

MINUTES

of the

Remote Finance Committee meeting held on 6th May 2021 at 6:00PM via Zoom

Present: Cllrs P Aldridge (Chair), H Bowman, C Danter, J Raywood, S Raywood, M Sztymiak

In attendance: D Hill (Town Clerk)

- F.21.001 To receive apologies**
Apologies received from Cllr Brennan.
- F.21.002 To receive declarations of interest**
None
- F.21.003 To receive dispensations**
None
- F.21.004 To approve the Minutes of the Finance Committee meeting held on 8th April 2021**
It was RESOLVED to approve the Minutes of the Finance Committee meeting held on 8th April 2021. Proposed by Cllr Danter, seconded by Cllr Bowman.
- F.21.005 Matters arising from the Minutes – for information only.**
20.110 **Applying for a Lloyds Charge card:** Carry Forward
20.110 **Expenditure of legal advice for Watson Hall titles:** Carry Forward
20.128 **Bar wastage** – figures to be added to wastage chart.
- F.21.006 To receive correspondence relating to the Finance Committee**
None
- F.21.007 Public Participation**
None.
- F.21.008 To review the financial reports and bank reconciliations of the Town Council to 31st March 2021**
The reports were reviewed.
A Cllr enquired as to the reason for the overspend in Staffing Professional. They were advised that it was for cover for the Finance Officer.
Action: Town Clerk to investigate overspend on water rates at Watson Hall.
- F.21.009 To consider and agree grant applications from outside bodies**
None received.
- F.21.010 To agree the payments list**
It was RESOLVED to approve the payments list totalling £5289.37.
Proposed by Cllr Sztymiak, seconded by Cllr Danter.

- F.21.011** **To receive a report showing furlough payments received to date**
The report was reviewed.
- F.21.012** **To consider and approve the Annual Governance Statement 2020/21**
The statement was considered and will be recommended to Full Council.
- F.21.013** **To approve the Balance Sheet and Income & Expenditure Account for the financial year ended 31st March 2021**
Deferred to Full Council.
- F.21.014** **To consider and approve the Accounting Statement 2020/21**
Deferred to Full Council.
- F.21.015** **To agree a response to the call for evidence on the right to hold remote meetings**
Further to the completion of the questionnaire by Councillors, it was RESOLVED to submit the results for the call for evidence and that the response would cover the following areas: a duty to those who had not yet had a vaccine, flexibility and the code of conduct.
Proposed by Cllr S Raywood, seconded by Cllr Aldridge. Cllr Danter abstained.
- F.21.016** **To note that Internal Financial Control checks for Q4 2020/21 have been completed**
It was noted.
Action: Working group meeting to discuss future internal control checks.
Cllr J Raywood & Town Clerk to arrange.

There being no further business the meeting closed at 6.57pm.

Signature of Chairman upon approval of the minutes 2nd September 2021