

MINUTES
of the
**Finance Committee meeting held on 2nd March 2023 at 6:00PM in the Town Hall,
Tewkesbury**

Present: Cllrs S Raywood (Chair), H Bowman, K Brennan, P Brookes, C Danter, J Raywood, M Sztymiak

In attendance: No clerk due to sickness.

F.22.099 **To receive apologies**
Cllr Aldridge.

F.22.100 **To receive declarations of interest**
None.

F.22.101 **To receive dispensations**
None.

F.22.102 **To approve the Minutes of the Finance Committee meeting held on 2nd February 2023**
It was RESOLVED to approve the minutes of the Finance Committee meeting held on 2nd February 2023. Proposed by Cllr Danter, seconded by Cllr J Raywood.

F.22.103 **Matters arising from the Minutes of 2nd February 2023 – for information only**
22.088 Cheque has been raised to go into Mayor’s Charity account.

F.22.104 **To receive correspondence relating to the Finance Committee**
Email from resident concerning the absence of backing papers for this meeting ahead of the meeting date - the aim is to publish reports 3 days before the finance meeting. The finance meeting was early this month.

F.22.105 **Public Participation**
None.

F.22.106 **To review the budget report and earmarked reserves report**
Request for a note to Finance Committee when we get a grant showing breakdown of expenditure.
Reviewed and noted.

18:30 - Mike Sztymiak left the meeting at this juncture.

F.22.107 **To review the bank reconciliations for January 2023 and the 32-day notice account for December 2022 and payments report for January 2023**
The bank reconciliations and payments reports were reviewed. All the below accounts were reconciled:
Business account – 31.1.23 £380,955.68
32 day notice account - 31.1.23 £112,606.66
Mayors Charity account - £6,437.50

32 day notice account – 31.12.22 - £112,468.50
Payments report – total £48,434.70 between 01.01.23 and 31.01.23.

- F.22.108 To approve the payments list**
It was RESOLVED to approve the payments list totalling £13,281.73. All in favour, proposed by Cllr Brennan, seconded by Cllr Bowman.
Action: Please give detail of what was paid for GK Engineering totalling £10,879.
- F.22.109 To receive an update from the Town Clerk in respect of the External Audit 2021/22**
Full council to approve the decision of the Watson Hall trustees.
Deferred awaiting clarification.
- F.22.110 To receive an update from the Town Clerk on the bar audit for Q3 2022/23**
Query to bar auditor about the latest report and clarification of the figures.
- F.22.111 To consider and agree grant applications from outside bodies**
None.

There being no further business the meeting closed at 18:57.

Signature of Chairman upon approval of the minutes 11th April 2023