TEWKESBURY TOWN COUNCIL

GRANT POLICY

Adopted at the Full Council Meeting on 26th September 2022

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Introduction

Tewkesbury Town Council is committed to encouraging community development and aims to work closely with organisations and groups by financially supporting projects that benefit local residents and make a difference to the quality of life of people living in Tewkesbury.

The General Power of Competence enables the Town Council to grant monies to qualifying organisations to support projects.

Eligibility

The Town Council awards grants, at its discretion, to organisations which can demonstrate a clear need for financial support to achieve an objective which will benefit the Parish by:

- providing a service
- enhancing the quality of life
- improving the environment
- promoting the Parish in a positive way

The Town Council will not award grants to:

- private individuals
- commercial organisations
- general appeals
- purposes for which there is a statutory duty upon other local or central government departments to fund or provide
- "upward funders" i.e. local groups where fund-raising is sent to a central HQ for redistribution
- medical research
- animal welfare
- political parties

Only one application for a grant will be considered from any organisation in any one financial year. Ongoing commitments to award grants in future years will not be made. A fresh application will be required each year.

Grants will not normally be made retrospectively.

Availability of funds

The availability of funds to support voluntary activity is dependent on the Council's overall financial position and the choices it makes when allocating its resources. It is not just the role of the Town Council to award grants. Where possible, the Town Council actively encourages organisations to also seek grants from other agencies to finance projects.

The financial year runs from April – March and grant requests will be considered in the order they are received. Grant requests for under £1000 are considered by the Finance Committee and grant requests over £1000 are considered by Full Council.

Application Procedure

All applications must be made using the grant application form available on the Town Council's website (www.tewkesburytowncouncil.gov.uk) supported with the necessary requested documentation.

The Town Council reserves the right to request additional information to aid determination of the grant.

Feedback

Applicants are required to submit an end of project report and to attend the town's Annual Meeting (held in late March / early April) to give an update on their project and how the funding has helped facilitate its work. Failure to do so may impact on the grants awarded in future years.

The Town Council's decision will be final.

This policy will be reviewed every three years.