

MINUTES
of the
**Finance Committee meeting held on 16th August 2021 at 6:00PM in the Town Hall,
Tewkesbury**

Present: Cllrs J Raywood (Chair), P Aldridge, K Brennan, H Bowman, C Danter, S Raywood

In attendance: D Hill (Town Clerk)

- F.21.017 To receive apologies**
Apologies received from Cllr Sztymiak.
- F.21.018 To receive declarations of interest**
None
- F.21.019 To receive dispensations**
None
- F.21.020 To approve the Minutes of the Finance Committee meeting held on 6th May 2021**
It was RESOLVED to approve the Minutes of the Finance Committee meeting held on 6th May 2021. Proposed by Cllr Aldridge, seconded by Cllr S Raywood.
- F.21.021 Matters arising from the Minutes – for information only.**
20.110 **Applying for a Lloyds Charge card:** Carry Forward
20.110 **Expenditure of legal advice for Watson Hall titles:** Carry Forward
20.128 **Bar wastage** – figures had been added to the bar wastage chart relating to the bar being closed during the pandemic. The total wastage figure was £1,072.48.
- F.21.022 To receive correspondence relating to the Finance Committee**
None
- F.21.023 Public Participation**
None.
- F.21.024 To review the financial reports and bank reconciliations of the Town Council for July 2021**
The reports were reviewed.
It was noted that expenditure relating to bank charges and subscriptions were higher than expected. **Action:** Town Clerk to investigate expenditure on these categories.
- F.21.025 To consider and agree grant applications from outside bodies**
The grant applications were reviewed. It was RESOLVED to award a grant of £800 to 1st Tewkesbury Boys Brigade. Proposed by Cllr Brennan, seconded by Cllr Danter. It was RESOLVED to award a grant of £185 to Little Start Playgroup. Proposed by Cllr Danter, seconded by Cllr Aldridge. Regarding the application from Tewkesbury Library, members felt they needed further information in order to make a decision. **Action:** Town Clerk to invite Anne Careless to the next Finance Committee meeting.

F.21.026 To retrospectively approve the purchase of a commercial dishwasher at a cost of £1,800 for the Watson Hall

It was RESOLVED to retrospectively approve the purchase of a commercial dishwasher at a cost of £1,800. Proposed by Cllr Bowman, seconded by Cllr Brennan.

F.21.027 To discuss the registration of assets with Land Registry and agree further actions

It was RESOLVED to proceed with the registration of assets with the Land Registry and for the Town Clerk to liaise with the Solicitor regarding work required for this. Proposed by Cllr Danter, seconded by Cllr Bowman.

F.21.028 To discuss the approach to be taken to marking the death of a significant national figure and agree any further actions required

The Town Clerk advised members that there was guidance for this from NALC on the GAPTC website. **Action:** guidance to be added to the Emergency Plan and Town Clerk to distribute guidelines to committee members for consideration.

F.21.029 To note the Platinum Jubilee in 2022 and consider any appropriate actions

It was noted that there was guidance for beacons to mark the jubilee, however it was felt that this was not something the Town Council wished to pursue in terms of a suitable location in the parish and also due to environmental concerns. **Action:** Committee to consider gift for all children attending primary school in the Parish.

F.21.030 To agree the payments list

It was RESOLVED to approve the payments list totalling £22,762.33. Proposed by Cllr Danter, seconded by Cllr S Raywood.

There being no further business the meeting closed at 7.35pm.

Signature of Chairman upon approval of the minutes