



**TEWKESBURY TOWN COUNCIL**

**MINUTES**

*of the*

**Environment & Amenities Committee meeting  
held remotely via Zoom on 12<sup>th</sup> January 2021 at 6pm**

**Present:** Cllrs S Raywood (Chair), J Raywood, H Davis, P Aldridge, K Powell, M Sztymiak, P Devine, R Gurney

**In attendance:** J King (Assistant Town Clerk)

**E&A 20/072 To receive apologies for absence**  
None received.

**E&A 20/073 To record declarations of interest**  
None received.

**E&A 20/074 To consider requests for dispensations**  
None received.

**E&A 20/075 To approve the minutes of the meetings held on 3<sup>rd</sup> November 2020**  
The Assistant Town Clerk advised of duplicate numbers in the minutes for 1<sup>st</sup> September & 3<sup>rd</sup> November 2020. These have been updated.  
It was RESOLVED to approve the minutes of the meetings held on 3<sup>rd</sup> November 2020. Proposed by Cllr Davis, seconded by Cllr Powell.

**E&A 20/076 Matters arising from the minutes – for information only**  
**19/015 Gander Lane Toilets** – ongoing.  
**19/036 Community right to bid** — ongoing.  
**19/082 Drinking water refill point** - ongoing.  
**19/082 Street Cleansing** – to mark as complete until White Paper details known.  
**19/088 Bin outside one stop** – approached for funding – ongoing.  
**20/011 Ownership of trees at Derek Graham** – GCC contacted – ongoing.  
**20/013 Guide to reading the accounts** – complete  
**20/045 Contact Tirlbrook & Tewkesbury School re: Derek Graham** - ongoing  
**20/045 Wooden Seesaw for Derek Graham** – on agenda - complete  
**20/054 Noticeboard policy** – ready for Full Council – complete  
**20/069 St Mary's Road bench** – Borough Council own the bench – complete

**E&A 20/077 To receive correspondence relating to the Environment & Amenities Committee**  
None received.

**E&A 20/078 Public Participation**  
There was no public participation.



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**E&A 20/079 To review the work programme and agree any actions**

The work programme was reviewed.

It was noted that Tewkesbury Borough Council have agreed a location for the bin on Lincoln Green Lane with the Resident's Association and that it has been installed.

**E&A 20/080 To receive updates on Play Areas and agree any actions**

**i. Derek Graham Memorial Park**

To discuss and agree the replacement of two litter bins at a cost of £435.95  
It was RESOLVED to replace the two litter bins at a cost of £435.95.  
Proposed by Cllr Sztymiak, seconded by Cllr Aldridge.

To discuss and agree the options for the replacement of the seesaw.  
Cllrs discussed the two wooden seesaw options and felt the standing seesaw gave more options and accessibility.  
It was RESOLVED to install the standing wooden seesaw at a cost of £2950.  
Proposed by Cllr Aldridge, seconded by Cllr Powell.

**ii. Mitton Play Area**

Infinity bowl has been repaired and is back in position.

Matting will require sand reapplied to it in the spring.

**iii. Warwick Place Play Area**

To discuss and agree a programme of tree replanting. Cllrs agreed that Mountain Ash, Whitebeam or London Plane would be suitable for the space.

**Action:** Assistant Town Clerk to bring costs for trees and guards to next meeting. Will also check with the Borough Council which types of tree guard they recommend.

**E&A 20/081 To receive the committee budget report**

The committee budget report was received. Following the finance meeting on Monday 11<sup>th</sup> January, Cllrs discussed the need for earmarked reserves this year and the cuts to the budget for next year. A Cllr requested that the earmarked reserves be circulated with the report each meeting.

**E&A 20/082 To discuss and agree the replacement of a dog waste and litter bin on Ashchurch Road / Walton Cardiff Lane junction with a mixed waste bin**

It was RESOLVED to replace the dog waste and litter bin on Ashchurch Road / Walton Cardiff Lane junction with a mixed waste bin.  
Proposed by Cllr Aldridge, seconded by Cllr Powell.



**TEWKESBURY TOWN COUNCIL**

- E&A 20/083 To consider and agree the replacement of two panels on bus shelters due to graffiti**  
It was RESOLVED to approve the replacement of two panels on the bus shelters with standard polycarbonate panels at a cost of £260.  
Proposed by Cllr J Raywood, seconded by Cllr Davis.
- E&A 20/084 To consider and agree repairs to and the refurbishment of the Barton Court bench at a cost of £314**  
It was RESOLVED to agree repairs to and the refurbishment of the Barton Court bench at a cost of £314.  
Proposed by Cllr J Raywood, seconded by Cllr Powell.
- E&A 20/085 To consider and agree the introduction of swapping boxes within the parks**  
In principle the idea of swapping boxes was agreed. It was considered that Warwick Place would be the best place for a trial, as there had been an appetite in the area to take over a phone box for a similar project (which unfortunately did not come to fruition).  
**Action:** Assistant Town Clerk to contact Men's project at PPNP to ask if they would make a box for the project and the associated cost.
- E&A 20/086 To consider and agree the options for youth provision in 2021**  
It was RESOLVED to provisionally book 8 Play Ranger sessions for 2021 at a cost of £500 per session.  
Proposed by Cllr Davis, seconded by Cllr Powell.
- E&A 20/087 To discuss the quotations received regarding the replacement Spring Gardens toilet block doors and agree any additional steps required**  
The Assistant Town Clerk advised that the expected quotation for the preferred door option had not yet been received and that although this had been chased, it was not forthcoming. They advised that the Committee may wish to take this responsiveness into account when picking a supplier for the replacement doors. Due to the costs involved it will be referred directly to Full Council for a decision once received.
- E&A 20/088 To provide an update and agree any future actions regarding the noticeboard policy**  
The draft policy was discussed and it was agreed that it could be referred to Full Council for approval.
- E&A 20/089 To approve the payments list**  
It was RESOLVED to approve the payments list totalling £12,218.00.  
Proposed by Cllr Powell, seconded by Cllr J Raywood.

The meeting closed at 7.08pm.

Signature of Chairman upon approval of the minutes ..... 2<sup>nd</sup> March 2021



**TEWKESBURY TOWN COUNCIL**

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