

**MINUTES**  
**of the Full Council meeting held remotely via Zoom**  
**on 18<sup>th</sup> January 2021 at 6pm**

**Present:** Cllrs P Aldridge (Chair), H Davis, S Raywood, M Sztymiak, J Raywood, K Powell, C Cody, H Bowman, C Danter, S Raywood, R Gurney, T Fowler, K Brennan, A Rudge, V Smith, A Carter

**In attendance:** D Hill (Town Clerk), J King (Assistant Town Clerk), County Cllr Cromwell, Borough Cllrs Workman & Reid.  
Three members of the public.

**20/21 - 142 To receive apologies for absence**  
Apologies were received from Cllr Devine.

**20/21 - 143 To receive declarations of interest**  
Cllr J Raywood and Cllr Brennan declared an interest in items 20/21-153 & 154 regarding Tewkesbury Museum.

**20/21 - 144 To consider requests for dispensation**  
None requested.

**20/21 - 145 To receive written questions from member of the public**  
No questions have been received.

**20/21 - 146 Public participation**  
There was no public participation.

**20/21 - 147 To note the Mayor's announcements**

- The Mayor wished everyone a Covid free and happy new year.
- The White Bear is listed as a community asset and Tewkesbury Borough Council has been advised that it has been put up for sale. Community Groups now have until 22<sup>nd</sup> February to register their interest in purchase it.

**20/21 - 148 To approve the Minutes of the meetings held on 14<sup>th</sup> December 2020**  
It was RESOLVED to approve the minutes of the meeting held on 14<sup>th</sup> December 2020.  
Proposed by Cllr Brennan, seconded by Cllr J Raywood.

**20/21 - 149 To note the following Committee Minutes:**

- Environment & Amenities – 3<sup>rd</sup> November 2020**
- Buildings & Moorings – 4<sup>th</sup> & 26<sup>th</sup> November 2020**
- Planning – 5<sup>th</sup> & 18<sup>th</sup> November 2020**
- Staffing – 10<sup>th</sup> November 2020**
- Severn Ham – 12<sup>th</sup> November 2020**

The above minutes were noted.

**20/21 - 150 Matters arising from the Minutes – for information only**

There were no matters arising, all items are covered on the agenda.

**20/21 - 151 To receive Councillor reports for Tewkesbury Borough Council from Cllr Workman and Gloucestershire County Council from Cllr Smith**

Cllr Workman provided an update from Tewkesbury Borough Council.

- The latest Government grants are available via the Borough.
- Environmental Health are increasing enforcement for shops regarding Covid compliance.
- Garden Town consultation has been delayed until Summer 2021. However the planning application for the new bridge should be heard in February.
- Tewkesbury Borough Council is looking for residents to join their 'Citizens' Panel' <https://www.tewkesbury.gov.uk/forms/citizens-panel-signup>
- Minor injuries unit in Tewkesbury is temporarily closed whilst staff are redeployed to help Covid support.
- Elections expected in May.

Cllr Smith provided an update on behalf of GCC:

- Highways update and GCC report circulated to Councillors.
- Key performance indicator on Highways will be distributed.
- Contact numbers for Flood Assistance:
  - GCC 24 hours 08000 514514
  - Tewkesbury Borough Council 01684 295010 or 01684 293445 (out of hours)
- Vaccination programme rate is above the national average.

Cllrs discussed the latest flooding and the potential impact of the building of the Garden Town. Environment Agency data shows that levels on the Severn during the recent flooding were equal to 2007. Cllr Smith will circulate the final data when available.

Cllrs asked about the cycle path improvements. The three Tewkesbury schemes are currently in planning.

A Cllr advised that the links to the budget and scrutiny committee details in the provided report were not working. Cllr Smith to resend the links.

**20/21 - 152 To receive the finance reports for November 2020**

The finance reports were received.

Two grants have been received for the Watson Hall and with the third grant applied for it is expected that Watson Hall income will be on track for 2020/21.

**20/21 - 153 To retrospectively approve the appointment of Nick Joyce Architects Ltd., White & Gilbert Limited as CDM Adviser and to obtain a Demolition Asbestos Survey, Bat Roost Assessment and any other surveys or reports as recommended in order to progress urgent roof repairs at Tewkesbury Museum and to comply with the funding requirements from Historic England**

Expected costs are as follows:

Bat survey - £280

CDM - £900

Architects – 15% of the final cost which is yet unknown.

It was RESOLVED to retrospectively approve the appointment of Nick Joyce Architects Ltd., White & Gilbert Limited as CDM Adviser and to obtain a Demolition Asbestos Survey, Bat Roost Assessment and any other surveys or reports as recommended in order to progress urgent roof repairs at Tewkesbury Museum and to comply with the funding requirements from Historic England.  
Proposed by Cllr Danter, seconded by Cllr Gurney.

£6000 contingency was released at Finance meeting in order to make the roof as watertight as possible. The issue has escalated since Christmas. The contingency will cover immediate costs, but the total cost for the work is as yet unknown.

**20/21 - 154**

**To consider a proposal from Cllr Brennan that:**

- i. that a professional is appointed to raise the money to undertake urgent repair works and associated damage at Tewkesbury Museum**
- ii. that all other work continues in parallel and not consecutively**
- iii. that a tight timeframe is adhered to and work is completed within the year**

Cllrs discussed the issue of the replacement of the roof at the Museum. Cllr Brennan shared a video of the damage to the building. Cllrs agree that urgent action is required and there is a need to preserve the building. It is anticipated that the works could cost in excess of £200,000.

Cllrs asked why no action was taken ten years ago when the first report was received. They were advised that there was no appetite from the Town Council at the time to do the work. The building is now in a perilous condition and as the landlord, Tewkesbury Town Council is responsible for it.

Cllr Sztymiak proposed an amendment that the £10,000 be spent on structural surveys and a fundraiser engaged at a later date. The motion was not carried.

It was RESOLVED that:

- i. that a professional is appointed to raise the money to undertake urgent repair works and associated damage at Tewkesbury Museum
- ii. that all other work continues in parallel and not consecutively
- iii. that a tight timeframe is adhered to and work is completed within the year

Proposed by Cllr S Raywood, seconded by Cllr Fowler.

Cllr S Raywood proposed an extension to 8pm. This was agreed by all.

**20/21 - 155**

**To review and approve the budget for financial year 2021-22 as recommended by the Finance Committee**

Cllrs discussed at length the budget for the next financial year. Years of underfunding, project work that has already been cut from the budget, requesting an increase above inflation and the issue of using reserves as an ongoing way of maintaining a low precept request were all discussed.

Cllr Sztymiak proposed an amendment to the budget for the financial year 2021-22. That the Watson Hall project budget be reduced by £8000 and the Tudor Bar income

be increased by £500. Expenditure will be £476,544, income will be £133,828 and the difference £342,716. £22,000 of reserves will be used leaving a funding requirement of £320,716.

It was RESOLVED to approve the amended budget for financial year 2021-22 as above.

Proposed by Cllr Sztymiak, seconded by Cllr Smith.

A recorded vote was requested.

For: Cllrs Smith, Danter, Fowler, Gurney, Sztymiak, Rudge & Carter

Against: Cllrs J Raywood, S Raywood, Brennan, Bowman, Aldridge & Powell

Abstained: Cllrs Cody & Davis

**20/21 - 156 To agree the Council's precept request for financial year 2021-22**

It was RESOLVED to approve the Council's precept request of £320,716 (an increase of 2.11%) for the financial year 2021-22.

Proposed by Cllr Sztymiak, seconded by Cllr Rudge.

**20/21 - 157 To note the programme of events for Tewkesbury 20:21 and to agree to release the grant of £10,000**

The programme of events was noted and it was RESOLVED to agree to release the grant on £10,000.

Proposed by Cllr J Raywood, seconded by Cllr Sztymiak.

**20/21 - 158 To consider and agree a response for the Tewkesbury Borough Local Plan Examination**

The boundaries on Policy TEW4 (100 homes at Healings Mill) were incorrect. A statement of common ground has been prepared to ensure that the inspector knows what Tewkesbury Town Council have agreed with regard to the site. The joint statement is now correct.

It was RESOLVED to agree the proposed response from the Planning Committee to the Tewkesbury Borough Local Plan Examination

Proposed by Cllr J Raywood, seconded by Cllr Aldridge.

**20/21 - 159 To consider and agree a response to the Government's White Paper on supporting housing delivery and public service infrastructure**

It was RESOLVED to agree the proposed response from the Planning Committee to the Government's White Paper on supporting housing delivery and public service infrastructure.

Proposed by Cllr J Raywood, seconded by Cllr Bowman.

**20/21 - 160 To receive reports from members representing the Town Council on outside bodies**

Cllr S Raywood reported back regarding the GAPTC AGM.

Our motion regarding gender neutral pronouns was amended to a note in standing orders that any reference to he or him, should be also taken to mean she or her.

Recent Government advice will supersede this, and NALC are looking into the use of gender-neutral pronouns.

Cllr Brennan reported back on the Tewkesbury Cultural Consortium – Heritage Action Zone. The initial grant received was used to create light boxes for Christmas

display, made in conjunction with local schools. The next bid for £120,000 is due to be submitted shortly.

**20/21 - 161 To review and agree grant applications**

There were no grant applications.

**Action:** Town Clerk to follow up with Tewkesbury in Bloom regarding the grant conditions.

**20/21 - 162 To approve the payments list**

There was no payments list.

**20/21 - 163 Correspondence**

Thanks were received from Tewkesbury Sea Cadets for the grant from Tewkesbury Town Council.

A request has been made by the Medieval Festival. There will be no parade this year, but they would like to commission local artists to do create three new models, which will be on display in the Abbey. The Town Council currently store three large models in the cellar and have been asked if they would consider storing the additional new models. There is some space now that the Town Band are no longer using it for storage.

There being no further business, the meeting closed at 7.55pm.

Signature of Chairman upon approval of the minutes ..... 8<sup>th</sup> February 2021