A logo with a castle in the middle

Description automatically generated

**Grant Application Form**

*Please read the Grant Policy before completing this form. Applications can be made in other formats, for example: film or by presentation to the Council. If you would like to apply in one of these alternative formats or require help and advice in filling out the application, please contact the Town Clerk on 01684 294639.*

**1. Group & contact information**

|  |  |
| --- | --- |
| Name of Group: |  |
| Contact Name: |  |
| Position Held: |  |
| Contact Address: |  |
| Postcode: |  |
| Email: |  |
| Telephone Number: |  |

**For office use**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date Received | Date to Finance / Full Council | Amount Requested | Amount Granted | Financial Year |
|  |  |  |  |  |

**2. Grant applied for**

|  |  |
| --- | --- |
| Funding Requested | **£** |
| Have you received funding from the Town Council before? | Yes / No |

If yes, please give details:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year |  |  |  |  |
| Amount | **£** | **£** | **£** | **£** |

**3. Organisation details**

Please describe briefly the aims and objectives of your organisation, the geographical area it covers and the group’s activities over the past year:

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| --- |
|  |

**4. Details of grant request**

What will the grant be used for? *(Please provide a breakdown if appropriate)*

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**5. Supporting information**

Please enclose copies of documents that support your application, e.g. annual accounts, annual report, AGM minutes etc.

Details of any documents to accompany the application.

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|  |

**6. Additional information**

Please use this space for any additional information relevant to your application, e.g. other sources of funding applied for.

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Please also provide bank account details or state to whom the cheque should be made payable in the event of your application being successful:

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|  |

**7. Declaration**

I understand that the acceptance of this application by Tewkesbury Town Council does not in any way signify that the Council has agreed that the organisation is eligible for a grant.

|  |  |
| --- | --- |
| Signed: |  |
| Date: |  |
| Position in organisation: |  |