



**TEWKESBURY TOWN COUNCIL**

MINUTES

*of the*

Environment & Amenities Committee meeting  
Held at Tewkesbury Town Hall on 5<sup>th</sup> July 2022 at 6pm

**Present:** Cllrs S Raywood (Chair), J Raywood, P Devine, K Powell, M Sztymiak, P Aldridge

**In attendance:** J King (Assistant Town Clerk)

**E&A 22/001 To receive apologies for absence**

No apologies for absence.

**E&A 22/002 To record declarations of interest**

None received.

**E&A 22/003 To consider requests for dispensations**

None received.

**E&A 22/004 To approve the minutes of the meetings held on 3<sup>rd</sup> May 2022**

It was RESOLVED to approve the minutes of the meetings held on 3<sup>rd</sup> May 2022.  
Proposed by Cllr J Raywood, seconded by Cllr Devine.

**E&A 22/005 Matters arising from the minutes – for information only**

**19/036 Community right to bid** — ongoing.

**19/082 Drinking water refill point** – ongoing.

**21/027 New toilet doors** – on order.

**21/031 Swap box** – ongoing - waiting for box to be completed.

**21/033 Arrival inspections** – recommended company has been approached

**21/048 Studies on signs and behaviour** – Cllr Devine is investigating effective signs.  
Committee agreed that work would continue on finding an effective sign to prevent repeat vandalism in the toilet blocks – ongoing.

**21/048 Lincoln Green Lane Noticeboard Path** – referred to Mayor's charity – complete.

**E&A 22/006 To receive correspondence relating to the Environment & Amenities Committee**

Note of thanks from resident on Churchill Grove – further to action to request for additional bin / move bin in Churchill Grove.

Note of thanks from individual who had requested a memorial bench.

A Councillor requested that the benches on the High Street be painted black – responded that the committee had made the decision; several years ago, to have them all stripped and treated with ozmo protector, as it makes maintenance easier.



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Cllr Aldridge had received really positive reports about the public toilets and that users have said that they are fantastic.

Dog bin on Green Lane was set fire to and destroyed. It has been removed. New mixed waste bin has just been installed next to the start of the cycleway, so no current requirement to replace the bin.

### **E&A 22/007 Public Participation**

None

### **E&A 22/008 To review the work programme and agree any actions**

Items from work programme:

- CCTV – Gloucester Road. Close this item and liaise with the Police about actual requirements as original need for CCTV for coin collecting at Gloucester Road is no longer required.
- Water dispenser – Spring Gardens – costs have increased to £1723 to install with the timer. On hold – budget dependent later in the year.
- Bus shelter cleaning – investigating options. Agreed to try new provider at £30 per clean.
- Issue of berries falling in the park at Mitton and getting squashed into the matting.

It was RESOLVED to get the ballast bin repaired at a cost of £1740 and to allocate up to £300 to provide a base for 4 posts, should it be decided to move, following feedback from residents. Proposed by Cllr Powell, seconded by Cllr Aldridge.

**Action:** Write to residents to gain feedback on proposed location of Churchill Grove.

### **E&A 22/009 To receive the committee budget report (including earmarked reserves)**

The budget was received.

### **E&A 22/010 To receive updates on Play Areas and agree any actions**

#### **i. Derek Graham Memorial Park**

Future plans – any decisions need to be supported by the local community.

Suggestions for engagement are:

Contact the local schools and visit

Councillors to photograph items in other parks that they see as interesting

– Pershore and Drakes Broughton mentioned as good examples

Advice required on MUGA – depth required to dig down in particular.

Attend councillor surgeries

Councillors to leaflet drop around Newtown

Have an information evening in the park

Hold an online poll for various ideas

Could there be more parking – proper layby?



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It was noted that the slide piece had been replaced following further vandalism at a cost of £903 due to health and safety concerns.

It was RESOLVED to replace the cable tensioner and a support strut of the zip wire at a cost of £923.

Proposed by Cllr J Raywood, seconder by Cllr Devine.

### ii. Mitton Play Area

Grass has been damaged again – repairs have been ripped up.

Will need to repair again – waiting on cost and options

### iii. Warwick Place Play Area

Location agreed for new tree – next to the noticeboard.

Work to be carried out under delegated authority.

Cllr S Raywood had received positive feedback about Warwick Place Play Area during the Jubilee celebrations.

### **E&A 22/011 To discuss and agree the location of the mural following the installation of the new toilet doors.**

It was RESOLVED to locate the mural on the side of the Spring Gardens Toilet Block following the installation of the new toilet doors.

Proposed by Cllr Devine, seconded by Cllr J Raywood.

### **E&A 22/012 To receive an update on proposed bus shelters near the Odessa and agree any actions**

Gloucestershire County Council will fund 50% of the northbound bus shelter opposite the Odessa, together with the required groundworks. It was felt that a sedum roof was too high risk – at present no other bus shelter in Gloucestershire has a sedum roof.

It was RESOLVED to authorise up to £2500 to fund a new bus shelter on the northbound side of the A38 opposite the Odessa.

Proposed by Cllr Sztymiak, seconded by Cllr J Raywood.

Unfortunately, the proposed southbound bus shelter falls outside the parish boundary and Elmstone Hardwicke Parish Council should be petitioned regarding provision.

### **E&A 22/013 To approve the adoption of the bench in St Mary's Road car park**

It was RESOLVED to adopt the bench in St Mary's Road car park.

Proposed by Cllr Sztymiak, seconded Cllr Devine.



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**E&A 22/014 To consider the refurbishment of the bench on Digby Drive / Arundel Road at a cost of £345**

It was RESOLVED to refurbish the bench on Digby Drive / Arundel Road at a cost of £345. Proposed by Cllr Sztymiak, seconded by Cllr Aldridge.

**E&A 22/015 To discuss future items for attention and agree any next steps**

Items to be considered included:

- Final bench refurbishments – 4 benches in AA garden
- Future CCTV needs
- Bus shelters – roof on the Gupshill Bus Shelter  
**Action:** Would Gloucestershire County Council fund 50%?
- Noticeboards – Newtown & Mitton. Priority is Mitton, not big enough.  
**Action:** Investigate options for Mitton.
- Smart Clock faces
- Gloucester Road toilet door replacements – longer term when funds allow
- Litter issue by bus stops. **Action:** Councillors to report 'hotspots'.
- Murals - Post Office Lane?

It was RESOLVED that, if possible, the Council would adopt the bench on Link Road / Queen's Road from Tewkesbury Borough Council.

Proposed by Cllr Devine, seconded by Cllr J Raywood.

**E&A 22/016 To approve the payments list**

It was RESOLVED to approve the payments list of £19,235.14.

Proposed by Cllr J Raywood, seconded by Cllr Devine.

Post meeting note: It was subsequently noted that Cllr Devine had expenses on this payments list. This item has been removed from this payments list, so the revised amount approved is £19,206.89.

The meeting closed at 7.31pm

Next meeting: 4<sup>th</sup> October 2022 at 6pm

Signature of Chairman upon approval of the minutes ..... 4<sup>th</sup> October 2022