

MINUTES
of a meeting of the Full Council
held at the George Watson Memorial Hall on 11th October at 6.00pm

Present: Cllrs J Raywood (Chair), P Aldridge, H Bowman, C Cody, C Danter, R Gurney, K Powell, S Raywood

In attendance: D Hill (Town Clerk) & J King (Assistant Town Clerk), Rev Cannon P Williams & one member of the public

21/22 - 62 To receive apologies for absence
Apologies were received from Cllr Smith (personal), Cllr Brennan (health) & Cllr Davis (personal)

21/22 - 63 To receive declarations of interest
Cllr Sztymiak – Tewkesbury Borough Councillor
Cllr Cody – Tewkesbury Borough Councillor & Gloucestershire County Councillor

21/22 - 64 To consider requests for dispensation
None requested.

21/22 - 65 To receive written questions from member of the public
A written question was received: 'The Town Clerk has informed me that at the Town Council's 'Tewkesbury 2030' event held in the Watson Hall, there were details of new electric car charging points to be installed in the parish. The Town Clerk understood that the event would include plans for the proposed locations of 'around 200 public car charging points within the parish'. When will these plans be published for more detailed public scrutiny? I asked for copies of the details after the 'Tewkesbury 2030' event but to date I have not received any information either from Councillor Smith or the Town Clerk.'

Response: The Town Council has received no further information from GCC or TBC regarding locations. GCC requested suggestions for locations for the points at the Tewkesbury 2030 event. The Town Council is happy to forward on any further suggestions members of the public have regarding locations.

Cllr Cody has also received correspondence from the member of the public regarding this issue and will be send the information on to the Council.

21/22 - 66 Public Participation
There was no public participation.

21/22 - 67 To note the Mayor's Announcements

- The Mayor recently attended the Mop Fair
- Finance Training in October – Monday 18th October at 2pm. Will be held via Zoom and recorded for those unable to attend.
- To give prior notice of the Planning Committee preparing a response to the two TBC consultations next Wednesday. There will be no time for the Planning Committee to present the proposed response to Full Council before it has to be

submitted so if councillors want to have an input they must either attend the Planning Committee meeting or look out for the email about it.

- Pegasus are coming to the Town Hall at 6.00pm on Wednesday 13th October for a pre-app meeting about the proposed Mythe development.
- Reminder that the adjourned Annual Parish meeting is next week - Monday 18th October at 6pm, includes the presentation of Civic Awards & Covid Community Response Awards
- Gloucestershire Playing Fields Association AGM will take place on 16 November. If any councillor would like attend, please let the office know.
- Upcoming events in the Watson Hall
 - 12th October - Jazz/folk guitarists Martin Taylor and Martin Simpson
 - 6th November - Ceilidh Dance - music from Hilltop Ceilidh Band
 - 17th October - Honeymoon Swing Dance band
 - 21st October – Martin Kemp
 - 16th October – Party style bingo
- Reminder regarding the rules of debate.

21/22 - 68 To approve the minutes of the meetings held on 13th September 2021

There is an issue with numbering in the draft minutes which has been resolved.

Cllr Cody commented that it was disappointing that the Councillor didn't support the 20s plenty campaign as well as the GCC approach.

It was RESOLVED to approve the minutes of the meetings held on 13th September 2021. Proposed by Cllr Danter, seconded by Cllr Gurney.

21/22 - 69 Matters arising from the minutes – for information only

20/21-224 – Welcome back funds – information from Tewkesbury Borough Council on what initial money was spent on – Cllr Workman followed up. Town Clerk has a follow up meeting tomorrow.

21/22-46 - Cllrs requested information on the objections previously raised regarding the Mythe Planning Application. **Action:** Request made for the 2015 planning details.

21/22-50 – Mayor to write to GCC confirming support for their approach to 20s plenty and speed limitations in general and to write to 20s plenty campaign.

21/22 - 70 To receive Councillor reports for Tewkesbury Borough Council and Gloucestershire County Council

Cllr Smith requested that a written report from GCC be provided, but it was not received in time, so Cllr Cody provided an update:

- Fibre optic report
- Open call for land owners who have space for planting trees
- Greener Gloucestershire newsletter from GCC
- Skills hub and employment hub created to support furloughed residents, but is available to all
- Survey for views on Gloucestershire Fire & Rescue service
- Residents are being urged to get winter vaccinations as soon as possible
- Grant availability

Cllr Cromwell provided a written report covering:

- Heritage Action Zone project
- New bulky waste service

- Tewkesbury Borough Heritage List
- Recycling small electricals – kerbside collection now available

21/22 - 71 To receive the finance reports for August 2021 and earmarked reserve report

The finance and earmarked reserve reports were received.

The Town Clerk stated that the second part of the precept has now been received and will be seen in the September accounts.

21/22 - 72 To receive the payments report for August 2021

The payments report was received. The Town Clerk answered queries

Securitas Security service £17,500 – two invoices in one – the museum building replacement system and the works done on the fire alarm system and linking in with it.

Staff salaries – separated by one day – separate bar salaries from the admin team.

Siemens - £741 – quarterly payment

Laithwaites wine – wine and prosecco – cellar supplies. What sort of stock keeping – annual stock take for the audit and the epos system monitors stock. When we have large events – large order – Craig Charles at the end of August.

DW Fire Assessment – two buildings – WH and TH.

Museum paid for their own fire assessment

Winnens Ltd – new flooring in the foyer, top bar and toilets. Most of it covered by grant funding.

21/22 - 73 To note the External Auditor report and certificate for 2020/21

One item to note – last years audit asked us to restate our figures – unable to do it as the solicitor was unable to do it during the pandemic and the restrictions,.

21/22 - 74 To receive an update from the Town Clerk on the project at 64b Barton Street

The Town Clerk advised in terms of the work that has been done – it is now all complete. Costs were more than anticipated that we have to cover, working with Historic England for them to release the final 25%.

Fundraiser – TC met with her last week, will either attend or prepare a presentation for next month. Detail was delegated to building and moorings.

Timber – green oak and will weather down on the front of the museum.

Cllr Sztymiak would like a report about the works that have been done and what we have spent.

This year we have £10,000 for the fundraiser, so far we have paid out 2-3000.

May help all our buildings – initial report is likely to make some recommendations – obtaining specialist reports – may be funding we can access, may be worth putting it with our other buildings.

Mayor met with representative from Historic England and she felt it should be on the at risk register – will go on the published one in November 2022, but we can say before then that it is on the register.

- 21/22 - 75 To review the Privacy Notice**
The privacy notice was reviewed and accepted without change.
- 21/22 - 76 To review the Committee terms of reference for 2021/22 and agree an increase in Councillors on the Severn Ham Committee**
The committee terms of reference for 2021/22 were reviewed.
Amendments.
- Go to Severn Ham for discussion
Joanne – Simon – goes back to Severn Ham
- To address the issues of new Councillors – next meeting – as if you don't get involved with a committee you might not stay. Review the numbers on committees.
- 21/22 - 77 To consider and agree a request from Councillor Devine to join the Severn Ham Committee.**
Deferred until Severn Ham has met.
- 21/22 - 78 To consider and agree the Noticeboard policy**
Cllr S Raywood thanked Cllr J Raywood, Aldridge & Danter for their assistance in drafting the policy. It was noted that the overall budget for noticeboards sits with Environment & Amenities. Formalising practices that are already in place. It was RESOLVED to agree the Noticeboard policy.
Proposed by Cllr Danter, seconded by Cllr Aldridge
- 21/22 - 79 To consider and agree any grant applications**
£1000 for maintenance and replacement of instruments.
- We've £2955 remaining until 31st March.
- Cllr Aldridge proposes £500, Cllr Sztymiak supports it.
Represents us in other spheres. There are funds for bounce back from GCC.
Motion passed.
- Cllr Danter would like to go to £1000 appreciates the costs of maintaining them.
Also like to see us link them into GCC grants.
- Cllr Cody – proposed deferral, seconded by Cllr Bowman –
Proposal failed.
- It was RESOLVED to award Tewkesbury Town Band £
Proposed by Cllr , seconded by
- Defer until next month and find out what the money was requested for last year – did they use it? Some more background information.
What are the number of people involved in the Town Band?
May also apply through the Mayor's charity.
- Can we get them to come back at the end of the year – if there are additional funds available.**

Would they be eligible for GCC fund – younger people / community – CC would have to have a look. Apply to CC – for her money – wind powered. Signpost them – Cllr Smith also has the funding.

Cllr asked if we get reports back – because of covid that has made the situation more difficult – do next April in Annual meeting.

There being no further business, the meeting closed at 7.19pm

Signature of Chairman upon approval of the minutes 8th November 2021

DRAFT