenance | 1,040 | 22 | 1,000 | 0 | 0 | 0 | 1,000 | 0 | 0 |
| Overhead Expenditure | <u>1,040</u> | <u>22</u> | <u>1,000</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>1,000</u> | <u>0</u> | <u>0</u> |
| Movement to/(from) Gen Reserve | <u>(1,040)</u> | <u>(22)</u> | <u>(1,000)</u> | <u>0</u> | <u>0</u> | | <u>(1,000)</u> | | |
| Building & Moorings - Income | 25,826 | -18,609 | 26,050 | 60,919 | 0 | 0 | 22,050 | 0 | 0 |
| Expenditure | 94,641 | 94,884 | 117,635 | 208,797 | 0 | 480 | 103,820 | 0 | 0 |
| Net Income over Expenditure | <u>-68,815</u> | <u>-113,492</u> | <u>-91,585</u> | <u>-147,879</u> | <u>0</u> | <u>-480</u> | <u>-81,770</u> | <u>0</u> | <u>0</u> |
| plus Transfer from EMR | 0 | 7,123 | 0 | 90 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(68,815)</u> | <u>(106,369)</u> | <u>(91,585)</u> | <u>(147,789)</u> | <u>0</u> | | <u>(81,770)</u> | | |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---|---------------------------------------|------------------|-----------------|---------------------|----------------|-----------|--------------|------------------|----------|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| <u>Environment & Amenities</u> | | | | | | | | | | |
| <u>300</u> | <u>Play Parks</u> | | | | | | | | | |
| 4590 | Projects | 5,000 | 0 | 5,000 | 0 | 0 | 3,219 | 5,150 | 0 | 0 |
| 4600 | Maintenance - Derek Graham | 2,081 | 1,826 | 2,123 | 1,772 | 0 | 0 | 2,187 | 0 | 0 |
| 4610 | Maintenance - Mitton | 1,040 | 0 | 1,061 | 585 | 0 | 0 | 1,093 | 0 | 0 |
| 4620 | Maintenance - Warwick Place | 1,561 | 100 | 1,592 | 924 | 0 | 0 | 1,640 | 0 | 0 |
| 4630 | Annual Playground Inspection | 1,561 | 0 | 1,592 | 1,500 | 0 | 0 | 1,550 | 0 | 0 |
| | Overhead Expenditure | 11,243 | 1,926 | 11,368 | 4,781 | 0 | 3,219 | 11,620 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (11,243) | (1,926) | (11,368) | (4,781) | 0 | | (11,620) | | |
| <u>310</u> | <u>Spring Gardens</u> | | | | | | | | | |
| 4450 | Maintenance | 3,121 | 3,236 | 3,183 | 479 | 0 | 0 | 3,278 | 0 | 0 |
| 4550 | Water | 2,081 | 652 | 2,913 | 671 | 0 | 0 | 2,000 | 0 | 0 |
| 4560 | Electric | 1,276 | 1,712 | 3,190 | 945 | 0 | 0 | 2,000 | 0 | 0 |
| 4590 | Projects | 7,491 | 13,325 | 2,123 | 0 | 0 | 0 | 2,000 | 0 | 0 |
| | Overhead Expenditure | 13,969 | 18,926 | 11,409 | 2,095 | 0 | 0 | 9,278 | 0 | 0 |
| 6000 | plus Transfer from EMR | 0 | 5,834 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (13,969) | (13,092) | (11,409) | (2,095) | 0 | | (9,278) | | |
| <u>320</u> | <u>Gloucester Road</u> | | | | | | | | | |
| 4450 | Maintenance | 1,821 | 781 | 1,857 | 47 | 0 | 0 | 1,913 | 0 | 0 |
| 4550 | Water | 676 | 1,321 | 946 | 631 | 0 | 0 | 974 | 0 | 0 |
| 4560 | Electric | 816 | 1,057 | 2,015 | 493 | 0 | 0 | 1,500 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|------------|--|------------------|----------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| | Overhead Expenditure | 3,313 | 3,160 | 4,818 | 1,171 | 0 | 0 | 4,387 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (3,313) | (3,160) | (4,818) | (1,171) | 0 | | (4,387) | | |
| 330 | <u>Cleaning & Consumables</u> | | | | | | | | | |
| 4700 | Cleaning & Maintenance Equip | 1,561 | 551 | 1,592 | 0 | 0 | 0 | 1,500 | 0 | 0 |
| 4710 | Combined Consumables | 2,601 | 2,384 | 2,653 | 1,921 | 0 | 0 | 2,733 | 0 | 0 |
| 4720 | Hygiene Contract | 1,248 | 977 | 1,273 | 1,242 | 0 | 0 | 1,311 | 0 | 0 |
| | Overhead Expenditure | 5,410 | 3,912 | 5,518 | 3,163 | 0 | 0 | 5,544 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (5,410) | (3,912) | (5,518) | (3,163) | 0 | | (5,544) | | |
| 340 | <u>Outside Spaces</u> | | | | | | | | | |
| 4750 | CCTV | 5,000 | -30 | 5,000 | 3,375 | 0 | 0 | 5,000 | 0 | 0 |
| 4755 | Tree Maintenance | 1,000 | 123 | 1,000 | 200 | 0 | 0 | 750 | 0 | 0 |
| 4760 | Street Furniture & Clock | 6,000 | 4,489 | 6,000 | 6,622 | 0 | 0 | 6,000 | 0 | 0 |
| 4765 | EmergencyPlan/Adverse Weather | 1,000 | 223 | 1,000 | 281 | 0 | 0 | 1,000 | 0 | 0 |
| 4770 | Youth Budget | 3,500 | 3,619 | 3,500 | 0 | 0 | 0 | 3,500 | 0 | 0 |
| 4775 | Insurance - Arrivall | 290 | 59 | 295 | 0 | 0 | 0 | 300 | 0 | 0 |
| 4780 | Bus Shelter | 3,000 | 7,673 | 3,000 | -3,230 | 0 | 0 | 3,000 | 0 | 0 |
| 4785 | Parish Online | 485 | 450 | 490 | 450 | 0 | 0 | 500 | 0 | 0 |
| 4790 | Grass Cutting | 2,840 | 2,276 | 3,124 | 1,407 | 0 | 0 | 2,500 | 0 | 0 |
| 4795 | Notice Boards and Swapboxes | 2,000 | 1,739 | 2,000 | 2,139 | 0 | 0 | 1,000 | 0 | 0 |
| | Overhead Expenditure | 25,115 | 20,619 | 25,409 | 11,244 | 0 | 0 | 23,550 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (25,115) | (20,619) | (25,409) | (11,244) | 0 | | (23,550) | | |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---|------------------|-----------------|---------------------|-----------------|-----------|---------------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 700 Memorial Benches | | | | | | | | | |
| 1720 Memorial Benches Income | 0 | 368 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 0 | 368 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4725 Memorial Benches Expenditure | 0 | 2,209 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 0 | 2,209 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | 0 | (1,841) | 0 | 0 | 0 | | 0 | | |
| Environment & Amenities - Income | 0 | 368 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expenditure | 59,050 | 50,751 | 58,522 | 22,454 | 0 | 3,219 | 54,379 | 0 | 0 |
| Net Income over Expenditure | -59,050 | -50,383 | -58,522 | -22,454 | 0 | -3,219 | -54,379 | 0 | 0 |
| plus Transfer from EMR | 0 | 5,834 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (59,050) | (44,549) | (58,522) | (22,454) | 0 | | (54,379) | | |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|-----------------|---------------------------------------|------------------|--------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Planning | | | | | | | | | | |
| 400 | Planning | | | | | | | | | |
| 1600 | CIL Income | 0 | 0 | 0 | 2,252 | 0 | 0 | 0 | 0 | 0 |
| | Total Income | 0 | 0 | 0 | 2,252 | 0 | 0 | 0 | 0 | 0 |
| 4718 | Community Development Planning | 1,000 | 0 | 1,000 | 0 | 0 | 0 | 1,000 | 0 | 0 |
| 4719 | Planning Consultancy | 0 | 0 | 5,000 | 3,585 | 0 | 0 | 5,000 | 0 | 0 |
| 4810 | Outreach | 500 | 0 | 500 | 0 | 0 | 0 | 500 | 0 | 0 |
| | Overhead Expenditure | 1,500 | 0 | 6,500 | 3,585 | 0 | 0 | 6,500 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (1,500) | 0 | (6,500) | (1,333) | 0 | | (6,500) | | |
| | Planning - Income | 0 | 0 | 0 | 2,252 | 0 | 0 | 0 | 0 | 0 |
| | Expenditure | 1,500 | 0 | 6,500 | 3,585 | 0 | 0 | 6,500 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (1,500) | 0 | (6,500) | (1,333) | 0 | | (6,500) | | |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|--------------------------|--------------------------------|------------------|---------------|---------------------|---------------|-----------|-----------|------------------|----------|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| <u>Severn Ham</u> | | | | | | | | | | |
| <u>500</u> | <u>Severn Ham</u> | | | | | | | | | |
| 1620 | Hay Auction | 190 | 3,701 | 190 | 3,974 | 0 | 0 | 500 | 0 | 0 |
| 1630 | Basic Payment Scheme | 11,500 | 11,762 | 9,420 | 4,999 | 0 | 0 | 7,245 | 0 | 0 |
| 1640 | Wayleaves | 390 | 378 | 390 | 378 | 0 | 0 | 390 | 0 | 0 |
| 1700 | Fishing Rights | 1,500 | 1,800 | 1,500 | 1,800 | 0 | 0 | 1,800 | 0 | 0 |
| 1710 | HLS Payment | 22,248 | 22,066 | 22,248 | 0 | 0 | 0 | 22,248 | 0 | 0 |
| 1715 | Reinstatement Compensation | 0 | 4,002 | 0 | 34,175 | 0 | 0 | 0 | 0 | 0 |
| | Total Income | 35,828 | 43,708 | 33,748 | 45,326 | 0 | 0 | 32,183 | 0 | 0 |
| 4450 | Maintenance | 1,500 | 0 | 1,500 | 304 | 0 | 0 | 1,500 | 0 | 0 |
| 4550 | Water | 260 | 84 | 265 | 54 | 0 | 0 | 265 | 0 | 0 |
| 4850 | Commoners Grazing Compensation | 4,500 | 600 | 3,500 | 100 | 0 | 0 | 3,500 | 0 | 0 |
| 4855 | Hay Sowing Project | 5,000 | 2,200 | 4,750 | 2,255 | 0 | 0 | 4,000 | 0 | 0 |
| 4860 | Volunteers (Rec & Prom) | 1,500 | 0 | 1,500 | 28 | 0 | 0 | 1,000 | 0 | 0 |
| 4865 | Auction Fees | 477 | 500 | 500 | 500 | 0 | 0 | 500 | 0 | 0 |
| 4870 | Weeding | 2,500 | 0 | 2,500 | 0 | 0 | 0 | 2,575 | 0 | 0 |
| 4875 | Tree Conservation | 3,000 | 3,750 | 3,000 | 0 | 0 | 0 | 3,000 | 0 | 0 |
| 4880 | Ancillary Management | 0 | 5 | 4,000 | 0 | 0 | 0 | 4,000 | 0 | 0 |
| 4885 | Nesting Project | 1,500 | 118 | 1,500 | 155 | 0 | 717 | 1,000 | 0 | 0 |
| 4890 | Carver Knowles | 2,388 | 200 | 2,000 | 0 | 0 | 0 | 2,000 | 0 | 0 |
| 4895 | Cross Compliance Consultant | 530 | 475 | 530 | 495 | 0 | 0 | 530 | 0 | 0 |
| 4900 | Conservation Advisor | 5,571 | 5,000 | 5,571 | 3,750 | 0 | 0 | 5,738 | 0 | 0 |
| 4905 | Footpath Repairs | 2,500 | 0 | 2,500 | 9,985 | 0 | 0 | 2,000 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|---------------|---------------------|---------------|-----------|-----------|------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4910 Reinstatement Expenditure | 0 | 3,539 | 0 | 9,282 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 31,226 | 16,471 | 33,616 | 26,908 | 0 | 717 | 31,608 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>4,602</u> | <u>27,236</u> | <u>132</u> | <u>18,418</u> | <u>0</u> | | <u>575</u> | | |
| Severn Ham - Income | 35,828 | 43,708 | 33,748 | 45,326 | 0 | 0 | 32,183 | 0 | 0 |
| Expenditure | 31,226 | 16,471 | 33,616 | 26,908 | 0 | 717 | 31,608 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>4,602</u> | <u>27,236</u> | <u>132</u> | <u>18,418</u> | <u>0</u> | | <u>575</u> | | |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------|---------------------------|------------------|---------------|---------------------|---------------|-----------|-----------|------------------|----------|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| <u>Watson Hall</u> | | | | | | | | | | |
| 600 | <u>Watson Hall</u> | | | | | | | | | |
| 1100 | Grant Income | 0 | 0 | 0 | 205 | 0 | 0 | 0 | 0 | 0 |
| 1800 | Watson Hall Income | 22,808 | 30,242 | 24,000 | 16,547 | 0 | 0 | 20,000 | 0 | 0 |
| 1810 | Leases | 300 | 0 | 600 | 0 | 0 | 0 | 600 | 0 | 0 |
| 1820 | Tudor Bar Income | 50,000 | 44,375 | 45,000 | 29,553 | 0 | 0 | 30,000 | 0 | 0 |
| 1830 | Events Income | 7,000 | 4,694 | 7,000 | 6 | 0 | 0 | 3,000 | 0 | 0 |
| 1835 | Go Fund Me Watson Hall | 0 | 76 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total Income | 80,108 | 79,387 | 76,600 | 46,310 | 0 | 0 | 53,600 | 0 | 0 |
| 4195 | Health & Safety | 500 | 1,499 | 800 | 159 | 0 | 152 | 825 | 0 | 0 |
| 4221 | Telephone/IT (WH) | 750 | 1,013 | 1,000 | 734 | 0 | 0 | 1,500 | 0 | 0 |
| 4250 | IT | 0 | 440 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4280 | Events & Services | 7,000 | 8,358 | 7,000 | 540 | 0 | 0 | 3,000 | 0 | 0 |
| 4450 | Maintenance | 10,000 | 9,694 | 10,000 | 10,705 | 0 | 650 | 13,000 | 0 | 0 |
| 4550 | Water | 728 | 1,411 | 1,500 | 794 | 0 | 0 | 1,547 | 0 | 0 |
| 4560 | Electric | 3,000 | 8,282 | 6,000 | 5,462 | 0 | 0 | 8,800 | 0 | 0 |
| 4570 | Gas | 2,081 | 1,990 | 4,000 | 459 | 0 | 0 | 4,124 | 0 | 0 |
| 4590 | Projects | 18,000 | 5,245 | 14,000 | 13,931 | 0 | 0 | 18,000 | 0 | 0 |
| 4912 | Bar Payroll Processing | 200 | 250 | 220 | 177 | 0 | 0 | 250 | 0 | 0 |
| 4913 | Bar Equipment | 1,500 | 1,205 | 1,500 | 1,172 | 0 | 0 | 2,000 | 0 | 0 |
| 4914 | Bar Card Charges | 850 | 636 | 850 | 443 | 0 | 0 | 700 | 0 | 0 |
| 4915 | Events Card Charges | 0 | 253 | 300 | 12 | 0 | 0 | 100 | 0 | 0 |
| 4919 | Doors & Floor Project | 0 | 16,155 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|------|--|------------------|-----------------|---------------------|-----------------|-----------|---------------|------------------|----------|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4920 | Bar Audit | 0 | 260 | 520 | 0 | 0 | 0 | 500 | 0 | 0 |
| 4950 | Bar Stock | 23,000 | 23,731 | 25,000 | 12,367 | 0 | 0 | 17,000 | 0 | 0 |
| 4955 | Bar Salaries | 15,000 | 17,032 | 17,000 | 10,514 | 0 | 0 | 12,000 | 0 | 0 |
| 4960 | Equipment | 4,000 | 4,841 | 2,000 | 2,728 | 0 | 300 | 2,000 | 0 | 0 |
| 4961 | Waste and recycling | 0 | 385 | 300 | 248 | 0 | 0 | 400 | 0 | 0 |
| 4980 | Workwear | 0 | 102 | 0 | 0 | 0 | 0 | 200 | 0 | 0 |
| 4990 | Sundries/Petty Cash | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Overhead Expenditure | 86,709 | 102,781 | 91,990 | 60,446 | 0 | 1,102 | 85,946 | 0 | 0 |
| | 600 Net Income over Expenditure | -6,601 | -23,395 | -15,390 | -14,136 | 0 | -1,102 | -32,346 | 0 | 0 |
| 6000 | plus Transfer from EMR | 0 | 3,402 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | <u>(6,601)</u> | <u>(19,993)</u> | <u>(15,390)</u> | <u>(14,136)</u> | <u>0</u> | | <u>(32,346)</u> | | |
| | Watson Hall - Income | 80,108 | 79,387 | 76,600 | 46,310 | 0 | 0 | 53,600 | 0 | 0 |
| | Expenditure | 86,709 | 102,781 | 91,990 | 60,446 | 0 | 1,102 | 85,946 | 0 | 0 |
| | Net Income over Expenditure | <u>-6,601</u> | <u>-23,395</u> | <u>-15,390</u> | <u>-14,136</u> | <u>0</u> | <u>-1,102</u> | <u>-32,346</u> | <u>0</u> | <u>0</u> |
| | plus Transfer from EMR | 0 | 3,402 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | <u>(6,601)</u> | <u>(19,993)</u> | <u>(15,390)</u> | <u>(14,136)</u> | <u>0</u> | | <u>(32,346)</u> | | |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|-----------------|---------------------------------------|------------------|------------------|---------------------|------------------|-----------|-----------|------------------|----------|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Staffing | | | | | | | | | | |
| 110 | Staffing | | | | | | | | | |
| 4000 | Staff Salary | 96,242 | 93,378 | 106,000 | 66,731 | 0 | 0 | 113,420 | 0 | 0 |
| 4030 | PAYE and NI | 20,000 | 23,832 | 23,500 | 11,678 | 0 | 0 | 25,145 | 0 | 0 |
| 4040 | Pension | 25,000 | 26,038 | 26,000 | 15,817 | 0 | 0 | 27,820 | 0 | 0 |
| 4050 | Staff Travel | 161 | 166 | 250 | 19 | 0 | 0 | 250 | 0 | 0 |
| 4060 | Councillor Travel | 54 | 0 | 60 | 0 | 0 | 0 | 60 | 0 | 0 |
| 4070 | Staff Other Expenses | 107 | 163 | 250 | 0 | 0 | 0 | 200 | 0 | 0 |
| 4080 | Facilities Mgmt. Contractor | 68,250 | 68,000 | 71,400 | 47,600 | 0 | 0 | 74,256 | 0 | 0 |
| 4090 | Payroll Processing | 535 | 475 | 550 | 296 | 0 | 0 | 550 | 0 | 0 |
| 4100 | Professional Fees | 7,749 | 2,952 | 3,000 | 3,153 | 0 | 0 | 3,000 | 0 | 0 |
| 4110 | Training | 2,678 | 591 | 2,700 | 131 | 0 | 0 | 700 | 0 | 0 |
| | Overhead Expenditure | <u>220,776</u> | <u>215,595</u> | <u>233,710</u> | <u>145,426</u> | <u>0</u> | <u>0</u> | <u>245,401</u> | <u>0</u> | <u>0</u> |
| | Movement to/(from) Gen Reserve | <u>(220,776)</u> | <u>(215,595)</u> | <u>(233,710)</u> | <u>(145,426)</u> | <u>0</u> | | <u>(245,401)</u> | | |
| | Staffing - Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Expenditure | 220,776 | 215,595 | 233,710 | 145,426 | 0 | 0 | 245,401 | 0 | 0 |
| | Movement to/(from) Gen Reserve | <u>(220,776)</u> | <u>(215,595)</u> | <u>(233,710)</u> | <u>(145,426)</u> | <u>0</u> | | <u>(245,401)</u> | | |
| | Total Budget Income | 561,741 | 552,218 | 630,178 | 761,847 | 0 | 0 | 150,833 | 0 | 0 |
| | Expenditure | 561,741 | 561,926 | 630,178 | 551,467 | 0 | 5,518 | 635,879 | 0 | 0 |
| | Movement to/(from) Gen Reserve | <u>0</u> | <u>(9,708)</u> | <u>0</u> | <u>210,380</u> | <u>0</u> | | <u>(485,046)</u> | | |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|---------------|---------------------|----------------|-----------|-----------|------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| plus Transfer from EMR | 0 | 19,737 | 0 | 90 | 0 | 0 | 0 | 0 | 0 |
| less Transfer to EMR | 0 | (9,892) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>0</u> | <u>19,921</u> | <u>0</u> | <u>210,470</u> | <u>0</u> | | <u>(485,046)</u> | | |

Precept Calculation 8.12.2023

| | 2022/23 | 2023/24 | % Change |
|--------------------|--------------|--------------|----------|
| Expenditure | £ 630,178.00 | £ 635,879.00 | 1% |

| | | | |
|---------------|--------------|--------------|-----|
| Income | £ 160,428.00 | £ 150,833.00 | -6% |
|---------------|--------------|--------------|-----|

| Precept Calculation | | | % Change |
|------------------------------|---------------------|---------------------|--------------|
| Total Expenditure | £ 630,178.00 | £ 635,879.00 | 1% |
| Total Income & reserves used | £ 160,428.00 | £ 150,833.00 | -6% |
| Difference | £ 469,750.00 | £ 485,046.00 | |
| Reserves Used | £ - | £ - | |
| Funding required | £ 469,750.00 | £ 485,046.00 | |
| Precept | £ 469,750.00 | £ 485,046.00 | 3.26% |

| Tax Base Calculation | | | % Change |
|---|-----------------|-----------------|---------------|
| Council Tax Base | 3606.58 | 3594.45 | -0.34% |
| Average Band D Charge | £ 130.25 | £ 134.94 | 3.60% |
| Household increase (per year Band D) | | £ 4.69 | |
| Household increase (per week Band D) | | £ 0.09 | |