

MINUTES
of the
Full Council meeting held on 9th March 2020
In the Council Chamber at the Town Hall, High Street, Tewkesbury

Present: Cllrs K Brennan (Chair), P Aldridge, K Powell, A Rudge, A Carter, H Davis, S Raywood, M Sztymiak, J Raywood, V Smith, C Cody, H Bowman, C Danter.

In attendance: J King (Assistant Town Clerk)
2 members of the public

19/20 - 193 To receive apologies for absence
Apologies for absence were received from Cllr Walker (health).

19/20 - 194 To receive declarations of interest
None received.

19/20 - 195 To consider requests for dispensation
None requested.

19/20 - 196 To receive written questions from members of the public
None received.

19/20 - 197 Public participation
There was no public participation.

19/20 - 198 To note the Mayor's announcements
The Deputy Mayor advised that the Town Clerk was making a good recovery from her minor surgery and was now on a phased return to work.

Upcoming events at the Watson Hall

March

NHS Glos Respiratory Team Sessions at hall from Feb – April. Every Mon and Weds

14th – Roving Crows St Patricks Party

21st – South West Wrestling

27th – Scallywags Comedy Night

April

4th – Tango Dance

11th – Bon Giovi – TTC Event

18th – Mayor's Northern Soul and Motown Event

20th – 26th Manor Players Show week

Upcoming events at the Town Hall

Every Thursday evening – Line dancing

Every Friday – Country Markets

Every Wednesday & Saturday – Craft markets

The PPNP Open Sheds day takes place on Tuesday 10th March 2020 between 10am and 2pm. All Councillors have been invited to attend.

19/20 - 199 To approve the Minutes of the meeting held on 10th February 2020

It was RESOLVED to approve the minutes of the meeting held on 10th February 2020, subject to the addition of the initial 'J' in Cllr Raywood under 19/20-178.

Proposed by Cllr Aldridge, seconded by Cllr Davies.

A Cllr asked why the finance regulations have not returned to Full Council. The Assistant Town Clerk advised that the working group includes the Town Clerk and she is currently recovering from minor surgery and therefore they have not been able to meet.

19/20 - 200 Matters arising from the Minutes – for information only

19/20-060 Press releases –Will be included in the review of the Standing Orders

19/20-115 GCC Report – Flood defence spending –with the Town Clerk

19/20-163 Local Electricity Bill – Deferred until Local Members Bill is returned to Parliament

19/20-176 Public Participation from February Meeting

Re: Air pollution. Are Cllrs aware of the most recent report from Tewkesbury Borough Council on air pollution? The report states that the reported (2017) levels are dropping and are below the safe limit and that Tewkesbury Borough Council are considering dropping the air quality measuring due to this. [Report has been requested from TBC.](#)

That the information about the GCC Car Parking Consultation should have been on the Town Council website sooner and there should be more information on the Facebook page. [Information was posted on the Town Council website and shared on the Facebook page as soon as it had been provided from GCC.](#)

19/20-183 Budget report - Bar staff costs are accounted for under Watson Hall, Bar Wages. All other staff costs are accounted for under Staffing. Full details of the income and expenditure for the Watson Hall are included in the detailed income and expenditure report which is in the Finance meeting pack each month.

19/20-187 Air Pollution – Deferred to a future meeting

19/20 - 201 To note the following Committee Minutes:

Buildings & Moorings – 29th January 2020

Staffing – 29th January 2020

Planning – 8th & 22nd January 2020

Severn Ham – 16th January 2020

Finance – 13th & 30th January 2020

The above minutes were noted.

B&M 19.132 - A Cllr asked what the lease referred to. The Deputy Mayor advised that it referred to the lease of the Rehearsal Room to the Town Band at Saffron Road. **Action:** The Cllr would like the answer circulated to the public question.

SH19/086 - A Cllr asked about the dispute referred to. Cllrs advised that it was due to the EA registering a part of the Severn Ham with the Land Registry, but the Land Registry have subsequently been unable to provide details of the document

produced to register this land. The Town Council dispute this ownership and are in the process of registering the Severn Ham so that this question can be resolved.

Finance 19.124 - A Cllr asked why a transfer was made from the 32-day notice account to main account, was it due to cash flow? The Cllr was advised that as some earmarked reserves had been spent, the transfer reflected this.

F.19.130 – A Cllr asked why a new shield was required. Cllrs were advised that at present the Mayor’s Shield is only awarded to youth groups connected to the military and with the growing number of groups taking part, it would be nice to award a shield to the best of the other uniformed groups taking part.

Finance 19.140 – A Cllr asked why a grant had been awarded in Finance Committee. They were advised that grants up to £1000 were considered by the Finance Committee.

Finance 19.141 - Chairs for the office – A Cllr asked why retrospective permission was required when a meeting was held 17 days before. They were advised that a chair had broken and there was a new member of staff. The Cllr felt that there are too many retrospective approvals.

19/20 - 202 To receive the budget report and payments report for January 2020

The budget and payment reports for January 2020 were received.

A Cllr requested more information on the budget report for the Severn Ham

Action: Assistant Town Clerk to circulate the full budget report for the Severn Ham.

19/20 - 203 To agree the proposed meeting dates for 2020/2021

It was RESOLVED to agree the proposed meeting dates for 2020/2021.

Proposed by Cllr Cody, seconded by Cllr J Raywood.

19/20 - 204 To discuss and agree any arrangements for VE Day 2020

The War Memorial Group are organising a ‘Roll Call’ on the steps on Friday 8th May and a garden party at the Town Hall on Sunday 10th May. Any groups that would like to get involved should contact Cllr Danter. It is believed that the Historical Society are also planning an event.

Action: Assistant Town Clerk to contact Historical Society.

19/20 - 205 To consider and agree the draft response to the Local Transport Plan Review Consultation

Issues raised:

- The review doesn’t seem to cover groups that organise transport for wheelchair bound people. How will GCC support this?
- Is there a plan to introduce electric buses?
- Public transport to Cheltenham is good, but to Gloucester is limited – last bus back to Tewkesbury is around 6pm.
- Return bus tickets (with Stagecoach) are only valid on one day, not across multiple days (as is possible with National Express).

To consider and agree grant applications from outside bodies

It was RESOLVED to award SARA to £2200

Proposed by Cllr Smith, seconded by Cllr Davies.

It was RESOLVED to award Tewkesbury Medieval Festival to £2000

Proposed by Cllr Sztymiak, seconded by Cllr Powell.

19/20 - 206 To receive reports from members representing the Town Council on outside bodies

- Cllr Aldridge – attended the Showman’s Guild Lunch in Swindon. Several members who organise the Mop Fair in Tewkesbury were recognised for their contribution to the organisation.
- Cllr S Raywood – TTRP – met on 26th February. Main agenda items were Historical Action Zone and Cultural Consortium and an update on the Garden Town.

19/20 - 207 To receive Councillor reports for Tewkesbury Borough Council & Gloucestershire County Council from Cllr Cromwell

Cllr Cromwell provided a report from Tewkesbury Borough Council covering:

- Tewkesbury BC budget agreed with £5 increase in council tax at band D
- New Council Plan adopted
- Local Government Association Peer Review just completed
- Flooding – Government grant available due to the number of properties flooded in the area
- Garden waste - £1 increase, renewal just sent out
- New bulky waste project - looking at pricing, recycling, on-line bookings and providers
- Pool cars and electric charging points at Council Offices
- Growth Hub success at Council Offices
- Recycling contamination – ongoing issues that need to be addressed – issue with badged recycling from manufacturers that TBC don’t recycle

Cllr Cromwell provided an update from Gloucestershire County Council covering:

- Flooding – open / close Highways during the flooding. Views welcome for the washup meetings. E.g. Keep A417 signs by A417.
- Parking – Parking Scheme has been abandoned.
- Coronavirus – Covid 19
- Economic Growth Scrutiny Committee – looking at Local Transport Plan
- Environment Scrutiny Committee
- Council budget - was adopted £470m
- Tree planting – 1m trees by 2030 with partners
- Building a carbon neutral secondary school in Cheltenham
- Children’s Services – Ofsted report – full inspection expected later in 2020

Cllrs Sztymiak & Rudge left the meeting.

19/20 - 208 To approve the payments list

There was no payments list.

Cllr Smith left the meeting.

19/20 - 209 Correspondence

Gloucestershire Digital Innovation Fund details shared.

Action: Details to be circulated to all Councillors.

19/20 - 210 To resolve that the press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s.1. sub section 2.

It was RESOLVED that press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s.1. sub section 2. Proposed by Cllr Danter seconded by Cllr S Raywood

19/20 - 211 To discuss and agree nominations for Civic Awards

It was RESOLVED to award one Youth Award and two Civic Awards in 2020

Proposed by Cllr Aldridge, seconded by Cllr Carter.

There being no further business, the meeting closed at 7.32 pm.

Signature of Chairman upon approval of the minutes 20th March 2020

DRAFT