


**TEWKESBURY TOWN COUNCIL  
FINANCE COMMITTEE  
THURSDAY 2<sup>ND</sup> MARCH 2023**

**To: Members of Finance Committee:** Councillors S Raywood (Chair), P Aldridge, H Bowman, K Brennan, P Brookes, C Danter, J Raywood and M Sztymiak

You are summoned to attend a meeting of the Finance Committee which will be held in the Town Hall, High Street, Tewkesbury, on **Thursday 2<sup>nd</sup> March 2023 commencing at 6.00pm**

**Members of the public and press are welcome to attend.**



Debbie Hill, Town Clerk  
24<sup>th</sup> February 2023

**AGENDA**

1. To receive apologies
2. To receive declarations of interests
3. To receive dispensations
4. To approve the minutes of the Finance Committee meeting held on 2<sup>nd</sup> February 2023
5. Matters arising from the minutes of 2<sup>nd</sup> February 2023 – for information only
6. To receive correspondence relating to the Finance Committee
7. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
8. To review the budget report and earmarked reserves report
9. To review the bank reconciliations for January 2023 and the 32-day notice account for December 2022 and payments report for January 2023
10. To approve the payments list
11. To receive an update from the Town Clerk on the External Audit 2021/22
12. To receive an update from the Town Clerk on the bar audit for Q3 2022/23
13. To consider and agree grant applications from outside bodies

**MINUTES**  
*of the*  
**Finance Committee meeting held on 2<sup>nd</sup> February 2023 at 6:00PM in the Town Hall,  
Tewkesbury**

**Present:** Cllrs S Raywood (Chair), P Aldridge, H Bowman, K Brennan, P Brookes, C Danter, J Raywood, M Sztymiak

**In attendance:** D Hill (Town Clerk)

**F.22.084 To receive apologies**  
None.

**F.22.085 To receive declarations of interest**  
None.

**F.22.086 To receive dispensations**  
None.

**F.22.087 To approve the Minutes of the Finance Committee meeting held on 5<sup>th</sup> January 2023**  
It was RESOLVED to approve the minutes of the Finance Committee meeting held on 5<sup>th</sup> January 2023. Proposed by Cllr Brennan, seconded by Cllr Danter.

**F.22.088 Matters arising from the Minutes of 5<sup>th</sup> January 2023 – for information only**

**22.028 Debit card** - Assistant Town Clerk to be issued with debit card and internet access. Application forms being completed.

**22.048 Add Cllr Bowman as signatory to Mayor's Charity account** – to be deferred until after the election in May 2023

**22.060 Cost Centre for Tewkesbury Live** – complete

**Push car boot sale** – the Town Clerk confirmed that income received from this event was £403. Expenditure (staff costs) totalled £378 leaving £25 to be transferred to the Mayor's Charity account.

**F.22.089 To receive correspondence relating to the Finance Committee**  
None.

**F.22.090 Public Participation**  
None.

**F.22.091 To review the budget report and earmarked reserves report**  
The budget report and earmarked reserves reports were reviewed. The Town Clerk reported that the Town Council had received £1,000 funding for Warm Spaces and £1,000 funding for Tewkesbury Live both through Tewkesbury Borough Council.  
**Action:** Town Clerk to check correct accounting treatment for the £500 portion of the Warm Spaces funding that relates to a contribution towards heating costs.

**F.22.092 To review the bank reconciliations and payments reports for December 2022**

The bank reconciliations and payments reports were reviewed. It was noted that there was reporting error with the reconciliation for the 32-day notice account.

**Action:** Town Clerk to raise with the Finance Officer and bring back to the next meeting.

**F.22.093 To approve the payments list**  
None.

**F.22.094 To receive an update from the Town Clerk in respect of the External Audit 2021/22**  
The Town Clerk reported that the auditor is awaiting an update on the future of the George Watson Memorial Hall and that a charity meeting will be held later in the month.

**F.22.095 To receive an update from the Town Clerk on the bar audit for Q3 2022/23**  
The Town Clerk reported that the audit for Q3 has been undertaken but that the report is awaited. This item will be brought back to the next meeting.

**F.22.096 To receive the report from the internal control checks for Q3 2022/23**  
Cllr Brookes reported that most issues that had been identified had been dealt with in the follow up meeting. Sample signatures are being compiled in the office to assist with the next check.

**F.22.097 To agree to vire £4,000 from 500 Severn Ham Ancillary Management ro 110 Staffing**  
It was RESOLVED to vire £4,000. Proposed by Cllr J Raywood, seconded by Cllr Brookes. Cllr Sztymiak voted against this motion.

**F.22.098 To consider and agree grant applications from outside bodies**  
None.

There being no further business the meeting closed at 7.02pm

Signature of Chairman upon approval of the minutes ..... 2nd March 2023

## Detailed Income &amp; Expenditure by Budget Heading 24/02/2023

Month No: 11

## Budget Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<b>Finance</b>							
<u>120 Finance</u>							
1076 Precept	320,716	419,939	419,939	0			
1090 Interest Received	34	496	40	(456)			
1100 Grants & Donations Received	55	0	0	0			
1110 Warm Spaces Grant Recieved	0	1,000	0	(1,000)			
1120 Tewkesbury Live Grants Receive	10,000	11,000	0	(11,000)			(9,893)
1121 Tewkes Live Income	0	20,434	0	(20,434)			
<b>Finance :- Income</b>	<b>330,805</b>	<b>452,868</b>	<b>419,979</b>	<b>(32,889)</b>			<b>(9,893)</b>
4100 Professional Fees	250	0	2,000	2,000		2,000	
4150 Mayors Allowance	1,500	0	1,500	1,500		1,500	
4160 Bank Charges	480	595	300	(295)		(295)	
4170 Audit Fees	1,462	453	2,081	1,628		1,628	
4180 Legal Fees	913	1,497	12,485	10,988		10,988	
4190 Subscriptions & Memberships	2,996	3,091	4,000	909		909	
4200 Insurance	6,970	15,289	8,323	(6,966)		(6,966)	1,556
4210 Stationery Office Equipment	1,753	1,217	1,500	283		283	
4211 Contingency	0	0	6,000	6,000		6,000	
4212 Councillor Expenses	0	0	600	600		600	
4220 Telephone & Broadband (TC)	1,023	964	832	(132)		(132)	
4230 Photocopier	3,209	1,235	2,601	1,366		1,366	
4240 Website	549	611	500	(111)		(111)	
4250 IT	4,878	3,692	3,500	(192)		(192)	
4260 Publications	0	0	208	208		208	
4270 Newsletter	0	382	1,040	658		658	
4280 Events & Services	2,212	2,042	3,329	1,287		1,287	
4290 Regalia	0	932	2,000	1,068	11	1,058	
4300 Civic	1,057	564	1,000	436		436	
4310 Tourism & Marketing	1,402	60	1,040	980		980	
4320 Town Crier	1,000	1,000	1,000	0		0	
4330 Grants Paid	8,178	11,200	10,000	(1,200)		(1,200)	1,822
4350 Elections	0	0	1,000	1,000		1,000	
4360 Residents' Weekend	6,856	38	0	(38)		(38)	
4370 Tewkesbury Live Expenditure	0	22,927	0	(22,927)		(22,927)	
4380 Warm Spaces Expenditure	0	299	0	(299)		(299)	
4990 Sundries/Petty Cash	244	396	1,000	604		604	
<b>Finance :- Indirect Expenditure</b>	<b>46,932</b>	<b>68,483</b>	<b>67,839</b>	<b>(644)</b>	<b>11</b>	<b>(655)</b>	<b>3,378</b>
<b>Net Income over Expenditure</b>	<b>283,873</b>	<b>384,385</b>	<b>352,140</b>	<b>(32,245)</b>			
6000 plus Transfer from EMR	600	3,378					
6001 less Transfer to EMR	0	(9,893)					
<b>Movement to/(from) Gen Reserve</b>	<b>284,473</b>	<b>397,655</b>					

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Month No: 11

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>130 Mayor's Charity</u>							
1200 Mayor's Charity Income	4,408	3,671	0	(3,671)			
Mayor's Charity :- Income	<u>4,408</u>	<u>3,671</u>	<u>0</u>	<u>(3,671)</u>			<u>0</u>
4410 Mayor's Charity Expenditure	2,100	500	0	(500)		(500)	
Mayor's Charity :- Indirect Expenditure	<u>2,100</u>	<u>500</u>	<u>0</u>	<u>(500)</u>	<u>0</u>	<u>(500)</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>2,308</u>	<u>3,171</u>	<u>0</u>	<u>(3,171)</u>			
<u>140 Tewkesbury Live</u>							
1121 Tewkes Live Income	0	639	0	(639)			
Tewkesbury Live :- Income	<u>0</u>	<u>639</u>	<u>0</u>	<u>(639)</u>			<u>0</u>
<b>Net Income</b>	<u>0</u>	<u>639</u>	<u>0</u>	<u>(639)</u>			
Finance :- Income	335,213	457,179	419,979	(37,200)			
Expenditure	49,032	68,983	67,839	(1,144)	11	(1,155)	
<b>Net Income over Expenditure</b>	<u>286,181</u>	<u>388,195</u>	<u>352,140</u>	<u>(36,055)</u>			
plus Transfer from EMR	600	3,378					
less Transfer to EMR	0	(9,892)					
<b>Movement to/(from) Gen Reserve</b>	<u>286,781</u>	<u>401,466</u>					
<b><u>Building &amp; Moorings</u></b>							
<u>200 Moorings</u>							
1300 Moorings Income	6,385	6,337	5,722	(615)			
Moorings :- Income	<u>6,385</u>	<u>6,337</u>	<u>5,722</u>	<u>(615)</u>			<u>0</u>
4450 Maintenance	3,665	10,455	4,162	(6,293)		(6,293)	335
4460 Rates	1,098	1,098	1,561	463		463	
4470 Mooring Leases	100	100	100	0		0	
4480 Projects - Moorings	2,250	11,042	6,500	(4,542)	8,754	(13,296)	
Moorings :- Indirect Expenditure	<u>7,113</u>	<u>22,695</u>	<u>12,323</u>	<u>(10,372)</u>	<u>8,754</u>	<u>(19,126)</u>	<u>335</u>
<b>Net Income over Expenditure</b>	<u>(728)</u>	<u>(16,358)</u>	<u>(6,601)</u>	<u>9,757</u>			
6000 plus Transfer from EMR	0	335					
<b>Movement to/(from) Gen Reserve</b>	<u>(728)</u>	<u>(16,023)</u>					
<u>210 64 Barton Street</u>							
1420 64 Barton Street Income	8,250	0	0	0			
64 Barton Street :- Income	<u>8,250</u>	<u>0</u>	<u>0</u>	<u>0</u>			<u>0</u>

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4195 Health & Safety	68	382	300	(82)		(82)	
4450 Maintenance	52,462	1,215	15,000	13,785		13,785	
4500 64 Barton Street Projects	3,213	13,781	25,000	11,219		11,219	
4505 64 Barton St Fundraising	0	5,968	0	(5,968)		(5,968)	6,788
64 Barton Street :- Indirect Expenditure	<b>55,743</b>	<b>21,345</b>	<b>40,300</b>	<b>18,955</b>	<b>0</b>	<b>18,955</b>	<b>6,788</b>
<b>Net Income over Expenditure</b>	<b>(47,493)</b>	<b>(21,345)</b>	<b>(40,300)</b>	<b>(18,955)</b>			
6000 plus Transfer from EMR	29,990	6,788					
<b>Movement to/(from) Gen Reserve</b>	<b>(17,503)</b>	<b>(14,557)</b>					
<b>220 Town Hall</b>							
1400 Garden Income	0	10	104	94			
1410 Town Hall Income	14,487	16,552	20,000	3,448			
1415 TH Merch Income	0	7	0	(7)			
Town Hall :- Income	<b>14,487</b>	<b>16,569</b>	<b>20,104</b>	<b>3,535</b>			<b>0</b>
4195 Health & Safety	388	1,454	500	(954)		(954)	
4450 Maintenance	7,270	10,087	12,485	2,398	1,896	502	
4460 Rates	4,192	4,192	4,266	74		74	
4550 Water	870	1,387	728	(659)		(659)	
4560 Electric	2,953	4,110	2,000	(2,110)		(2,110)	
4570 Gas	1,724	1,775	3,000	1,225		1,225	
4580 Garden Expenditure	196	202	312	110		110	
4590 Projects	2,900	1,079	15,606	14,527		14,527	
4960 Equipment	1,492	935	2,081	1,146		1,146	
4961 Waste and recycling	0	144	0	(144)		(144)	
Town Hall :- Indirect Expenditure	<b>21,984</b>	<b>25,365</b>	<b>40,978</b>	<b>15,613</b>	<b>1,896</b>	<b>13,717</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(7,497)</b>	<b>(8,796)</b>	<b>(20,874)</b>	<b>(12,078)</b>			
<b>230 War Memorial</b>							
1990 Other Income	54	0	0	0			
War Memorial :- Income	<b>54</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>
4450 Maintenance	700	22	1,040	1,018		1,018	
War Memorial :- Indirect Expenditure	<b>700</b>	<b>22</b>	<b>1,040</b>	<b>1,018</b>	<b>0</b>	<b>1,018</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(646)</b>	<b>(22)</b>	<b>(1,040)</b>	<b>(1,018)</b>			
Building & Moorings :- Income	<b>29,176</b>	<b>22,906</b>	<b>25,826</b>	<b>2,920</b>			
Expenditure	<b>85,539</b>	<b>69,427</b>	<b>94,641</b>	<b>25,214</b>	<b>10,650</b>	<b>14,565</b>	
<b>Net Income over Expenditure</b>	<b>(56,363)</b>	<b>(46,520)</b>	<b>(68,815)</b>	<b>(22,295)</b>			
plus Transfer from EMR	<b>29,990</b>	<b>7,123</b>					
<b>Movement to/(from) Gen Reserve</b>	<b>(26,373)</b>	<b>(39,397)</b>					

## Detailed Income &amp; Expenditure by Budget Heading 24/02/2023

Month No: 11

## Budget Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<b>Environment &amp; Amenities</b>							
<b>300 Play Parks</b>							
1520 Severn Trent Compensation	1,134	0	0	0			
Play Parks :- Income	<b>1,134</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>
4590 Projects	0	0	5,000	5,000		5,000	
4600 Maintenance - Derek Graham	2,148	1,826	2,081	255		255	
4610 Maintenance - Mitton	298	0	1,040	1,040		1,040	
4620 Maintenance - Warwick Place	136	100	1,561	1,461		1,461	
4630 Annual Playground Inspection	3,000	0	1,561	1,561		1,561	
Play Parks :- Indirect Expenditure	<b>5,582</b>	<b>1,926</b>	<b>11,243</b>	<b>9,317</b>	<b>0</b>	<b>9,317</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,448)</b>	<b>(1,926)</b>	<b>(11,243)</b>	<b>(9,317)</b>			
6000 plus Transfer from EMR	640	0					
<b>Movement to/(from) Gen Reserve</b>	<b>(3,808)</b>	<b>(1,926)</b>					
<b>310 Spring Gardens</b>							
4450 Maintenance	2,026	2,211	3,121	910		910	
4460 Rates	(3,044)	0	0	0		0	
4550 Water	1,279	442	2,081	1,639		1,639	
4560 Electric	1,525	1,456	1,276	(180)		(180)	
4590 Projects	11,200	13,325	7,491	(5,834)		(5,834)	5,834
Spring Gardens :- Indirect Expenditure	<b>12,985</b>	<b>17,434</b>	<b>13,969</b>	<b>(3,465)</b>	<b>0</b>	<b>(3,465)</b>	<b>5,834</b>
<b>Net Expenditure</b>	<b>(12,985)</b>	<b>(17,434)</b>	<b>(13,969)</b>	<b>3,465</b>			
6000 plus Transfer from EMR	6,394	5,834					
<b>Movement to/(from) Gen Reserve</b>	<b>(6,591)</b>	<b>(11,600)</b>					
<b>320 Gloucester Road</b>							
4450 Maintenance	321	781	1,821	1,040		1,040	
4460 Rates	(2,320)	0	0	0		0	
4550 Water	804	1,148	676	(472)		(472)	
4560 Electric	1,022	995	816	(179)		(179)	
Gloucester Road :- Indirect Expenditure	<b>(173)</b>	<b>2,924</b>	<b>3,313</b>	<b>389</b>	<b>0</b>	<b>389</b>	<b>0</b>
<b>Net Expenditure</b>	<b>173</b>	<b>(2,924)</b>	<b>(3,313)</b>	<b>(389)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 24/02/2023

Month No: 11

## Budget Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<b>330 Cleaning &amp; Consumables</b>							
4700 Cleaning & Maintenance Equip	236	551	1,561	1,010		1,010	
4710 Combined Consumables	2,356	2,113	2,601	488		488	
4720 Hygiene Contract	977	977	1,248	271		271	
Cleaning & Consumables :- Indirect Expenditure	<b>3,569</b>	<b>3,641</b>	<b>5,410</b>	<b>1,769</b>	<b>0</b>	<b>1,769</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(3,569)</b>	<b>(3,641)</b>	<b>(5,410)</b>	<b>(1,769)</b>			
<b>340 Outside Spaces</b>							
4750 CCTV	5,143	(30)	5,000	5,030		5,030	
4755 Tree Maintenance	400	123	1,000	877		877	
4760 Street Furniture & Clock	6,837	4,206	6,000	1,794	546	1,247	
4765 EmergencyPlan/Adverse Weather	0	0	1,000	1,000		1,000	
4770 Youth Budget	2,992	3,619	3,500	(119)		(119)	
4775 Insurance - Arrivall	52	0	290	290		290	
4780 Bus Shelter	874	1,118	3,000	1,882	4,123	(2,240)	
4785 Parish Online	450	450	485	35		35	
4790 Grass Cutting	2,276	2,086	2,840	754		754	
4795 Notice Boards	0	1,739	2,000	261		261	
Outside Spaces :- Indirect Expenditure	<b>19,024</b>	<b>13,311</b>	<b>25,115</b>	<b>11,804</b>	<b>4,669</b>	<b>7,136</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(19,024)</b>	<b>(13,311)</b>	<b>(25,115)</b>	<b>(11,804)</b>			
6000 plus Transfer from EMR	9,613	0					
<b>Movement to/(from) Gen Reserve</b>	<b>(9,411)</b>	<b>(13,311)</b>					
<b>700 Memorial Benches</b>							
1720 Memorial Benches Income	202	368	0	(368)			
Memorial Benches :- Income	<b>202</b>	<b>368</b>	<b>0</b>	<b>(368)</b>			<b>0</b>
4725 Memorial Benches Expenditure	374	630	0	(630)		(630)	
Memorial Benches :- Indirect Expenditure	<b>374</b>	<b>630</b>	<b>0</b>	<b>(630)</b>	<b>0</b>	<b>(630)</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(172)</b>	<b>(262)</b>	<b>0</b>	<b>262</b>			
Environment & Amenities :- Income	<b>1,336</b>	<b>368</b>	<b>0</b>	<b>(368)</b>			
Expenditure	<b>41,362</b>	<b>39,865</b>	<b>59,050</b>	<b>19,185</b>	<b>4,669</b>	<b>14,517</b>	
<b>Net Income over Expenditure</b>	<b>(40,026)</b>	<b>(39,496)</b>	<b>(59,050)</b>	<b>(19,554)</b>			
plus Transfer from EMR	<b>16,647</b>	<b>5,834</b>					
<b>Movement to/(from) Gen Reserve</b>	<b>(23,379)</b>	<b>(33,662)</b>					

Planning



## Detailed Income &amp; Expenditure by Budget Heading 24/02/2023

Month No: 11

## Budget Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>400</u> <u>Planning</u>							
4715 Comm & Display Equipment	1,570	0	0	0		0	
4718 Community Development Planning	0	0	1,000	1,000		1,000	
4810 Outreach	229	0	500	500		500	
Planning :- Indirect Expenditure	<u>1,799</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>	<u>0</u>
<b>Net Expenditure</b>	<b><u>(1,799)</u></b>	<b><u>0</u></b>	<b><u>(1,500)</u></b>	<b><u>(1,500)</u></b>			
6000 plus Transfer from EMR	1,194	0					
<b>Movement to/(from) Gen Reserve</b>	<b><u>(605)</u></b>	<b><u>0</u></b>					
Planning :- Income	0	0	0	0			
Expenditure	1,799	0	1,500	1,500	0	1,500	
<b>Net Income over Expenditure</b>	<b><u>(1,799)</u></b>	<b><u>0</u></b>	<b><u>(1,500)</u></b>	<b><u>(1,500)</u></b>			
plus Transfer from EMR	1,194	0					
<b>Movement to/(from) Gen Reserve</b>	<b><u>(605)</u></b>	<b><u>0</u></b>					
<b>Severn Ham</b>							
<u>500</u> <u>Severn Ham</u>							
1620 Hay Auction	5,206	3,701	190	(3,511)			
1630 Basic Payment Scheme	14,150	11,762	11,500	(262)			
1640 Wayleaves	377	378	390	12			
1700 Fishing Rights	1,500	1,800	1,500	(300)			
1710 HLS Payment	22,066	22,066	22,248	183			
1715 Reinstatement Compensation	0	4,002	0	(4,002)			
Severn Ham :- Income	<u>43,299</u>	<u>43,708</u>	<u>35,828</u>	<u>(7,880)</u>			<u>0</u>
4450 Maintenance	69	0	1,500	1,500		1,500	
4550 Water	80	71	260	189		189	
4850 Commoners Grazing Compensation	600	600	4,500	3,900		3,900	
4855 Hay Sowing Project	3,600	2,200	5,000	2,800		2,800	
4860 Volunteers (Rec & Prom)	0	0	1,500	1,500		1,500	
4865 Auction Fees	500	500	477	(23)		(23)	
4870 Weeding	0	0	2,500	2,500		2,500	
4875 Tree Conservation	3,200	3,750	3,000	(750)		(750)	
4880 Ancillary Management	0	4,000	4,000	0		0	
4885 Nesting Project	165	101	1,500	1,399		1,399	
4890 Carver Knowles	200	0	2,388	2,388		2,388	
4895 Cross Compliance Consultant	440	475	530	55		55	
4900 Conservation Advisor	5,000	3,750	5,571	1,821		1,821	

## Detailed Income &amp; Expenditure by Budget Heading 24/02/2023

Month No: 11

## Budget Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4905 Footpath Repairs	0	0	2,500	2,500		2,500	
4910 Reinstatement Expenditure	350	161	0	(161)	359	(520)	
Severn Ham :- Indirect Expenditure	<b>14,204</b>	<b>15,608</b>	<b>35,226</b>	<b>19,618</b>	<b>359</b>	<b>19,259</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>29,095</b>	<b>28,099</b>	<b>602</b>	<b>(27,497)</b>			
6001 less Transfer to EMR	5,000	0					
<b>Movement to/(from) Gen Reserve</b>	<b>24,095</b>	<b>28,099</b>					
Severn Ham :- Income	<b>43,299</b>	<b>43,708</b>	<b>35,828</b>	<b>(7,880)</b>			
Expenditure	<b>14,204</b>	<b>15,608</b>	<b>35,226</b>	<b>19,618</b>	<b>359</b>	<b>19,259</b>	
<b>Net Income over Expenditure</b>	<b>29,095</b>	<b>28,099</b>	<b>602</b>	<b>(27,497)</b>			
less Transfer to EMR	<b>5,000</b>	<b>0</b>					
<b>Movement to/(from) Gen Reserve</b>	<b>24,095</b>	<b>28,099</b>					

Watson Hall600 Watson Hall

1150 Staffing Income	1,295	0	0	0			
1800 Watson Hall Income	20,844	26,914	22,808	(4,106)			
1810 Leases	0	0	300	300			
1820 Tudor Bar Income	41,839	38,797	50,000	11,203			
1825 Bar Equipment Income	50	0	0	0			
1830 Events Income	1,208	4,694	7,000	2,306			
1835 Go Fund Me Watson Hall	0	76	0	(76)			
Watson Hall :- Income	<b>65,236</b>	<b>70,482</b>	<b>80,108</b>	<b>9,626</b>			<b>0</b>
4195 Health & Safety	440	1,499	500	(999)		(999)	
4221 Telephone/IT (WH)	1,014	923	750	(173)		(173)	
4250 IT	48	440	0	(440)		(440)	
4280 Events & Services	475	7,983	7,000	(983)		(983)	
4450 Maintenance	13,206	8,977	10,000	1,024		1,024	
4550 Water	985	1,100	728	(372)		(372)	
4560 Electric	7,967	6,976	3,000	(3,976)		(3,976)	
4570 Gas	1,721	1,443	2,081	638		638	
4590 Projects	(2,822)	160	18,000	17,841	7,094	10,746	
4912 Bar Payroll Processing	178	214	200	(14)		(14)	
4913 Bar Equipment	858	1,172	1,500	328		328	
4914 Bar Card Charges	623	558	850	292		292	
4915 Events Card Charges	33	253	0	(253)		(253)	
4919 Doors & Floor Project	0	15,605	0	(15,605)		(15,605)	3,402

## Detailed Income &amp; Expenditure by Budget Heading 24/02/2023

Month No: 11

## Budget Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4920 Bar Audit	0	260	0	(260)		(260)	
4950 Bar Stock	21,979	18,420	23,000	4,580		4,580	
4955 Bar Salaries	18,059	15,453	15,000	(453)		(453)	
4960 Equipment	3,953	2,123	4,000	1,877		1,877	
4961 Waste and recycling	0	257	0	(257)		(257)	
4980 Workwear	0	102	0	(102)		(102)	
4990 Sundries/Petty Cash	60	0	100	100		100	
Watson Hall :- Indirect Expenditure	<b>68,777</b>	<b>83,917</b>	<b>86,709</b>	<b>2,792</b>	<b>7,094</b>	<b>(4,302)</b>	<b>3,402</b>
<b>Net Income over Expenditure</b>	<b>(3,541)</b>	<b>(13,435)</b>	<b>(6,601)</b>	<b>6,834</b>			
6000 plus Transfer from EMR	475	3,402					
<b>Movement to/(from) Gen Reserve</b>	<b>(3,066)</b>	<b>(10,033)</b>					

Watson Hall :- Income	<b>65,236</b>	<b>70,482</b>	<b>80,108</b>	<b>9,626</b>			
Expenditure	<b>68,777</b>	<b>83,917</b>	<b>86,709</b>	<b>2,792</b>	<b>7,094</b>	<b>(4,302)</b>	
<b>Net Income over Expenditure</b>	<b>(3,541)</b>	<b>(13,435)</b>	<b>(6,601)</b>	<b>6,834</b>			
plus Transfer from EMR	<b>475</b>	<b>3,402</b>					
<b>Movement to/(from) Gen Reserve</b>	<b>(3,066)</b>	<b>(10,033)</b>					

Staffing110 Staffing

1150 Staffing Income	969	0	0	0			
Staffing :- Income	<b>969</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>
4000 Staff Salary	79,663	77,613	96,242	18,629		18,629	
4030 PAYE and NI	20,493	16,980	20,000	3,020		3,020	
4040 Pension	25,805	19,746	25,000	5,254		5,254	
4050 Staff Travel	50	166	161	(5)		(5)	
4060 Councillor Travel	0	0	54	54		54	
4070 Staff Other Expenses	0	163	107	(56)		(56)	
4080 FM Contractor	57,330	62,333	68,250	5,917		5,917	
4090 Payroll Processing	362	395	535	140		140	
4100 Professional Fees	4,628	(1,818)	3,749	5,567		5,567	
4110 Training	1,339	591	2,678	2,087		2,087	
Staffing :- Indirect Expenditure	<b>189,670</b>	<b>176,170</b>	<b>216,776</b>	<b>40,606</b>	<b>0</b>	<b>40,606</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(188,701)</b>	<b>(176,170)</b>	<b>(216,776)</b>	<b>(40,606)</b>			
Staffing :- Income	<b>969</b>	<b>0</b>	<b>0</b>	<b>0</b>			
Expenditure	<b>189,670</b>	<b>176,170</b>	<b>216,776</b>	<b>40,606</b>	<b>0</b>	<b>40,606</b>	
<b>Movement to/(from) Gen Reserve</b>	<b>(188,701)</b>	<b>(176,170)</b>					

## Detailed Income &amp; Expenditure by Budget Heading 24/02/2023

Month No: 11

## Budget Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	475,229	594,643	561,741	(32,902)			
Expenditure	450,382	453,969	561,741	107,772	22,782	84,990	
<b>Net Income over Expenditure</b>	<b>24,846</b>	<b>140,674</b>	<b>0</b>	<b>(140,674)</b>			
plus Transfer from EMR	48,906	19,737					
less Transfer to EMR	5,000	(9,892)					
<b>Movement to/(from) Gen Reserve</b>	<b>68,752</b>	<b>170,303</b>					

## Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR B&M 64 BS Maintenance	6,709.00	0.00	6,709.00
321 EMR B&M Town Hall Gardens	250.00		250.00
322 EMR B&M Moorings Prior's Court	19,894.23		19,894.23
323 EMR B&M Moorings Maintenance	335.00	-335.00	0.00
324 EMR E&A Noticeboards	1,447.00		1,447.00
325 EMR E&A Playground Projects	12,604.00		12,604.00
326 EMR E&A Youth	4,105.00		4,105.00
327 EMR FIN Asset Management Proj	3,821.00		3,821.00
328 EMR B&M War Memorial	5,857.73		5,857.73
329 EMR SH Severn Ham	6,140.00		6,140.00
330 EMR E&A CCTV	2,500.00		2,500.00
331 EMR E&A Tree Maintenance	5,150.00		5,150.00
332 EMR E&A Street Furniture	2,300.00		2,300.00
333 EMR E&A Toilet Block Project	7,902.00	-5,834.00	2,068.00
334 EMR E&A Gloucester Road Maint.	0.00		0.00
335 EMR E&A Bus Shelters	2,640.00		2,640.00
336 EMR FIN Regalia	0.00		0.00
337 EMR FIN Website	2,160.00		2,160.00
338 EMR FIN Professional	0.00		0.00
339 EMR FIN Legal	9,087.00		9,087.00
340 EMR FIN Elections	4,000.00		4,000.00
341 EMR FIN Tourism & Marketing	1,474.00		1,474.00
342 EMR FIN Newsletter	1,500.00		1,500.00
343 EMR SH Weeding	7,500.00		7,500.00
344 EMR SH Severn Ham Tree Maint	8,000.00		8,000.00
345 EMR SH Hay Sowing Project	8,675.00		8,675.00
346 EMR SH Carver Knowles	2,050.00		2,050.00
347 EMR PLA Comm. & Display	1,306.00		1,306.00
348 EMR PLA Outreach Sessions	271.00		271.00
349 EMR B&M Moorings Projects	6,363.00		6,363.00
350 EMR B&M Watson Hall Lease *	20,000.00		20,000.00
351 EMR B&M Moorings St Mary's Rd	2,433.00		2,433.00
352 EMR FIN Insurance	1,556.00	-1,556.00	0.00
353 EMR FIN Shop Windows Project	3,290.02	-3,290.02	0.00
354 EMR B&M TH Maintenance	9,761.00		9,761.00
355 EMR B&M WH Projects	10,040.00		10,040.00
356 EMR B&M WH Bar Equipment	1,619.00		1,619.00
357 EMR B&M 64 Roof Project	0.00		0.00
358 EMR SH Mythe Nature Reserve	5,000.00		5,000.00
359 EMR PLA Community Devel Planni	1,000.00		1,000.00
360 EMR B&M TH Projects	12,100.00		12,100.00
361 EMR FIN Community Grants	1,822.00	-1,822.00	0.00
362 EMR FIN Tewkes Live Music Fest	9,892.50	-9,892.50	0.00
363 EMR B&M WH Doors & Floors Proj	3,402.00	-3,402.00	0.00
364 EMR B&M 64 BS Fundraising Proj	6,788.00	-6,788.00	0.00
	<u>222,744.48</u>	<u>-32,919.52</u>	<u>189,824.96</u>

Bank Reconciliation Statement as at 31/01/2023  
for Cashbook 1 - Lloyds - Business Account

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Bank Current A/c	31/01/2023		380,955.68
			<u>380,955.68</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			380,955.68
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			380,955.68
		Balance per Cash Book is :-	380,955.68
		Difference is :-	0.00

Bank Reconciliation Statement as at 31/01/2023  
for Cashbook 4 - Lloyds - 32 Day Notice A/C

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Bank Savings A/c	31/01/2023	60	112,606.66
			<u>112,606.66</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			112,606.66
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			112,606.66
		Balance per Cash Book is :-	112,606.66
		Difference is :-	0.00

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Mayor's Charity	31/01/2023	1	6,437.50
			<u>6,437.50</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			6,437.50
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			6,437.50
		Balance per Cash Book is :-	6,437.50
		Difference is :-	0.00



**Bank Reconciliation Statement as at 31/01/2023  
for Cashbook 4 - Lloyds - 32 Day Notice A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank Savings A/c	31/12/2022	60	112,468.50
			<u>112,468.50</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			112,468.50
<u>Receipts not Banked/Cleared (Plus)</u>			
31/01/2023 Interest		138.16	
			<u>138.16</u>
			112,606.66
		<b>Balance per Cash Book is :-</b>	<b>112,606.66</b>
		<b>Difference is :-</b>	<b>0.00</b>

## List of Payments made between 01/01/2023 and 31/01/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/01/2023	Waterplus (Watson Hall - 03850	DD	62.54		Purchase Ledger DDR Payment
03/01/2023	Tesco Mobile	DD1	22.98		Mobile bill
03/01/2023	Opus Gas Supply Limited	DD2	591.06		Town Hall gas DEC
03/01/2023	High Speed Training	INV_182970	108.00		Ladder safety
03/01/2023	nisbets	51308436	67.15		Soap Dispensers
04/01/2023	Countrywide Grounds Maintenanc	1	227.59		grass cutting
04/01/2023	Donnington Brewery Ltd.	2	88.14		Bar Stock
04/01/2023	GAPTC	3	85.00		Planning in Plain English
04/01/2023	Gloucester Brewery	4	102.56		Bar Stock
04/01/2023	Timber & Hardware Supplies Ltd	5	49.35		shelf brackets
04/01/2023	Haywards Tewkesbury Ltd	6	179.96		November invoices
04/01/2023	Hy-Clean Supplies Limited	7	524.67		cleaning/supplies
04/01/2023	Imex Data & Communications Lim	8	57.60		Tills maintenace
04/01/2023	Laithwaites Wine Gloucester Sh	9	77.28		Bar Stock
04/01/2023	Music Sound & Lighting LTD	10	105.00		Replacement Microphone
04/01/2023	Nick Joyce Architects	11	3,600.00		64 Barton St. re-roofing works
04/01/2023	Orchard Fundraising Ltd	12	210.00		Fund-raising services
04/01/2023	Play Gloucestershire	13	3,619.00		7 Play sessions
04/01/2023	Proactive Business Supplies Lt	14	195.56		Office Sup/Warm Spaces
04/01/2023	TKR Refrigeration Ltd	15	90.00		Glasswasher callout
04/01/2023	Trade UK (T/A Screwfix)	16	121.48		Impact Drill
04/01/2023	Wybone Limited	17	395.99		Litter Bin
05/01/2023	Onecall Construction Services	805	1,603.20		Install new noticeboard
05/01/2023	Jen King	FPO	17.65		Expenses - Remembrance
05/01/2023	Tewkesbury Commons	FPO	600.00		Grazing compensation 20/23
05/01/2023	TBC - Back Of Avon	5105564X	70.00		Back Of Avon Business Rates
05/01/2023	Cellar Supplies Cheltenham Ltd	DD5	469.17		Purchase Ledger DDR Payment
06/01/2023	Ian Bishop	1	1,290.00		Painting hanging and gutter wo
06/01/2023	Carver Knowles Property Consul	2	603.84		VAT fees - Eel Pass Consult
06/01/2023	Countrywide Grounds Maintenanc	3	227.59		Grass cutting Jan
06/01/2023	G K Engineering & Marine Servi	4	159.50		Baby Change WH
06/01/2023	Gloucester Brewery	5	312.00		Bar Stock
06/01/2023	PAYROLLS UK LTD	6	76.80		Payroll processing - Bar
06/01/2023	Stroud Brewery Ltd	7	224.60		Bar Stock
06/01/2023	Vimto Out of Home	8	252.35		Bar Stock
09/01/2023	Inty Limited	DD3	77.88		IT
09/01/2023	Gloucester County Council	FPO	1,983.95		Pensions DEC P9
09/01/2023	HMRC	FPO	2,346.26		Tax/Ni DEC P9
10/01/2023	Bulb Energy - Gloucester Rd To	DD4	148.71		Gls Rd Electric
10/01/2023	Bulb Energy - Town Hall	DD5	300.38		Town Hall electric
10/01/2023	Bulb Energy - Watson Hall	DD6	1,567.24		Watson hall Electric
10/01/2023	Bulb Energy - Spring Gardens T	DD7	269.22		Spring Gardens electric
11/01/2023	Waterplus (Toilet Block - 0513	DD	181.91		Water GL Rd
12/01/2023	Waterplus (Trough B. Avon - 08	DD1	1.62		Water for BoA Trough
12/01/2023	Waterplus (Town Hall - 0385036	DD2	224.91		Water Town hall
14/01/2023	GAB	Std Ord	5,666.66		Contractor costs
16/01/2023	Guideposts Trust	CHQ	300.00		Grant Awarded

## List of Payments made between 01/01/2023 and 31/01/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/01/2023	NEST	DD	187.01		Pensions JAN P10
18/01/2023	Smith's (Gloucester) Limited	DD1	34.80		WH Glass Recycling
19/01/2023	Staff Salaries	BP	7,882.47		Office Net Wages JAN P10
19/01/2023	Staff Salaries	BP	1,450.09		Bar Net Wages JAN P10
20/01/2023	Digital Telecom Ltd	January TH	77.40		Town hall Phones
20/01/2023	Charlton Networks	DD	166.92		January IT
23/01/2023	Waterplus (PC Spring Gdns. - 0	DD3	111.77		Water Spring gardens
23/01/2023	Waterplus (Watson Hall Bar- 03	DD4	51.87		Water WH
23/01/2023	TBC - TC	Std Ord	419.00		Non Domestic Rates Town Hall
24/01/2023	Digital Telecom Ltd	January WH	51.00		Watson hall Phones
25/01/2023	Petty Cash	2483	100.00		£100 to petty cash
26/01/2023	Donnington Brewery Ltd.	1	44.08		Bar Stock
26/01/2023	Dormakaba	2	2,368.47		Door Works
26/01/2023	DW Safety	3	315.00		64 Barton St Fire risk assesme
26/01/2023	Haywards Tewkesbury Ltd	4	119.98		various
26/01/2023	Imex Data & Communications Lim	5	57.60		Till maintenance
26/01/2023	Lalthwaites Wine Gloucester Sh	6	610.20		Bar Stock
26/01/2023	PAYROLLS UK LTD	7	76.80		Bar Staff Payroll processing
26/01/2023	Tewkesbury Garden Centre	8	210.00		christmas tree
26/01/2023	Two Farmers Limited	9	57.36		Bar Stock
26/01/2023	nisbets	51314368	57.56		Barware
26/01/2023	K Lawrence	FPO	20.00		refund for overpayment
26/01/2023	L Jackson	FPO	200.00		David/Marla Cellia
27/01/2023	Lloyds	PAY	31.87		Bank Service Charges
30/01/2023	Debbie Hill	FPO	18.00		Expenses - BDS check
30/01/2023	Opus Gas Supply Limited	27977328	387.73		Watson hall gas DEC
30/01/2023	Diversity Business Services Lt	5014	165.00		HR retainer
30/01/2023	One Church	FPO	40.80		Refund
31/01/2023	Brunel Engraving Company	1	107.88		Nameplate -Memorial Bench
31/01/2023	Donnington Brewery Ltd.	2	90.72		Bar Stock
31/01/2023	G K Engineering & Marine Servi	3	1,162.85		Door Closers
31/01/2023	nisbets	4	976.54		Crockery for WH Weddings
31/01/2023	Rialtas Business Solutions Ltd	5	457.01		Making Tax Digital annual
31/01/2023	Trade UK (T/A Screwfix)	6	50.22		Ladder Brackets
31/01/2023	Travis Perkins Trading Company	7	80.76		Dulux Trade Eggshell
31/01/2023	Upton Glass & Glazing Limited	8	597.14		Carrant Rd Bus Shelter
31/01/2023	Waterplus (Watson Hall - 03850	DD	42.45		Purchase Ledger DDR Payment

Total Payments	48,434.70
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# George Watson Hall Tewkesbury:Liquor

07/07/22 to 05/01/23 182 days

STOCK AUDIT  
by



*Stocktaking Services*

1 Gristmill Close, Cheltenham, Gloucestershire, GL51 0PZ  
Tel/Fax:01242 708407 Email: info@gsrstocktaking.co.uk

# AUDIT REPORT

HOUSE NAME : **George Watson Hall**  
**Tewkesbury:Liquor**

DATE : 05/01/23

REF : 119/002

STOCK AUDIT by GSR Stocktaking Services  
01242 708407

PAGE : 1 of 1

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## RESULT

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Signed Auditor



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CATEGORY	Days Stock	Sales Ratio	Gross Profit%	Consumption at Cost	Estimated Receipts	Purchase Barrelage	Stock on Hand at Cost	Purchases at Cost	Credits at Cost
CHAMPAGNE & SPK WINE	284	1.1	49.7	153.67	366.50 *		239.62	212.18	
ROSE/WHITE WINE	62	6.1	52.2	802.39	2012.75 *		273.68	664.02	
RED WINE	300+	1.8	58.0	209.06	597.15 *		385.85	405.18	
PORT/SHERRY/VERMOUTH	300+						29.35		
SPIRITS	121	15.5	78.4	924.44	5125.04 *		616.62	1012.97	
BRANDY & LIQUEURS	185	3.8	78.1	230.08	1262.88 *		233.26	266.34	
MINERALS	208	9.8	64.7	954.58	3245.30 *		1091.57	1598.42	171.19
BOTTLED BEERS	118	4.7	58.9	535.25	1562.50 *		347.95	714.32	
DRAUGHT BEER	49	27.3	55.3	3361.58	9014.40 *		897.20	3695.99	67.62
REAL ALE	19	14.8	64.4	1452.35	4889.60 *		154.42	1700.18	93.41
DRAUGHT CIDER	49	9.5	60.7	1023.71	3121.92 *		273.65	1291.43	107.65
BOTTLED CIDER	49	4.3	53.4	554.61	1428.00 *		150.06	617.17	
CONFECTIONARY	115	1.0	42.0	163.40	338.00 *		103.67	200.14	
	84	100%	62.3	10365.12	32964.04 *		4796.90	12378.34	439.88

ADJUSTMENTS  
Price Increase Adj

0.00 \*

ALLOWANCES 11.1% OF TAKINGS

Line Clean	892.80 *
Ullage	674.38 *
Complimentary	87.00 *
Staff Drinks	521.85 *
Double Up Spirits	1153.80 *

3329.83 \*

29634.21 \*

NOTES  
AUDITOR - GSR  
CURRENCY - £  
VAT @ 20.0%%  
\* INCLUDING VAT  
GP% EXCLUDES VAT  
RATIO% AT SELLING

ESTIMATED RECEIPTS EXCL. VAT 24695.17

CONSUMPTION AT COST EXCL. VAT 10365.12

58.0% PROFIT ESTIMATED GROSS PROFIT EXCL. VAT 14330.06

ACTUAL RECEIPTS EXCL. VAT 25000.33

CONSUMPTION AT COST EXCL. VAT 10365.12

58.5% PROFIT ACTUAL GROSS PROFIT EXCL. VAT 14635.22

ACTUAL RECEIPTS INCL. VAT 30000.40

ESTIMATED RECEIPTS INCL. VAT 29634.21

1.2% OF SALES RESULT SURPLUS INCL. VAT 366.19

YIELD 91.0% YTD YIELD 91.0%

YEAR TO DATE FROM 27/04/22

TAKINGS Incl VAT 40073.56

TAKINGS Excl VAT 33394.63

GROSS PROFIT 19159.80 57.4%

RESULT SURPLUS 454.59 1.1%

ANALYSIS OF PURCHASES & CREDITS

Laithwaites	1113.41	
Cellar Supplies	8129.01	346.46
Petty Cash Tesco	162.91	
Booker	86.24	
Expenses	34.50	
Vimto	426.25	
Gloucester Brewery	2010.04	93.41
Stroud Brewery	187.16	
Donnington	73.45	
Two Farmers Crisps	155.38	
	<hr/>	<hr/>
	12378.34	439.88



# Stocktaking Services

1 Gristmill Close  
Cheltenham  
Gloucestershire  
GL51 0PZ  
Tel/Fax: 01242 708407  
Email: info@gsrstocktaking.co.uk

## CERTIFICATE OF VALUATION

Stock Date : 5th January 2023

Our Ref : 119/002

In the matter of : George Watson Hall, Tewkesbury:Liquor

According to instructions received we, the undersigned, having made a valuation of the stock-in-trade in and upon the above premises are of the opinion that the value of said stock as at close of business **Wednesday 5th October 2022** was :


CHAMPAGNE & SPK WINE	180.63
ROSE/WHITE WINE	-57.53
RED WINE	193.56
PORT/SHERRY/VERMOUTH	29.35
SPIRITS	165.31
BRANDY & LIQUEURS	88.46
MINERALS	157.20
BOTTLED BEERS	71.60
DRAUGHT BEER	-754.84
REAL ALE	-616.02
DRAUGHT CIDER	-79.46
BOTTLED CIDER	-181.99
CONFECTIONARY	55.86

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<b>TOTAL STOCK VALUE</b>	<b>-747.87</b>
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(At cost value and excluding VAT)



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Graeme S Ross



Description	Size	Cost Price	Selling Price	Bar Price	Gross Profit%	Opening Stock	Purchases	Credits	Closing Stock	Sales	Sales at Selling	Days Stock
<u>CHAMPAGNE &amp; SPK WINE</u>												
PROSECCO	75	7.85*	18.50	18.50	49.1	19.0	12.0		18.0	13.0	240.50	252
Z.PROSECCO ZONIN	200	2.46*	6.00*	6.00	50.8	13.0	48.0		40.0	21.0	126.00	300+
						32.0	60.0		58.0	34.0		
											SALES AT SELLING	366.50
											CLOSING AT COST	239.62
											SALES AT COST	153.67
<u>ROSE/WHITE WINE</u>												
1.IL PINO P/GR ROSE	75	5.58	13.50	13.50	50.4	15.7			2.0	13.7	184.95	27
1.PETTICOAT WH ZINF	75	5.37*	13.50	13.50	52.3	26.8	12.0		12.4	26.4	356.40	85
2.GALLICI P/GRIGIO	75	5.60*	14.00	14.00	52.0	23.3	60.0		14.8	68.5	959.00	39
2.THE GUGUENOT CH/B	75	5.52*	14.00	14.00	52.7	9.1	24.0		20.5	12.6	176.40	296
2.THE RUSTLER CHEN	75	5.47*	14.00*	14.00	53.1		24.0			24.0	336.00	
						74.9	120.0		49.7	145.2		
											SALES AT SELLING	2012.75
											CLOSING AT COST	273.68
											SALES AT COST	802.39
<u>RED WINE</u>												
LAI 3.IL PAPAVERO PRIM	75	5.90*	14.00*	14.00	49.4		12.0		3.6	8.4	117.60	78
3.OPI MALBEC	75	5.96*	14.50	14.50	50.7	11.9	36.0		26.0	21.9	317.55	216
3.PILLASTRO PUGLIA	75	5.83	15.00	15.00	53.4	20.4	12.0		36.0	-3.6	-54.00	300+
PCT Z.MULLED WINE	75	2.08*	9.00*	3.00	72.2		24.0			24.0	216.00	
						32.3	84.0		65.6	50.7		
											SALES AT SELLING	597.15
											CLOSING AT COST	385.85
											SALES AT COST	209.06
<u>PORT/SHERRY/VERMOUTH</u>												
2.BRISTOL CREAM	75	10.49	67.50*	4.50	81.4	1.0			1.0			300+
3.MARTINI ROSSO	75	5.89	40.50*	2.70	82.5	0.6			0.6			300+
4.APEROL	70	10.95	57.40	4.10	77.1	1.4			1.4			300+
						3.0			3.0			
											SALES AT SELLING	0.00
											CLOSING AT COST	29.35
											SALES AT COST	0.00
<u>SPIRITS</u>												
1.BUSHMILLS	70	17.99	123.20*	4.40	82.5	0.4				0.4	49.28	
CEL 1.JACK DANIELS	70	18.98*	89.60*	3.20	74.6		1.0			1.0	89.60	
1.JACK DANIELS	1.5	39.99	192.00*	3.20	75.0	0.6	3.0		1.3	2.3	441.60	103
1.JAMESON	1.5	36.49*	264.00*	4.40	83.4		1.0		0.3	0.7	184.80	78
1.SOUTHERN COMFORT	70	16.49	84.00	3.00	76.4	1.1	1.0		1.2	0.9	75.60	243
2.GLEN MORAY	70	16.49*	89.60*	3.20	77.9		1.0		0.6	0.4	35.84	273
3.6 O'CLOCK GIN	70	25.99	89.60	3.20	65.2	1.4			1.1	0.3	26.88	300+
3.BOMBAY SAPPHIRE	70	18.49	89.60	3.20	75.2	1.9			1.4	0.5	44.80	300+
3.COTS WLD FLOW 01	70	26.99	89.60	3.20	63.9	0.5			1.2	-0.7	-62.72	300+
3.COTS WLD FLOW 02	70	26.99	89.60	3.20	63.9	1.0			1.4	-0.4	-35.84	300+
3.COTSWOLD DRY	70	23.66*	89.60	3.20	68.3	0.6	6.0		3.0	3.6	322.56	152
3.FOX KILN ELDERFL	70	28.00	89.60	3.20	62.5	1.0			0.1	0.9	80.64	20
3.FOX KILN RHUB	70	25.00	89.60	3.20	66.5	1.8			1.0	0.8	71.68	228
3.GORDONS	1.5	31.99	180.00	3.00	78.7	1.4	5.0		3.2	3.2	576.00	182
3.GORDONS LEMON	70	15.99	84.00	3.00	77.2	0.4	1.0		1.3	0.1	8.40	300+
3.GORDONS MED ORANG	70	15.99	84.00	3.00	77.2	0.7	1.0		1.1	0.6	50.40	300+
3.GORDONS PINK	1.5	31.99	180.00	3.00	78.7	1.7	3.0		2.2	2.5	450.00	160
3.W&E RASPBERRY	70	28.99	89.60	3.20	61.2	1.1			0.6	0.5	44.80	218
4.BACARDI	1.5	33.29	180.00	3.00	77.8	0.6	2.0		1.0	1.6	288.00	114

Description	Size	Cost Price	Selling Price	Bar Price	Gross Profit%	Opening Stock	Purchases	Credits	Closing Stock	Sales	Sales at Selling	Days Stock
<u>SPIRITS Contd.</u>												
4.BAYOU WH RUM	70	11.65	84.00	3.00	83.4	0.6			0.6			300+
5.CAPT MORGAN DARK	1.5	30.99	180.00	3.00	79.3	1.2	1.0		0.3	1.9	342.00	29
5.MORGAN SPICED	70	13.99	84.00	3.00	80.0	1.3	2.0			3.3	277.20	
5.MORGANS SPICED	1.5	30.99	180.00	3.00	79.3		1.0			1.0	180.00	
6.ABSOLUT VANILLA	70	17.99*	89.60*	3.20	75.9	0.6	1.0		0.7	0.9	80.64	142
6.SMIRNOFF	1.5	26.99	180.00*	3.00	82.0	1.4	7.0		0.2	8.2	1476.00	4
7.PIMMS	70	11.25*	44.80*	3.20	69.9		1.0		0.4	0.6	26.88	121
						21.3	38.0		24.2	35.1		
											SALES AT SELLING	5125.04
											CLOSING AT COST	616.62
											SALES AT COST	924.44
<u>BRANDY &amp; LIQUEURS</u>												
1.COURVOSIER V.S.	70	20.17	84.00	3.00	71.2	0.7			0.3	0.4	33.60	137
1.DELOUR BRANDY	70	10.89	84.00*	3.00	84.4	0.7				0.7	58.80	
1.MARTELL V.S.	1.5	43.99*	180.00*	3.00	70.7	0.4	1.0		1.0	0.4	72.00	300+
AMARETTO	70	16.99	75.60	2.70	73.0	1.0	2.0		1.9	1.1	83.16	300+
ARCHERS	70	11.19	75.60	2.70	82.2	1.3			0.7	0.6	45.36	212
BAILEYS	70	12.29	63.00*	4.50	76.6	1.0	1.0		1.2	0.8	50.40	273
JAGERMEISTER	70	14.99	84.00	3.00	78.6	2.4	4.0		1.7	4.7	394.80	66
MALIBU	70	11.99	75.60	2.70	81.0	0.9	3.0		2.0	1.9	143.64	192
SOURS	70	8.99	75.60	2.70	85.7	4.2			2.9	1.3	98.28	300+
SYRUP DE GRENADINE	70	3.95	19.60*	0.70	75.8	0.7			0.7			300+
TEQU EL TORITO	70	13.29	84.00	3.00	81.0	0.6				0.6	50.40	
TEQU JOSE GOLD	70	16.59*	84.00*	3.00	76.3		4.0		1.9	2.1	176.40	165
TEQUILA ROSE	70	12.29	61.60*	2.20	76.1	1.0			0.1	0.9	55.44	20
CEL TIA MARIA	70	13.79*	3.00*	3.00	LOSS		1.0		0.8	0.2	0.60	300+
TRIPLE SEC	70	7.85	75.60*	2.70	87.5	0.8			0.8			300+
						15.7	16.0		16.0	15.7		
											SALES AT SELLING	1262.88
											CLOSING AT COST	233.26
											SALES AT COST	230.08
<u>MINERALS</u>												
APPLETISE	275	9.75*	26.40*	2.20	55.7		4:0		3:6	0:6	13.20	300+
BRIT J2O APP/RASP	275	8.34*	24.00*	2.00	58.3	1:11	10:0		3:9	8:2	196.00	84
BRITVIC J2O OR/PASS	275	8.14*	24.00*	2.00	59.3	2:5	10:0		3:3	9:2	220.00	65
CAN - LEMONADE	330	4.00	12.00	1.00	60.1	2:0	2:0		2:3	1:9	21.00	234
COKE - DIET	200	6.05*	18.00	1.50	59.7	1:11	24:0	6:0	9:6	10:5	187.50	166
COKE - DIET	330	7.00*	12.00*	1.00	30.1		2:0	2:0				
COKE	200	6.25*	19.20	1.60	61.0	1:10	16:0	6:0	3:9	8:1	155.20	84
COKE	330	7.54*	12.00*	1.00	24.6		2:0		1:3	0:9	9.00	300+
FEVER NAT LIGHT	200	7.30	20.40*	1.70	57.1	5:1	30:0		20:10	14:3	290.70	266
FEVER PREM	200	7.50	20.40*	1.70	55.9	4:2	28:0		19:11	12:3	249.90	296
FRUIT JUICE ORANGE	200	5.95	14.40	1.20	50.5	0.5				0.5	6.00	
MIXER - LEMONADE	200	5.93*	18.00*	1.50	60.5		16:0	6:0	7:2	2:10	51.00	300+
RED BULL - CAN	250	11.25	19.20	1.60	29.7	4:5	8:0		6:9	5:8	108.80	217
Y.FRUIT JUICE TET	LTR	0.88*	9.60	9.60	89.1	9.0	24.0		17.0	16.0	153.60	193
Y.GINGER BEER	1.5	1.42*			LOSS		2.0			2.0		
Z.COKE - DIET 10L	LTR	7.00*	23.10	1.10	63.6	10.0	27.0	7.0	16.0	14.0	323.40	208
Z.COKE - ZERO 10L	LTR	7.00*	23.10	1.10	63.6	12.0	10.0		16.0	6.0	138.60	300+
Z.COKE 10L	LTR	8.54*	25.20	1.20	59.3	11.0	10.0		9.0	12.0	302.40	137
Z.CORDIAL - B/CURR	LTR	1.50	8.40	0.40	78.6	18.0			14.0	4.0	33.60	300+
Z.CORDIAL LIME 10L	LTR	1.75*	8.40	0.40	75.0	19.0	10.0		15.0	14.0	117.60	195
Z.GINGER BEER 7L	LTR	5.50*	25.20	1.20	73.8	9.0	7.0		8.5	7.5	189.00	206
Z.LEMONADE 10L	LTR	3.74*	25.20	1.20	82.2	18.0	20.0		19.0	19.0	478.80	182

Description	Size	Cost Price	Selling Price	Bar Price	Gross Profit%	Opening Stock	Purchases	Credits	Closing Stock	Sales	Sales at Selling	Days Stock
<u>MINERALS Contd.</u>						130:2	262:0	27:0	196:5	168:9		
											SALES AT SELLING	3245.30
											CLOSING AT COST	1091.57
											SALES AT COST	954.58
<u>BOTTLED BEERS</u>												
PCT 1.DOOM BAR	CAN	440	11.25*	48.00*	4.00	71.9	4:0		0:7	3:5	164.00	31
1.GUINNESS DRAUGHT		500	21.50	50.40*	4.20	48.8	3:4	12:0	4:3	11:1	558.60	70
BECKS BLUE 0%		250	7.75	27.60*	2.30	66.3	1:0	8:0	3:10	5:2	142.60	135
BIRRA MORETTI		330	9.50*	48.00*	4.00	76.3		2:0		2:0	96.00	
BUTCOMBE ORIGINAL		500	17.24*	48.00*	4.00	56.9	0:11	6:8	3:10	3:9	180.00	186
DOOM BAR		500	18.34*	48.00*	4.00	54.1	2:6	4:8	5:4	1:10	88.00	300+
CEL DOOM BAR	FOC	500		48.00*	4.00	100.0		0:8		0:8	32.00	
SAN MIGUEL O%		275	9.28*	27.60*	2.30	59.6	3:0	14:0	6:1	10:11	301.30	101
						10:9	52:0		23:11	38:10		
											SALES AT SELLING	1562.50
											CLOSING AT COST	347.95
											SALES AT COST	535.25
<u>DRAUGHT BEER</u>												
CARLSBERG	50L GAL		9.62*	28.80	3.60	59.9	20.0	99.0		21.0	98.0	2822.40 39
SAN MIGUEL	20L GAL		15.37*	32.00*	4.00	42.4		17.6	4.4		13.2	422.40
SAN MIGUEL	50L GAL		13.05*	32.00*	4.00	51.1	21.0	121.0		31.0	111.0	3552.00 51
SESSION IPA	50L GAL		11.62*	33.60*	4.20	58.5	14.0	77.0		25.0	66.0	2217.60 69
						55.0	314.6	4.4	77.0	288.2		
											SALES AT SELLING	9014.40
											CLOSING AT COST	897.20
											SALES AT COST	3361.58
<u>REAL ALE</u>												
BLUNDERBUSS	GAL		9.00*	32.00*	4.00	66.3		27.0		9.0	18.0	576.00 91
BLUNDERBUSS	20L GAL		9.27*	32.00*	4.00	65.2		8.8			8.8	281.60
STR BUDDING	GAL		10.62*	32.00*	4.00	60.2		9.0			9.0	288.00
CASCADE	GAL		9.18*	32.00*	4.00	65.6		9.0			9.0	288.00
DOCKSIDE DARK	GAL		10.38*	32.00*	4.00	61.1		18.0	9.0		9.0	288.00
DON DONNINGTON SBA	GAL		8.16*	32.00*	4.00	69.4		9.0		9.0		300+
GLOUCESTER GOLD	GAL		9.40*	32.00*	4.00	64.8		90.0			90.0	2880.00
STR TOM LONG	GAL		10.17*	32.00*	4.00	61.8		9.0			9.0	288.00
							179.8	9.0	18.0	152.8		
											SALES AT SELLING	4889.60
											CLOSING AT COST	154.42
											SALES AT COST	1452.35
<u>DRAUGHT CIDER</u>												
1.STOWFORD PRESS	GAL		8.74*	28.80*	3.60	63.6	13.0	88.0		19.0	82.0	2361.60 42
BLACK RAT MED	20L GAL		12.73*	28.80*	3.60	47.0		4.4			4.4	126.72
GERT LUSH	20L GAL		10.23*	28.80*	3.60	57.4		4.4			4.4	126.72
OLD ROSIE	20L GAL		10.91*	28.80*	3.60	54.6		4.4			4.4	126.72
ROSIES PIG	20L GAL		9.54*	28.80*	3.60	60.2		8.8			8.8	253.44
SOMERSBY	20L GAL		13.79*	28.80*	3.60	42.6		17.6	4.4	4.4	8.8	253.44 91
THATCH STANS TRA20L	GAL		10.68*	28.80*	3.60	55.5		4.4	4.4	4.4	-4.4	-126.72 300+
						13.0	132.0	8.8	27.8	108.4		
											SALES AT SELLING	3121.92
											CLOSING AT COST	273.65
											SALES AT COST	1023.71
<u>BOTTLED CIDER</u>												
1.THATCHERS	CAN	440	8.93*	48.00*	4.00	77.7		1:2		1:2	56.00	
KOPPABERG		500	22.09*	48.00*	4.00	44.8	2:0	10:0		1:5	10:7	508.00 24

Description	Size	Cost Price	Selling Price	Bar Price	Gross Profit%	Opening Stock	Purchases	Credits	Closing Stock	Sales	Sales at Selling	Days Stock
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BOTTLED CIDER Contd.

PCT	MAGNERS	500	11.32*	48.00*	4.00	71.7		6:0	3:4	2:8	128.00	227
CEL	REKORDERLIG	500	21.59*	48.00*	4.00	46.0		5:0	2:9	2:3	108.00	222
CEL	REKORDERLIG	FOC 500	0.10*	48.00*	4.00	99.7		1:0		1:0	48.00	
	STOWFORD PRESS	440	10.00*	48.00*	4.00	75.0		1:0		1:0	48.00	
	THATCHERS	500	19.99	48.00*	4.00	50.0	2:2	10:0	1:1	11:1	532.00	18
							4:2	34:2	8:7	29:9		
											SALES AT SELLING	1428.00
											CLOSING AT COST	150.06
											SALES AT COST	554.61

CONFECTIONARY

CHOC - CAD CARAMX16	BAR	0.66	1.00	1.00	20.6	6.0				6.0	6.00	
CHOC - GALAXY X24	IND	0.45	1.00	1.00	46.0	7.0				7.0	7.00	
CHOC - TWIX	BAR	0.40	1.00	1.00	52.0	21.0	32.0		30.0	23.0	23.00	237
CHOC - WISPA X32	BAR	0.47*	1.00*	1.00	44.1		48.0		29.0	19.0	19.00	278
CRISPS - TWO FARMER	PKT	0.50	1.00	1.00	40.2	62.0	312.0		145.0	229.0	229.00	115
NUTS - DRY ROAST	PKT	0.44	1.00	1.00	47.2	29.0				29.0	29.00	
NUTS - SALTED	PKT	0.46*	1.00	1.00	45.2	17.0	21.0		13.0	25.0	25.00	95
						142.0	413.0		217.0	338.0		
											SALES AT SELLING	338.00
											CLOSING AT COST	103.67
											SALES AT COST	163.40

FINAL TOTALS

LC 118											SALES AT SELLING	32964.04
											CLOSING AT COST	4796.90
											SALES AT COST	10365.11

**DELIVERY SUMMARY**

Supplier Name	Delivery Date	Delivery Ref	Purchases at Cost	Credits at Cost	Total at Cost
Booker	10/09/22	3045	44.77		44.77
	17/09/22	3744	41.48		41.48
			<u>86.24</u>		<u>86.24</u>
Cellar Supplies	13/07/22	3437	77.45		77.45
	27/07/22	8584	500.83		500.83
	03/08/22	9085	118.80		118.80
	03/08/22	9093	40.79		40.79
	23/08/22	0308	304.28		304.28
	24/08/22	0329	40.79		40.79
	06/09/22	1015	1613.17		1613.17
	08/09/22	1410		13.99	-13.99
	08/09/22	5897	354.28		354.28
	15/09/22	6267	335.93		335.93
	15/09/22	6277	71.15		71.15
	16/09/22	1440		99.21	-99.21
	20/09/22	6477	196.93		196.93
	23/09/22	1431	139.00		139.00
	27/09/22	1743	476.56		476.56
	04/10/22	2058	228.96		228.96
	04/10/22	2089	38.98		38.98
	11/10/22	3103	702.84		702.84
	18/10/22	1521		170.27	-170.27
	18/10/22	9876	166.99		166.99
	08/11/22	9758	278.68		278.68
	01/12/22	8278	233.83		233.83
	06/12/22	8411	397.80		397.80
15/12/22	8944	1465.43		1465.43	
16/12/22	1693		62.99	-62.99	
16/12/22	9019	261.56		261.56	
04/01/23	9756	83.99		83.99	
			<u>8129.01</u>	<u>346.46</u>	<u>7782.55</u>
Donnington	15/12/22	2804	73.45		73.45
			<u>73.45</u>		<u>73.45</u>
Expenses	07/07/22	6117	11.25		11.25
	09/09/22	1120	10.00		10.00
	09/09/22	5638	13.25		13.25
			<u>34.50</u>		<u>34.50</u>

DELIVERY SUMMARY

Supplier Name	Delivery Date	Delivery Ref	Purchases at Cost	Credits at Cost	Total at Cost
Gloucester Brewery	15/07/22	8049	125.00		125.00
	29/07/22	8248	125.00		125.00
	24/08/22	8694	83.95		83.95
	05/09/22	8900	354.73		354.73
	20/09/22	927		93.41	-93.41
	21/09/22	9119	208.96		208.96
	28/09/22	9209	212.61		212.61
	05/10/22	9298	83.95		83.95
	19/10/22	9545	83.95		83.95
	28/10/22	9642	85.47		85.47
	02/11/22	9757	85.47		85.47
	09/11/22	9844	130.00		130.00
	16/11/22	0024	85.47		85.47
	30/11/22	0235	85.47		85.47
	21/12/22	0772	260.00		260.00
			2010.04	93.41	1916.63
Laithwaites	07/08/22	0931	65.60		65.60
	05/09/22	2557	439.90		439.90
	30/09/22	5761	134.40		134.40
	11/11/22	5825	409.10		409.10
	14/12/22	9758	64.40		64.40
			1113.41		1113.41
Petty Cash Tesco	15/12/22	1111	25.00		25.00
	16/12/22	2757	112.91		112.91
	18/12/22	071	25.00		25.00
			162.91		162.91
Stroud Brewery	15/12/22	7162	187.16		187.16
			187.16		187.16
Two Farmers Crisps	23/08/22	3857	71.71		71.71
	03/10/22	5113	35.86		35.86
	10/11/22	6257	47.81		47.81
			155.38		155.38
Vimto	17/10/22	2339	215.96		215.96
	04/01/23	0797	210.29		210.29

DELIVERY SUMMARY

Supplier Name	Delivery Date	Delivery Ref	Purchases at Cost	Credits at Cost	Total at Cost
			426.25		426.25
			12378.34	439.88	11938.47
		TOTALS			