



TEWKESBURY TOWN COUNCIL

MINUTES

of the

Environment & Amenities Committee meeting
Held at Tewkesbury Town Hall on 1st March 2022 at 6pm

Present: Cllrs S Raywood (Chair), J Raywood, P Devine, P Aldridge, K Powell, M Sztymiak

In attendance: J King (Assistant Town Clerk)

E&A 21/020 To receive apologies for absence

None received.

E&A 21/021 To record declarations of interest

None received.

E&A 21/022 To consider requests for dispensations

None received.

E&A 21/023 To approve the minutes of the meetings held on 7th September 2021

It was RESOLVED to approve the minutes of the meetings held on 7th September 2021. Proposed by Cllr P Aldridge, seconded by Cllr Devine.

E&A 21/024 Matters arising from the minutes – for information only

19/015 Gander Lane Toilets – complete – Changing Places toilet at Leisure Centre.

19/036 Community right to bid — ongoing – with Tewkesbury Borough Council.

Action: ask for an update on Spring Gardens right to bid.

19/082 Drinking water refill point – ongoing.

20/011 Ownership of trees at Derek Graham– complete.

20/045 Contact Tirlbrook & Tewkesbury School re: Derek Graham – ongoing.

20/097 Flooding – future meeting – could be a working group not E&A.

21/009 Increasing electricity costs – Finance Officer investigated. Issue due to estimated bill and electricity company going out of business. Rates significantly increased – complete. Additional provision made following working group meeting in January.

E&A 21/025 To receive correspondence relating to the Environment & Amenities Committee

No correspondence received.

E&A 21/026 Public Participation

None

E&A 21/027 To review the work programme and agree any actions

The work programme was reviewed.



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The issues with the road side doors at Spring Gardens were discussed. High winds and damaged hinges have left one door unusable, with ongoing vandalism to the others. There have been no vandalism issues with the new steel doors. Provision has been made in the project budget of £7491 for 2022/23 and there will be £4564 and £3338 earmarked from the rate rebates at the toilet blocks. This is sufficient to cover the cost of the new doors which would be £13,325.

It was RESOLVED to recommend to Full Council that the remaining toilet doors be replaced with steel doors at a cost of £13,325.

Proposed Cllr Aldridge, seconded by Cllr J Raywood.

Councillors discussed the 7 Play Ranger sessions held in 2021/2. Sessions on the Vineyards and Derek Graham were well attended.

There is £3500 in budget for 2022/3.

It was RESOLVED to book 7 Play Ranger sessions for 2022/3. Five in the summer holidays, one at October half term and one in February half term. Two summer sessions will be held at Derek Graham and three at the Vineyards.

Proposed by Cllr Devine, seconded by Cllr J Raywood.

Action: Ask Wheatpieces Parish Council if they would consider contributing to it, Liaise with Northway to ensure no clash of dates.

E&A 21/028 To receive the committee budget report (including earmarked reserves)

The budget was received.

E&A 21/029 To receive updates on Play Areas and agree any actions

Annual play equipment inspection reports have been received and identified actions are to be reviewed. No medium or high issues identified.

Grass has grown faster than normal due to the mild weather, additional cut has been requested for w/c 7th March.

i. Derek Graham Memorial Park

Reinstatement of land and grass continues following the Severn Trent work. The slide has suffered damage from vandalism.

ii. Mitton Play Area

Issue with the replacement artificial grass following it being burnt. Repair has not held, have requested that it be looked at.

iii. Warwick Place Play Area

No issues currently.



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- E&A 21/030 To receive the Play Rangers report from Summer 2021**
The Play Rangers report was received.
- E&A 21/031 To receive an update on the 'swap boxes'**
Prior's Park Church have agreed to have the box at their premises.
Box will be ready for installation towards the end of March.
- E&A 21/032 To consider and agree the location of the ballast bin in Newtown and next steps regarding repairs**
Councillors discussed this being a wider issue than just the repair of a ballast bin. Is this what Tewkesbury needs in terms of flood defence assistance? Would filled sandbags be better? How would this be achieved? Where would they be held? Emergency Plan Working Group meeting to be called with all Councillors invited to look at the existing measures and what the options might be. To be combined with Cllr Smith's presentation of flood measures and steps from GCC.
- Action:** Arrange Emergency Plan Working Group meeting.
- E&A 21/033 To agree a plan for the future inspections of the Arrivall Sculptures**
Assistant Town Clerk has been in contact with the sculptor; Phil Bews, who inspected the sculpture in December 2021. He confirmed the condition of the sculptures is good. He will provide a report in early 2022, as a guide for the annual inspection work. Moving forward TTC will need to find someone with relevant experience in timber construction or building inspection profession to carry out this work.
- Action:** Cllr Aldridge is aware of company who inspect for Tewkesbury Borough Council. Quote to be requested.
- E&A 21/034 To consider a request for additional bins on Northway Lane**
A member of the public raised a request for an additional bin on Northway Lane.
Action: Check with member of public where on Northway Lane the issue is, refer to Northway Parish if applicable.
- Councillors reviewed current locations and agreed that a new bin on Northway is needed, and the corner of Shannon Way and Northway Lane would be the most appropriate location.
It was RESOLVED to purchase a mixed waste bin for Northway Lane at a cost of £250.
Proposed by Cllr Devine, seconded by Cllr Powell.
- E&A 21/035 To consider a request for a new bin on Riverside Walk (St Mary's Lane Car Park)**
It was RESOLVED to order a heritage style bin at a cost of £433 for the Riverside Walk. Proposed by Cllr J Raywood, seconded by Cllr Devine.



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E&A 21/036 To consider the request for bus shelters (north and southbound) near the Odessa
The committee supports the provision of a bus stop near the Odessa. The southbound stop would be outside the parish boundary. The north side would be within the parish. The cost of a new bus stop is £5829.

Action: Investigate additional funding / sponsorship options – GCC, Aldi, Adshall.

E&A 21/037 To agree terms for memorial bench plaques when benches are refurbished rather than purchased.

It was RESOLVED that the term for a memorial bench plaque when it is refurbished rather than purchased shall be ten years.

Proposed by Cllr Aldridge, seconded by Cllr Devine.

E&A 21/038 To discuss revisions to the memorial bench policy and to discuss the request for a bench in the Town Hall garden as requested by Buildings & Moorings

The memorial bench policy is out of date and needs to be reworked and returned to the committee for review. The website needs to be updated to reflect that benches are available at cost price, not £575.

Further to the agreement in principle from Buildings & Moorings Committee, it was RESOLVED that a metal bench is the most appropriate option for the Town Hall garden. Proposed Cllr J Raywood, seconded by Cllr Devine.

E&A 21/039 To agree the earmarked reserves at the end of the financial year 2021/2022

It was RESOLVED to earmark the following items:

300/1520 Severn Trent compensation - £1134 to EMR Playground Projects

300/4590 Play parks projects - £5000 to EMR Playground Projects

310/4460 Spring Gardens rates - £3338 to EMR Toilet Block Project

320/4460 Gloucester Road rates - £4564 to EMR Toilet Block Project

340/4750 CCTV – up to £2500 to EMR CCTV

340/4760 Street Furniture – up to £2300 to EMR Street Furniture

340/4780 Bus Shelter - £640 to EMR Bus Shelter

Proposed by Cllr J Raywood, seconded by Cllr Devine.

E&A 21/040 To approve the payments list

There was no payments list.

The meeting closed at 7.28pm

Next meeting: Tuesday 3rd May at 6pm.

Signature of Chairman upon approval of the minutes 3rd May 2022