

MINUTES

of the

Remote Buildings & Moorings Committee meeting held on 5th May 2021 via Zoom at 6pm

Present: Cllrs C Danter (Chair); K Brennan, K Powell, S Raywood, A Carter, P Devine, R Gurney,

In attendance: J Raywood, D Hill (Town Clerk), R Blockley (Events Officer) and one member of the public

B&M.21.001 Receive apologies for absence

None.

B&M.21.002 Receive declarations of interest

None.

B&M.21.003 Receive dispensations

None.

B&M.21.004 Approve the minutes of the Building & Moorings Committee meeting held on 10th December 2020 and 24th March 2021

It was RESOLVED to approve the minutes of the Buildings & Moorings Committee meeting held on 10th December 2020. Proposed by Cllr S Raywood, seconded by Cllr Danter. It was RESOLVED to approve the minutes of the Buildings & Moorings Committee meeting held on 27th January 2021. Proposed by Cllr Gurney, seconded by Cllr Powell.

B&M.21.005 Matters arising from the minutes

B&M.20.107 – Tree work: Back of Avon proposed work requires planning permission. Cllr Raywood advised this was now progressing. Carried forward.

B&M.20.093 – Defibrillator quotes: Rotary have agreed provisionally to help fund a defibrillator. Following up a suggestion to place one on High St. rather than Anglo American garden. Carried forward.

B&M.20.127 – Repairs to windows at museum: The Town Clerk confirmed the response from Croft and this will be followed up.

B&M.20.138 – 64 Barton Street: Grant funding now recoded to an income code – complete

B&M.20.139 – Watson Hall balcony handrail: The Events Officer will check the wording of the recommendation in the Structural Engineer's report

B&M.20.143 – Back of Avon retaining wall: awaiting quote for work

B&M.21.006 Receive correspondence relating to the Buildings & Moorings Committee

A member of the public has been corresponding with the Town Council concerning landing steps at the Back of Avon and gave an overview of the issues and possible options that the Town Council may wish to consider.

- B&M.21.007 Public Participation**
None.
- B&M.21.008 Approve payments to be made**
None.
- B&M.21.009 Review the budget report**
The budget report was reviewed.
- B&M.21.010 Receive an update on funding applications at the Town Hall and Watson Hall and agree the next steps**
Stair walker alternative options will be investigated.
The Events Officer advised that revised flooring quotes were being obtained for the corridor floor replacement at the Watson Hall.
- B&M.21.011 Approve purchase of replacement flag poles for the Town Hall**
It was RESOLVED to approve the expenditure of £1,107 on the purchase of replacement flag poles. Proposed by Cllr S Raywood, seconded by Cllr Powell.
- B&M.21.012 Update on re-opening of buildings and to approve expenditure in relation building improvements**
The Town Clerk advised that craft fayres had restarted in the Town Hall
The Events Officer reported that the bar at the Watson Hall had been opened to fill a gap in the offering to the community due to the lack of outside spaces available in Tewkesbury. It is anticipated that this will end when pubs are allowed to re-open indoors.
- B&M.21.013 To discuss process for decision making from 7th May until such time as face to face meetings are permitted/legislation allows the holding of remote meetings**
The Town Clerk reminded members of the Scheme of Delegation to be put in place as agreed at Full Council.
- B&M.21.014 To appoint a Lead Member for the Watson Hall**
Cllr P Devine was appointed as Lead Member for the Watson Hall.
- B&M.21.015 Receive updates on the following ongoing matters:**
- i. **Roof works at 64 Barton Street** – The Town Clerk reported that completion had been delayed due to additional works identified, listed building consent and availability of materials.
 - ii. **Additional repairs to windows/façade at 64 Barton Street** – quotes are awaited.
 - iii. **64 Barton Street funding project** – The Town Clerk reported that work was underway by Orchard Fundraising.
 - iv. **Appointment of Solicitor to look into matters concerning the titles relating to the Watson Hall and 64 Barton Street** - Appointment of Solicitor ongoing. Town Clerk to consider contacting Severn Ham consultant for an alternative recommendation.
 - v. **Planning application at Prior’s Court** – this matter will be taken into the Moorings working group.

- vi. **Ongoing moorings issues:** it was agreed to form a working group to look into these issues. Cllrs Danter, Powell, Bowman, Gurney, Devine, S Raywood volunteered to take part in this. A member of the public also volunteered to take part.

There being no further business the meeting closed at 7.00 pm.

Signature of Chairman upon approval of the minutes 28th July 2021