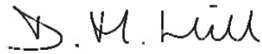


TEWKESBURY TOWN COUNCIL
SEVERN HAM COMMITTEE
26TH JUNE 2023

To: Councillors P Brookes (Chair), C Danter, J Raywood, C Cody, J Baddams, E Ash, Mr M Cornwell-Kelly, Mrs K Andrews, Mr T Perry, Ms C Corsie, Mr M Cluley.

You are hereby summoned to a meeting of the Severn Ham Committee to be held in the Town Hall, High Street, Tewkesbury on **Monday 26th June 2023 at 9:30 am**

Members of the public and press are welcome to attend.



Debbie Hill
Town Clerk
20th June 2023

AGENDA

1. Apologies
2. Declarations of interests
3. Dispensations
4. To approve the minutes of the Severn Ham committee meeting held on 16th March 2023
5. Matters arising from the previous minutes – for information only
6. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
7. Correspondence
8. To consider a request for the reinstatement of a mooring on the Severn Ham
9. To receive an update from Severn Trent and agree any actions
10. To receive an update from the Environment Agency and agree any actions
11. To receive an update from Caroline Corsie, Environmental Adviser and agree any actions
12. To receive an update from the Assistant Town Clerk and agree any actions including:
 - i. Monitoring on the Severn Ham / Friends of the Severn Ham
 - ii. Path repairs
 - iii. Rootwave / Legacy Issues
 - iv. Anglers involvement in the Committee
 - v. Next meeting dates
13. To receive the committee budget report and earmarked reserve report
14. To approve the payments list



TEWKESBURY TOWN COUNCIL

MINUTES

of the

Severn Ham Committee meeting

Held at Town Hall, Tewkesbury on 16th March 2023 at 9.30am

Present: Cllrs P Aldridge (Chair), P Brookes, C Cody, Ms C Corsie, Mr M Cornwell-Kelly, Cllr Danter, Cllr J Raywood, Mr Perry.

In attendance: J King (Assistant Town Clerk)

- SH 22/063 To receive apologies for absence**
Apologies were received from Cllr S Raywood.
- SH 22/064 To record declarations of interest**
Mr Cornwell-Kelly – Clerk to the Commoners
- SH 22/065 To consider requests for dispensations**
None received.
- SH 22/066 To approve the Minutes of the meeting held on 19th January 2023**
It was RESOLVED to approve the minutes of the meeting held on 19th January 2023.
Proposed by Cllr Brookes, seconded by Cllr Cody.
- SH 22/067 Matters arising from the previous minutes – for information only**
SH20/024 ELMS Model for the Severn Ham – ongoing.
SH21/042 Mythe Nature Reserve adoption – ongoing, with GWT legal team
SH22/008 ST Legacy damage proposal – ongoing.
SH22/011 Dock management strategy – Natural England have confirmed that in principle a derogation would be given for using the Rootwave technology — ongoing
SH22/058 Restoring the rivers – monitoring locations given for the project - complete
SH22/058 Eel Pass – monitoring data not yet available - ongoing
- SH 22/068 Public Participation**
There was no public participation.
- SH 22/069 Correspondence**
There was no correspondence.
- SH 22/070 To receive an update from Severn Trent (ST) and agree any actions**
A written report was received from Severn Trent.



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The Committee discussed the proposed Rootwave solution for the docks, both on the restoration strip and on the legacy areas. It was felt that Severn Trent should be responsible for fixing this, as the prevalence of the docks is due to the leaks.

Request should be made to Severn Trent to purchase the Rootwave machine and generator and that there should be a mitigation for a number of years (5 was suggested to be able to see the impact) to get the issue under control.

The issue is that this will be one of the biggest sites the technology has been trialled on. Therefore information about how much ground can be covered, how long it will take, how effective it will be is scarce, as well as requiring suitable weather conditions to get on the Ham. Issues regarding storage and access were also raised, including whether a joint facility with the Borough Council could be found to store commonly used equipment.

It was suggested that the docks are mapped, so that progress can be seen across the plots. (10, docks are primary plant – 0, no docks)

Next steps are to formulate plan and costs as to how the work would be implemented and to check details and costs for depreciation of the machinery and servicing. To also investigate moving the equipment and safe storage.

It was RESOLVED that authority be delegated to the Assistant Town Clerk to investigate, build a plan and make a proposal to Severn Trent.

Proposed by Cllr Cody, seconded by Cllr J Raywood.

Committee members agreed that the legacy issues should be progressed. Caroline and Mike Cluley to talk about the current proposal and whether it is appropriate to disturb the ground further. It was suggested that a trial area might be the most effective way forward.

SH 22/071 To receive an update from the Environment Agency and to agree any actions

Paul Herickx from the Environment Agency provided the update.

The monitoring equipment is not yet in place as there have been issues on other sites regarding vandalism and they want to ensure that the equipment when installed is safe and secure. Overall the EA are happy with the construction of the pass, there are a few small adjustments to make to the entrance to stop the reeds getting in, but these are minor. Paul is working with the Catchment Co-ordinator on further environment improvements in the vicinity.

The first walk to assess the reinstated strip will take place on w/c 8th May. It was looking a little bit patchy, but this is to be expected.

SH 22/072 To receive an update from Caroline Corsie, Environmental Advisor and to agree any actions

Ms Corsie provided the following update:

- Litter pickers are out on the Ham and doing a great job.



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- The first curlew have been heard and have been on the site for just over a week, the flooding can unfortunately confuse them. There are 10-12 pairs of skylark who are also back on the site.
- The current flooding quite clearly shows the points where the water sites and the areas in the north east corner that have the lower phosphate levels as they don't flood all the time.

It was RESOLVED to approve £2000 plus spreading costs for green hay this year. Green hay to come from Coombe Hill / Kym Jackson.
Proposed by Cllr J Raywood, seconded by Cllr Brookes.

Visit to Kym Jackson's at Coombe Hill to be arranged in the Spring to see what another floodplain meadow looks like in full flower.

Initial monitoring on the restoration strips indicates that they are coming back well, despite the current wet and cold and the progress is in the right direction.

Without cattle on site for the last two years, the scrub land on the edge of the Ham has not been impacted as it should have been, next step would be to procure a scrub survey and management plan.

It was RESOLVED to earmark £3900 from 500/4850 Commoners' Grazing Compensation to procure a scrub survey and start the required scrub works.
Proposed by Cllr Aldridge, seconded by Cllr Cody.

SH 22/073

To receive an update from the Assistant Town Clerk and agree any actions including

- i. HLS Extension and Natural England – five year extension to the HLS has been granted and permission given by Natural England. Just waiting on official notification.
- ii. Signage for the Severn Ham – Suggestions for the signs to request that walkers do not use the lower Ham were discussed. Alternative route maps to be placed in the noticeboards and on Facebook.
- iii. Water monitoring equipment – will be installed by Severn Trent south of the Swilgate joining the Avon.
- iv. Severn Ham volunteer group – Nine individuals are helping with the curlew monitoring.

SH 22/074

To consider and accept a quote for the refurbishment of the bund

The committee received the two quotes that had been received for the refurbishment of the bund. A number of other companies had been approached but only two responded with a quotation. It was suggested that GEDA be approached to quote for the work.



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500/4450	Maintenance	£1500
500/4860	Volunteers	£1500
500/4890	Carver Knowles	£2388

To earmark £2500 from 500/4870 Weeding to EMR 343 SH Weeding.
Proposed by Cllr Aldridge, seconded by Cllr J Raywood.

SH 22/078 To consider and recommend a format for the future of the Severn Ham Committee

The future format of the committee was discussed.

It was RESOLVED that the Environment Agency should be offered the one vacant seat left by Jan Lucas.

Proposed by Cllr Cody, seconded by Cllr Aldridge.

Paul Herickx advised that this would likely be filled by Karen Andrew who is the Severn Vale Catchment Co-ordinator. She is also the Eelscape lead for the Environment Agency.

It was suggested that as the Friends of the Severn Ham Group develops, it may be appropriate for there to be a representative from the group on the Committee.

The meeting closed at 10.55am

Next meeting: Monday 26th June 2023 at 9.30am

Signature of Chairman upon approval of the minutes 26th June 2023

Detailed Income & Expenditure by Budget Heading 19/06/2023

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
500 Severn Ham							
1620 Hay Auction	3,701	0	190	190			
1630 Basic Payment Scheme	11,762	0	9,420	9,420			
1640 Wayleaves	378	0	390	390			
1700 Fishing Rights	1,800	0	1,500	1,500			
1710 HLS Payment	22,066	0	22,248	22,248			
1715 Reinstatement Compensation	4,002	34,175	0	(34,175)			
Severn Ham :- Income	43,708	34,175	33,748	(427)			0
4450 Maintenance	0	52	1,500	1,448		1,448	
4550 Water	84	15	265	250		250	
4850 Commoners Grazing Compensation	600	0	3,500	3,500		3,500	
4855 Hay Sowing Project	2,200	0	4,750	4,750		4,750	
4860 Volunteers (Rec & Prom)	0	0	1,500	1,500		1,500	
4865 Auction Fees	500	0	500	500		500	
4870 Weeding	0	0	2,500	2,500		2,500	
4875 Tree Conservation	3,750	0	3,000	3,000		3,000	
4880 Ancillary Management	5	0	4,000	4,000		4,000	
4885 Nesting Project	118	155	1,500	1,345		1,345	
4890 Carver Knowles	200	0	2,000	2,000		2,000	
4895 Cross Compliance Consultant	475	0	530	530		530	
4900 Conservation Advisor	5,000	1,250	5,571	4,321		4,321	
4905 Footpath Repairs	0	0	2,500	2,500		2,500	
4910 Reinstatement Expenditure	3,539	(359)	0	359		359	
Severn Ham :- Indirect Expenditure	16,471	1,114	33,616	32,502	0	32,502	0
Net Income over Expenditure	27,236	33,061	132	(32,929)			
Grand Totals:- Income	43,708	34,175	33,748	(427)			
Expenditure	16,471	1,114	33,616	32,502	0	32,502	
Net Income over Expenditure	27,236	33,061	132	(32,929)			
Movement to/(from) Gen Reserve	27,236	33,061					

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR B&M 64 BS Maintenance	20,264.00		20,264.00
321 EMR B&M Town Hall Gardens	250.00		250.00
322 EMR B&M Moorings Prior's Court	19,894.23		19,894.23
323 EMR B&M Moorings Maintenance	0.00		0.00
324 EMR E&A Noticeboards & Swapbox	1,708.00		1,708.00
325 EMR E&A Playground Projects	20,105.00		20,105.00
326 EMR E&A Youth	4,105.00		4,105.00
327 EMR FIN Asset Management Proj	0.00		0.00
328 EMR B&M War Memorial	6,875.73		6,875.73
329 EMR SH Severn Ham	6,140.00		6,140.00
330 EMR E&A CCTV	2,500.00		2,500.00
331 EMR E&A Tree Maintenance	5,650.00		5,650.00
332 EMR E&A Street Furniture	3,050.00		3,050.00
333 EMR E&A Toilet Block Project	3,108.00		3,108.00
334 EMR E&A Gloucester Road Maint.	0.00		0.00
335 EMR E&A Bus Shelters	2,640.00		2,640.00
336 EMR FIN Regalia	0.00		0.00
337 EMR FIN Website	2,160.00		2,160.00
338 EMR FIN Professional	5,237.00		5,237.00
339 EMR FIN Legal	14,087.00		14,087.00
340 EMR FIN Elections	4,000.00		4,000.00
341 EMR FIN Tourism & Marketing	1,474.00		1,474.00
342 EMR FIN Newsletter	1,500.00		1,500.00
343 EMR SH Weeding	10,000.00		10,000.00
344 EMR SH Severn Ham Tree Maint	8,000.00		8,000.00
345 EMR SH Hay Sowing Project	8,675.00		8,675.00
346 EMR SH Footpath Repairs	10,738.00		10,738.00
347 EMR PLA Comm. & Display	1,306.00	-1,306.00	0.00
348 EMR PLA Outreach Sessions	0.00		0.00
349 EMR B&M Moorings Projects	6,363.00		6,363.00
350 EMR B&M Watson Hall Lease *	20,000.00		20,000.00
351 EMR B&M Moorings St Mary's Rd	2,433.00		2,433.00
352 EMR FIN Insurance	0.00		0.00
353 EMR FIN Shop Windows Project	0.00		0.00
354 EMR B&M TH Maintenance	10,129.00		10,129.00
355 EMR B&M WH Projects	19,319.00		19,319.00
356 EMR B&M WH Bar Equipment	1,914.00		1,914.00
357 EMR B&M 64 BS Projects	11,219.00		11,219.00
358 EMR SH Mythe Nature Reserve	5,000.00		5,000.00
359 EMR PLA Community Devel Planni	2,500.00		2,500.00
360 EMR B&M TH Projects	26,627.00		26,627.00
361 EMR FIN Community Grants	622.00		622.00
362 EMR FIN Tewkes Live Music Fest	0.00		0.00
363 EMR B&M WH Maintenance	307.00		307.00
364 EMR B&M 64 BS Fundraising Proj	720.00		720.00
365 EMR FIN Events and Services	482.00		482.00
366 EMR B&M TH Equipment	870.00		870.00
367 EMR E&A Toilet Block Utilities	1,429.00		1,429.00
368 EMR E&A VAS Repairs	1,655.00		1,655.00
369 EMR STA Training	2,087.00		2,087.00

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
	<u>277,142.96</u>	<u>-1,306.00</u>	<u>275,836.96</u>

Severn Ham Work Programme		
Action	Status	Comments
Adoption of the Mythe Nature Reserve	Open	With GWT legal team since Autumn 2022
ELMS Eelscape Project	Open	In development phase for two years. Habimappers due in June 2023
Repairs to the bund (footpath) on the Ham	Open	Commencing 19th June 2023
Scrub management	Open	Meeting with Matt Hale arranged for early July
Visit to Coombe Hill donor hay sites	Closed	Completed 19th June 2023
Green hay spreading on restoration plots	Open	Cost approved in March 2023, green hay to come from Kym Jackson
New signage re: closing lower end of the Ham	Open	Issue with middle being wet this year - monitor next year
Actions from Vision & Implementation Plan	Open	Actions completed - footpath sign to south removed. Monitoring wetness of the southern end of the Ham. Unusually wet in the centre - Spring 2023. Friends of Severn Ham group started. Grazing with cattle and sheep agreed for 2023.
Severn Trent Works		
Action	Status	Comments
Legacy dock issue	Open	Rootwave approved as solution by Natural England as part of HLS extension. Logistical and storage issues are current delay. Waiting on TBC for feedback regarding storage.
Repairs to the bund (footpath) on the Ham	Open	
Water monitoring equipment installed	Open	Installation complete - committee interested in findings
Legacy issue of rutting in the middle of the Ham	Open	
EA Works		
Action	Status	Comments
Reinstatement of working strip	Open	First review due 5th May 2023
Monitoring of the success of the eel pass	Open	Too early for data - ongoing