

MINUTES

of the

Remote Buildings & Moorings Committee meeting held on 24th March 2021 via Zoom

The meeting commenced at 18:02

Present: Cllrs C Danter (Chair); K Brennan, K Powell, S Raywood, A Carter, P Devine, R Gurney,

In attendance: J Raywood, D Hill (Town Clerk), R Blockley (Events Officer) and two members of the public

B&M.20.130 Receive apologies for absence

None.

B&M.20.131 Receive declarations of interest

None.

B&M.20.132 Receive dispensations

None.

B&M.20.133 Approve the minutes of the Building & Moorings Committee meeting held on 10th December 2020 and 27th January 2021.

Minutes from 10th December 2020 are deferred to the next meeting. It was RESOLVED to approve the minutes from 27th January 2021. Proposed by Cllr Danter, seconded by Cllr S Raywood.

B&M.20.134 Matters arising from the minutes

B&M.20.107 – Tree work: Back of Avon proposed work requires planning permission. Cllr Raywood advised this was now progressing. Carried forward.

B&M.20.093 – Defibrillator quotes: Rotary have agreed provisionally to help fund a defibrillator. Following up a suggestion to place one on High St. rather than Anglo American garden.

B&M.20.127 – Repairs to windows at museum: Croft response re window to be confirmed.

B&M.20.135 Receive correspondence relating to the Buildings & Moorings Committee

None.

B&M.20.136 Public Participation

A member of the public thanked the Town Council for holding the meeting on 18th February. The original request for assistance with four matters has now been reduced to just one issue in relation to the landing stage.

B&M.20.137 Approve payments to be made

It was RESOLVED to approve payments totalling £5,981.46. Proposed by Cllr Powell, seconded by Cllr S Raywood.

- B&M.20.138 Review the budget report**
The budget report was reviewed. **Action:** Town Clerk to review allocation of grant income.
- B&M.20.139 Review Structural Engineer reports on Watson Hall balcony and retaining wall in courtyard**
Metal Barrier that runs around balcony top. It was agreed that recommendations should be followed. **Action:** Contractor to be identified to look at options for handrail.
- B&M.20.140 Retrospectively approve expenditure relating to Structural Engineer report for courtyard at the Watson Hall**
It was RESOLVED to approve the expenditure. Proposed by Cllr S Raywood, seconded by Cllr Powell.
- B&M.20.141 Review and agree work required to the retaining wall at the Back of Avon.**
The work required was reviewed. **Action:** Town Clerk to ask Ian Bishop to quote for this work.
- B&M.20.142 Consider and agree the quote for CCTV in the Town Hall**
The quote for £2,900 was agreed on. The proposed work to be run past the Conservation Officer at Tewkesbury Borough Council for listed Building consent. Proposed by Cllr Danter, seconded by Cllr S Raywood.
- B&M.20.143 Receive updates on funding applications at the Town Hall and Watson Hall and agree the next steps**
- i. **Town Hall** - Stair lifter - look for any possible alternatives
 - ii. **Watson Hall** – The Events Officer confirmed funding had been awarded for £23,612 for accessible doors at the Watson Hall, replacement flooring and automated release internal doors linked to the fire alarm system. It was RESOLVED to progress with this work. Proposed by Cllr Powell, seconded by Cllr Brennan.
- B&M.20.144 Approve purchase of replacement flag poles for the Town Hall.**
The Town Clerk to liaise with Ian Bishop to determine the specification for the replacement flagpoles.
- B&M.20.145 Review the work programme**
- i. Installation of fire alarm system at the Museum - Wireless system to be installed ASAP. Electrical work required ahead of installation.
 - ii. Works on the Museum roof - Scaffolding - erected, Pest control – complete.
 - iii. Repairs to windows at the Museum – carry forward
 - iv. Appointment of Solicitor to look into matters concerning the titles relating to the Watson Hall and Tewkesbury Museum - carry forward
 - v. Planning application at Prior’s Court - Additional project development. Confident that there is a good case for wall to be associated with freehold of the adjacent building. Cllr S Raywood to circulate information and working group to be formed.

The meeting was extended by 30 minutes – no objection.

- vi. Ongoing moorings issues - Landing stage and poles – requests from previous meeting. Informal meeting of Clls to discuss issues raised previously and other matters.

B&M.20.146 Review the work programme

The programme was reviewed briefly.

B&M.20.147 To resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s.1. Sub section 2

Proposed by Cllr Danter, seconded by Cllr S Raywood.

B&M.20.148 Consider Surveyor report regarding the garden to the rear of the Watson Hall

Surveyor to prepare a shareable report and then pass to Solicitor to share with property owner.

There being no further business the meeting closed at 7.56 pm.

Signature of Chairman upon approval of the minutes 5th May 2021