



## TEWKESBURY TOWN COUNCIL PLANNING COMMITTEE

**Thursday 16<sup>th</sup> September 2021**

To: Cllr. Joanne Raywood, Cllr. Simon Raywood, Cllr. Hilarie Bowman, Cllr. R Gurney, Mr Ryan Maggs and Mr Richard Carey

You are summoned to a meeting of the Planning Committee, to be held in the **Court Room, Tewkesbury Town Hall, on Thursday 16th September 2021 at 7.00 pm.**

**Members of the public and press are welcome to attend.**

Debbie Hill  
Town Clerk  
10<sup>th</sup> September 2021

## AGENDA

- 1. Welcome and introductions.**
- 2. To receive apologies for absence**
- 3. To receive declarations of interest**
- 4. To receive and consider requests for dispensations**
- 5. Public participation** *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)*
- 6. To approve the minutes of the Planning Committee meeting held on 1<sup>st</sup> September 2021**
- 7. To receive updates on matters arising from the minutes – for information only**
- 8. To note correspondence**



**9. Erection of single storey rear / side extension and front porch extension.**

Planning Application  
42 Springfield Tewkesbury Gloucestershire GL20 8EP  
Ref. No: 21/00083/FUL

Observations:

**10. Erection of a single rear extension, single storey side extension and first floor side extension over open car port.**

Planning Application  
4 Bramley Road Mitton Tewkesbury Gloucestershire GL20 8AG  
Ref. No: 21/01058/FUL

Observations:

**11. Erection of a front porch extension.**

Planning Application  
82 Ashchurch Road Tewkesbury Gloucestershire GL20 8BX  
Ref. No: 21/01066/FUL

Observations:

**12. Erection of a veranda**

Planning Application  
2 Abbey Terrace Gloucester Road Tewkesbury Gloucestershire GL20 5SP  
Ref. No: 21/01093/FUL

Observations:

**13. Erection of a veranda.**

Planning Application  
2 Abbey Terrace Gloucester Road Tewkesbury Gloucestershire GL20 5SP  
Ref. No: 21/01042/LBC

Observations:

**14. Erection of a fence (retrospective).**

Planning Application  
96 Dispenser Road Tewkesbury Gloucestershire GL20 5TW  
Ref. No: 21/00913/FUL

Observations:



- 15. Installation of kitchen ventilation system.**  
 Planning Application  
 8 Church Street Tewkesbury Gloucestershire GL20 5PA  
 Ref. No: 21/00867/LBC

Observations:

- 16. Installation of kitchen ventilation system.**  
 Planning Application  
 8 Church Street Tewkesbury Gloucestershire GL20 5PA  
 Ref. No: 21/00866/FUL

Observations:

- 17. Erection of a single storey front extension. Single storey side extension and single storey and two storey rear extensions.**  
 Planning Application  
 4 Carrant Road Mitton Tewkesbury Gloucestershire GL20 8AD  
 Ref. No: 21/01089/FUL

Observations:

- 18. To note any additional applications on the Planning Portal which will expire before 29<sup>th</sup> September 2021 and agree further actions**
- 19. To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions**
- 20. To review and agree the forward plan on Engagement in Planning Issues**

NB: All information relating to the Planning Applications listed above can be obtained in a digital format through the Planning Portal. Access to these can be gained by holding the cursor over the Application's title within the agenda and following the instructions in the dialogue box that appears on the screen, as shown, right.

Letter reference	Date requested	Expiry date
DC/E070000P/18/00480/LBC	14 May 2018	Fri 15 Jun 2018
Observations:	<a href="http://publicaccess.tewkesbury.gov.uk/online-applications/applicationdetails.do?activetab=summary&amp;keyval=p8pxvgqdhnc00&amp;prevpage=intray">http://publicaccess.tewkesbury.gov.uk/online-applications/applicationdetails.do?activetab=summary&amp;keyval=p8pxvgqdhnc00&amp;prevpage=intray</a> Ctrl+Click to follow link	
<b>8. Single storey front and rear extension.</b> Planning Application 10 Abbey Meadow Tewkesbury Gloucestershire GL20 5FF Ref. No: 18/00480/FUL   Received: Mon 14 May 2018   Validated: Mon 21 May 2018   Status: Pending Consideration		
<b>Requests for consultation</b>		
Letter reference	Date requested	Expiry date
DC/E07000083/P9/J7ODQD01P00	Wed 30 May 2018	Wed 20 Jun 2018
Observations:		



## TEWKESBURY TOWN COUNCIL PLANNING COMMITTEE

Wednesday 1<sup>st</sup> September 2021

Present: Cllrs. J Raywood, S Raywood, H Bowman and Mr R Maggs

In attendance: D. Hill (Town Clerk)

Also present: One member of the public

# MINUTES

**P.21/22.043 Welcome and introductions.**

The meeting commenced at 19:00. The chairman welcomed all present, issuing the usual housekeeping notices and ensuring that each person present is known to the others.

**P.21/22.044 To receive apologies for absence**

Cllr Gurney and Mr R. Carey

**P.21/22.045 To receive declarations of interest**

Item 10 - P.21/22.052. SR and JR are neighbours of the agent but there is no personal relationship.

**P.21/22.046 To receive and consider requests for dispensations**

None

**P.21/22.047 Public participation** *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)*

None



**P.21/22.048 To approve the minutes of the Planning Committee meeting held on 11<sup>th</sup> August 2021**

Proposed by Cllr. H. Bowman                      Seconded by Cllr. S. Raywood  
It was **resolved** to approve the **minutes**

**P.21/22.049 To receive updates on matters arising from the minutes – for information only**

There has been no response from the Chairman of Tewkesbury Borough Council's Planning Committee to JR's email.

**P.21/22.050 To note correspondence**

On 18<sup>th</sup> September there will be two events in Tewkesbury, related to planning.

Tewkesbury 2030 will showcase current plans for future major projects such as flood alleviation schemes, M5 junctions 9 and 10, cycle routes and the Garden Town. The Town Council is hosting the event, with supporting material provided by GCC, TBC and EA amongst other stakeholders. The event will take place in the George Watson Memorial Hall from 10.00am until 4.00pm. The public are invited to look at proposals and offer the opinions and ideas.

Also on that day and at the same time, in the Anglo-American Garden of Remembrance, there will be a series of presentations by the organisations that have been involved in the Heritage Action Zone projects.

**P.21/22.051 Erection of a single storey dwelling.**

Planning Application  
Land Adjoining 21 Wenlock Road Tewkesbury Gloucestershire  
Ref. No: 21/00957/FUL

Observations:

Objection

The Town Council's main concern is the driveway due to its proximity to the junction and the gradient of the land between the plot and the road. The Town Council wishes to understand how the gradient of the driveway will affect the footway bearing in mind that the footway must still be safe for use by motorised buggy users and non-motorised users.

The Town Council notes that the current drainage proposals are not satisfactory and that an ecological report is required.



**P.21/22.052 Extension to existing pavilion.**

Planning Application

Tewkesbury Cricket Club Swilgate Ground Gander Lane Tewkesbury Gloucestershire  
GL20 5PQ

Ref. No: 21/01020/FUL

Observations:

No objection

**P.21/22.053 Demolition of existing conservatory and erection of single storey rear extensions.  
Garage conversion to include new roof.**

Planning Application

9 Pyke Road Newtown Tewkesbury Gloucestershire GL20 8DU

Ref. No: 21/01029/FUL

Observations:

No objection

**P.21/22.054 Erection of a single storey rear extension, front porch extension. First floor side and rear extension and side lean to extension.**

Planning Application

34 Grayston Close Mitton Tewkesbury Gloucestershire GL20 8AY

Ref. No: 21/01038/FUL

Observations:

No objection

**P.21/22.055 To note any additional applications on the Planning Portal which will expire before 16<sup>th</sup> September 2021 and agree further actions**

None

**P.21/22.056 To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions**

None

**P.21/22.057 To note decisions made by Tewkesbury Borough Council during July 2021**

Noted



**P.21/22.058 To consider a request from the 20s plenty group to support a campaign to persuade Gloucestershire County Council to adopt a 20mph speed limit as policy.**

The committee considered the request, and the discussion of this item was generally supportive of the principles of this campaign. Councillor J. Raywood agreed to contact the campaign to request further information for provision to Full Council. It was agreed to refer this request to the Full Council.

**P.21/22.059 To receive the current budget report**

The budget report was received.

**P.21/22.060 To consider budgetary requirements for the year 2022-2023 and the forward budget**

The committee considered the budgetary requirements for the year 2022/23 and for the future financial years 2023/24, 2024/25, 2025/26, 2026/27 and 2027/28. The committee discussed the future of the Community Development Planning nominal code and how this may be impacted by changes in national government planning policy and strategy. At this point the budget is intended to remain at the current values carried forward until financial year 2027/28.

As there was no further business to be conducted on the agenda the meeting closed at 20.16.

Signature of Chairman

Date

# TEWKESBURY TOWN COUNCIL and Community Engagement in Planning Issues

January 2019



## The Context:

- Tewkesbury has a fragile historical and environmental heritage which must be preserved and developed with care.
- There are several sites of potential development in neighbouring parishes, the very prospect of which could have a detrimental effect on the economy of our town and the morale of its people.
- Tewkesbury people readily voice their concerns but many don't know how to do this effectively.

## What needs to be addressed:

- Social media sites are peppered with ill-informed and negative statements about the town and its governance.
- Few residents seem tempted to attend council meetings.
- There is a low level of interest amongst councillors, in attending Planning Committee meetings.
- When a planning issue arises, which causes concern or excitement to the public at large, very few residents know what steps they can take.

## What we could do:

<b>Be more welcoming</b>	<b>Improve accessibility</b>	<b>Inform and educate</b>
<ul style="list-style-type: none"><li>• Once a month, open the Town Hall earlier, to meet and greet the public before the meeting.</li><li>• Offer refreshments</li><li>• Encourage other councillors to attend to hold surgeries.</li></ul>	<ul style="list-style-type: none"><li>• Hold planning committee meetings in the Court Room.</li><li>• Improve the quality of IT equipment used in meetings, so that they can run more efficiently.</li></ul>	<ul style="list-style-type: none"><li>• Provide information leaflets for the public, about different pertinent aspects of planning.</li><li>• Use time before meetings for displays by prospective developers, advice drop-ins attended by Borough Planning officers, NDP consultations, etc.</li></ul>



# TEWKESBURY TOWN COUNCIL and Community Engagement in Planning Issues

## Review November 2020



### Review November 2020:

- **Be more welcoming**
  - public meetings (with refreshments and activities for children) on Planning issues have been held, presented by officers from GCC and TBC. These have been well attended by public and councillors. A PA system was purchased to facilitate these events.
- **Improve accessibility**
  - prior to the pandemic lockdown in March 2020, committee meetings have regularly been held in the Court Room, attended by members of the public.
  - a new, better projector has been purchased.
  - an appropriate LCD display screen has been identified but not yet purchased.
  - communication with TBC has been strengthened in order to ensure improved access to the Planning Portal. (TTC Forward Plan 2.1)
  - during lockdown, the Planning Committee was quick to adopt digital media in order to keep meeting regularly and has retained its regular audience from amongst local tax payers.
- **Inform and Educate**
  - public meetings have increased public understanding of Conservation Areas, Trees and Conservation, Tewkesbury Town Regeneration SPD and issues related to local road networks. (TTC Forward Plan 2.2, 4.1, 6.1)
  - The Town Hall has hosted exhibitions on the Regeneration SPD, the Borough Plan, the Ashchurch Masterplan and Car Parking Strategy and was a deposit location for a variety of other consultations. (TTC Forward Plan 2.2, 4.1, 4.2, 6.1, 6.2)
  - Plans for committee members to be on-site to support non-users of digital technology in responding to the car parking strategy were halted in March, due to the advancing pandemic.
  - Planning Committee members have exchanged views and information related to recent government white papers and the Northway/Ashchurch Bridge consultation, with our local MP, Gloucestershire Civic Societies and local parish councils. (TTC Forward Plan 2.2, 3.2, 4.1, 4.2)

# TEWKESBURY TOWN COUNCIL and Community Engagement in Planning Issues

November 2020



## Possible next steps:

### Improve accessibility

- Make steps to be ready to offer hybrid meetings should Government legislation permit them.

### Inform and educate

- Explore the possibility of training a member of staff, to set up displays on planning-related matters and offer information and basic advice to visitors

### Promoting and enhancing our Town

- Investigate the possibility of reinvigorating the Neighbourhood Plan (through co-opted committee members?) (TTC Forward Plan 1.1)
- Actively promote the improvement and development of public spaces, through involvement in TTRP (TTC Forward Plan 3.1, 4.2, 6.1, 6.2, 6.3)

# TEWKESBURY TOWN COUNCIL and Community Engagement in Planning Issues

## Review September 2021



### Review September 2021:

- **Be more welcoming**
  - Now that Coronavirus restrictions are no longer in place **Tewkesbury 2030**, a day-long event, will take place in the George Watson Memorial Hall on 18<sup>th</sup> September 2021, in conjunction with GCC, TBC, EA, HE, Gloucestershire Constabulary and other stakeholders. The public will be able to view a series of visions for the future development of Tewkesbury and neighbouring parishes on a range of topics, from road and drainage infrastructure, to sustainability and housing development. Councillors will be available to gather their opinions and ideas. The focus will very much be on what members of the public think.
  - It is hoped that further events will follow, the course of the pandemic permitting. (TTC Forward Plan 2.2, 4.1, 4.2, 6.1, 6.2)
  - The Planning Committee has successfully been able to attract and co-opt members of the public who are not councillors, but who have relevant skills and interests.
- **Improve accessibility**
  - Committee meetings have resumed in the Court Room, attended by members of the public.
  - The purchase of an LCD display screen has not yet been made but it has been found to be more necessary.
  - Government legislation has not allowed the continuation of online committee meetings or facilitated the development of hybrid meetings, although the holding of working group meetings online, with public attendance has worked well.
- **Inform and Educate**
  - Developers are again being encouraged to provide hard copy to the Town Hall for consultation by non-users of digital technology.
  - Planning Committee members have continued to exchange views and information related to government and local planning policy changes and have advocated that the Town Council join the Gloucestershire and Worcestershire Association of Parish Councils. (TTC Forward Plan 2.2, 3.2, 4.1, 4.2)
  - The Planning Committee has noted a need for further engagement, in the development of a local design guide, assessing the viability and desirability of an NDP, to promote the forthcoming shop fronts design guide and to focus on the Regeneration SPD for Back of Avon.
  - There is not currently the capacity to have staff time for display work but greater officer input in remote meetings was appreciated.

# TEWKESBURY TOWN COUNCIL and Community Engagement in Planning Issues

September 2021



## Possible next steps:

### Improve accessibility

- Make steps to be ready to offer hybrid meetings should Government legislation permit them.
- Purchase an LCD screen

### Inform and educate

- Explore the possibility of training a member of staff, to set up displays on planning-related matters and offer information and basic advice to visitors
- Restart public events programme

### Promoting and enhancing our Town

- Investigate the possibility of reinvigorating the Neighbourhood Plan (through co-opted committee members?) (TTC Forward Plan 1.1)
- Actively promote the improvement and development of public spaces, through involvement in TTRP (TTC Forward Plan 3.1, 4.2, 6.1, 6.2, 6.3)
- Engage/lead in the development of a local design guide