

**MINUTES**  
**of a meeting of the Full Council**  
**held at the George Watson Memorial Hall on 13<sup>th</sup> September 2021 at 6.00pm**

**Present:** Cllrs J Raywood (Chair), P Aldridge, H Bowman, K Brennan, C Danter, P Devine, R Gurney, S Raywood, V Smith.

**In attendance:** D Hill (Town Clerk) & J King (Assistant Town Clerk), Rev Cannon P Williams & three members of the public

**21/22 - 40 To consider the application for co-option to Tewkesbury Town Council and to receive a short presentation from the applicant**

Cllr Aldridge declared an interest in this item and abstained from voting.

Mr Phillip Brookes was co-opted on to the Town Council.

**21/22 - 41 To receive apologies for absence**

Apologies were received from Cllr Carter (work), Cllr Powell (health), Cllr Sztymiak (health), Cllr Cody (work), Cllr Davis (work).

**21/22 - 42 To receive declarations of interest**

Cllr Vernon Smith declared an interest in 20s plenty campaign as a GCC Councillor and abstained from voting.

**21/22 - 43 To consider requests for dispensation**

None requested.

**21/22 - 44 To receive written questions from member of the public**

A written question was received regarding electric car charging points and what initiatives the Town Council is making to get more electric vehicle charge points installed in or near, the Town Centre.

The Town Council responded that the individual may wish to visit the Tewkesbury 2030 event being held at the Watson Hall on Saturday 18<sup>th</sup> September when more information would be available from Gloucestershire County Council about the 200 public car charging points planned for Tewkesbury. Tewkesbury Borough Council also responded that there were 4 charging points available at the Borough Council offices through BP Pulse and they are looking at the viability of installing fast charge units in the Tewkesbury and Winchcombe car parks.

**21/22 - 45 Public Participation**

A spokesperson for Tewkesbury Alleycats thanked the Council for their grant towards Project Alleycats. The money is being spent installing two new art works in the Alleys.

A member of the public advised that they had tried to charge their car at the Borough Council offices but the charging points were locked out.

21/22 - 46

**To note the Mayor's Announcements**

- The budget process for the next financial year has commenced and there are plans to provide finance training for all councillors in October.
- Mythe Pre-application consultation is out now, responses are required by 20<sup>th</sup> September. The developer has been invited to a pre-application meeting at the Town Council at 6pm on 13<sup>th</sup> October, in the Court Room in the Town Hall.  
**Action:** Cllrs requested details of the previous objections.
- There will be a sponsored Parish Perambulation in aid of the Mayors Charity. Details to be issued soon.
- The adjourned Annual Parish Meeting will take place on Monday 18<sup>th</sup> October at 6pm.
- Town Council Carol Service will take place on Thursday 9<sup>th</sup> December at the Methodist Church.
- Remembrance Parade and Service to go ahead on Sunday 14<sup>th</sup> November; subject to restrictions not returning.
- Recent Mayoral events – the Mayor thoroughly enjoyed the recent Library event, classic vehicle festival and the regatta at Tewkesbury Cruising and Sailing Club.
- Upcoming events - Dinner in Abbey Nave, Gloucester City Civic Ball, Green Day at Methodist Church and Tewkesbury 2030 in Watson Hall and HAZ display in Anglo American Remembrance Garden
- Finance Meeting has moved to 30<sup>th</sup> September from 23<sup>rd</sup> September.
- Need to start thinking about the review of the forward plan and the feedback forms from 2030 exhibition will feed into this. Committees may also want to think about their forward plans to feed into it.
- Tewkesbury 2030 event on Saturday 18<sup>th</sup> September, if any Councillors would like to come along and collect feedback, please let the Mayor know.

21/22 - 47

**To approve the minutes of the meetings held on 19<sup>th</sup> July 2021**

It was RESOLVED to approve the minutes of the meetings held on 19<sup>th</sup> July 2021. Proposed by Cllr Brennan, seconded by Cllr Aldridge.

21/22 - 48

**Matters arising from the minutes – for information only**

20/21-224 – Welcome back funds – information from Tewkesbury Borough Council on what initial money was spent on – no response received. Town Clerk asked for assistance from a Borough Councillor to move this forward.

**Action:** Cllr Workman kindly volunteered to follow this up.

20/21-229 – Info on GMTF and GPFA to be circulated – complete.

21/22-22 – Twyning scouts request about moorings – informal meeting was held and an amicable arrangement made. Boat will moor there during the winter, but elsewhere during the summer, allowing access to the steps - complete.

21/22-25 - Finance query for £5181 – this was the net impact of the return of £10,000 grant - complete

21/22-28 – Cllr Aldridge requested info re: 6<sup>th</sup> May invoice from Cellar Supplies – complete. Invoice related to restocking the bar after lockdown.

21/22-32 – Co-opted members voting rights – The Parish and Community Councils (Committees) Regulations 1990 confirms that non-councillor members of committees and sub-committees have voting rights in respect of the management of land owned or occupied by the Council - complete

**21/22 - 49**      **To note the following Committee minutes**  
                    **Finance – 16<sup>th</sup> August 2021**  
                    **Buildings & Moorings – 28<sup>th</sup> July 2021**  
                    **Planning – 21<sup>st</sup> July & 11<sup>th</sup> August 2021**

The above minutes were noted. An error was noted regarding the Finance meetings – the meeting was held in person, rather than remotely.

**21/22 - 50**      **To receive Councillor reports for Tewkesbury Borough Council from Cllr Sztymiak and Gloucestershire County Council from Cllr Cody**

Cllr Sztymiak provided a written report covering:

- Tewkesbury Heritage Action Zone event in Anglo-American Remembrance Garden on Saturday 18<sup>th</sup> September between 10am and 1pm.
- Tewkesbury Borough Heritage Strategy document will be out for public consultation this autumn.
- High Court challenge to the Borough's decision to grant planning permission to the new bridge at Ashchurch will be heard on 21<sup>st</sup> October.
- Mythe Road pre-application consultation. Application is similar to previous which was not supported by Town or Borough. It still seems to be a car bound development in the middle of a field with limited sustainable access to facilities.
- Update on funding and grants available

Cllr Cody provided a written report covering:

- Build Back Better – Market Towns fund
- National Lottery Community Fund grants to help communities take action on climate change.
- Covid recovery grant scheme for community projects
- National Bus Strategy
- Calling Gloucestershire Landlords to help a family from Afghanistan

**21/22 - 51**      **To receive the finance reports for July 2021 and earmarked reserve report**

The finance and earmarked reserve reports were received.

Business rate rebate for the toilet blocks received and will hit the accounts in August.

**21/22 - 52**      **To receive the payments report from 1<sup>st</sup> July – 31<sup>st</sup> August 2021**

The payments report was received.

It was noted that August is not complete, so will be received in full in October meeting.

**21/22 - 53**      **To consider and agree any grant applications**

There were no grant applications

**21/22 - 54**      **To review the Council's and staff subscriptions to other bodies**

The subscriptions were reviewed. The GAPTC amount has been reduced due to a discount for having a qualified clerk and participating in the Local Government Award Scheme.

**21/22 - 55**      **To review the Council's complaints policy**

The policy was reviewed and accepted without change.

- 21/22 - 56**      **To approve the additions to the retained contractors list.**  
It was RESOLVED to approve the additions to the retained contractors list. Subject to the check on Amber Window Cleaner.  
Proposed by Cllr S Raywood, seconded by Cllr Brennan  
Cllr Aldridge abstained.
- 21/22 - 57**      **To discuss and agree the response to the Community Governance Review**  
The Council discussed the proposed response to the CGR.  
  
It was RESOLVED to submit the response to the CGR, subject to a check on the boundary at Lower Lode.  
Proposed by Cllr Bowman, seconded by Cllr Brennan.
- 21/22 - 58**      **To consider and agree whether to split the Buildings & Moorings Committee into two separate Committees**  
Cllrs discussed the above proposal and opinion was divided. There are advantages to splitting the Committee to allow additional focus, but it requires extra staffing to cover it. A moorings working group has recently been formed and the group reports back into the Buildings & Moorings Committee. Their recommendations and next steps can be seen in the minutes from 28<sup>th</sup> July 2021 – item B&M 21.025.  
The Town Clerk advised that they had attended the working group and it had been most useful.  
  
It was RESOLVED that the Buildings & Moorings Committee will remain as it is until Christmas time and will be reviewed after then.  
Proposed by Cllr Brennan, seconded by Cllr Bowman.  
Cllr Aldridge voted against.
- 21/22 - 59**      **To consider a request from the 20s plenty group to support a campaign to persuade Gloucestershire County Council to adopt a 20mph speed limit as policy**  
Cllr Smith gave an update from GCC as the cabinet member for Highways.  
  
GCC believe that 20mph speed limits are really good are behind the scheme. GCC are moving towards a policy including 20mph limits. 20mph zones are one tool in a kit focussed on road safety, as this is the ultimate goal. It needs to include all of the tools including speed bumps, islands, chevrons and staggered parking. There is also the issue that at 20mph, road safety gets better but air quality gets worse at present.  
  
It is not possible to blanket 20mph zones as it has to be done using the 1984 Highways Act and this requires a traffic regulation order. It is also no use bringing in a 20mph zone if it is not then enforced and GCC are keen to work with the new Police & Crime Commissioner on this issue.  
  
It was RESOLVED that the Council would right to support the GCC policy, rather than the 20s plenty campaign.  
Proposed by Cllr Aldridge, seconded by Cllr Danter.  
  
**Action:** Town Mayor to write to GCC is support of their approach and to also write to 20s plenty campaign.

**21/22 - 60**      **To receive reports from members representing the Town Council on outside bodies**  
Cllr S Raywood & Cllr Bowman attended the GAPTC AGM. **Action:** Cllr S Raywood to circulate the minutes. Cllr Bowman said how beneficial she had found it to meet Councillors from other parishes and recommended that all new Councillors attend. GAPTC provides many training courses for Councillors, please let the Town Clerk know if you wish to attend any.

**21/22 - 61**      **Correspondence**  
Tewkesbury Museum is looking for Trustees, as well as chair of the Board and Collections Co-ordinator, IT & Admin Co-ordinator, Risk/HSE Co-ordinator and Events co-ordinator. Please contact Paul Drake at the Museum if you are interested (details available from the office).

Thanks were received from Tewkesbury Christmas Lights for their grant. It is the intention that it will be the traditional Christmas experience this year.

There being no further business, the meeting closed at 7.48pm

Signature of Chairman upon approval of the minutes ..... 11<sup>th</sup> October 2021