MINUTES

of the

Buildings & Moorings Committee meeting held on 17th October 2022 at 6.00pm in the Town Hall, Tewkesbury

Present: Cllrs C Danter (Chair), H Bowman, P Jones, S Raywood

In attendance: D Hill (Town Clerk), one member of the public

B&M.22.055 Receive apologies for absence
Cllr Brennan, Cllr Gurney, Cllr Powell.

B&M.22.056 Receive declarations of interest
None.

B&M.22.057 Receive dispensations
None.

B&M.22.058 Approve the minutes of the Buildings & Moorings Committee meeting held on 29th September 2022
It was RESOLVED to approve the minutes of the meeting held on 29th September 2022. Proposed by Cllr Bowman, seconded by Cllr Jones.

B&M.22.059 Matters arising from the minutes – for information only
20.127 Repairs to window at 64 Barton Street – carried forward
20.143 Back of Avon retaining wall quote (and St Mary's Road walls) – carried forward
22.048 Agree Councillors to assess basement storage in Town Hall – Cllrs Danter and Bowman scheduled to visit on Thursday 20th October
22.052 Wall repairs at rear of Watson Hall – Cllr Danter and Cllr Bowman visited the site with a view to opening the right hand side and placing a bench on the site once the wall has any recommended repairs completed and the incline made level.
Action – Town Clerk to contact Andy Noble to see whether whole of the wall by Tannery Court belongs to Tewkesbury Borough Council.

B&M.22.060 Receive correspondence relating to the Buildings & Moorings Committee
A member of the public queried the progress being made on selecting a replacement tree for the site at St. Mary's Road. The Town Clerk reported that a tree surgeon had been consulted on a suitable variety of tree for the site. The tree surgeon has recommended the genus Amelanchier. The local group of fundraisers have been informed and have chosen the species 'La Paloma'. The funds raised are to be paid to Town Council and the difference will be made up by the Town Council. The committee would like to thank the local residents for fundraising for a new tree for the Platinum Jubilee of HM Queen Elizabeth II.

An email was received from a member of the public as follows:

I do appreciate that there has been a "post meeting" decision to consider the use to which the moorings land adjacent to Halifax Mews be put and on behalf of the Civic Society I welcome that.
Indeed I do offer that you fill one of the proposed working group public member slots with someone from the Society?
I was a little surprised that this evening's agenda does not include a study of the detailed work plan for moorings as this seemed to be the intent documented in last meeting's draft minutes B&M.22.053? This does seem overdue and may I request that it be included in the next meeting's agenda?

B&M.22.061 Public Participation
None.

B&M.22.062 Approve payments to be made
It was RESOLVED to approve the payments list totalling £1,951.10. Proposed by Cllr Raywood, seconded by Cllr Jones.

B&M.22.063 Consider the budget requirement for 2023/24 and consider the forward budget
The draft budget was discussed. Increases were made to the figures for utilities in view of the current economic situation and the recent rise in energy costs. Moorings, Town Hall and Watson Hall income for 2022/23 all appear to be on track to achieve or slightly exceed budget. All figures to be rolled forward into 2024/25 year with a 3% increase. It is noted that in the current climate this may not be very accurate.
Action: Town Clerk to ask Avon Navigation Trust if our current moorings fees are still set at a reasonable level. Codes to be created in Omega for Anglo American garden income and expenditure.

The meeting was extended by 15 minutes.

B&M.22.064 Retrospectively approve the replacement of the water heater located between the ladies and gents toilets at a cost of £2,530 and to note that the domestic heating control has broken and is being replaced with a commercial heating control
Proposed by Cllr Raywood, seconded by Cllr Jones. The replacement heating controls required were noted.

B&M.22.065 Discuss the use, energy consumption and heating of the Town Hall and Watson Hall, including the possibility of using the Court Room at the Town Hall as a warm space during office opening hours due to it being on the same heating zone as the office
Item deferred until the next meeting.

B&M.22.066 Receive an update from the Town Clerk on the doors and floors project and to approve additional expenditure relating to the bar/corridor exit doors
It was RESOLVED to approve additional expenditure relating to external access to be added to the bar fire exit door and hold open transom closers to be added to the bar and bar corridor fire exit doors at a cost of £1,973.74. Proposed by Cllr Raywood, seconded by Cllr Bowman.

B&M.22.067 Agree to instruct building surveys for the Town Hall and the Watson Hall

It was RESOLVED to instruct building surveys for the Town Hall and the Watson Hall. Proposed by Cllr Danter, seconded by Cllr Bowman.

The time being 20:15, the meeting was declared closed.

Signature of Chairman upon approval of the minutes …….. 8h November 2022