

MINUTES

of the

Remote Buildings & Moorings Committee meeting held on 22nd June 2020 via Zoom

Present: Cllrs C Danter (Chair); K Brennan, A Carter, S Raywood

In attendance: Cllrs P Aldridge, J Raywood, A Rudge, D Hill (Town Clerk)

The meeting commenced at 6.23pm.

B&M.20.034 Receive apologies for absence

None received.

B&M.20.035 Receive declarations of interest

Cllr Aldridge in respect of agenda item 11.

B&M.20.036 Receive dispensations

None received.

B&M.20.037 Approve the minutes of the Building & Moorings Committee meeting held on 3rd June 2020

It was RESOLVED to approve the minutes of the Building & Moorings Committee meeting held on 3rd June 2020. Proposed by Cllr Brennan, seconded by Cllr S Raywood.

B&M.20.038 Matters arising from the minutes

B&M.20-023 – Plans & Risk Assessments: the updated document has been circulated to all Councillors.

B&M.20.032 – Priors Court Mooring reinstatement: planning application now being progressed.

B&M.20.033 – Tree work: carried forward.

B&M.20.039 Public Participation

None

B&M.20.040 Approve payments to be made

It was RESOLVED to approve a payment of £117. Proposed by Cllr S Raywood, seconded by Cllr Brennan.

B&M.20.041 Approve a response of 'no objection' to two Land Registry applications received in respect of Town Council owned moorings adjacent to properties at Millbank Tewkesbury

It was RESOLVED to approve a response of no objection. Proposed by Cllr Brennan, seconded by Cllr Carter.

B&M.20.042 Consider a request from the Gloucestershire Historical Buildings Group to carry out some selective testing (a slightly intrusive activity) of timbers to determine their age as part of the Dendrochronology project having been identified as a significant building in Tewkesbury

It was RESOLVED to approve the selective testing at Tewkesbury Museum. Proposed by Cllr Danter, seconded by Cllr Brennan.

B&M.20.043 Approve expenditure of around £300 to replace the compressor in the main bar bottle fridge

It was RESOLVED to approve the expenditure of around £300. Proposed by Cllr Rudge, seconded by Cllr S Raywood. **Action:** Town Clerk to check that new part will be covered by a warranty.

B&M.20.044 Approve plans and risk assessments for re-opening of the Town Hall, Town Hall garden and the Tudor Bar and Courtyard at the Watson Hall in line with government guidance

It was RESOLVED to approve the plans and risk assessments. Proposed by Cllr Rudge, seconded by Cllr Brennan. **Action:** Town Clerk to check locations of the cigarette bins.

B&M.20.045 Consider and agree the use of the Town Hall garden for honeybees

The committee discussed the idea and reviewed the risk assessments. The committee supported the concept of honeybees, but not in the Town Hall garden. The committee suggested that a location on the Severn Ham could be considered. **Action:** Town Clerk to check whether the Severn Ham would be a suitable location.

B&M.20.046 Consider quotes for works required to survey and load test the balcony in the Watson Hall

The quotes were reviewed. It was noted that the quote for the testing was based on an hourly rate and therefore not a fixed quote. It was also noted that should the result of the testing result in an unsatisfactory result then the floor would not be made good at this stage. It was RESOLVED to approve expenditure of around £3,500 in total for this work. Proposed by Cllr Rudge, seconded by Cllr Carter.

B&M.20.047 Note completion of tree works in the Town Hall garden and to discuss and agree replacement planting

Action: Additional information required to progress this item.

B&M.20.048 Receive an update on repair work completed to the Corn Exchange stonework, agree to repair the damaged glass in the roof and to consider recommendations for future work

The Town Clerk provided an update on the repair work completed. Work to the damaged glass and future stonework will be added to the work programme.

B&M.20.049 Review the Buildings & Moorings work programme

It was agreed to review the work programme outside of the meeting. Cllrs Danter, Brennan, S Raywood and Rudge volunteered to assist with this.

B&M.20.050 Agree to work with the Environment & Amenities Committee to form a working group to agree a policy for Town Council noticeboards

Cllr Danter to liaise with Chairs of Environment & Amenities and Severn Ham Committees to move this forward.

B&M.20.051 Review the Lead Member Role profile

Cllrs Danter and Rudge and the Town Clerk to review.

B&M.20.052 Consider a proposal in respect of the Town Council owned and operated moorings

The proposal was discussed and it was felt that the proposal needed more detail for proper consideration. The committee would be prepared to consider a more detailed proposal but there is no guarantee that any such proposal will be accepted.

B&M.20.053 To resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s.1. Sub section 2

Proposed by Cllr Brennan, seconded by Cllr S Raywood.

B&M.20.054 Receive correspondence relating to the Buildings & Moorings Committee

The Town Clerk advised the committee that she had received an email from Thomson & Bancks linked to the recent legal dispute. **Action:** Town Clerk to liaise with Thomson & Bancks regarding any action needing to be taken.

The meeting closed at 8.20pm

Signature of Chairman upon approval of the minutes 22nd July 2020