

**MINUTES**  
**of a meeting of the Full Council**  
**held at the George Watson Memorial Hall on 11<sup>th</sup> October 2021 at 6.00pm**

**Present:** Cllrs J Raywood (Chair), P Aldridge, H Bowman, C Cody, C Danter, R Gurney, K Powell, S Raywood

**In attendance:** D Hill (Town Clerk) & J King (Assistant Town Clerk), Rev Cannon P Williams & one member of the public

**21/22 - 62      To receive apologies for absence**  
Apologies were received from Cllr Smith (personal), Cllr Brennan (health) & Cllr Davis (personal)

**21/22 - 63      To receive declarations of interest**  
Cllr Sztymiak – Tewkesbury Borough Councillor  
Cllr Cody – Tewkesbury Borough Councillor & Gloucestershire County Councillor

**21/22 - 64      To consider requests for dispensation**  
None requested.

**21/22 - 65      To receive written questions from member of the public**  
A written question was received: 'The Town Clerk has informed me that at the Town Council's 'Tewkesbury 2030' event held in the Watson Hall, there were details of new electric car charging points to be installed in the parish. The Town Clerk understood that the event would include plans for the proposed locations of 'around 200 public car charging points within the parish'. When will these plans be published for more detailed public scrutiny? I asked for copies of the details after the 'Tewkesbury 2030' event but to date I have not received any information either from Councillor Smith or the Town Clerk.'

Response: The Town Council has received no further information from GCC or TBC regarding locations. GCC requested suggestions for locations for the points at the Tewkesbury 2030 event. The Town Council is happy to forward on any further suggestions members of the public have regarding locations.

Cllr Cody has also received correspondence from the member of the public regarding this issue and will be send the information on to the Council.

**21/22 - 66      Public Participation**  
There was no public participation.

**21/22 - 67      To note the Mayor's Announcements**

- The Mayor recently attended the Mop Fair
- Finance Training in October – Monday 18<sup>th</sup> October at 2pm. Will be held via Zoom and recorded for those unable to attend.
- To give prior notice of the Planning Committee preparing a response to the two TBC consultations next Wednesday. There will be no time for the Planning Committee to present the proposed response to Full Council before it has to be

submitted so if councillors want to have an input they must either attend the Planning Committee meeting or look out for the email about it.

- Pegasus are coming to the Town Hall at 6.00pm on Wednesday 13th October for a pre-app meeting about the proposed Mythe development.
- Reminder that the adjourned Annual Parish meeting is next week - Monday 18th October at 6pm, includes the presentation of Civic Awards & Covid Community Response Awards
- Gloucestershire Playing Fields Association AGM will take place on 16 November. If any councillor would like attend, please let the office know.
- Upcoming events in the Watson Hall
  - 12<sup>th</sup> October - Jazz/folk guitarists Martin Taylor and Martin Simpson
  - 6<sup>th</sup> November - Ceilidh Dance - music from Hilltop Ceilidh Band
  - 17<sup>th</sup> October - Honeymoon Swing Dance band
  - 21<sup>st</sup> October – Martin Kemp
  - 16<sup>th</sup> October – Party style bingo
- Reminder regarding the rules of debate.

**21/22 - 68 To approve the minutes of the meetings held on 13<sup>th</sup> September 2021**

There is an issue with numbering in the draft minutes which has been resolved.

Cllr Cody commented that it was disappointing that the Council didn't support the 20s plenty campaign as well as the GCC approach.

It was RESOLVED to approve the minutes of the meetings held on 13<sup>th</sup> September 2021. Proposed by Cllr Danter, seconded by Cllr Gurney.

**21/22 - 69 Matters arising from the minutes – for information only**

20/21-224 – Welcome back funds – information from Tewkesbury Borough Council on what initial money was spent on – Cllr Workman followed up. Town Clerk has a follow up meeting tomorrow.

21/22-46 - Cllrs requested information on the objections previously raised regarding the Mythe Planning Application. **Action:** Request made for the 2015 planning details.

21/22-50 – Mayor to write to GCC confirming support for their approach to 20s plenty and speed limitations in general and to write to 20s plenty campaign.

**21/22 - 70 To receive Councillor reports for Tewkesbury Borough Council and Gloucestershire County Council**

Cllr Smith requested that a written report from GCC be provided, but it was not received in time, so Cllr Cody provided an update:

- Fibre optic report
- Open call for land owners who have space for planting trees
- Greener Gloucestershire newsletter from GCC
- Skills hub and employment hub created to support furloughed residents, but is available to all
- Survey for views on Gloucestershire Fire & Rescue service
- Residents are being urged to get winter vaccinations as soon as possible
- Grant availability

Cllr Cromwell provided a written report covering:

- Heritage Action Zone project
- New bulky waste service

- Tewkesbury Borough Heritage List
- Recycling small electricals – kerbside collection now available

**21/22 - 71 To receive the finance reports for August 2021 and earmarked reserve report**

The finance and earmarked reserve reports were received.

The Town Clerk stated that the second part of the precept has now been received and will be seen in the September accounts.

**21/22 - 72 To receive the payments report for August 2021**

The payments report was received. The Town Clerk answered queries regarding payments on the report.

**21/22 - 73 To note the External Auditor report and certificate for 2020/21**

One item to note, the audit from 2019/20 requested that figures were restated to reflect the trust. It was not possible to do this as the work required by the solicitors was not completed due to the pandemic and covid restrictions.

**21/22 - 74 To receive an update from the Town Clerk on the project at 64b Barton Street**

The Town Clerk advised that the works have now been completed. The costs were more than anticipated due to additional repairs that were required. The Town Clerk is now working with Historic England to provide the information required to release the final 25% of the grant.

**Action:** Cllr Sztymiak requested a report on the works done and associated costs.

The Town Clerk met with the fundraiser last week and they will either attend or prepare a presentation for Full Council next month.

The Mayor met with a representative from Historic England and it has been agreed that the Museum building should be added to the 'at risk' register. It will be added to the published register in November 2022, but it is considered on the register from now. This is important for being able to access grant funding for the building.

**21/22 - 75 To review the Privacy Notice**

The privacy notice was reviewed and accepted without change.

**21/22 - 76 To review the Committee terms of reference for 2021/22 and agree an increase in Councillors on the Severn Ham Committee**

The committee terms of reference for 2021/22 were reviewed. It was noted that the monitoring of CIL income should be added to the Planning terms of reference.

In line with the changes in Financial Regulations in March 2021, the amount that following three committees (Environment & Amenities, Severn Ham, Buildings & Moorings) can authorise is to be amended to £10,000.

It was RESOLVED that the increase in Councillors on the Severn Ham Committee should be referred back to the Severn Ham Committee.

Proposed by Cllr J Raywood, seconded by Cllr S Raywood.

It was noted that there is an issue that if there is not space on Committees, new Councillors do not have an opportunity to get fully involved, as this may have an impact on decisions to remain as a Councillor.

**Action:** Next Full Council meeting – review numbers on Committees and this issue.

**21/22 - 77 To consider and agree a request from Councillor Devine to join the Severn Ham Committee.**

Deferred until Severn Ham has met.

**21/22 - 78 To consider and agree the Noticeboard policy**

Cllr S Raywood thanked Cllr J Raywood, Aldridge & Danter for their assistance in drafting the policy. It was noted that the overall budget for noticeboards sits with Environment & Amenities and the policy is just formalising practices that are already in place.

It was RESOLVED to agree the Noticeboard policy.

Proposed by Cllr Danter, seconded by Cllr Aldridge.

**21/22 - 79 To consider and agree any grant applications**

The Town Clerk advised that there was £2955 remaining in the grant budget until 31<sup>st</sup> March 2022.

The Town Band applied for £1000. £600 was awarded in 2019/20.

Cllr Aldridge proposed that the band was awarded £500.

Cllr Danter proposed that the full amount £1000 was awarded. Not seconded.

Cllr Cody proposed that the decision was deferred, pending further information from the Town Band on how the money from last year was spent and how many young people were currently playing. Seconded by Cllr Bowman. Proposal not passed.

It was RESOLVED that £500 be awarded to Tewkesbury Town Band.

Proposed by Cllr Aldridge, seconded by Cllr Sztymiak.

It was requested that the Town Band also be signposted to other grants that may be available via County Councillors, as well as the Mayor's Charity Fund.

It was requested that those who receive grants are invited to the Annual Town Meeting to report back in April 2022.

There being no further business, the meeting closed at 7.19pm

Signature of Chairman upon approval of the minutes ..... 8<sup>th</sup> November 2021