



**TEWKESBURY TOWN COUNCIL**

**MINUTES**  
*of the*  
**Environment & Amenities Committee meeting**  
**held remotely via Zoom on 30<sup>th</sup> June 2020**

**Present:** Cllrs S Raywood (Chair), J Raywood, P Aldridge, H Davis

**In attendance:** J King (Assistant Town Clerk) 1 member of the public

**E&A 20/016 To receive apologies for absence**  
Apologies were received from Cllr Sztymiak.

**E&A 20/017 To record declarations of interest**  
None received.

**E&A 20/018 To consider requests for dispensations**  
None received.

**E&A 20/019 To approve the Minutes of the meeting held on 5<sup>th</sup> May 2020**  
It was RESOLVED to approve the minutes.  
Proposed by Cllr Aldridge, seconded by Cllr Davis

**E&A 20/020 Matters arising from the minutes – for information only**  
**19/015 Gander Lane Toilets** – ongoing.  
**19/017 Replacement bench** – complete - installed opposite Morrisons  
**19/036 Community right to bid** — ongoing.  
**19/082 Drinking water refill point** - ongoing.  
**19/082 Street Cleansing** – future agenda item  
**19/088 Bin outside one stop** – approached for funding – ongoing  
**20/006 Hole in the fence at Derek Graham** – repaired - complete  
**20/011 Ownership of trees at Derek Graham** – GCC contacted - ongoing  
**20/013 Guide to reading the accounts** - ongoing

**E&A 20/021 To receive correspondence relating to the Environment and Amenities Committee**

Correspondence was received regarding the opening of public toilets in Tewkesbury and following the Government guidance.

The Committee responded that Public toilets in Tewkesbury have remained open to the public throughout the Covid-19 pandemic, primarily to support local key workers and a detailed risk assessment carried out.

Government guidance has been followed throughout this time and all required signage is in place. Cleaning has been increased to twice daily and bins are emptied



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daily. A decision was made to open only half of the toilets at Spring Gardens to enable a rotation of cubicles between cleaning.

The guidance states that you should consider social distancing markers in areas where queues form, at Spring Gardens social distancing measures on the pavement are not required due to the single use nature of the toilets and markings for queuing could cause an obstruction on the pavement / in the car park. Members of the public should keep a 2m social distance where possible as is the case in all public spaces.

CLlr Raywood advised that the Spring Gardens toilets had received a positive review on the website 'Lockdown Loos'.

### **E&A 20/022 Public Participation**

A member of the public expressed disappointment that the full meeting pack was not available online. They were advised that due to current Covid working requirements, the member of staff does not have access to the software to do this from home, but that the documents were sent when requested.

### **E&A 20/023 To review the work programme and agree further actions**

The work programme was reviewed.

### **E&A 20/024 To receive updates on Play Areas and agree actions**

It was agreed to reopen the Play Areas as soon as it was safe to do so and the necessary operational play inspections had taken place. This is unlikely to happen before 4<sup>th</sup> July, so will update website and Facebook to advise this. Will also contact local schools to share the message. **Action:** Assistant Town Clerk to co-ordinate. Signage was discussed – will use same posters as Tewkesbury Borough Council to promote a uniform message across Tewkesbury.

### **Derek Graham Memorial Park**

Area raised as issue on annual inspection report cleared.

Need to consider projects for the year. **Action:** Assistant Town Clerk to circulate list of project possibilities. Councillors to visit site independently prior to next meeting.

### **Warwick Place Play Area**

Minor issues remain with Wicksteed to solve – no date yet.

### **Mitton Play Area**

Hedge needs cutting back.

### **E&A 20/025 To receive the committee budget report**

The report was received.

Report reflects position at end of April. £500 income for playparks was the amount held by Tewkesbury Borough Council from the Pocket Parks Grant until the final



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report was provided. All conditions of agreement between Tewkesbury Borough Council and Tewkesbury Town Council have now been fulfilled.

**E&A 20/026 To discuss and agree the purchase of a noticeboard for the Severn Ham (Abbey Mill location)**

It was RESOLVED to purchase a noticeboard for the Severn Ham (Abbey Mill) location at a cost of £899.

Proposed by Cllr Aldridge, seconded by Cllr J Raywood.

**E&A 20/027 To discuss and agree the purchase of a noticeboard for Stonehills on Vine Way**

It was RESOLVED to purchase a noticeboard for Stonehills, to be situated on Vine Way, subject to approval of the location by Tewkesbury Borough Council at a cost of £899.

Proposed by Cllr J Raywood, seconded by Cllr Davis.

It was noted that the next noticeboard to be replaced is in Newtown.

**E&A 20/028 To discuss and agree the purchase of a bin to be located on the Slingett / Lincoln Green Lane**

It was RESOLVED to purchase a bin to be located on the Slingett / Battle Road subject to the approval of the location by Tewkesbury Borough Council / Ubico, at a cost of £199.

Proposed by Cllr J Raywood, seconded by Cllr Davis.

**E&A 20/029 To discuss the alternatives should the Gloucestershire Play Rangers not be able to operate this Summer and agree any actions.**

Cllrs discussed options for this Summer, given that it is unlikely that the Play Rangers will be able to operate this summer. Play Gloucestershire is putting together 'family bags of play'. **Action:** Assistant Town Clerk to contact Tewkesbury Foodbank to understand the level of need for family bags of play.

Future project – possible street art to cover the hoardings whilst the moorings work is completed.

One member of the public joined the meeting.

**E&A 20/030 To consider the request from the Buildings & Moorings Committee to form a working group in order to develop a policy for the management of noticeboards and agree any required actions**

It was RESOLVED to form a working group in order to develop a policy for the management noticeboards.

Proposed by Cllr S Raywood, seconded by Cllr J Raywood.

**Action:** Assistant Town Clerk to arrange first meeting of the working group.



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**E&A 20/031    To approve the payments list**  
There was no payments list.

The meeting closed at 7.15pm

Signature of Chairman upon approval of the minutes ..... 1<sup>st</sup> September 2020