



**TEWKESBURY TOWN COUNCIL**

**MINUTES**  
*of the*  
**Environment & Amenities Committee meeting**  
held remotely via Zoom on 1<sup>st</sup> September 2020 at 6pm

**Present:** Cllrs S Raywood (Chair), J Raywood, H Davis, P Aldridge, M Sztymiak, H Bowman

**In attendance:** J King (Assistant Town Clerk)

**E&A 20/036 To receive apologies for absence**

None received.

**E&A 20/037 To record declarations of interest**

Cllrs S Raywood & J Raywood declared an interest in the adoption and ongoing maintenance of trees on Lincoln Green Lane

**E&A 20/038 To consider requests for dispensations**

None received.

**E&A 20/039 To approve the minutes of the meetings held on 30<sup>th</sup> June & 22<sup>nd</sup> July 2020**

It was RESOLVED to approve the minutes of the meetings held on 30<sup>th</sup> June and 22<sup>nd</sup> July 2020. Proposed by Cllr Davies, seconded by Cllr Aldridge.

Cllr Sztymiak questioned the length of notice given for the extraordinary meeting, as it was less than three clear days. The Assistant Town Clerk advised that this was allowed under the new Standing Orders.

Cllrs J & S Raywood left the meeting. Cllr Aldridge chaired the meeting.

**E&A 20/040 To discuss and agree any next steps regarding the proposed adoption and ongoing maintenance of trees on Lincoln Green Lane**

Cllrs raised concerns about the future burden that would fall to the Town Council in ten to twenty years for the maintenance of the trees. The trees are also on land that the Town Council does not own

It was RESOLVED that the Town Council broadly supports the idea, but the Town Council is unable to adopt and take responsibility for the ongoing maintenance of any trees planted on Lincoln Green Lane. The Town Council will advise the Residents' Association to pursue the idea further via Gloucestershire County Council; who own the land, or a local land owner.

Proposed by Cllr Aldridge, seconded by Cllr Davies.

Cllr Bowman left the meeting. Cllrs J & S Raywood re-joined the meeting. Cllr S Raywood resumed chairing the meeting.



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- E&A 20/041 Matters arising from the minutes – for information only**
- 19/015 Gander Lane Toilets – ongoing.
  - 19/036 Community right to bid — ongoing.
  - 19/082 Drinking water refill point - ongoing.
  - 19/082 Street Cleansing – future agenda item.
  - 19/088 Bin outside one stop – approached for funding – ongoing.
  - 20/011 Ownership of trees at Derek Graham – GCC contacted – ongoing.
  - 20/013 Guide to reading the accounts – ongoing.
  - 20/024 Covid signs for Play Areas – complete.
  - 20/024 Project possibilities for Derek Graham – circulated – complete.
  - 20/029 Play Rangers – bags of play are awaiting lottery grant – unlikely to happen.
- E&A 20/042 To receive correspondence relating to the Environment & Amenities Committee**
- Four pieces of correspondence were received:
- Request from Tewkesbury School to move bins – work complete
  - Request to replace bins on Green Lane – on agenda for decision
  - Anti-social behaviour in Derek Graham
  - Compliment regarding Gloucester Road toilets – member of the public commented that they were the cleanest and nicest public toilets they had ever used. Thanks go to GAB Services from the E&A Committee.
- E&A 20/043 Public Participation**
- There was no public participation.
- E&A 20/044 To review the work programme and agree any actions**
- The work programme was reviewed.
- E&A 20/045 To receive updates on Play Areas and agree any actions**
- i. **Derek Graham Memorial Park**

Anti-social behaviour at the Park was discussed, in particular that the current signs do not state that alcohol is not allowed in the Park.

It was RESOLVED to install three new signs at the Derek Graham Memorial Park. Proposed by Cllr Aldridge, seconded by Cllr Sztymiak.

**Action:** Assistant Town Clerk to check with Severn Trent regarding the proposed location of the third sign.

It was RESOLVED to replace the surface under the cableway with a rubber bonded safety mulch, at a cost of up to £2200.

Proposed by Cllr J Raywood, seconded by Cllr Aldridge.

New equipment and the MUGA was discussed.

**Action:** Assistant Town Clerk to consult with Tewkesbury and Tirlbrook Schools to ask what the young people would like.



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**Action:** Assistant Town Clerk to obtain price for new wooden seesaw to replace standing seesaw that was removed earlier in the year.

**ii. Mitton Play Area**

Hedges have been cut back

**iii. Warwick Place Play Area**

No specific actions

- E&A 20/046 To receive the committee budget report**  
The committee budget report was received.
- E&A 20/047 To note the use of Covid-19 reopening authority to authorise repairs to the roundabout and infinity bowl at Mitton Play Area at a cost of £364**  
The use of the authority was noted.
- E&A 20/048 To approve the ongoing use of Parish Online (online mapping system) for the forthcoming year at a cost of £450**  
It was RESOLVED to approve the ongoing use of Parish Online for the forthcoming year at a cost of £450.  
Proposed by Cllr S Raywood, seconded by Cllr Davies.
- E&A 20/049 To discuss the current situation regarding Spring Gardens toilet block and agree any additional steps required**  
It was RESOLVED to repair the roof at Spring Gardens at a cost of £325.  
Proposed by Cllr Aldridge, seconded by Cllr J Raywood.
- E&A 20/050 To consider and agree the refurbishment of six benches on the Back of Avon and one bench on King John's bridge at a cost of £1,099**  
It was RESOLVED to refurbish six benches on the Back of Avon and one bench on King John's bridge at a cost of £1,099.  
Proposed by Cllr Sztymiak, seconded by Cllr Aldridge.
- E&A 20/051 To consider and agree the replacement of bins on Green Lane at a cost of £199 each**  
It was RESOLVED to replace two bins on Green Lane with mixed waste bins at a cost of £199 each.  
Proposed by Cllr J Raywood, seconded by Cllr Sztymiak.
- E&A 20/052 To consider the draft budget for 2021-2022 for Environment & Amenities**  
The budget was considered, and an initial budget agreed for submission to the Finance Committee.



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**E&A 20/053 To discuss and agree any additional requirement for the adverse weather preparations**

Councillors discussed the preparations for adverse weather. Due to the mild weather last year, around 70 bags of salt remain at the Town Hall. Salt spreaders are being checked and any repairs required will be made.

**E&A 20/054 To receive an update following the noticeboard working group meeting**

Cllr S Raywood provided an update. The policy is under preparation.

Cllrs agreed to extend the meeting by five minutes to conclude the business on the agenda.

**E&A 20/055 To approve the payments list**

It was RESOLVED to approve the payments list totalling £4841.24

Proposed by Cllr J Raywood, seconded by Cllr Davies.

The meeting closed at 7.32pm.

Signature of Chairman upon approval of the minutes ..... 3<sup>rd</sup> November 2020