

MINUTES
of the
**Buildings & Moorings Committee meeting held on 30th May 2023 at 6.00pm in the Town
Hall, Tewkesbury**

Present: Cllrs C Danter (Chair), P Jones, S Raywood, H Bowman, R Langdon, C Robertson, K Moran

In attendance: D Hill (Town Clerk)

B&M.23.001 Receive apologies for absence
None.

B&M.23.002 Receive declarations of interest
None.

B&M.23.003 Receive dispensations
None.

B&M.23.004 Approve the minutes of the Buildings & Moorings Committee meetings held on 5th April 2023
It was RESOLVED to approve the minutes of the meeting held on 5th April. Proposed by Cllr Jones, seconded by Cllr Bowman.

B&M.23.005 Matters arising from the minutes – for information only

- 20.127 Repairs to window at 64 Barton Street** – ongoing
- 20.143 – Back of Avon wall** – email from architect updating
- 22.048 – Town Hall basement storage** – defer to condition report
- Replacement tree** – complete, however residents may fundraise for an additional tree
- Lease to ANT** – reassurance to be sought that insurance cover is adequate
- Town Hall heating improvements** – pipes in basement now lagged. Override function for heating outstanding
- 22.115 Mooring structure at Priors Court** – structure has not been removed as yet due to objections from neighbour
- 22.116 Parking on St. Mary's Road** – complete
- 22.130 Watson Hall replacement flooring** – complete
- 22.137 Moorings contract** - carried forward. **Action:** add to next agenda
- 22.142 HSHAZ Structural Engineer and Architect** – complete, no additional expenditure incurred for Tewkesbury Town Council
- 22.145 – Works to Back of Avon moorings** - Cllr Danter has met with contractor. More works at jetty and Back of Avon. Boat trip handrail design amended to allow for better access.

B&M.23.006 Receive correspondence relating to the Buildings & Moorings Committee
None.

B&M.23.007 Public Participation

A member of the public asked for clarification on whether any update on 22.144 registration of moorings and slipway. The Town Clerk responded that no update yet. Moorings working group – will be meeting again, no date set. Congratulations on the new moorings railings from the Civic Society. Thanks also for St. Mary's Road having been tidied up.

B&M.23.008 Approve payments to be made

None.

B&M.23.009 Review the budget report and earmarked reserves report

The Town Clerk highlighted the discrepancy in expenditure relating to moorings projects and Town Hall projects due to HSHAZ expenditure.

B&M.23.010 Receive an update from the Town Clerk on High Street Heritage Action Zone grant funded works

Railings – complete.

Town Hall – ground level work and roofing outstanding.

Back of Avon – nearly complete, roadside works to be done.

B&M.23.011 Approve expenditure relating to the removal of mooring structure at Priors Court

Deferred to the next meeting due to delay in completion of the work.

B&M.23.012 Approve expenditure relating to repairs/improvements due to health and safety issues at the moorings at the Back of Avon and the Jetty mooring

Cllr Danter has met with the contractor and agreed works required to both sites.

Action: Cllr Danter to provide an update on costs at the next meeting.

B&M.23.013 Approve expenditure relating to the replacement of the carpet on the stairs and corridor leading from the stage to the changing rooms due to health and safety issues at the Watson Hall

It was RESOLVED to approve expenditure of £1,696.68. Proposed by Cllr S Raywood, seconded by Cllr Robertson. To be coded to Watson Hall projects.

B&M.23.014 Consider accessibility issues at the Town Hall and neighbouring Lloyds Bank building and agree actions

Lloyds Bank planning application is on hold. An email has been received from the Architect for the project. **Action:** Respond to architect to see if meeting can be arranged.

B&M.23.015 Appoint a lead member for the Town Hall and Watson Hall

It was RESOLVED to appoint Cllr Robinson as lead member for the Watson Hall.

Proposed by Cllr Bowman, seconded by Cllr Langdon. Events & Venues Manager to arrange tour of the Watson Hall for Cllr Robertson.

It was RESOLVED to appoint Cllr Jones as lead member for the Town Hall. Proposed by Cllr Langdon, seconded by Cllr Bowman.

B&M.23.016 Receive condition surveys for the Town Hall and Watson Hall and agree actions

The condition reports were reviewed and priorities noted. It was agreed that the first task in relation to the Town Hall will be to start clearing the basement. Councillors to meet on 17th June at 10am to look at items in the basement in terms of what is no longer required, what can be recycled or disposed of.

Action: Town Clerk to arrange for gutters to be cleared at Town Hall and Watson Hall. Contact fundraiser to advise that assistance will be required in respect of obtaining funding for the works required to the Town Hall and Watson Hall.

Town Clerk to liaise with Architect in terms of fees to obtain planning permission and or listed building consent for works identified in the condition surveys.

There being no further business, the meeting closed 19:40

Signature of Chairman upon approval of the minutes 25th July 2023