



TEWKESBURY TOWN COUNCIL

MINUTES

of the

**Environment & Amenities Committee meeting held on 17th December 2019
In the Mayor's Parlour at the Town Hall, High Street, Tewkesbury**

Present: Cllrs S Raywood (Chair), M Sztymiak, K Powell, P Aldridge, H Davis, J Raywood

In attendance: J King (Assistant Town Clerk)

E&A 19/059 To receive apologies for absence

No apologies received.

E&A 19/060 To record declarations of interest

None received.

E&A 19/061 To consider requests for dispensations

None received.

E&A 19/062 To approve the Minutes of the meeting held on 22nd October 2019

It was RESOLVED to approve the minutes.

Proposed by Cllr Aldridge, seconded by Cllr Davis.

E&A 19/063 Matters arising from the minutes – for information only

18/174 Tree Survey – currently being carried out - ongoing.

19/015 Gander Lane Toilets – ongoing.

19/017 Replacement bench – ongoing.

19/034 Inspection of street furniture – Mapping now on GIS – complete

19/036 Community right to bid — ongoing.

19/045 Terracycle enquiry – response sent – complete

19/054 Fly posting – reminders sent – complete

19/055 Warwick Place Opening – ongoing – proposed date 22nd January

E&A 19/064 To receive correspondence relating to the Environment and Amenities Committee

No correspondence has been received.

E&A 19/065 Public Participation

There was no public participation.

E&A 19/066 To review the work programme

The work programme was reviewed.

E&A 19/067 To receive and review the current finance reports

The finance reports were reviewed.



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- E&A 19/068 To approve the payments list**
It was RESOLVED to approve the payments list totalling £57,311.22
Proposed by Cllr J Raywood, seconded by Cllr Davis.
- E&A 19/069 To receive updates on Play Areas and agree actions**
- Derek Graham Memorial Park**
New bins are being installed
- Warwick Place Play Area**
The new park is complete and the grand opening will be organised for January.
Next steps are the completion of the post installation evaluations for the Barnwood Trust and Pocket Parks. GPFA grant can now be applied for.
- Mitton Play Area**
Hedges have been trimmed back
- E&A 19/070 To receive the Play Gloucestershire report on the October play session funded by Tewkesbury Town Council.**
The report was received.
- E&A 19/071 To note the use of emergency powers to repair damage to the toilets at Spring Gardens at a cost of £270.20 (replacement tap and toilet flush) and £488.00 (replacement disabled tap) and damage to the toilets at Gloucester Road at a cost of £609.00 (replacement tap and flush)**
The use of emergency powers was noted.
Action: Investigate taps with sensors for future replacements.
- E&A 19/072 To retrospectively approve the purchase of turf for the Warwick Place Play Area refurbishment at a cost of £312.50**
It was RESOLVED to retrospectively approve the purchase of turf for the Warwick Place Play Area refurbishment at a cost of £312.50.
Proposed by Cllr J Raywood, seconded by Cllr Powell.
- E&A 19/073 To consider and agree a request for an additional plaque to be installed on a memorial bench on The Crescent.**
It was RESOLVED to agree a request for an additional plaque to be installed on a memorial bench on The Crescent.
Proposed by Cllr Powell, seconded by Cllr Davis.
Action: Assistant Town Clerk to check with the Abbey Lawn Trust.
- E&A 19/074 To review the budget for 2020-21**
Councillors reviewed the budget for 2020-21.
Action: Assistant Town Clerk to investigate GPFA grant for Derek Graham Play Area.



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E&A 19/075 Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this agenda

It was RESOLVED that Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this agenda.

Proposed by Cllr J Raywood, seconded by Cllr Davis.

E&A 19/076 To discuss the replacement of the toilet doors and the charging policy at Town Council owned toilet blocks

It was RESOLVED to remove the charges for public toilets in Tewkesbury in both Spring Gardens and Gloucester Road. The toilet doors at Gloucester Road will be replaced and frames repaired at a cost of £2855.00. The toilet doors at Spring Gardens will have new plates installed and the frames will be repaired at a cost of £970.00. A lock will be installed in addition to the radar key entry system on the disabled toilet at Spring Gardens to allow for the building to be secured overnight. Proposed by Cllr Aldridge, seconded by Cllr Powell.

Action: Assistant Town Clerk to produce sign for the toilet block, stating hours it is locked following the installation of the new lock on the disabled toilet.

The meeting closed at 6.58 pm

Signature of Chairman upon approval of the minutes 4th February 2020.