

MINUTES
of the
**Buildings & Moorings Committee meeting held on 7th February 2023 at 6.00pm in the
Town Hall, Tewkesbury**

Present: Cllrs C Danter (Chair), P Jones, S Raywood, M Sztymiak, K Powell, H Bowman, K Brennan

In attendance: D Hill (Town Clerk), R Blockley (Events & Venues Manager) and one member of the public

B&M.22.109 Receive apologies for absence
Cllrs R Gurney and R Langdon.

B&M.22.110 Receive declarations of interest
None.

B&M.22.111 Receive dispensations
None.

B&M.22.112 Approve the minutes of the Buildings & Moorings Committee meeting held on 28th January 2023
It was RESOLVED to approve the minutes of the meeting held on 28th January.
Proposed by Cllr Raywood, seconded by Cllr Jones.

B&M.22.113 Matters arising from the minutes – for information only
20.127 Repairs to window at 64 Barton Street – ongoing
20.143 Back of Avon wall – Town Clerk advised of possibility for this work to be HAZ funded
22.048 Assess Town Hall basement storage – no update
Replacement tree at St. Mary’s Road mooring – to be planted when the weather warms up
Lease to Avon Navigation Trust – ongoing
TH heating improvements – The Town Clerk advised that work to the heating system has started and the pipes should also be lagged in the coming weeks
Loft access at the Watson Hall – RB updated meeting on alternative loft access. Ladder, footholds and wall brace. Blue doors will have lock on outside. To be installed 14th February.

B&M.22.114 Approve the replacement of the stage fire exit door at the Watson Hall at a cost of £3,619.05 to include acoustic specification
Item brought forward. It was RESOLVED to replace the fire exit door at a cost of £3,619.05. Proposed by Cllr Bowman, seconded by Cllr S Raywood.

B&M.22.115 Receive correspondence relating to the Buildings & Moorings Committee

The committee had been forwarded an email from the Museum Trustees from a member of the public who had thoroughly enjoyed their visit to Tewkesbury Museum.

The Town Clerk has received an email concerning a tear to a coat caused by a sharp corner on a radiator in the Watson Hall and requesting compensation. The committee agreed to offer £25 for damage to the jacket.

Moorings structure at Priors Court – **Action:** Town Clerk to write to property owner requesting structure to be removed and remind them that planning permission has not been sought.

B&M.22.116 Public Participation

St Mary's Road – cars are continuing to park illegally in this area and it is very unsightly. The Town Clerk advised that there may be HAZ funding available for improving this problem and that TBC is liaising with Highways

Action – Town Council to take a photograph.

B&M.22.117 Approve payments to be made

It was RESOLVED to approve the payments list totalling £8,688.47. Proposed by Cllr S Raywood, seconded by Cllr Powell.

B&M.22.118 Review the budget report

The budget report was reviewed.

B&M.22.119 Approve the replacement of the rear doors at the Town Hall at a cost of £5,697.40 and to note that the advise of the Conservation Officer at Tewkesbury Borough Council will be sought and Listed Building Consent to be applied for if required

It was RESOLVED to approve the replacement of the rear doors at the Town Hall at a cost of £5,697.40. Proposed by Cllr Bowman, seconded by Cllr Brennan.

B&M.22.120 Receive an update from the Town Clerk on grant funding at 64 Barton Street

The Town Clerk reported that early indications were that the HAZ grant funding may not be required at 64 Barton Street. The Town Clerk will keep members updated on funding progress.

B&M.22.121 Authorise the Town Clerk to issue a letter to the Trustees of Tewkesbury Museum confirming that the lease for 64 Barton Street will be reviewed once the status of the George Watson Memorial Hall has been confirmed at a meeting of the charity

It was RESOLVED for the Town Clerk to issue a letter to the Trustees of Tewkesbury Museum. Proposed by Cllr Danter, seconded by Cllr Jones.

B&M.22.122 Review and agree the position relating to the garden at the rear of the Watson Hall

This matter will be referred to a meeting of the George Watson Memorial Hall charity.

B&M.22.123 Approve the installation of a swap box at the Town Hall

It was RESOLVED to approve the installation of a swap box at the Town Hall, subject to it being constructed on legs. Proposed by Cllr Jones, seconded by Cllr Bowman.

There being no further business, the meeting closed at 19:57.

Signature of Chairman upon approval of the minutes 5th April 2023