



TEWKESBURY TOWN COUNCIL AGENDA

To: Town Councillors

You are summoned to attend a meeting of the Town Council which will be held remotely via Zoom, on **14th December 2020 commencing at 6:00 pm.**

Zoom meeting ID: 957 8388 5209 Password: 827831

Members of the public and press are welcome to attend. Telephone dial in details are available on request, please contact the office for more information.

Debbie Hill
Town Clerk
8th December 2020

1. To receive apologies for absence
2. To receive declarations of interest
3. To consider requests for dispensation
4. To receive written questions from members of the public
5. Public Participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person.)*
6. To note the Mayor's announcements
7. To approve the minutes of the meeting held on 9th November 2020
8. To note the following Committee Minutes: Finance – 1st October 2020, Planning – 6th & 21st October 2020, Staffing – 13th October 2020
9. Matters arising from the minutes – for information only
10. To receive Councillor reports for Tewkesbury Borough Council from Cllr Cody and Gloucestershire County Council from Cllr Cromwell
11. To receive the finance report for October 2020

12. To consider a motion from Cllr Cody that Tewkesbury Town Council will lead by example and phase out single-use plastics and will support all plastic-free initiatives in the area
13. To consider and agree the eligibility criteria for the Tewkesbury Town Civic Awards 2021
14. To consider and agree that the approval of grant applications at Full Council or Committee, includes approval to pay and that payments will appear on the payments list retrospectively
15. To review and agree grant applications
16. To approve the payments list
17. Correspondence

The next Full Council meeting will be
January 18th 2020 at 6pm remotely via Zoom

Final date for agenda items and accompanying papers for the Meeting is **7 clear days before the meeting.**

As part of managing the Council's Risk Assessment, Councillors are reminded to ensure they keep their register of interests up to date.

If you have any questions, please contact the Town Clerk.

The Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights. Anyone wishing to attend any meetings of the Town Council who need ground floor access to do so, should inform the Clerk three days in advance of the meeting so that arrangements can be put into place.

MINUTES
of the Full Council meeting held remotely via Zoom
on 9th November 2020 at 6pm

Present: Cllrs P Aldridge (Chair), H Davis, S Raywood, M Sztymiak, J Raywood, V Smith, K Powell, C Cody, H Bowman, C Danter, S Raywood, P Devine, R Gurney, A Rudge

In attendance: D Hill (Town Clerk), J King (Assistant Town Clerk) and 2 members of the public

20/21 - 109 To receive apologies for absence

Apologies were received from Cllr Fowler & Cllr Brennan

20/21 - 110 To receive declarations of interest

Cllr Aldridge declared an interest in item 20/21-123 – Payments list, re: Mayor's Stipend and Tewkesbury in Bloom.

20/21 - 111 To consider requests for dispensation

None requested.

20/21 - 112 To receive written questions from member of the public

No questions have been received.

20/21 - 113 Public participation

There was no public participation.

20/21 - 114 To note the Mayor's announcements

The Mayor provided an update on the following:

- The virtual Remembrance Service took place on Sunday 8th November
- Town Clerk is on a phased return to work following her surgery

20/21 - 115 To approve the Minutes of the meetings held on 12th October 2020

It was RESOLVED to approve the minutes of the meeting held on 12th October 2020.
Proposed by Cllr Bowman, seconded by Cllr Davis

20/21 - 116 To note the following Committee Minutes:

Planning – 9th & 23rd September 2020

Staffing – 21st September 2020

Environment & Amenities – 1st September 2020

Severn Ham – 10th September 2020

The above minutes were noted.

20/21 - 117 Matters arising from the Minutes – for information only

19/20-187 Air Pollution – Deferred to a future meeting.

20/21-058 Impact of Covid-19 on Town Hall & Watson Hall income – will be discussed further in the next Finance meeting and then back to Full Council.

20/21-104 Lights for the outside of the Town Hall – Nicole is working with Cllr Danter regarding the lights. They need to be static and white.

20/21 - 118 To receive Councillor reports for Tewkesbury Borough Council from Cllr Cody and Gloucestershire County Council from Cllr Smith

Cllr Cody provided an update from Tewkesbury Borough Council.

- There has been no meeting since the last Full Council meeting.
- There is a new Covid Compliance Officer to help community engagement.
- Covid safety stickers and signage are being installed on the High Street in November
- Current issue with plastic recycling – encouraging people to check what can and cannot be recycled on the website.

Cllr Smith provided an update on behalf of GCC:

- Public rights of way – will circulate the details on Tewkesbury for local information. Cllr Cody advised that the Government has set a deadline of 1st January 2026 for all historic paths to be registered for inclusion on official maps. Full details can be found at <https://www.ramblers.org.uk/get-involved/campaign-with-us/dont-lose-your-way-2026.aspx>
- Launched the school safe streets – pilot at Tewkesbury C of E. Looking at other schools where it could be rolled out.
- GCC currently working on the survey and works for junction 9 and the options, these will be put out to consultation in January 2021. The junction 10 consultation is currently open until 25th November <https://www.gloucestershire.gov.uk/highways/major-projects-list/m5-junction-10-improvements-scheme/>
- GCC have joined the Severn partnership, working with Worcestershire & Warwickshire on cross boundary issues, including flooding.

20/21 - 119 To receive the finance reports for September 2020

The finance reports were received.

The Town Clerk provided an update on the six month position. Income for the buildings is down due to Covid. Non precepted income was budgeted to be £133,000, but this is likely to now be in the region of £50,000. Income has been helped by a business grant for £10,000 to cover lost income at the Watson Hall. The expenditure for the year on buildings is front loaded, so currently only essential expenditure is being approved.

Cllr Danter noted that a guide to how to read accounts was being prepared for Environment & Amenities and asked if this could be circulated to all.

Action: Assistant Town Clerk to circulate when completed.

20/21 - 120 To receive the Q2 bank reconciliations

The bank reconciliations were received.

20/21 - 121 To discuss the Government guidance regarding making venues available during this and any potential future lockdowns and to agree any actions required

Cllrs discussed the current guidance and noted that the second lockdown is different to the lockdown in March & April, in that there are exceptions for groups that are still allowed to meet, in groups of up to 15, such as support for victims of crime,

people in drug or alcohol recovery, new parents, people with long term illnesses and vulnerable young people. The Town Council acknowledges the benefit of these types of groups and if it fits within the Government guidelines of providing essential community support, the Town Council will provide a venue. If required, the Town Council can check with GCC Health Protection for advice if it is not clear that a group falls under the guidelines.

It was RESOLVED to devolve responsibility to the Chair of the Buildings & Moorings Committee or Lead Member for the Venue in conjunction with the Town Clerk to make decisions regarding allowable groups in Town Council owned venues. Where there is doubt regarding the legal guidance, the Town Clerk will check with GCC Health Protection. All Councillors will be advised of any groups using the buildings during a lockdown.

Proposed by Cllr Rudge, seconded by Cllr Sztymiak.

20/21 - 122 To review and agree grant applications

There were no grant applications.

20/21 - 123 To approve the payments list

It was RESOLVED to approve the payments list totalling £4,220.00.

Proposed by Cllr Danter, seconded by Cllr Smith.

20/21 - 124 Correspondence

A letter of thanks had been received from the Medieval Festival for their grant.

There being no further business, the meeting closed at 6.46pm.

Signature of Chairman upon approval of the minutes 14th December 2020

MINUTES

of the

Remote Finance Committee meeting held on 1st October 2020 at 6:00PM via Zoom

Present: Cllrs P Aldridge (Chair), H Bowman, K Brennan, C Danter, J Raywood, S Raywood, M Sztymiak

In attendance: D Hill (Town Clerk)

The meeting commenced at 6.11pm. It was pointed out that the Zoom meeting had scheduled for an hour ahead of the actual time of the meeting. Town Clerk to check Zoom settings.

F.20.047 To receive apologies

None received.

F.20.048 To receive declarations of interest

Cllr S. Raywood declared an interest regarding the grant application from PPNP.

F.20.049 To receive dispensations

None.

F.20.050 To approve the Minutes of the Finance Committee meeting held on 26th August 2020

It was noted that the meeting was held on 26th not 6th of August 2020. It was RESOLVED to approve the Minutes of the Finance Committee meeting held on 26th August 2020. Proposed by Cllr Bowman, seconded by Cllr Danter.

F.20.051 Matters arising from the Minutes – for information only.

20.042 **To review the signatory on the Mayor's Charity account:** Complete

20.044 **Applying for a Lloyds Charge card:** Carry Forward

20.045 **Expenditure of legal advice for Watson Hall titles:** Carry Forward

F.20.052 To receive correspondence relating to the Finance Committee

The Town Clerk report that a remittance advice had been received for the second precept payment from Tewkesbury Borough Council.

F.20.053 Public Participation

None.

F.20.054 To review the bank reconciliations to 31st August 2020

The bank reconciliations were reviewed.

Action: Town Clerk to look into V McClintock Chatty Thursday unrepresented payment.

F.20.055 To review budget report to 31st August 2020

The budget reports were reviewed.

Action: Town Clerk to check on Museum window expenditure is showing in the correct financial year, provide report showing furlough income received for the next meeting.

- F.20.056** **To review the financial impact of COVID-19 on the Town Council’s budget for 2020-21.**
A Balance Sheet report had been circulated to members showing the position to 31st August 2020. It was noted that this report and detailed income and expenditure reporting to the half year position would be available for the next meeting enabling members to have a better understanding of the impact of COVID-19 on the Town Council’s finances for 2020/21.
- F.20.057** **To consider and agree grant applications from outside bodies**
Cllr S.Raywood left the meeting. It was RESOLVED to award a grant of £740.00 for Priors Park Neighbourhood Project. Proposed by Cllr Danter, seconded by Cllr J Raywood. Cllr S Raywood rejoined the meeting. It was RESOLVED to award a grant of £300.00 for Tewkesbury Sea Cadets. Proposed by Cllr S. Raywood, seconded by Cllr Bowman.
- F.20.058** **To agree to the payments list**
None.
- F.20.059** **To note the work in hand to ensure the Town Council’s website is accessible and the publication of an accessibility statement**
Action: The Town Clerk advised members that work to update the website by Netwise was complete. An interim accessibility statement had been circulated to members and had been added to the Policy section of the website.
- F.20.060** **To discuss and agree the recipient of the additional £1.100 received into the Mayor’s Charity Account relating to money raised during 2019/20**
Action: Town Clerk to ask the family their wishes.
- F.20.061** **To agree the level of ‘float’ to be left in the Mayor’s Charity account from one financial year to the next**
It was RESOLVED that the float from one financial year to the next should be between £200-£300. Proposed by Cllr Brennan, Seconded by Cllr Danter.
- F.20.062** **To receive an update from the Town Clerk on the petty cash procedure**
The Town Clerk advised members that a petty cash float of £30 for the bar had been set up as an interim measure, whilst cash was not generally being used to enable the purchase of sundry items such as lemons etc.

There being no further business the meeting closed at 6:58 pm.

Signature of Chairman upon approval of the minutes 3rd November 2020



TEWKESBURY TOWN COUNCIL PLANNING COMMITTEE

Tuesday 6th October 2020

Present: Cllrs. J Raywood, S Raywood, H Bowman,

Also present: 1 member of the public

MINUTES

The meeting commenced at 7.02pm

P.20.155 Welcome and a reminder of how the meeting will be conducted.

After it was established that everyone present could hear everyone else, the chairman welcomed everyone to the meeting. It was explained that, in the event of a loss of connection, everyone should try to reconnect as soon as possible. If this could not be achieved within 10 minutes then the meeting would be deemed to have been adjourned and would be reconvened on another occasion.

P.20.156 To receive apologies for absence

Mr R Carey, Mr R Maggs

P.20.157 To receive declarations of interest

Cllr S Raywood – licentiate member of the RTPI

P.20.158 To receive and consider requests for dispensations

None

P.20.159 Public participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)*

None



P.20.160 To approve the minutes of the Planning Committee meeting held on 23rd September 2020

Subject to small alteration regarding public participation, in which a question mark should be replaced by the word 'none':

Proposed by Cllr. H Bowman

Seconded by Cllr. S Raywood

It was **resolved** to **approve** the minutes

P.20.161 To receive updates on matters arising from the minutes – for information only

Re. P.20.135 – both the Government and Laurence Robertson have acknowledged receipt of the Town Council's response to the Government white paper concerning Changes to the Planning System.

P.20.162 To note correspondence

An email has been received from Highways England concerning a planning consultation on the 'Missing link' (A417), beginning on 13th October. The hyperlink to the consultation is

www.highwaysengland.co.uk/our-work/south-west/a417-missing-link/

P.20.163 Erection of a single storey rear extension and front porch extension

32 Knights Way Newtown Tewkesbury Gloucestershire GL20 8DY

Ref. No: 20/00825/FUL

Observations:

No objection

P.20.164 Change of use of existing engineering workshop at ground floor level to 1 no. residential unit and associated external alterations

The Tallets St Marys Lane Tewkesbury Gloucestershire GL20 5SF

Ref. No: 20/00805/FUL

Observations:

Objection

The Town Council shares the concerns of the Civic Society in that the proposed scheme makes no allowance for the appropriate storage of waste bins out of sight and away from the road in what is a conservation area and tourist trail.

The Town Council would appreciate the opinion of County Highways with respect to the proposed parking arrangements as it has not been demonstrated that the proposed parking is adequate and safe considering that this property is in close proximity to a junction.



P.20.165 Erection of a single storey rear extension and front porch extension

31 Knights Way Newtown Tewkesbury Gloucestershire GL20 8DY

Ref. No: 20/00775/FUL

Observations:

No objection

P.20.166 Approval of reserved matters (appearance, layout, scale and landscaping) comprising Phase 2 West of Outline planning permission ref: 17/01203/FUL (as varied by 20/00017/NMA) for the erection of a Garden Centre and associated works

Land South Of The A46 And North Of Tirlle Brook Ashchurch Road Tewkesbury

Gloucestershire

20/00712/APP

Observations:

Objection.

On the 4th and 5th October 2020, it was observed that the Tirlle brook had overflowed by up to 30m in the vicinity of this site. The Town Council is aware that there are underground streams running across the site and if these were to become blocked, as has happened before then flooding occurs in residential and industrial areas upstream. The Town Council wishes to have a greater understanding of how this development will impact on drainage, the local watercourse and particularly the culvert that runs under the M5, which is a long-distance public footpath, sometimes used by children. It is important that the proposed layout, landscaping and scale of the development will not have significant negative externalities which will put local people and properties at risk. For this reason, the Town Council would prefer to see the use of permeable surfaces in its car parking area. More information on the potential flooding impact is needed.

The Town Council is concerned that the proposed coach parking facility has no pedestrian access.

It is also not demonstrated that:

- Coaches are able to manoeuvre into and out of the designated coach parking spaces and leave the site afterwards
- Delivery vehicles of a suitable size (eg HGVs or OGVs) can enter, manoeuvre and exit the delivery bay
- All the car parking spaces actually work

The Town Council would like to see greater encouragement of cyclists including parking for electric cargo bikes.



P.20.167 To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions

None

P.20.168 To note any additional applications on the Planning Portal which will expire before 21st October 2020 and agree further actions

44 Barton Street Ref. No: 20/00827/FUL and Ref. No: 20/00828/LBC – No objection

P.20.169 To discuss progress in responding to the Government's proposed white papers: Planning for the Future, Transparency and Competition, and agree further actions

There was a discussion of the responses that have been drafted so far and some amendments were made. These documents will be presented for approval at the next full council meeting, on 12th October 2020.

In accordance with Standing Order (3y), which says that a remote meeting shall not exceed one and a half hours, it was unanimously agreed at this stage, to extend the length of the meeting by 5 minutes.

P.20.170 To note the decisions made in September, in respect of planning applications to Tewkesbury Borough Council

Noted

There being no further business, the meeting closed at 8.36pm.

Signature of chairman

Date



TEWKESBURY TOWN COUNCIL PLANNING COMMITTEE

Wednesday 21st October 2020

Present: Cllrs. J Raywood, S Raywood, H Bowman, P. Aldridge and Mr R Carey

Also present: 1 member of the public

MINUTES

The meeting commenced at 7.13 pm, following a last-minute correction of the meeting ID that was circulated in the agenda pack.

P.20.171 Welcome and a reminder of how the meeting will be conducted.

After it was established that everyone present could hear everyone else, the chairman welcomed everyone to the meeting. It was explained that, in the event of a loss of connection, everyone should try to reconnect as soon as possible. If this could not be achieved within 10 minutes then the meeting would be deemed to have been adjourned and would be reconvened on another occasion.

P.20.172 To receive apologies for absence

Mr R Maggs

P.20.173 To receive declarations of interest

None

P.20.174 To receive and consider requests for dispensations

None

P.20.175 Public participation *(to provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 12 minutes in total and 3 minutes per person)*

One member of the public aired his concerns regarding the proposed road bridge, crossing the railway between Northway and Ashchurch Rural Parishes. The Town Council has not been consulted on this planning application but will consider it at the next meeting.



P.20.176 To approve the minutes of the Planning Committee meeting held on 6th October 2020

Proposed by Cllr. H. Bowman Seconded by Cllr. S. Raywood
It was **resolved** to **approve** the minutes

P.20.177 To receive updates on matters arising from the minutes – for information only

Re. P.20.169 - The Town Council's responses to the Government white papers, having been approved by Full Council, have been submitted to both NALC and the Government. In addition, copies have been sent to our MP, Laurence Robertson and a copy of our response to the paper entitled Planning for the Future has also been sent to the Deputy Chief Executive and the Head of Development Services at Tewkesbury Borough Council.

P.20.178 To note correspondence

- The Borough Council has scheduled three briefing meetings with TTRP, at roughly monthly intervals, starting with this coming Friday.
- With regard to the South Worcestershire Development plan, a call has been put out for sites that can be made available to travellers and travelling show-people. This follows their Zoom conference on the South Worcestershire Development Plan Review, which J and S Raywood attended on 7th October. There were no revelations during that meeting, of which we were not already aware.
- JR has contacted the Borough Council to make them aware that they may have a problem with their portal. Their officer has stated, incorrectly, that we did not comment on an application in Wellfield, even though the portal acknowledges receipt of our comment on 10th September and directs users to view it on another tab, where it is not visible. Within the same email, JR commented on the Borough Council's proposed response to the government white paper on 'Planning for the Future' suggesting that their view of the current planning system as 'inconsistent, slow' and 'complex' might be due in part to the under-performance of the Portal.

P.20.179 Erection of first floor side and rear extensions.

Planning Application
45 Digby Drive Mitton Tewkesbury Gloucestershire GL20 8AL
Ref. No: 20/00933/FUL

Observations:

No objection



P.20.180 Proposed improvements to the A417
www.highwaysengland.co.uk/our-work/south-west/a417-missing-link/

Following a discussion of the 'fly-through' video it was felt that members needed more time to consider the environmental implications before formulating a response. This will be considered again at the next meeting.

P.20.181 To note any additional information on the Planning Portal regarding applications to which this committee has already responded, and agree further actions

Change of use of existing engineering workshop at ground floor level to 1 no. residential unit and associated external alterations

The Tallets St Marys Lane Tewkesbury Gloucestershire GL20 5SF
Ref. No: 20/00805/FUL

Observations:

Objection.

The Town Council feels that there needs to be greater clarification with regard to parking provision for the two properties. Which parking space is allocated to which property? Can it be demonstrated that the vehicle parking at the front will not obstruct the roadway? What is anticipated to be the maximum number of vehicles to be parked at this site? St Mary's Road is narrow at that point and must be kept clear for emergency vehicles.

The Town Council would like to know the location and number of charging points that are planned in response to the County Council's comment.

The Town Council recognises that the bins are located in a more suitable area now.

P.20.182 To note any additional applications on the Planning Portal which will expire before 4th November 2020 and agree further actions

None

All business having been concluded, the meeting closed at 8.12pm

Chairman's signature

Date

TEWKESBURY TOWN COUNCIL

MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON TUESDAY 13TH OCTOBER 2020 VIA ZOOM AT 4.00 PM

Present: Cllrs J Raywood (Chair), P Aldridge (Town Mayor), K Brennan, H Davis, S Raywood, J King (Assistant Town Clerk)

- 1) **To receive apologies**
None. Cllr Powell was absent.
- 2) **To receive declarations of interests**
None received.
- 3) **To receive dispensations**
None.
- 4) **To approve the minutes of the Staffing Committee meeting held on 21st September 2020**
It was RESOLVED to approve the minutes of the Staffing Committee meeting held on 21st September 2020. Proposed by Cllr Davis, seconded by Cllr Brennan.
- 5) **Public participation**
None.
- 6) **To resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s.1. Sub section 2**
Proposed by Cllr S Raywood, seconded by Cllr Brennan.
- 7) **Matters arising from the last meeting – for information only**
Purchase of mobile phone – ongoing
Town Clerk’s interim review – postponed due to operation
- 8) **Staffing Matters**
 1. **Town Clerk:** Has had surgery on her leg. Assistant Town Clerk will work some additional hours in her absence, where required.
It was RESOLVED that additional hours could be worked by the Assistant Town Clerk where required and that any additional hours would be taken as TOIL
Proposed by Cllr Aldridge, seconded by Cllr Davis.
 2. **Holiday Calendar:** Calendar has been sent to Cllr J Raywood. An updated copy will be sent on a monthly basis.
 3. **Finance Assistant:** The additional measures required for the Finance Assistant to safely return to work in the office were discussed. The Mayor’s Parlour will be used a separate office. Cllr J Raywood to circulate the details proposed to the Staffing Committee.

TEWKESBURY TOWN COUNCIL

4. **Finance Support:** It was agreed that an additional day of support could be used if necessary.

9) **To consider the draft budget for 2021-22**

The 6 month budget position was reviewed, it was in line with expectations.

Action: Details of furlough payments received to be circulated to Committee.

The 2021-22 budget was reviewed. Cllrs discussed the Local Government pay award and whether this would impact on the future budget. A 4% increase per annum has been included, so should cover any increases.

Actions: FM Contractor amounts to be increased by same percentage as rest of the budget.
Year 4 to be rolled forward on same basis as increases in previous years.
PAYE & NI costs to be split from salaries line as in 2020-21.

There being no further business the meeting closed at 5.00pm.

Signature of Chairman upon approval of Minutes 10th November 2020

Summary Income & Expenditure by Budget Heading 31/10/2020

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Finance						
Income	9	315,246	314,337	(909)		
Expenditure	6,432	31,750	74,410	42,660	0	42,660
Net Income over Expenditure	<u>(6,423)</u>	<u>283,496</u>				
plus Transfer from EMR	0	0				
Movement to/(from) Gen Reserve	<u>(6,423)</u>	<u>283,496</u>				

Building & Moorings

Income	1,455	5,657	23,900	18,243		
Expenditure	1,473	26,165	64,700	38,535	1,450	37,085
Net Income over Expenditure	<u>(19)</u>	<u>(20,508)</u>				
plus Transfer from EMR	0	0				
Movement to/(from) Gen Reserve	<u>(19)</u>	<u>(20,508)</u>				

Environment & Amenities

Income	0	1,225	0	(1,225)		
Expenditure	3,258	19,707	68,945	49,238	9,229	40,009
Net Income over Expenditure	<u>(3,258)</u>	<u>(18,482)</u>				
plus Transfer from EMR	2,596	2,596				
Movement to/(from) Gen Reserve	<u>(662)</u>	<u>(15,886)</u>				

Planning

Income	0	0	0	0		
Expenditure	0	0	2,500	2,500	0	2,500
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>				

Severn Ham

Income	1,884	4,219	37,328	33,109		
Expenditure	145	9,164	27,869	18,705	3,200	15,505
Movement to/(from) Gen Reserve	<u>1,739</u>	<u>(4,945)</u>				

Watson Hall

Summary Income & Expenditure by Budget Heading 31/10/2020

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Income	2,461	18,612	72,135	53,523		
Expenditure	2,110	27,241	61,700	34,459	2,069	32,390
Movement to/(from) Gen Reserve	<u>351</u>	<u>(8,629)</u>				

Staffing

Income	0	0	0	0		
Expenditure	19,451	113,406	192,576	79,170	0	79,170
Movement to/(from) Gen Reserve	<u>(19,451)</u>	<u>(113,406)</u>				

Grand Totals:- Income	5,809	344,959	447,700	102,741		
Expenditure	32,869	227,432	492,700	265,268	15,948	249,320
Net Income over Expenditure	<u>(27,060)</u>	<u>117,527</u>	<u>(45,000)</u>	<u>(162,527)</u>		
plus Transfer from EMR	2,596	2,596				
Movement to/(from) Gen Reserve	<u>(24,464)</u>	<u>120,123</u>				