



TEWKESBURY TOWN COUNCIL

MINUTES

of the

**Environment & Amenities Committee meeting
held remotely via Zoom on 10th March 2021 at 6pm**

Present: Cllrs S Raywood (Chair), J Raywood, P Aldridge, K Powell, M Sztymiak, T Fowler,
H Bowman

In attendance: J King (Assistant Town Clerk)

E&A 20/090 To receive apologies for absence
Apologies were received from Cllr Davis.

E&A 20/091 To record declarations of interest
None received.

E&A 20/092 To consider requests for dispensations
None received.

E&A 20/093 To approve the minutes of the meetings held on 12th January 2021
Amendment to 20/21-085 to include 'Cllrs Sztymaik & Aldridge support the principle of the boxes, but do not feel that the park would be the best location'
It was RESOLVED to approve the minutes of the meetings held on 12th January 2021.
Proposed by Cllr Aldridge, seconded by Cllr Sztymiak.

E&A 20/094 Matters arising from the minutes – for information only
19/015 Gander Lane Toilets – ongoing – new funding available.
19/036 Community right to bid — ongoing – with Tewkesbury Borough Council.
19/082 Drinking water refill point – ongoing – with Buildings & Moorings.
19/088 Bin outside one stop – funding agreed – with TBC to approve final location.
20/011 Ownership of trees at Derek Graham – GCC to review – ongoing.
20/045 Contact Tirlebrook & Tewkesbury School re: Derek Graham – ongoing.
20/085 Swap box – ongoing.

E&A 20/095 To receive correspondence relating to the Environment & Amenities Committee
Correspondence received regarding access to Lincoln Green Lane noticeboard.
Action: Add to next meeting agenda (18th May)

E&A 20/096 Public Participation
There was no public participation.

E&A 20/097 To review the work programme and agree any actions
The work programme was reviewed.



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The replacement bus shelter panels cost £47 more than approved, due to a back panel rather than a side panel requiring replacement.

It was noted that the Play Ranger session in May will not be able to go ahead due to Covid restrictions. There are six sessions provisionally booked for Summer 2021.

The emergency plan was discussed, with particular reference to flooding. It was noted that the Environment Agency & Severn Trent have different data and levels at which areas flood and that developers are picking the data that suits their development.

Action: To understand what action kicks in at each point during a flooding incident – Ask Cllr Smith to present at next meeting.

Action: Emergency plan to be circulated to all E&A committee members.

E&A 20/098 To receive updates on Play Areas and agree any actions

i. Derek Graham Memorial Park

To agree the location of the new seesaw.

It was RESOLVED to site the new seesaw between the basket swing and the standard swings, close to the accessible roundabout and tarmac access, to make the seesaw as accessible as possible. Check that Tewkesbury Borough Council are happy with the location.

Proposed by Cllr J Raywood, seconded by Cllr Powell.

It was RESOLVED to retrospectively approve the additional cost of the seesaw at Derek Graham at a cost of £168.

Proposed by Cllr Sztymiak, seconded by Cllr Aldridge.

The pipeline replacement work across part of the play area was noted. The work is likely to commence in April 2021. Cllr Aldridge was concerned that any damage to the roots of the trees would be rectified.

Action: Assistant Town Clerk to contact Fischer German regarding trees.

ii. Mitton Play Area

It was RESOLVED to maintain the artificial grass at Mitton Play Area by the application of sand, at a cost of £245.

Proposed by Cllr Sztymiak, seconded by Cllr Aldridge.

iii. Warwick Place Play Area

The planned changes to the access gate were noted, money in the maintenance budget will be earmarked to cover any costs associated with the new drop kerb.

The Assistant Town Clerk advised that there is a cable that is hanging lower than desired across the playground. BT have visited the site and advised



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that it does not belong to them. Western Power have been contacted and they advised that the cable does not belong to them. There is therefore no danger to life from the low hanging cable.

The cable appears to go to four houses and seems to be connected to television aerials. Cllrs advised that it may be a historic alarm system.

Action: Cllr Powell to investigate.

Cllrs discussed planting a tree at Derek Graham. The location was agreed as the south east corner of the park, bordering Queen's Road, as suggested in the most recent tree survey.

It was RESOLVED to purchase a tree and suitable guard up to a cost of £75. Proposed by Cllr Sztymiak, seconded by Cllr Aldridge.

E&A 20/099 To consider and agree the purchase of pea gravel to refill two ballast bins at a cost of £100 and replacement sandbags at a cost of £116

It was RESOLVED to purchase pea gravel to refill two ballast bins at a cost of £100 and if needed, if replacement bags are not available from the Borough Council, replacement sandbags at a cost of £116.

Proposed by Cllr Sztymiak, seconded by Cllr Powell.

Cllr Aldridge left the meeting.

E&A 20/100 To receive the committee budget report
The committee budget report was received.

E&A 20/101 To agree the earmarked reserves at the end of the financial year 2020/21

It was RESOLVED to earmark the following reserves:

£4565 Playpark Projects (300/4590) – project works at Derek Graham

£1208 Maintenance – Derek Graham (300/4600) – slide issue

£1375 Maintenance – Warwick Place (300/4620) – drop kerb work

£1200 Spring Gardens maintenance (310/4450) – replacement doors

£2000 Spring Gardens projects (310/4590) – replacement doors

£6400 (includes £3000 annual maintenance due in March) (340/4750) – CCTV upgrade

£2630 Tree maintenance (340/4755) – pollarding at Derek Graham

£2320 Street furniture (340/4760) – ongoing work inc. refurbishment of ballast bin

£4000 Youth budget (340/4770) – Play ranger sessions for 2021/22

£2000 Bus shelters (3400/4780) – Gupshill roof / seating

£1344 Noticeboards (340/4795) – Replacements for Mitton & Newtown.

Proposed by Cllr J Raywood, seconded by Cllr Powell.



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E&A 20/102 To approve the payments list

It was RESOLVED to approve the payments list totalling £100. This payment is for petty cash.

Proposed by Cllr Sztymiak, seconded by Cllr J Raywood.

The meeting closed at 7.19 pm.

Next meeting: 18th May 2021 at 6pm.

Signature of Chairman upon approval of the minutes 18th May 2021

DRAFT