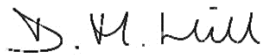


TEWKESBURY TOWN COUNCIL
SEVERN HAM COMMITTEE
16TH MARCH 2023

To: Councillors P Aldridge (Chairman), C Danter, J Raywood, C Cody, P Brookes
Mr M Cornwell-Kelly, Mr J Lucas, Mr T Perry, Ms C Corsie, Mr M Cluley.

You are hereby summoned to a meeting of the Severn Ham Committee to be held in
the Town Hall, High Street, Tewkesbury on **Thursday 16th March 2023 at 9:30 am**

Members of the public and press are welcome to attend.



Debbie Hill
Town Clerk
7th March 2023

AGENDA

1. Apologies
2. Declarations of interests
3. Dispensations
4. To approve the minutes of the Severn Ham committee meeting held on 19th
January 2023
5. Matters arising from the previous minutes – for information only
6. Public Participation *(to provide members of the public/press with the opportunity to comment on items
on the agenda or raise items for future consideration. In accordance with Standing Orders this will not
exceed 12 minutes in total and 3 minutes per person.)*
7. Correspondence
8. To receive an update from Severn Trent and agree any actions
9. To receive an update from the Environment Agency and agree any actions
10. To receive an update from Caroline Corsie, Environmental Adviser and agree any
actions
11. To receive an update from the Assistant Town Clerk and agree any actions
including:
 - i. HLS extension and Natural England
 - ii. Signage for the Severn Ham
 - iii. Water monitoring equipment
 - iv. Severn Ham volunteer group
12. To consider and accept a quote for the refurbishment of the bund
13. To consider a request for the reinstatement of a mooring on the Severn Ham

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- 14.** To receive the committee budget report and earmarked reserve report
- 15.** To agree the earmarked reserves at the end of the financial year 2022/23
- 16.** To consider and recommend a format for the future of the Severn Ham
Committee



TEWKESBURY TOWN COUNCIL

MINUTES

of the

Severn Ham Committee meeting

Held at Town Hall, Tewkesbury on 19th January 2023 at 9.30am

Present: Cllrs P Aldridge (Chair), C Cody, Ms C Corsie, Mr M Cornwell-Kelly, Cllr J Raywood, Cllr P Brookes.

In attendance: J King (Assistant Town Clerk)

Cllr Brookes took the Chair.

SH 22/049 To receive apologies for absence
Apologies were received from Mr Cluley.

Cllr Aldridge took the Chair.

SH 22/050 To record declarations of interest
Mr Cornwell-Kelly – Clerk to the Commoners

SH 22/051 To consider requests for dispensations
None received.

SH 22/052 To approve the Minutes of the meeting held on 29th September 2022
It was RESOLVED to approve the minutes of the meeting held on 29th September 2022. Proposed by Cllr J Raywood, seconded by Cllr P Brookes.

SH 22/053 Matters arising from the previous minutes – for information only
SH20/024 ELMS Model for the Severn Ham – ongoing. Ms Corsie & the Assistant Town Clerk attended the kick off meeting for the Eelscape project. Next step is the habitat survey and permission has been given for that to take place.
SH21/011 Hay spreading on bund – complete
SH21/040 GCC Biodiversity Officer – has now been appointed - complete.
SH21/042 Mythe Nature Reserve adoption – ongoing
SH22/008 ST Legacy damage proposal – ongoing
SH22/011 Dock management strategy – Natural England have confirmed that in principle a derogation would be given for using the technology – back with Severn Trent - ongoing
SH22/024 Management plan for the reinstatement – complete
SH22/040 Bund repairs – waiting on third quotation
SH22/044 Vision and Implementation Working Group Meeting to organise – complete.



TEWKESBURY TOWN COUNCIL

SH 22/054

Public Participation

There was no public participation.

SH 22/055

Correspondence

There was no correspondence.

SH 22/056

To receive an update from Severn Trent (ST) and agree any actions

A written report was received from Stuart Kerr at ST. GEDA have undertaken minimal works since the last committee meeting and the removal of all fencing and reinstatement of the palisade fencing to the rear of the compound was completed by the end of September 2022.

Steve Pullan (ST Ecologist), had a site meeting with Natural England, Caroline Corsie and the Assistant Town Clerk in November to discuss the way forwards in terms of the restoration plan for 2023. It was agreed that the following restoration activities are required:

- 2 day botanical detailed survey of the Ham on a paired sample base between disturbed and non-disturbed Ham.
- Green hay collection and spreading on the Ham from the previous donor site at Coombe Hill.
- Weed control.

SH 22/057

To receive an update from the Environment Agency and to agree any actions

The EA continue to monitor the site as per previous communications. The site is obviously under water at present and the EA plan to attend the next meeting to provide the first update on the reinstatement.

SH 22/058

To receive an update from Caroline Corsie, Environmental Advisor and to agree any actions

Ms Corsie provided the following update:

- Attended the Eelscape kick off meeting. Interviews for the Stakeholder Liaison Officer are currently taking place, this post is fundamental to project. Landscape Recovery Projects are dependent on finding private finance as part of the process and there may be suitable local projects in Tewkesbury.
- Finance is available from the Severn Trent Community Fund, potentially to do some community work with plug plants and key species.
- How do we maintain pressure on improving water quality in the rivers? What improvements can we see and what should be able to see in the next year? The County based 'Restoring the Rivers' group is due to meet again this month and are looking for suitable locations for areas in the district for monitoring. The Ham would be ideal, as it is the confluence of the Avon and Severn. Need to identify potential locations – initial suggestion (what three words: listen: snuggle: bulk)

Action: Assistant Town Clerk to investigate locations.



TEWKESBURY TOWN COUNCIL

- Floating pennywort continues to be an issue along the Avon and this is now being carried down the Severn due to the flood conditions. The Town Clerk has handed this back over to the Avon Navigation Trust. The committee discussed whether the overhanging willows are causing an issue and causing the pennywort to get caught and build up, and then whose responsibility this is.
- Sheep are eroding the area around the manhole cover at the southern end of the pipeline replacement. The issue was raised in the meeting with Steve Pullen and ST to come back with a suitable solution.
- Bird feeding continues on the Ham.
- The committee wished to thank the litter pickers who have been out clearing the site again, it is greatly appreciated.
- The otter has been spotted by the weir again. It has also been caught on camera eating koi carp in the Tewkesbury Park area!
- Eel pass – **Action:** question for the EA – is there any monitoring data for the eel pass? Is it working?

SH 22/059 To agree the next steps for the Vision and Implementation Plan, as proposed by the Severn Ham working group

It was RESOLVED to agree the next steps for the Vision and Implementation Plan as proposed by the Severn Ham Working Group.
Proposed by Cllr Cody and seconded by Cllr J Raywood.
Mr Cornwell-Kelly abstained.

SH 22/060 To discuss and agree any actions regarding the proposed redevelopment of the Healings Mill site

A preapplication planning meeting was recently held for Councillors and was also attended by Ms Corsie (as the Town Council's Conservation Advisor).
The committee discussed the next steps regarding staying engaged with the process and ensuring that all issues are covered from a conservation point of view.

The committee request that Mr Cornwell-Kelly is invited to any future meetings to represent the Commoners in future discussions, particularly regarding access and grazing.

SH 22/061 To receive the committee budget report and earmarked reserve report

The budget report and earmarked reserve report was received.

SH 22/062 To approve payments list

The payments list totalling £9539.49 was approved.
Proposed by Cllr Aldridge, seconded by Cllr J Raywood.

The meeting closed at 11am.



TEWKESBURY TOWN COUNCIL

Next meeting: 16th March 2023

Signature of Chairman upon approval of the minutes 16th March 2023

DRAFT

Detailed Income & Expenditure by Budget Heading 07/03/2023

Month No: 11

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	Transfer to/from EMR
500 Severn Ham							
1620 Hay Auction	0	3,701	190	(3,511)			
1630 Basic Payment Scheme	0	11,762	11,500	(262)			
1640 Wayleaves	0	378	390	12			
1700 Fishing Rights	0	1,800	1,500	(300)			
1710 HLS Payment	0	22,066	22,248	183			
1715 Reinstatement Compensation	4,002	4,002	0	(4,002)			
Severn Ham :- Income	4,002	43,708	35,828	(7,880)			0
4450 Maintenance	0	0	1,500	1,500		1,500	
4550 Water	7	71	260	189		189	
4850 Commoners Grazing Compensation	0	600	4,500	3,900		3,900	
4855 Hay Sowing Project	0	2,200	5,000	2,800		2,800	
4860 Volunteers (Rec & Prom)	0	0	1,500	1,500		1,500	
4865 Auction Fees	0	500	477	(23)		(23)	
4870 Weeding	0	0	2,500	2,500		2,500	
4875 Tree Conservation	0	3,750	3,000	(750)		(750)	
4880 Ancillary Management	4,000	4,000	4,000	0		0	
4885 Nesting Project	42	101	1,500	1,399		1,399	
4890 Carver Knowles	0	0	2,388	2,388		2,388	
4895 Cross Compliance Consultant	0	475	530	55		55	
4900 Conservation Advisor	0	3,750	5,571	1,821		1,821	
4905 Footpath Repairs	0	0	2,500	2,500		2,500	
4910 Reinstatement Expenditure	0	161	0	(161)	359	(520)	
Severn Ham :- Indirect Expenditure	4,049	15,608	35,226	19,618	359	19,259	0
Net Income over Expenditure	(48)	28,099	602	(27,497)			
Grand Totals:- Income	4,002	43,708	35,828	(7,880)			
Expenditure	4,049	15,608	35,226	19,618	359	19,259	
Net Income over Expenditure	(48)	28,099	602	(27,497)			
Movement to/(from) Gen Reserve	(48)	28,099					

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR B&M 64 BS Maintenance	6,709.00	0.00	6,709.00
321 EMR B&M Town Hall Gardens	250.00		250.00
322 EMR B&M Moorings Prior's Court	19,894.23		19,894.23
323 EMR B&M Moorings Maintenance	335.00	-335.00	0.00
324 EMR E&A Noticeboards	1,447.00		1,447.00
325 EMR E&A Playground Projects	12,604.00		12,604.00
326 EMR E&A Youth	4,105.00		4,105.00
327 EMR FIN Asset Management Proj	3,821.00		3,821.00
328 EMR B&M War Memorial	5,857.73		5,857.73
329 EMR SH Severn Ham	6,140.00		6,140.00
330 EMR E&A CCTV	2,500.00		2,500.00
331 EMR E&A Tree Maintenance	5,150.00		5,150.00
332 EMR E&A Street Furniture	2,300.00		2,300.00
333 EMR E&A Toilet Block Project	7,902.00	-5,834.00	2,068.00
334 EMR E&A Gloucester Road Maint.	0.00		0.00
335 EMR E&A Bus Shelters	2,640.00		2,640.00
336 EMR FIN Regalia	0.00		0.00
337 EMR FIN Website	2,160.00		2,160.00
338 EMR FIN Professional	0.00		0.00
339 EMR FIN Legal	9,087.00		9,087.00
340 EMR FIN Elections	4,000.00		4,000.00
341 EMR FIN Tourism & Marketing	1,474.00		1,474.00
342 EMR FIN Newsletter	1,500.00		1,500.00
343 EMR SH Weeding	7,500.00		7,500.00
344 EMR SH Severn Ham Tree Maint	8,000.00		8,000.00
345 EMR SH Hay Sowing Project	8,675.00		8,675.00
346 EMR SH Carver Knowles	2,050.00		2,050.00
347 EMR PLA Comm. & Display	1,306.00		1,306.00
348 EMR PLA Outreach Sessions	271.00		271.00
349 EMR B&M Moorings Projects	6,363.00		6,363.00
350 EMR B&M Watson Hall Lease *	20,000.00		20,000.00
351 EMR B&M Moorings St Mary's Rd	2,433.00		2,433.00
352 EMR FIN Insurance	1,556.00	-1,556.00	0.00
353 EMR FIN Shop Windows Project	3,290.02	-3,290.02	0.00
354 EMR B&M TH Maintenance	9,761.00		9,761.00
355 EMR B&M WH Projects	10,040.00		10,040.00
356 EMR B&M WH Bar Equipment	1,619.00		1,619.00
357 EMR B&M 64 Roof Project	0.00		0.00
358 EMR SH Mythe Nature Reserve	5,000.00		5,000.00
359 EMR PLA Community Devel Planni	1,000.00		1,000.00
360 EMR B&M TH Projects	12,100.00		12,100.00
361 EMR FIN Community Grants	1,822.00	-1,822.00	0.00
362 EMR FIN Tewkes Live Music Fest	9,892.50	-9,892.50	0.00
363 EMR B&M WH Doors & Floors Proj	3,402.00	-3,402.00	0.00
364 EMR B&M 64 BS Fundraising Proj	6,788.00	-6,788.00	0.00
	<u>222,744.48</u>	<u>-32,919.52</u>	<u>189,824.96</u>