



TEWKESBURY TOWN COUNCIL

MINUTES

of the

**Environment & Amenities Committee meeting held on 22nd October 2019
In the Mayor's Parlour at the Town Hall, High Street, Tewkesbury**

Present: Cllrs S Raywood (Chair), M Sztymiak, K Powell, P Aldridge

In attendance: J King (Assistant Town Clerk)
1 member of the public

E&A 19/040 To receive apologies for absence

Apologies received from Cllr J Raywood (personal) & Cllr Davis (health)

E&A 19/041 To record declarations of interest

None received.

E&A 19/042 To consider requests for dispensations

None received.

E&A 19/043 To approve the Minutes of the meeting held on 3rd September 2019

It was RESOLVED to approve the minutes.

Proposed by Cllr Sztymiak, seconded by Cllr S Raywood.

E&A 19/044 Matters arising from the minutes – for information only

18/083 Overgrown paths – Hedges have been cut back - complete.

18/174 Tree Survey – on agenda

19/006 Car Accident – on agenda

19/015 Gander Lane Toilets – ongoing.

19/015 Gloucester Road Toilets – on agenda

19/017 Replacement bench – ongoing.

19/034 Inspection of street furniture – Cllr S Raywood working with GIS to get the mapping on to the system, so that the routes can be easily identified – ongoing

19/034 Bus shelters on Jubilee Way – reported to Highways – complete

19/036 Community right to bid – Mitton application has been accepted.

Applications for the car parks have been submitted – ongoing.

19/037 Budget 2020-2021 - Projected numbers for 2020-21 circulated – complete.

E&A 19/045 To receive correspondence relating to the Environment and Amenities Committee

Letter received regarding Terracycle for cigarette butts, unfortunately the programme is currently full and not taking on any more locations.

Action: Assistant Town Clerk to respond to letter and send a copy to Tewkesbury Borough Council.



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E&A 19/046 Public Participation

There was no public participation.

E&A 19/047 To approve the payments list

It was RESOLVED to approve the payments list totalling £8,782.14.
Proposed by Cllr Sztymiak, seconded by Cllr Powell.

E&A 19/048 To consider and agree the options for the installation of either a memory swing or tango swing at Warwick Place

Wicksteed contacted the Town Council about the memory swing. They advised that they do not believe that an impact test for swing seats according to EN1176 would be suitable for this product as it is not a traditional swing seat being swung from traditional length chains. We believe that the short chains restrict the movement of the frame enough to make this test unsuitable. Effectively this means that it hasn't been TUV inspected and Wicksteed have adopted their own risk assessment.

The Town Council asked if Wicksteed have a statement that accepts liability for any issues that may happen with the memory swing, so long as it is maintained and inspected regularly. The response was that Wicksteed have a liability in law such that in the event of an incident resulting in a claim that Wicksteed would be expected to justify its actions regarding the design of the product. Over 700 memory swings have been installed across the country.

It was RESOLVED that the statement of liability was satisfactory, and that the installation of the memory swing should go ahead as planned, with the liability statement minuted. Proposed by Cllr Aldridge, seconded by Cllr Sztymiak.

E&A 19/049 To discuss and agree the options for the tree survey

Councillors discussed the quotes for the tree survey. It was requested that small metal tags be used on the trees rather than paint.

It was RESOLVED to accept the quotation from Jim Unwin regarding the tree survey, up to a cost of £800.

Proposed by Cllr Aldridge, seconded by Cllr Sztymiak.

E&A 19/050 To agree the next steps for bus shelter repairs opposite The Crescent following the road traffic accident

It was RESOLVED to repair the bus shelter opposite The Crescent following the road traffic accident at a cost of £822. Work to be carried out by Externiture who completed the original repairs earlier in 2019.

Proposed by Cllr Sztymiak, seconded by Cllr Ken Powell.

E&A 19/051 To receive the Play Gloucestershire report on the summer play sessions funded by Tewkesbury Town council.

The report was received.



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- E&A 19/052 To note the use of emergency powers to repair the balance beam at Mitton Play Area at a cost of £79.00.**
The use of emergency powers was noted.
- E&A 19/053 To receive Income and Expenditure / Budget reports to 30th September 2019**
The Income and Expenditure / Budget Reports to 30th September 2019 were received.
Action: Current month column be removed from the finance report for the next meeting.
- E&A 19/054 To review the work programme**
Councillors reviewed the work programme.
Action: Councillors requested that no fly posting takes place in the bus shelters as it encourages others to do so.
- E&A 19/055 To receive updates on Play Areas and agree actions**
- Derek Graham Memorial Park**
Graffiti on the steel benches has been repaired.
- Warwick Place Play Area**
Phase 2 & 3 work scheduled to start week commencing 4th November – weather permitting.
Councillors discussed the grand opening. To take place in December, during the day. Invite the Barnwood Trust, Ministry for Housing & Local Government, Queen Margaret's School, HOPP and the local press. Ask the Head at Queen Margaret's School which date would suit them best. **Action:** Assistant Town Clerk to organise.
- Mitton Play Area**
Minor repairs have now been completed
Blue paw print has been repaired – see item E&A 19/052
- E&A 19/056 To discuss and agree on a draft committee budget for Financial Year 20/21 and to consider the budget requirements for 2021/22 and 2022/23**
Councillors discussed and agreed a draft budget for the next three years.
- E&A 19/057 Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this agenda**
It was RESOLVED that Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave during the consideration of the following items on this agenda.
Proposed by Cllr Sztymiak, seconded by Cllr Aldridge.



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***E&A 19/058* To discuss the replacement of the toilet doors and the charging policy at Town Council owned toilet blocks**

Councillors discussed the replacement of the toilet doors at Gloucester Road and the charging policy for Town Council owned toilet blocks.

The meeting closed at 7.20pm

Signature of Chairman upon approval of the minutes 17th December 2019