



## TEWKESBURY TOWN COUNCIL PLANNING COMMITTEE

Wednesday 28<sup>th</sup> April 2021

**Present:** Cllrs. J Raywood, S Raywood, H Bowman, R Gurney, Mr R Maggs and Mr R Carey

**In attendance:** Mrs D Hill, Town Clerk

**Also present:** One member of the public

# MINUTES

The meeting commenced at 7.02pm

**P.20.383 Welcome and a reminder of how the meeting will be conducted.  
(1)**

After welcoming everyone to the meeting and it was established that everyone present could hear everyone else, the chairman explained that, in the event of a loss of connection, everyone should try to reconnect as soon as possible. If this could not be achieved within 10 minutes, then the meeting would be deemed to have been adjourned but will probably not be reconvened, as the Town Council's right to hold remote meetings will cease after 6<sup>th</sup> May, according to current legislation and pending a re-interpretation of the Local Government Act, of 1972.

**P.20.384 To receive apologies for absence  
(2)**

None

**P.20.385 To receive declarations of interest  
(3)**

JR and SR are neighbours of the agent for the application featured in item 12, but do not interact socially.

**P.20.386 To receive and consider requests for dispensations  
(4)**

None



- P.20.387 (5) Public participation** *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)*

None

- P.20.388 (6) To approve the minutes of the Planning Committee meeting held on 14<sup>th</sup> April 2021**

Proposed by Cllr. H. Bowman    Seconded by Mr R. Carey

**It was resolved to approve the minutes.**

- P.20.389 (7) To receive updates on matters arising from the minutes – for information only**

In accordance with a request from committee members the chairman has written to MP Laurence Robertson regarding the imminent cessation of the right to hold meetings remotely.

- P.20.390 (8) To note correspondence**

The Town Council has been asked by TBC to complete a settlement audit (as have all local parish councils). The last one was done in four years ago. The deadline for this work is 21<sup>st</sup> May. We will write separate audits for each of the settlements within our parish.

- P.20.391 (9) Erection of a front porch and single storey rear extension.**

Planning Application

25 Canterbury Leys Newtown Tewkesbury Gloucestershire GL20 8BP

Ref. No: 21/00073/FUL

Observations:

No objection

- P.20.392 (10) Erection of a summerhouse**

Planning Application

1 The Almonry Abbey Precinct Tewkesbury Gloucestershire GL20 5SR

Ref. No: 21/00367/FUL

Observations:

No objection in principle but the Town Council wishes to understand how the summerhouse will be constructed particularly the flooring and base, and also to know the County Archaeologist's opinion with regard to the risk to possible underlying archaeology.

The Town Council notes that no green notice was visible.



**P.20.393 (11) Retention of replacement windows on front elevation and replacement door and ground floor level window on rear elevation (retrospective)**

Planning Application  
8 Oldbury Road Tewkesbury Gloucestershire GL20 5NA  
Ref. No: 21/00287/FUL

Observations:

The Town Council considers that the appearance of the windows and door, which have already been replaced, does not detract from the character of the building and has no objection to their retention.

The Town Council notes that there was no green notice in evidence.

**P.20.394 (12) Erection of a single storey rear extension.**

Planning Application  
17 Newtown Lane Newtown Tewkesbury Gloucestershire GL20 8BU  
Ref. No: 21/00392/FUL

Observations:

No objection

**P.20.395 (13) To note all remaining applications on the Planning Portal and agree a response to each**

**Alterations to the existing car workshop, including a new roller shutter door to the northern elevation. Part change of use from Sui-generis (car showroom) to Use Class E to extend the retail area into part of the existing car showroom, including external alteration to the northern and western elevations.**

Planning Application  
P J Nicholls 3 Ashchurch Road Tewkesbury Gloucestershire GL20 8DT  
Ref. No: 21/00250/FUL

Comment:

Before making a response, the Town Council wishes to understand the possible impact of the proposed development on parking, vehicle movement, traffic generation and traffic volume in the immediate area, on Ashchurch Road, Pyke Road and Knights Way.



### **Installation of a built in gas meter box**

Planning Application

81 Church Street Tewkesbury Gloucestershire GL20 5RX

Ref. No: 21/00194/FUL and Ref. No: 21/00195/LBC

Comment:

No objection

### **Change of use of building from office to residential (C3) use.**

Planning Application

39 High Street Tewkesbury Gloucestershire GL20 5BB

Ref. No: 20/00634/FUL

Comment:

Before making a response, the Town Council requires more detailed information about the proposed changes. We would like to know details of how bins and bicycles, for example, would be stored. We would also like to see details of the proposed internal layout. We also wish to know if any of the rear courtyard is within the curtilage of the site.

- P.20.396 (14) To agree to set up a Planning Working Group which will continue to meet via Zoom on a regular basis to understand and appraise new Planning Applications on the planning Portal, until such time as the Committee can legally meet again.**

It was proposed by Cllr. J. Raywood and seconded by Cllr. H. Bowman that the committee members, plus any other councillors and members of the public who wish to join the conversation, will continue to meet as a working group on Zoom, on a fortnightly basis, if necessary, to analyse and discuss applications on the Planning Portal. The proposal was resolved. Following each meeting the chairman will summarise the discussions in an email, to which committee members and councillors may reply in order to agree or disagree with the summary. The majority opinions will then be submitted as a response to the Planning Authority and all responses will be formally ratified as soon as it is safe and legal to do so. The first of the working group meetings will also focus on the completion of a settlement audit.

There being no further business the meeting was closed at 8:25pm

Signature of chairman

Date