



TEWKESBURY TOWN COUNCIL

MINUTES

of the

Environment & Amenities Committee meeting
Held at Tewkesbury Town Hall on 7th September 2021 at 6pm

Present: Cllrs S Raywood (Chair), J Raywood, H Davis, P Devine

In attendance: J King (Assistant Town Clerk)

E&A 21/001 To receive apologies for absence

Apologies were received from Cllr Aldridge & Cllr Sztymiak.

E&A 21/002 To record declarations of interest

Cllr J Raywood and Cllr S Raywood advised that they had been approached by members of the public regarding the Lincoln Green Lane Noticeboard and the provision of seating at the Gupshill Bus Shelter.

E&A 21/003 To consider requests for dispensations

None received.

E&A 21/004 To approve the minutes of the meetings held on 10th March 2021

It was RESOLVED to approve the minutes of the meetings held on 10th March 2021. Proposed by Cllr J Raywood, seconded by Cllr Devine.

E&A 21/005 Matters arising from the minutes – for information only

19/015 Gander Lane Toilets – complete – Changing Places toilet at Leisure Centre.

19/036 Community right to bid — ongoing – with Tewkesbury Borough Council.

19/082 Drinking water refill point – ongoing – with Buildings & Moorings.

19/088 Bin outside one stop – complete.

20/011 Ownership of trees at Derek Graham– ongoing.

20/045 Contact Tirlebrook & Tewkesbury School re: Derek Graham – ongoing.

20/085 Swap box – ongoing.

20/097 Flooding – Cllr Smith attending meeting.

20/098 Play Area Actions - New seesaw installed at Derek Graham, sand applied at Mitton, cable issue resolved at Warwick Place & tree planted at Warwick Place – all complete

20/099 Ballast Bin – repairs required before new pea gravel can go in - ongoing

E&A 21/006 To receive correspondence relating to the Environment & Amenities Committee

No correspondence received.

E&A 21/007 Public Participation

A member of the public had approached Councillors about signs on toilets stating that they were closed due to vandalism and this not being good for tourism. The Assistant Town Clerk noted the comment and advised that it informed the public



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that there had been an incident which required their closure, rather than them just being out of order. The toilets that are awaiting new doors due to vandalism do not have signs stating this on them.

E&A 21/008 To review the work programme and agree any actions

The work programme was reviewed.

Cllr S Raywood advised that the H marking was now in place at Warwick Place to prevent parking in front of the access gate.

Changing Places toilet is still not on the map. **Action:** Chase TBC about toilet being on the Changing Places map and request that tourist information are notified.

E&A 21/009 To receive the committee budget report (including earmarked reserves)

The budget was received. Cllrs were advised that earmarked reserves had used for the following:

£640 – Softpour mulch under the slide at Derek Graham where it had become eroded

£490 – Initial scaffolding payment for work on Smart Clock

It was noted that there has been an increase in electricity usage in the toilet blocks.

Action: Assistant Town Clerk to investigate

E&A 21/010 To receive updates on Play Areas and agree any actions

i. Derek Graham Memorial Park

The Severn Trent sewage pipe replacement work continues at the site. The fallen tree has been removed and the fence will be repaired once the works are complete.

The original deed for the land has been found and this will enable it to be registered with Land Registry.

A report was given about the success of the Play Ranger sessions over the summer, with 246 play visits taking place across the four sessions. It was hoped to hold six sessions, but there was only availability for two. The next two sessions will take place in October Half Term and February half term.

ii. Mitton Play Area

Hedges are due to be cut back and there continues to be an issue with the bearings in the roundabout.

iii. Warwick Place Play Area

Compliments received about how nice the park is looking and the newly planted tree is growing well.



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E&A 21/011 To receive an update on and to note the additional costs regarding the refurbishment of the Smart clock

There have been extensive issues with the refurbishment of the Smart clock, particularly regarding rust, exposed wires, the acrylic panels being loose and the clock not being watertight. All of these issues have been addressed whilst the scaffolding has been in place, as well as the planned repainting of the clock.

It was noted that the total cost for the refurbishment is likely to total £4575 and was approved for health and safety reasons. The original approved cost was £1500.

E&A 21/012 To agree to release £3000 from Earmarked Reserves (Street furniture) to Street Furniture to contribute to additional costs re: Smart Clock

It was RESOLVED to release £3000 from Earmarked Reserves (Street furniture) to Street Furniture to contribute to additional costs re: Smart Clock.

Proposed by Cllr Devine, seconded by Cllr Davis.

E&A 21/013 To discuss and agree the provision of seating in the Gupshill bus stop

It was RESOLVED to provide seating at the Gupshill bus stop in the form of a Glasdon bench made from vandalex, at a cost of £322.57.

Proposed by Cllr Davis, seconded by Cllr Devine.

Cllr J Raywood advised that the vegetation around the northbound bus stop at Stonehills has been reported to GCC.

E&A 21/014 To agree a replacement mixed waste bin for the junction of Gannaway Lane and Newtown cycle path at a cost of £250

It was RESOLVED to install a mixed waste bin at the junction of of Gannaway Lane and Newtown cycle path at a cost of £250.

Proposed by Cllr Devine, seconded by Cllr Davis.

E&A 21/015 To discuss and agree whether any further new bins are required throughout the parish, with particular attention to the High Street, Ashchurch Road and along the cycle path to Newtown

It was RESOLVED to install an additional mixed waste bin at the junction between the cycle path and Springfield where there is currently a dog waste bin at a cost of £250. Proposed by Cllr J Raywood, seconded by Cllr Devine.

It was RESOLVED to replace the missing bin on the Ashchurch Road / Springfield Road area with a mixed waste bin at a cost of £250.

Proposed by Cllr J Raywood, seconded by Cllr Devine.



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A request was received from Tewkesbury Borough Council for the installation of new bin at the Mythe side of King John's bridge.

It was RESOLVED to install a Heritage Style bin at a cost of £433 at the above location. Proposed by Cllr Devine, seconded Cllr J Raywood.

Actions: Barton Street / Old Post office lane – bin door requires checking.
Ask Wybone at what point a bin can still be refurbished.
Approach Morrisons regarding a bin to collect takeaway coffee cups which are frequently left in the bus stop next to the store.

E&A 21/016 To receive a briefing from Cllr Smith on flood actions and to discuss and agree any updates that may be required to the Emergency Plan

Deferred to the next meeting

E&A 21/017 To discuss and agree any actions relating to the request from Tewkesbury Park Residents Association for assistance to fund hard standing next to the Lincoln Green Lane Noticeboard

The committee discussed the request, there is no funding currently available in the E&A budget, particularly following the increased costs for the Smart Clock. It was agreed that the Residents Association should be advised to apply for a grant from the Town Council, or to approach the Mayor's Charity Fund towards the end of the Mayor's term of office, as it is focussing on accessibility issues this year.

Action: Assistant Town Clerk to send grant form and information to TPRA.

E&A 21/018 To consider the draft Environment and Amenities Committee budget for 2022/23

The budget for 2022/23 was considered.

The potential for replacing the remaining five doors at Spring Gardens was discussed. In order to do this the remaining rate rebate will need to be earmarked at the end of the year. The amounts budgeted for 2022/3 for rates at both Spring Gardens and Gloucester Road will be transferred into the Spring Gardens Projects (4590). Overall, the budget remains unchanged from the forecast from 2022/23.

A Cllr asked about the Arrivall structure and whether the Council receives a copy of the condition report that the artist provides each year.

Action: Contact Steve Goodchild to obtain a copy.

E&A 21/019 To approve the payments list

The payments list totalling £32,016.56 was approved.

Proposed by Cllr Devine, seconded by Cllr Davis.

The meeting closed at 7.05pm



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Next meeting: 2nd November 2021 at 6pm.

Signature of Chairman upon approval of the minutes 2nd November 2021

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