

MINUTES
of the
Buildings & Moorings Committee meeting held on 29th January 2020
In the Mayor's Parlour at the Town Hall, High Street, Tewkesbury

Present: Cllrs C Danter (Chair); K Brennan, K Powell, S Raywood, A Rudge

In attendance: D Hill (Town Clerk)

- B&M.19.126 To receive apologies**
Apologies were received from Cllr Carter.
- B&M.19.127 To receive declarations of interest**
None received.
- B&M.19.128 To receive dispensations**
None received.
- B&M.19.129 To approve the minutes of the Building & Moorings Committee meeting held on 11th December 2019**
It was RESOLVED to approve the minutes for the Building & Moorings Committee meeting held on 23rd October 2019. Proposed by Cllr Rudge, seconded by Cllr Brennan.
- B&M.19.130 Matters arising from the minutes**
B&M.18.173 – Town Hall Clock: Cumbria Clock company to service and then review.
B&M.19.083 – ‘At risk’ registration for Museum: Complete.
B&M.19.094 – Grounds maintenance: No – Complete. **Action:** Grass cutting at St. Mary's Lane to be added to next agenda.
- B&M.19.131 To receive correspondence relating to the Buildings & Moorings Committee**
Email received. **Action:** to be added to the next agenda.
- B&M.19.132 Public Participation**
A member of the public asked about the following items:
- Item 8: regarding £20,000 lease income, what is the length of the lease and how will this revenue be made up in future years?
 - Item 11: query regarding when the delegation of duties to the Buildings & Moorings Committee was made?
 - Item 12: is reviewing the net position of the bar a matter for the George Watson Hall Memorial Trust?
- B&M.19.133 To receive the committee budget reports**
The committee finance report was received.
- B&M.19.134 Payments list for approval**
There was no payments list.
- B&M.19.135 To review and agree the work programme including Watson Hall fire risk assessment**
- Fire warden training for Neil Davis?

- New inspection sheet has been introduced
- **Action:** Chase Museum window

B&M.19.136 To agree to form a working group to prepare a management plan for the Watson Hall buildings

Subject to agreement by Trust at the Trustee meeting being held on 30th January. Working group will be open to all Cllrs.

B&M.19.137 To review the net position of the Tudor Bar from March 2019

The Tudor Bar net profit at date of the meeting is £6955 since March 2019.

B&M.19.138 To agree to purchase six poseur tables for the Watson Hall

It was RESOLVED to purchase six poseur tables for the Watson Hall up to a maximum amount of £600.

Proposed by Cllr Rudge, seconded by Cllr Brennan.

B&M.19.139 To agree to install a door call system to link up to the new CCTV system

It was RESOLVED to install a door call system with the functionality to link up to the new CCTV system at a cost of £390.00. Proposed by Cllr Rudge, seconded by Cllr Brennan.

B&M.19.140 To receive an update from the Town Clerk in relation to leases:

i. Back of Avon to Avon Navigation Trust

The Town Clerk provided an update.

ii. Lease / licence of the garden behind the Watson Hall (relating to 2 Saffron Road)

Action: Town Clerk to chase the solicitors.

B&M.19.141 To agree to install an inline fan system to serve the two toilets in the Town Hall

It was RESOLVED to install an inline fan system to serve the two toilets in the Town Hall at a cost of £380.00. Proposed by Cllr S Raywood, seconded by Cllr Brennan.

B&M.19.142 To consider the quotes for the tree work in the Town Hall garden and to agree the preferred contractor

The quotes for the tree work in the Town Hall were considered. It was RESOLVED to award the work to Matt Hale at a cost of £450.00. Proposed by Cllr Brennan, seconded by Cllr Danter.

B&M.19.143 To receive an update on the planning application to re-instate moorings at Prior's Court

Quotes for specialist reports are being obtained and will be available for the next Buildings & Moorings Committee meeting.

B&M.19.144 To consider the request to erect a plaque on the wall at the Back of Avon detailing information about the Alleycat sculpture

It was RESOLVED to approve the request to erect a plaque on the wall at the Back of Avon detailing information about the Alleycat sculpture. Proposed by Cllr Danter, seconded by Cllr Brennan.

B&M.19.145 To agree to purchase a jet washer for use at the Moorings

Deferred to the next meeting.

B&M.19.146 To consider options for pest control at the Moorings and at the Museum

The options for pest control were considered and ABComplete Ltd. was selected as the pest control contractor. Proposed by Cllr Brennan, seconded by Cllr Powell.

There being no further business, the meeting closed at 7.43pm

Signature of Chairman upon approval of the minutes 11th March 2020

DRAFT