



TEWKESBURY TOWN COUNCIL

MINUTES

of the

Environment & Amenities Committee meeting

Held at Tewkesbury Town Hall on 4th October 2022 at 6pm

Present: Cllrs S Raywood (Chair), J Raywood, P Jones, M Sztymiak

In attendance: J King (Assistant Town Clerk)

E&A 22/017 To receive apologies for absence
Apologies received from Cllr Aldridge.

E&A 22/018 To record declarations of interest
None received.

E&A 22/019 To consider requests for dispensations
None received.

E&A 22/020 To approve the minutes of the meetings held on 5th July 2022
It was RESOLVED to approve the minutes of the meetings held on 5th July 2022.
Proposed by Cllr J Raywood, seconded by Cllr Jones

E&A 22/021 Matters arising from the minutes – for information only
19/036 Community right to bid — ongoing.
19/082 Drinking water refill point – ongoing.
21/027 New toilet doors – on order.
21/031 Swap box – complete.
21/033 Arrival inspections – recommended company has been approached
21/048 Studies on signs and behaviour – There are no signs that are felt are appropriate. Vandalism continues at Spring Gardens and incidents are reported to the police. Need to monitor time of day vandalism is happening and consider a check by Cllrs later in the afternoon.
22/015 Litter by bus stops – no hotspots have been reported by Councillors – complete.

E&A 22/022 To receive correspondence relating to the Environment & Amenities Committee
A request was received from Tewkesbury Park Residents Association to change the dog waste bin on the corner of the football field to a mixed waste bin.
The Committee agreed this could be dealt with under delegated authority if Ubico were happy for the bins to be exchanged.

E&A 22/023 Public Participation
A member of the public commented on the proposed change of location to the ballast bin to Churchill Grove. They advised that it is a cul de sac which poses problems for through traffic and it is difficult to turn around. The green area has had



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a tree planted in it and was used for the Jubilee celebrations for local residents. The Chair thanked the member of the public for raising their concerns.

E&A 22/024 To review the work programme and agree any actions

Items from work programme:

- Ballast bin – repairs are in progress, and it will be returned to current location by Tewkesbury School following consultation with local residents which resulted in nine letters requesting that it not be moved to Churchill Grove.
- Water dispenser at Spring Gardens – costs have increased to £1723 to install with the timer. Cllr Cody has offered £1000 towards the installation from her Build Back Better funding. Concerns remain about the vandalism issues at Spring Gardens and these need to be addressed first.
- Bus shelter cleaning – new provider has been requested to carry out first clean for £350. This will be the cost for any future cleans too.
- New bus shelters – Quotes have been received for the Odessa bus shelter, so application for 50:50 Community Scheme funding can now be submitted. A quote has also been received for the replacement bus shelter at Gupshill, will be budgeted for in 2023/24.
- Bench on Arundel Drive has been refurbished.
- CCTV issue with the tree – Assistant Town Clerk met with Highways and CCTV provider, currently with Tewkesbury Borough Council to check if there is a Tree Protection Order on the tree.
- Adoption of benches on Link Road and St Mary's Road with legal team at Tewkesbury Borough Council
- Toilet door update – there were issues with the doors opening inwards, so the roadside doors will all be outward opening.

E&A 22/025 To receive updates on Play Areas and agree any actions

i. Derek Graham Memorial Park

Cable tensioner and support strut have been replaced on the zip wire.

ii. Mitton Play Area

Proving difficult to find a better solution for where the matting had holes burned in it - ongoing.

iii. Warwick Place Play Area

New tree ordered, will be collected and installed in next few weeks
Ask Cllr Cody if she would be willing to organise the bulb planting.

E&A 22/026 To consider and agree the new noticeboard for Mitton

It was RESOLVED to install a new noticeboard in Mitton at a cost of £1089 plus installation costs.

Proposed by Cllr Szymiak, seconded by Cllr J Raywood.



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E&A 22/027 To receive the Play Rangers report for Summer 2022

The report was received. The next date for Play Rangers on the Vineyards is Friday 28th October. Assistant Town Clerk is working on a three-year licence to use the Vineyards with Tewkesbury Borough Council.

E&A 22/028 To receive the committee budget report (including earmarked reserves)

The budget was received. The Assistant Town Clerk raised concerns about utility bills, but noted that a credit to the water bill will offset some of the rises.

Transfers from earmarked reserves will take place once the toilet doors have been installed and the final bill has been received.

E&A 22/029 To consider and agree the draft budget for 2023/24

The draft budget was discussed.

Increases were made to the figures for utilities. Increased 2.5 times for electricity and 1.4 times for water costs.

The Youth budget will be set at £3500 and the additional £1000 will be covered from earmarked reserves. It is noted that this will only cover three years and will eventually need to be increased.

Arrivall insurance – cost for 2022 has not yet been received, Finance Committee may wish to review this if it increases.

Dates for the grass cutting contract to be checked and costs increased by 10%.

All figures to be rolled forward into 2024/25 year with a 3% increase. It is noted that in the current climate this may not be very accurate.

E&A 22/030 To approve the payments list

It was RESOLVED to approve the payments list of £14,134.88.

Proposed by Cllr Jones, seconded by Cllr J Raywood.

The meeting closed at 7.17pm

Next meeting: 10th January 2022 at 6pm.

Signature of Chairman upon approval of the minutes 10th January 2023